



*City of*  
**Whittlesea**

# **MINUTES**

## **OF ADDITIONAL COUNCIL MEETING**

**HELD ON**

**MONDAY 7 SEPTEMBER 2020**

**AT 11.36AM**

**MEETING HELD REMOTELY**

**VIA ZOOM**



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## ADMINISTRATORS

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LYDIA WILSON

CHAIR OF ADMINISTRATORS

THE HON. BRUCE BILLSON

ADMINISTRATOR

PEITA DUNCAN

ADMINISTRATOR

On 19 June 2020 the Acting Minister for Local Government, Daniel Andrews appointed the Panel of Administrators for the City of Whittlesea and appointed Lydia Wilson as Chair of the Panel. The Panel of Administrators comprises of Ms Lydia Wilson, The Honourable Bruce Billson and Ms Peita Duncan and they will undertake the duties of the Council of the City of Whittlesea until the October 2024 Local Government Election.



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## SENIOR OFFICERS

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JOE CARBONE

ACTING CHIEF EXECUTIVE OFFICER

MICHAEL TONTA

MANAGER GOVERNANCE

KRISTI HIGH

HEAD OF COMMUNICATIONS



## ORDER OF BUSINESS

The Acting Chief Executive Officer submitted the following business:

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**Note:**

**In these Minutes, Resolutions adopted by Council are indicated in bold text.**





**1. OPENING****1.1 MEETING OPENING AND PRAYER**

The Acting Chief Executive Officer opened the meeting with a prayer at 11.36am.

**1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS STATEMENT**

The Chairperson, Panel of Administrators, Lydia Wilson read the following statement:

On behalf of the City of Whittlesea I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan as the Traditional Owners of this place.

I would also like to personally acknowledge Elders past, present and emerging.”

**1.3 PRESENT****Members:**

Ms Lydia Wilson	Chair of Administrators
The Hon. Bruce Billson	Administrator
Ms Peita Duncan	Administrator

**Officers:**

Mr Joe Carbone	Acting Chief Executive Officer
Mr Michael Tonta	Manager Governance
Ms Kristi High	Head of Communications

**2. APOLOGIES**

NIL

**3. DECLARATIONS OF INTEREST**

NIL



**11. CONFIDENTIAL BUSINESS**

**11.1 EXECUTIVE SERVICES**

**11.1.1 CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT**

<b>COUNCIL RESOLUTION</b>
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**MOVED:** Administrator Billson  
**SECONDED:** Administrator Duncan

THAT Council resolve to close the meeting to members of the public for the purpose of considering details relating to the following confidential matter in accordance with Section 66(2)(a) of the *Local Government Act 2020* as follows:

**11.1.1 CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT**

*This report is presented to Council as a confidential document on the grounds that it contains:*

- Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. In particular, the report contains information relating to the employment contract of the ongoing Chief Executive Officer position.

**CARRIED**

**ACCORDINGLY, THE MEETING WAS CLOSED TO THE PUBLIC AT 11.39AM.**

**THE MEETING WAS RE-OPENED TO THE PUBLIC AT 11.49AM.**



12. CLOSURE

THERE BEING NO FURTHER BUSINESS THE CHAIR OF ADMINISTRATORS CLOSED THE MEETING AT 11.50AM.

CONFIRMED THIS 6<sup>TH</sup> DAY OF OCTOBER 2020.



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LYDIA WILSON  
CHAIR OF ADMINISTRATORS