



City of
Whittlesea

MINUTES

OF SPECIAL COUNCIL MEETING

HELD ON

THURSDAY 6 JUNE 2019

AT 6:00PM

**IN COUNCIL CHAMBER, 25 FERRES
BOULEVARD, SOUTH MORANG**

COUNCILLORS

LAWRIE COX	MAYOR, SOUTH WEST WARD
STEVAN KOZMEVSKI	SOUTH WEST WARD
CAZ MONTELEONE	SOUTH WEST WARD
KRIS PAVLIDIS	SOUTH WEST WARD
TOM JOSEPH	DEPUTY MAYOR, NORTH WARD
RICKY KIRKHAM	NORTH WARD
EMILIA LISA STERJOVA	NORTH WARD
SAM ALESSI	SOUTH EAST WARD
ALAHNA DESIATO	SOUTH EAST WARD
NORM KELLY	SOUTH EAST WARD
MARY LALIOS	SOUTH EAST WARD

SENIOR OFFICERS

SIMON OVERLAND

CHIEF EXECUTIVE OFFICER

RUSSELL HOPKINS

DIRECTOR COMMUNITY SERVICES

NICK MANN

DIRECTOR CITY TRANSPORT & PRESENTATION

HELEN SUI

DIRECTOR CORPORATE SERVICES

LIANA THOMPSON

DIRECTOR PARTNERSHIPS, PLANNING &
ENGAGEMENT

MICHAEL TONTA

MANAGER GOVERNANCE

ORDER OF BUSINESS

The Chief Executive Officer submits the following business:

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Note:

In these Minutes, Resolutions adopted by Council are indicated in bold text.

1. OPENING**1.1 MEETING OPENING AND PRAYER**

The Chief Executive Officer opened the meeting with a prayer at 6:00PM.

1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS STATEMENT

The Mayor, Cr Cox read the following statement:

"On behalf of the City of Whittlesea I recognised the rich Aboriginal heritage of this country and acknowledged the Wurundjeri Willum Clan as the Traditional Owners of this place.

I as a non-aboriginal or Torres Strait Islander would ask that you may consider a conversation with our Aboriginal and Torres Strait peoples to educate and understand their depth of feeling around the treatment of our first nations peoples and events that have shaped their lives."

2. PRESENT**Members:**

Cr Lawrie Cox	Mayor (South West Ward)
Cr Stevan Kozmevski	Councillor (South West Ward)
Cr Caz Monteleone	Councillor (South West Ward)
Cr Kris Pavlidis	Councillor (South West Ward)
Cr Tom Joseph	Deputy Mayor (North Ward)
Cr Emilia Lisa Sterjova	Councillor (North Ward)
Cr Sam Alessi	Councillor (South East Ward)
Cr Alahna Desiato	Councillor (South East Ward)* Entered the Council Chamber at 6.18pm

Officers:

Mr Simon Overland	Chief Executive Officer
Mr Russell Hopkins	Director Community Services
Mr Nick Mann	Director City Transport & Presentation
Ms Helen Sui	Director Corporate Services
Ms Liana Thompson	Director Partnerships, Planning & Engagement
Mr Michael Tonta	Manager Governance

3. APOLOGIES**APOLOGY**

Cr Monteleone moved an apology for Cr Lalios for this meeting.

COUNCIL RESOLUTION

MOVED: *Cr Monteleone*

SECONDED: *Cr Kozmevski*

THAT the Councillor's apology be received.

CARRIED

4. OFFICERS' REPORTS**4.1 CORPORATE SERVICES****4.1.1 ADOPTION OF THE COUNCIL PLAN 2017-2021 (UPDATE 2019) A PLACE FOR ALL**

Attachments: 1 **Council Plan 2017-2021 (Update 2019) A place for all including Council Action Plan 2019-2020** [↓](#)

Responsible Officer: **Director Corporate Services**

Author: **Manager Corporate Accountability and Performance**

RECOMMENDATION SUMMARY

That Council resolve to:

1. Adopt the *Council Plan 2017-2021 (Update 2019) A place for all*, including the *Council Action Plan 2019-2020* (the 'Plan').
2. Note that the Strategic Resource Plan 2019-23 (the 'SRP') will be considered in conjunction with the Annual Budget 2019/20 (the 'Budget') and is referred to in the Plan.
3. Submit the adopted Plan to the Minister for Local Government by 30 June 2019.

KEY FACTS AND / OR ISSUES

- The Plan has been updated to incorporate the goals, key directions, strategies and priority indicators established in Whittlesea 2040 ('W2040').
- The Plan includes 28 major initiatives for the 2019/2020 financial year.
- The SRP is a component of the Council Plan which is updated annually to reflect the medium term (four year) changes in financial planning; it has been considered in context with the Budget.
- The Plan remains unchanged following public consultation.
- It is recommended that Council adopt the Plan and subsequently submit it to the Minister for Local Government.

REPORT**BACKGROUND**

Under sections 3C and 125 of the *Local Government Act 1989* (the 'Act'), the Council Plan is the City of Whittlesea's main legislated plan to endeavour to achieve the best outcomes for the local community. Key elements of the Council Plan include Council's strategic objectives, strategies, indicators and strategic resource planning.

The Council Plan 2017-2021 *Shaping our Future* was developed in accordance with the Act and adopted by Council on 30 May 2017. It included seven Council priorities being 'Roads, access and public transport', 'Health and wellbeing', 'Community safety', 'Jobs and investment', 'Organisational sustainability', 'Planning and infrastructure' and 'Environmental sustainability'.

At its meeting on 2 October 2018, Council adopted Whittlesea 2040 A place for all ('W2040'). W2040 is Council's vision and was developed with the community.

At Council Briefing on 20 November 2018, Council decided to update the Council Plan 2017-2021 to ensure it aligned with the W2040 four goals being: 'Connected community', 'Liveable neighbourhoods', 'Strong local economy' and 'Sustainable environment'.

Through consultation with Councillors between November 2018 and March 2019, Councillors shaped the *Council Plan 2017-2021 (Update 2019) A place for all* including the *Council Action Plan 2019-2020* (the 'Plan').

The community was consulted regarding the Plan between 27 March 2019 and 26 April 2019. No submissions were received; therefore the Plan is presented for final adoption without changes, (Please refer to *Attachment 1*).

The Plan includes:

- Council's four goals and 12 key directions
- Council's 22 main community services
- Council's 17 strategic indicators for monitoring the achievement of the goals and directions
- 28 major initiatives proposed for delivery in the 2019/20 financial year
- Council's key achievements between July 2017 and June 2019
- Performance information for some of Council's valued services
- Council's goal to be a high-performing organisation, including the reference to Council's four internal services
- Reference to the Strategic Resource Plan, which is part of the Council Plan.

PROPOSAL

It is recommended that Council resolve to:

- Adopt the *Council Plan 2017-2021 (Update 2019) A place for all*, including the *Council Action Plan 2019-2020*.
- Note that the Strategic Resource Plan 2019-23 will be considered in conjunction with the Annual Budget 2019/20 and is referred to in the Plan.

- Submit the adopted Plan to the Minister for Local Government by 30 June 2019.

CONSULTATION

Extensive community consultation has been conducted as part of the W2040 development, which reached more than 4,000 individuals, community groups and organisations.

Councillors considered and provided feedback on the Plan at the Councillor briefings on 20 November 2018 and 31 January 2019 and provided feedback on the Council Action Plan initiatives at the Special Council meeting on 12 March 2019. The Plan was updated to reflect Councillor feedback and the draft Plan was endorsed by Council for public consultation at the Council meeting on 26 March 2019.

Members of the public had the opportunity to make a formal submission regarding the Plan and its components under sections 125 and 223 of the *Local Government Act 1989* between 27 March and 26 April 2019. No submissions were received.

CRITICAL DATES

In accordance with section 125 of the Act, a copy of the adopted Plan needs to be submitted to the Minister for Local Government by 30 June 2019.

FINANCIAL IMPLICATIONS

The Plan has been considered in conjunction with planning for the 2019/20 Annual Budget and the 2019-23 Strategic Resource Plan. The cost for preparing these documents is included as part of Council's recurrent budget.

POLICY STRATEGY AND LEGISLATION

- Section 125, 126 and 223 of the *Local Government Act 1989*
- Whittlesea 2040 A place for all

LINK TO STRATEGIC RISKS

Strategic Risk *Service Delivery - Inability to plan for and provide critical community services and infrastructure impacting on community wellbeing*

The Plan forms the legislated pinnacle of Council's integrated planning framework. It articulates the strategic direction and objectives for the Councillors' four-year term, which guides planning and resourcing for services delivered to the community.

Strategic Risk *Community and Stakeholder Engagement - Ineffective stakeholder engagement resulting in compromised community outcomes and/or non-achievement of Council's strategic direction*

Effective community and stakeholder engagement is critical to give the Plan visibility, acceptance and buy-in with the community. It allows the community to identify with the direction outlined in the Plan as it is implemented across Council's program of work.

Strategic Risk *Governance - Management - Ineffective governance of Council's operations and activities by Management resulting in either a legislative or policy breach*

The City of Whittlesea is obliged to adopt and maintain a Council Plan including a Strategic Resource Plan under the Act. Failure by management to provide for a process that allows timely adoption of a Council Plan would constitute a legislative breach, which may result in ministerial intervention, loss of community trust and/or reputational damage.

Strategic Risk Governance - Councillors - Ineffective Council governance resulting in legislative non-compliance; breaches of duties of a Council; breaches of duties of a Councillor

As per the strategic risk *Governance – Management*, a Council Plan is required to be adopted to meet legislative requirements under the ‘Act’.

LINKS TO WHITTLESEA 2040 AND THE COUNCIL PLAN

Whittlesea 2040 Goal	Connected community
Whittlesea 2040 Key Direction	A participating community
Strategic Objective	Our voice is reflected through inclusive Council decision making processes
Council Priority	Organisational Sustainability

DECLARATIONS OF CONFLICTS OF INTEREST

Under section 80C of the Act, officers providing advice to Council must disclose any interests, including the type of interest.

The Responsible Officer reviewing this report, having made enquiries with the relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

CONCLUSION

The Plan incorporates the W2040 goals and key directions and has been subject to a formal consultation period as required by the Act. It is recommended the final Plan be adopted for distribution and implementation. As specified by the Act, a copy will then be forwarded to the Minister for Local Government.

Chief Executive Officer Explanatory Note

Cr Desiato was not present for the vote on this item. Cr Desiato entered the Council Chamber prior to the vote on item 4.1.2.

RECOMMENDATION

THAT Council resolve to:

- 1. Adopt the Council Plan 2017-2021 (Update 2019) A place for all, including the Council Action Plan 2019-2020.**
- 2. Note that the Strategic Resource Plan 2019-23 will be considered in conjunction with the Annual Budget 2019/20 and is referred to in the Council Plan 2017-2021 (Update 2019) A place for all.**
- 3. Submit the adopted Council Plan 2017-2021 (Update 2019) A place for all, including the Council Action Plan 2019-2020 to the Minister for Local Government by 30 June 2019.**

COUNCIL RESOLUTION

MOVED: *Cr Alessi*
SECONDED: *Cr Joseph*

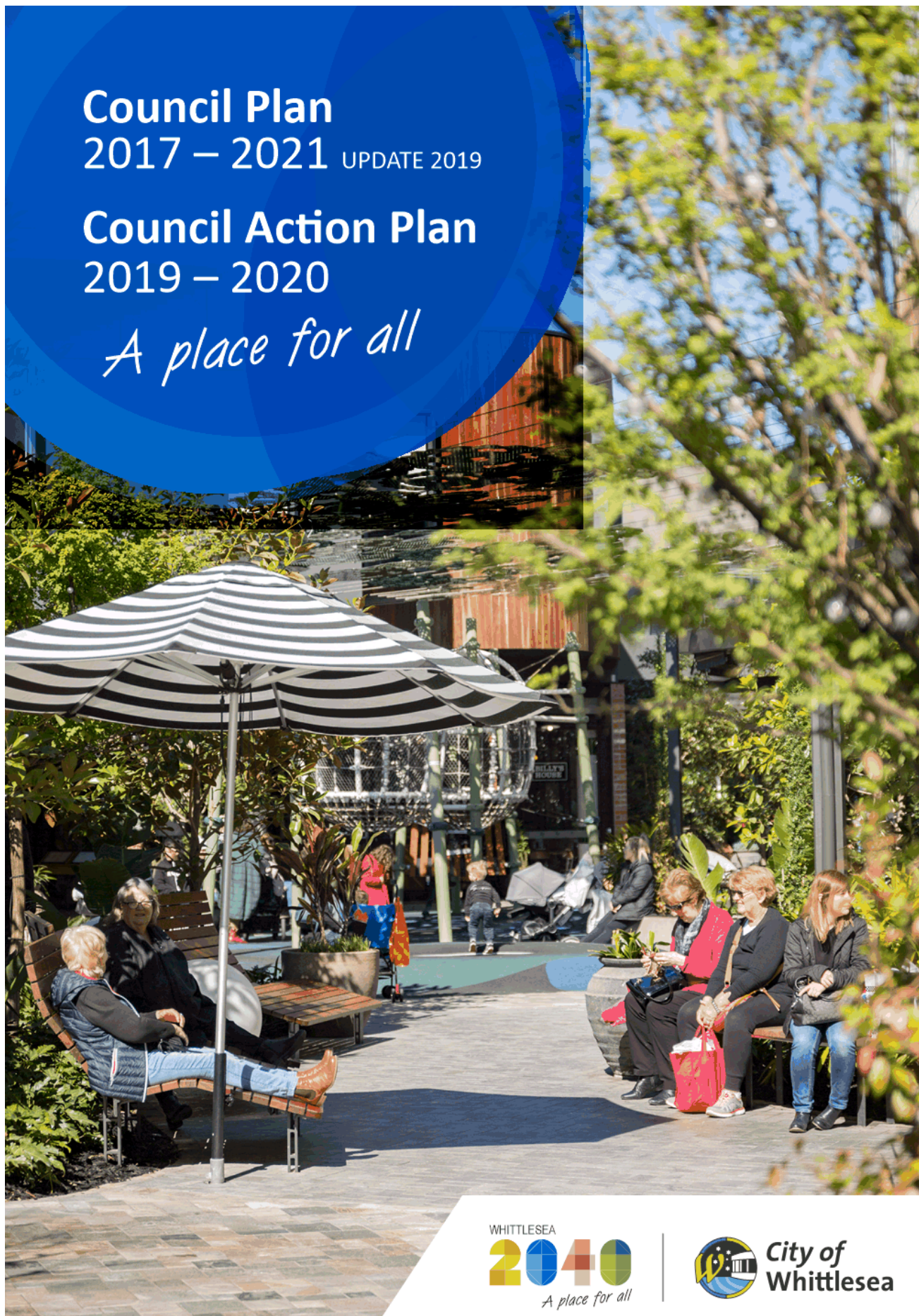
THAT Council resolve to adopt the Recommendation.

CARRIED UNANIMOUSLY

Council Plan 2017 – 2021 UPDATE 2019

Council Action Plan 2019 – 2020

A place for all



About the City of Whittlesea

The City of Whittlesea is located about 20 kilometres north of Melbourne. It is one of Melbourne's largest municipalities, covering a land area of approximately 490 square kilometres with 223,000 residents. It is also one of the fastest growing municipalities, welcoming approximately 8,000 new residents every year.

The City of Whittlesea includes the suburbs of Beveridge (part), Bundoora (part), Donnybrook, Doreen (part), Eden Park, Epping, Humevale, Kinglake West (part), Lalor, Mernda, Mill Park, South Morang, Thomastown, Whittlesea, Wollert, Woodstock and Yan Yean (part).

The City of Whittlesea provides a range of civic and social services including waste and recycling collection services, building and planning services, maternal and child health services, services and support for the aged, people with a disability and migrants.

Council is also responsible for community infrastructure such as community centres, bike paths, upgrades to sporting facilities, local roads and playgrounds and parks.

Council works with all levels of government including other local councils, developers, local organisations and community groups to advocate, plan and provide for our community's needs.

The City of Whittlesea recognises the rich Aboriginal heritage of this country and acknowledges the Wurundjeri Willum Clan as the traditional owners of this place.



2 | City of Whittlesea *A place for all*



Message from the Mayor

I am delighted to present an Update to the City of Whittlesea Council Plan 2017-2021. This Update aligns our Council Plan to the newly adopted *Whittlesea 2040 vision; A place for all*.

The vision was developed by Council in partnership with our community and has four goals:

GOAL 1 – Connected community

GOAL 2 – Liveable neighbourhoods

GOAL 3 – Strong local economy

GOAL 4 – Sustainable environment



These goals pave the way for our city to grow and thrive over the next 20 years. However, these goals are more than words in a document, they also come with actions to ensure we achieve what we say we will.

I'm proud of what we've achieved over the past two years including delivering more than \$110 million in infrastructure and refurbishing major facilities, but we still have a long way to go.

We know that we are not alone in helping our residents create the type of community they want to live and work in. We rely on our partners in community groups and in the state and federal governments to achieve the best outcomes for our community. We'd like to acknowledge and thank them. Without their support these vital projects wouldn't happen.

I commend this Update and Action Plan to you. I believe they position us well to deliver the services, activities, facilities and infrastructure our rapidly growing community deserves.

Cr Lawrie Cox
MAYOR

Key achievements 2017-2019

We redeveloped and upgraded parks, gardens and recreation reserves including an all abilities play space, sports grounds, soccer pitches and pavilions.

In partnership with the community, a new vision was developed.

**Whittlesea 2040;
A place for all.**

Council prevented the installation of further electronic gaming machines in South Morang in a landmark legal case that will contribute to addressing the harmful impacts of gambling more broadly across the municipality.

We delivered more than \$110 million in infrastructure and refurbished major facilities including the start of the \$25 million Mill Park Leisure, Stage 1 of the Whittlesea Swim Centre and the Civic Centre redevelopment.



Council has delivered 100% of the Council Action Plan 2017-2018 and is on track for 100% completion for 2018-2019.

Our innovative new approach to procurement will save \$10 million over ten years, grow local jobs and encourage social inclusion.

We led an innovative collaboration with neighbouring Councils to deliver the new Animal Welfare Facility in Epping.

Council successfully advocated for key local infrastructure including two new primary schools, the O'Herns Road/Hume Freeway interchange, Plenty Road duplication, Mernda Rail extension and Mernda Town Centre.

Our city opens its arms to every resident and is a place where all walks of life are celebrated and supported.

1.1 We want a **socially cohesive community where:**

- our community is friendly and welcoming
- there is a sense of community and belonging
- we embrace and celebrate diversity
- there are opportunities to connect and build social networks.

1.2 We want a **healthy and safe community where our community:**

- is healthy and well
- is physically active
- has access to health and support services
- is safe at home and in public.

1.3 We want a **participating community where:**

- our community is well-informed
- decisions are made locally
- there is volunteering and leadership
- we have vibrant community groups.

Council provides these services:

- community facilities
- Aboriginal reconciliation
- arts, heritage and festivals
- leisure and recreation
- ageing well
- animal management
- public health and safety
- youth services
- family and children's services
- community strengthening
- customer service, communications and civic participation.

Council measures progress on:

- social cohesion
- physical activity
- safety in public areas
- civic participation.

Our city is the smart choice for innovation, business growth and industry investment.

3.1 We want **increased local employment where:**

- residents are employed locally
- there are a variety of jobs to meet local needs
- there is job seeker and employment support.

3.2 We want **education opportunities for all including:**

- local access to quality education and lifelong learning
- flexible training and skills for jobs
- our community being engaged in learning.

3.3 We want **successful, innovative local businesses which:**

- invest and grow
- produce locally and create new enterprises and start-ups
- have access and provide a variety of local services, trades and commercial centres.

Council provides these services:

- investment attraction
- libraries
- local business support.

Council measures progress on:

- local jobs
- access to education
- gross regional product.



Our city is well-planned and beautiful and our neighbourhoods and town centres are convenient and vibrant places to live, work and play.

7 – 2021
UPDATE 2019

GOAL 2
Liveable neighbourhoods

for all

GOAL 4
Sustainable environment

2.1 We want a **smart, connected transport network where:**

- road networks flow
- our public transport is well connected
- we have paths and trails for walking and cycling.

2.2 We want **well-designed neighbourhoods and vibrant town centres where we have:**

- attractive streetscapes and public spaces
- easy access to local shops and major commercial centres
- access to quality local facilities, parks and amenity.

2.3 We want **housing for diverse needs including:**

- quality and varied housing options
- housing that is affordable and accessible.

Council provides these services:

- roads, public transport (advocacy) and footpaths
- traffic management
- parks and open space
- planning and building.

Council measures progress on:

- commuter travel time
- ease of walking and cycling
- use of town centres
- access to services and facilities
- housing affordability.

Our city's superb landscapes and natural environment are an enduring source of pride.

4.1 We want **valued natural landscapes and biodiversity where the community:**

- protect and improve local biodiversity
- has sustainable land management
- has an appreciation of local natural environment.

4.2 We want to be **climate ready, with more:**

- trees for cooling and shelter
- infrastructure built to withstand the changing climate
- community resilience.

4.3 We want to be **leaders in clean, sustainable living who:**

- reduce waste and increase recycling
- reduce energy use and carbon emissions
- have renewable energy and use water efficiently.

Council provides these services:

- conservation and bushland management
- environmental management
- waste and recycling
- water management.

Council measures progress on:

- use of open space
- tree canopy
- energy and water use
- waste minimisation.

City of Whittlesea *A place for all* | 5

1.1 A socially cohesive community

- **Early activation of the growth corridor** – work closely with developers, state government and emerging communities for better service access, participation and social connection.
- **Places free from racism** – support and foster local settings that are fair, welcoming and inclusive.
- **Advocate for multicultural communities** – provide leadership and advocacy training for multicultural women and community groups, and facilitate key multicultural networks.

1.2 A healthy and safe community

- **Aboriginal gathering place** – create an inclusive and culturally safe space where the local Aboriginal community can access a comprehensive range of community supported programs.
- **Improving community safety and preventing violence against women** – invest into community safety, crime prevention, gender equality and prevention of violence against women/family violence.
- **Addressing financial vulnerability** – increase community understanding of financial hardship and advocate for better access to services.
- **Building inclusive sporting environments** – increase participation particularly for women and girls and develop guidelines and processes to encourage greater community access.
- **Improving safety outcomes** – achieving better safety outcomes by applying a risk-based approach to regulatory issues.

1.3 A participating community

- **Local area community planning** – explore the feasibility and process for developing place-based community plans across the 13 precincts in the City of Whittlesea.

Council A
Major initiatives

GOAL 1
Connected community



WHITTLESEA
20
A place for all

3.1 Increased local employment

Council provides ongoing services and programs to attract investment and support local businesses.

3.2 Education opportunities for all

- **Preventing youth disengagement from education** – partner with key stakeholders to support at risk young people from disengaging from school.

3.3 Successful, innovative local businesses

- **Driving our rural economy** – work with the sector to adapt to climate change.
- **Whittlesea Food and Farm Collective** – partner to support people experiencing food insecurity.

GOAL 3
Strong local economy



2.1 Smart, connected transport network

- **Upgrading local roads** – improve traffic flow, the overall condition of the road network and road safety, including the extension of Findon Road and the Lakes Boulevard intersection.
- **Cycling and walking** – continue to improve the local shared path network including Hendersons Creek Trail and McDonalds Road shared path, and advocate for further external funding.
- **Advocate for better public transport** – influence other levels of government to deliver favourable community outcomes regarding the Wollert rail corridor and the tram route 86.

- **Advocate for better state roads** – influence other levels of government to deliver favourable community outcomes regarding arterial roads and the Epping-Wollert-Donnybrook transport corridor.

2.2 Well-designed neighbourhoods and vibrant town centres

- **Redeveloping Mill Park Leisure Centre** – deliver a facility that is accessible, equitable, affordable and viable.
- **Rejuvenating neighbourhoods in established areas** – invest in the modern appearance and amenity of our suburbs.
- **Improve established town centres** – make retail and activity centres more attractive, particularly through traffic management and street scaping.
- **Improve the city's parks** – Improve Norris Bank Reserve, Whittlesea Gardens and six neighbourhood parks in Thomastown, Mill Park and Bundoora, and commence construction of the All Abilities Playspace in Mill Park.
- **Improve the city's buildings and accessibility** – better access to public buildings and toilets.
- **Improve protection of historic dry-stone walls** – use technology and planning tools so developers can protect and incorporate these important heritage features more effectively into our landscape and neighbourhoods.
- **Edgars Creek Community Activity Centre** – deliver an activity centre in the Epping North growth area.

2.3 Housing for diverse needs

- **Delivering social housing in growth areas partnership project** – partner with developers and housing associations across Whittlesea, Mitchell and Hume to increase supply of social housing.

ion Plan
2019 – 2020

GOAL 2
Liveable neighbourhoods

or all

GOAL 4
Sustainable environment

4.1 Valued natural landscapes and biodiversity

Council is finalising the Biodiversity Strategy and Action Plan to solidify key future initiatives to protect and grow appreciation of our local natural environment.

4.2 Climate ready

- **Greening Whittlesea Urban Forest Plan** – plant more trees and grow community ownership of our local trees to adapt to climate change and build resilience.
- **Integrated Water Management Strategy and Action Plan** – secure safe and affordable water supply, prepare for droughts and mitigate against stormwater risks.

4.3 Leaders in clean, sustainable living

- **Corporate Energy Transition Plan** – achieve zero net emissions by 2022 and grow energy leadership.
- **Food and Garden Organics Waste Collection** – trial a better service option for the disposal of organic waste to reduce greenhouse gas emissions and increase diversion from landfill.

Delivering value to the City of Whittlesea community*



927,000
Aquatic facility visits



2,065
Animals collected



5,786,682
Bins lifted



164,070
Customer service calls



28,236
Meals delivered



2,344
Food and health inspections



29,143
Vaccinations administered



8,552km
Local roads swept/maintained



1,016,089
Books and other
library items loaned



3,220
Maternal & Child
Health consultations



1,110
Planning and building
permits issued



959
Business engagement activities
to support local jobs growth

*in 2017-18

High-performing organisation

Council delivers a range of internal functions and activities enabling the delivery of efficient and effective services and initiatives. Council's goal is to be a high-performing organisation which delivers best value to the community. There are four main internal services:

- our governance
- our people
- our finance and assets and
- our systems and knowledge.

The Strategic Resource Plan

The Strategic Resource Plan is prepared and updated every year in conjunction with the Council Plan to reflect the financial and non-financial resources required to achieve the key directions and actions included in the Council Plan.

The Strategic Resource Plan is available at Council's offices or on Council's website whittlesea.vic.gov.au



City of Whittlesea
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South Morang VIC 3752
Opening hours
Monday-Friday, 8.30am-5pm
9217 2170 (24 hours)
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Tiếng Việt 9679 9878
Other 9679 9879

4.1.2 DECLARATION OF RATES AND ADOPTION OF 2019/20 BUDGET

- Attachments:**
- 1 Council Budget 2019-20 Advisory Committee recommendations and copy of submissions** [↓](#)
 - 2 Annual Budget 2019-20** [↓](#)
 - 3 Strategic Resource Plan 2019-20** [↓](#)
 - 4 Rating Strategy 2019-20** [↓](#)
 - 5 Copy of Confidential information provided by submitters - Confidential**
Confidential in accordance with Section 89(2)(d) of the Local Government Act 1989 as it contains details relating to contractual matters.

Responsible Officer: Director Corporate Services

Author: Team Leader Financial Accounting

RECOMMENDATION SUMMARY

1. Accept the recommendations of the Council Budget 2019/20 Advisory Committee (“Committee”) outlined in *Attachment 1*, having heard and considered public submissions on the proposed 2019/20 Annual Budget, noting that the Committee’s recommendations have added a net cost of \$93,868 to the budget.
2. Increase the Citizenship Ceremonies budget by \$42,240.
3. Adopt the 2019/20 Annual Budget (*Attachment 2*) and 2018-22 Strategic Resource Plan (*Attachment 3*), noting that both documents have been updated in accordance with item 1 and 2 above.
4. Authorise the Chief Executive Officer to give public notice of this decision to adopt the Budget, in accordance with section 130(2) of the *Local Government Act* 1989 (“the Act”).
5. Declare that the general rate be declared in respect of the 2019/20 financial year; and
6. Adopt the 2019/20 Rating Strategy (*Attachment 4*).

KEY FACTS AND / OR ISSUES

The purpose of this report is to consider the outcomes from the Council Budget Submissions Advisory Committee Meeting held on 22 May 2019 (*Attachment 1*) and adopt the 2019/20 Annual Budget (*Attachment 2*).

- Council approved the 2019/20 Proposed Budget for advertising at the Special Council Meeting held 26 March 2019.
- Following the statutory budget submission period (28 Mar 2019 – 26 Apr 2019), 17 written submissions were received.
- The Committee considered all written and oral submissions that were received and has recommended 7 changes to the Draft 2019/20 Budget at a net cost of \$104,868, of which \$11,000 was already included in the Draft 2019/20 Budget.
- Officers are recommending a \$42,240 increase to the Citizen Ceremonies budget, following recent advice received from Department of Immigration, Citizenship and Multicultural Affairs regarding an increase in the number of applicants being processed for Citizenship in our municipality

- If the Committee's and officer recommendations are accepted, Council's budgeted 2019/20 cash surplus will reduce to \$372,459.

REPORT**BACKGROUND**

Council resolved at its Council Meeting on 26 March 2019, in accordance with Section 129 of the *Local Government Act 1989* ('the Act'), to give public notice of its intention to adopt the 2019/20 Budget and to invite submissions on the proposed Annual Budget from the public.

In 2019/20 Council will spend \$272.2 million which includes an operating budget of \$199.5 million and a capital works program of \$72.7 million for new facilities and infrastructure.

The proposed rate increase is 2.50%, in line with the order by the Minister for Local Government on 20 December 2018 under the Fair Go Rates System. Council will not be seeking a variation to the rate cap for the 2019/20 year and is very aware of cost pressures on individuals and businesses, and has historically made every attempt to minimise rate increases.

In accordance with Section 223 of the Act, Council invited written submissions on the Proposed Budget. A total of 17 submissions were received during the submission period, which closed on 26 Apr 2019.

CHANGES AS A RESULT OF SUBMISSIONS

The Committee considered all written and oral submissions that were received and has recommended seven changes to the Draft 2019/20 Budget at a net cost of \$104,868, of which \$11,000 was already included in the Draft 2019/20 Budget.

These changes are:

- \$11,000 for Whittlesea Courthouse Visitor Information Centre
- \$6,368 for the Whittlesea RSL sub-branch for the illumination of memorials
- \$2,500 for the Whittlesea RSL sub-branch to help cover the cost of ANZAC day commitments
- \$15,000 to the ongoing development and growth of the Taste of Thomastown Food Festival
- \$15,000 for the Vic State Emergency Service to assist the volunteers service the residents of Whittlesea
- \$40,000 to continue to fund the Whittlesea Country Music Festival in 2020
- \$15,000 for Friends of Toorourrong to conduct the "Table of Plenty" event in 2020.

BUDGET HIGHLIGHTS

Some key features of the budget include:

- Operating revenue of \$222.4 million (excluding developer contributions, non-monetary assets and non-recurrent capital grants)
- Operating expenditure of \$199.6 million
- \$12.22 million to provide services, programs and activities and enable older people to live independently in their homes
- \$9.07 million for provision of family and children services
- \$4.89 million contribution to provide the Regional Library Service
- \$3.45 million for traffic management services, including school crossings and community education programs
- \$5.74 million for public health services and programs delivered to protect and enhance community health, safety and wellbeing
- \$2.28 million for supporting local youth services.

Capital works

The Proposed Budget includes a new capital works budget of \$72.7 million and \$10.5 million of works carried forward from 2018/19 including:

Improving roads, footpaths and bike paths

- \$4.1 million for construction of Findon Road extension from Williamsons Road to Danaher Drive
- \$8.9 million for signalisation of the intersection at Ferres Boulevard and Findon Road
- continued investment in roads renewal and rehabilitation program, dogs off leash areas, disability access and traffic management initiatives around schools.

Upgrading or building new community facilities

- \$9.7 million for Mill Park Leisure development
- \$2.48 million for Mernda Recreation Leisure Centre
- \$1.37 for pavilion at Painted Hills Recreation Reserve
- \$1.19 million for Norris Bank Recreation Reserve masterplan
- \$1.64 million for construction of Edgars Creek Community Activity Centre.

Parks and playgrounds

- \$1.1 million for ongoing program for upgrading playgrounds and general landscape
- \$3 million for developing an All Abilities Play Space in Mill Park.

PROPOSAL

It is proposed that Council consider the recommendations of the Committee and Officer's recommendations to determine whether or not they should be included in the 2019/20 adopted budget, then following this consideration, adopt the 2019/20 Budget.

CONSULTATION

In accordance with the provisions of the Act, public notice has been given inviting submissions on the 2019/20 Proposed Budget. A total of 17 submissions were received and considered by the Committee appointed by Council.

CRITICAL DATES

The process adopted by Council was:

Council approved 2019/20 Proposed Budget for public notice	26 March 2019
Council gave public notice	29 March 2019
Period for lodging submissions closed	26 April 2019
Committee met to consider submissions	22 May 2019
Special Council meeting to adopt 2019/20 Budget	6 June 2019

SUBMISSIONS ADVISORY COMMITTEE RECOMMENDATIONS

The Committee comprising the Mayor, Cr Cox, Deputy Mayor Cr Joseph and Cr Pavlidis were appointed to hear and consider submissions. The Committee met on 22 May 2019 and gave each submitter the opportunity to be heard in support of their submission.

After hearing from the submitters, the Committee considered each written and verbal submission and made its recommendations, which have added \$104,868 in expenditure to fund various requests, of which \$11,000 was already included in the Draft 2019/20 Budget. A full summary of the budget submissions and the recommendations of the Committee are included in *Attachment 1*.

BUDGET ADJUSTMENT RECOMMENDED BY OFFICERS

Officers have recently received advice from the Department of Immigration, Citizenship and Multicultural Affairs, indicating that there is an increase in the number of applicants being processed for Citizenship in our municipality. To ensure that prospective new citizens can take their Oath or Affirmation and become a Citizen in a timely manner (wait period of between 3-6 months) Council will need to increase the number of Citizenship Ceremonies from 6 per year to 12 per year. As such officers are recommending a \$42,240 increase to the Citizen Ceremonies budget (current budget \$42,240), taking the total budget for 2019/20 to \$84,480.

FINANCIAL IMPLICATIONS

The Committee's and officer's recommendations will add a net cost of \$136,108. The cost of these items will be funded from the initial budgeted surplus. If the Committee's and officer recommendations are accepted, Council's budgeted 2019/20 cash surplus will reduce to \$372,459.

POLICY STRATEGY AND LEGISLATION

Council prepares its annual budget under the provisions of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

LINK TO STRATEGIC RISKS

Strategic Risk *Financial Sustainability - Inability to meet current and future expenditure*

The budget is the key tool to manage Council's short term financial sustainability.

LINKS TO WHITTLESEA 2040 AND THE COUNCIL PLAN

Whittlesea 2040 Goal	Enabling the vision
Whittlesea 2040 Key Direction	Making it happen
Strategic Objective	Our Council strives to achieve long term financial sustainability
Council Priority	Organisational Sustainability

DECLARATIONS OF CONFLICTS OF INTEREST

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

The Responsible Officer reviewing this report, having made enquiries with the relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

CONCLUSION

It is recommended that Council adopt the amended 2019/20 Proposed Annual Budget and 2018-22 Proposed Strategic Resource Plan noting the changes recommended by the Committee and officers and notify each submitter of Council's decision.

RECOMMENDATION

THAT Council resolve to:

1. Accept the recommendations of the Council Budget 2019/20 Advisory Committee (“Committee”) outlined in *Attachment 1*, having heard and considered public submissions on the proposed 2019/20 Annual Budget, noting that the Committee’s recommendations will add a net cost of \$93,868 to the budget.
2. Notify submitters of Council’s decision and the reasons for the decision.
3. Increase the Citizenship Ceremonies budget by \$42,240.
3. Adopt the 2019/20 Annual Budget (*Attachment 2*) and 2018-22 Strategic Resource Plan (*Attachment 3*), noting that both documents have been updated with the recommendations of the Committee.
4. Authorise the Chief Executive Officer to give public notice of this decision to adopt the Budget, in accordance with section 130(2) of the *Local Government Act 1989* (“the Act”).
5. Adopt the 2019/20 Rating Strategy (*Attachment 4*).
6. Declare that the amount which Council intends to raise by general rates is \$149,252,358 and such further amount as lawfully levied as a consequence of this resolution.
7. Declare that the general rate be declared in respect of the 2019/20 financial year.
8. Declare that the general rate be raised by the application of differential rates.
9. Declare that a differential rate be set for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

Farm Land

Any land which is “farm land” within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

Other Land

Any land which is not farm land, including land which is used or adapted to be used primarily for:

a) residential; or
b) commercial purposes.
10. Determine each differential rate by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described in paragraph 8 of this Resolution) by the relevant percentages indicated in the following table:

Category	Percentage
Other Land (including Residential and Commercial Land)	0.05142437
Farm Land	0.03085463

11. Record that it considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions and that:
- a) The respective objectives of each differential rate be those specified in the Schedule to this Resolution.
 - b) The respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution.
 - c) The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution.
 - d) The relevant -
 - i) uses;
 - ii) geographical locations;
 - iii) planning scheme zonings of;
 - iv) types of buildings on; and
 - v) the respective types or classes of land be those identified in the Schedule to this Resolution.
12. Confirm that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.
13. Declare that no incentives be given by Council for the payment of general rates before the dates fixed or specified for their payment under section 167 of the Act.
14. Record that:
- a) Council grants to each owner of rateable land which -
 - i) is located within or part within a Green Wedge, Green Wedge A or Rural Conservation Zone within the meaning of the Whittlesea Planning Scheme; and
 - ii) is not less than 8 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares in area;
- a rebate (the Sustainable Land Management Rebate).

- b) The Sustainable Land Management Rebate be an amount equal to -
 - i) 30% of the general rates which would otherwise be payable in respect of rateable land which is 50 hectares or more in area; and
 - ii) 20% of the general rates which would otherwise be payable in respect of rateable land which is not less than 8 hectares and not equal to or more than 50 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares and not equal to or more than 50 hectares in area.
- c) The Sustainable Land Management Rebate be conditional upon -
 - i) the owner of the rateable land (or his or her agent) bi-annually making application for the Sustainable Land Management Rebate to be granted;
 - ii) the ability of the owner of the rateable land (or his or her agent) to demonstrate a commitment to maintaining and improving the quality of their land, consistent with the assessment criteria stated in the Sustainable Land Management Rebate Scheme Application Guidelines;
 - iii) the owner of the rateable land (or his or her agent) establishing to the satisfaction of Council such plans for land management works, and the carrying out of such land management works over a specified time, as are consistent with the Sustainable Land Management Rebate Scheme Application Guidelines; and
 - iv) the application of, and compliance with, the Sustainable Land Management Rebate Scheme Application Guidelines.
- d) The Sustainable Land Management Rebate be granted to -
 - i) assist in the proper and sustainable development of the municipal district;
 - ii) support and encourage the application of sustainable land management practices;
 - iii) preserve places within the municipal district which are of environmental interest;
 - iv) preserve, restore and maintain places of environmental importance and value within the municipal district;
 - v) improve the productive capacity of rural land; and
 - vi) promote the objectives described in the Sustainable Land Management Rebate Scheme Application Guidelines.

15. Record also that:

- a) Council grants a rebate to each owner (or, where applicable, occupier) of

land comprising any part of the Melbourne Wholesale Markets (“the Markets”);

- b) the rebate became operative upon the commencement of trading at the Markets (September 2015), and is an amount equal to the rates which would otherwise have been payable in respect of the land (2019/20 budget: \$834,412); and
 - c) the rebate be granted to assist the proper development of the municipal district.
16. Require that the general rates must be paid -
- a) By lump sum payment, made on or before 15 February 2020; or
 - b) By four instalments made on or before the following dates:
 - i) Instalment 1: 30 September 2019
 - ii) Instalment 2: 30 November 2019
 - iii) Instalment 3: 28 February 2020
 - iv) Instalment 4: 31 May 2020
17. Confirm that it will, subject to sections 171 and 172 of the Act, require a person to pay interest on any general rates which -
- a) that person is liable to pay; and
 - b) have not been paid by the date specified for payment.
18. Authorise Council’s Team Leader Revenue Services to levy and recover the general rates in accordance with the Act.

SCHEDULE

Farm Land Objective

To encourage the use (and continued use) of land for agricultural purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. implementation of good governance and sound financial stewardship;
2. construction, renewal, upgrade, expansion and maintenance of infrastructure assets;
3. development and provision of health, environmental, conservation, leisure, recreation, youth and family and community services;
4. provision of strategic and, economic management, town planning and general support services; and

5. promotion of cultural, heritage and tourism aspects of Council's municipal district.

Types and Classes

Any rateable land which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

Use and Level of Differential Rate

This particular differential rate will be used to support farming by providing a discount for Farm Rate properties.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 Financial Year.

Other Land (Including Residential And Commercial Land) Objective

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the relative benefits derived from the cost of carrying out of such functions. These functions include the:

1. implementation of good governance and sound financial stewardship;
2. construction, renewal, upgrade, expansion and maintenance of infrastructure assets;
3. development and provision of health, environmental, conservation, leisure, recreation, youth and family and community services;
4. provision of strategic and, economic management, town planning and general support services; and
5. promotion of cultural, heritage and tourism aspects of Council's municipal district.

Types and Classes

Any rateable land which is not Farm Land.

Use and Level of Differential Rate

This particular rate will be used as the default rate that is applicable to the majority of the properties within this municipal district.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 Financial Year.

MOTION

MOVED: Cr Pavlidis

SECONDED: Cr Joseph

THAT Council resolve to adopt the Recommendation.

EXTENSION OF SPEAKING TIME

MOVED: Cr Alessi

SECONDED: Cr Joseph

THAT Council resolve to extend the speaking time for Cr Monteleone for a further two minutes.

CARRIED

EXTENSION OF SPEAKING TIME

MOVED: *Cr Sterjova*

THAT Council resolve to extend the speaking time for Cr Alessi for a further two minutes.

LAPSED FOR WANT OF A SECONDER

Chief Executive Officer Explanatory Note

Cr Desiato entered the Council Chamber at 6.18pm.

EXTENSION OF SPEAKING TIME

MOVED: *Cr Alessi*

THAT Council resolve to extend the speaking time for Cr Sterjova for a further two minutes.

LAPSED FOR WANT OF A SECONDER

COUNCIL RESOLUTION

MOVED: *Cr Pavlidis*

SECONDED: *Cr Joseph*

THAT Council resolve to adopt the Recommendation.

CARRIED

DIVISION

Immediately after the motion was voted on, Cr Pavlidis called for a division which resulted in the following votes being recorded.

For	Against	Abstained
Cr Pavlidis	Cr Monteleone	Nil
Cr Kozmevski		
Cr Alessi		
Cr Cox		
Cr Desiato		
Cr Sterjova		
Cr Joseph		

Based on the votes cast during the Division, the motion was carried.

CARRIED



**Council Budget 2019/20
Advisory Committee Meeting
Assembly of Councillors Record**

Wednesday
22 May 2019

Assembly Location: Council Chamber
Time: 6:00PM

	Present	Apology
Councillors:		
Cr Lawrie Cox (Mayor)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Tom Joseph (Deputy Mayor)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kris Pavlidis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers:		
Mr Simon Overland, Chief Executive Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Nick Mann, Director City Transport & Presentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Russell Hopkins, Director Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Helen Sui, Director Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Liana Thompson, Director Partnerships, Planning & Engagement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Amy Montalti, Manager Finance & Assets	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Nicole Montague, Team Leader Financial Accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Angelo Mamatis, Team Leader Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Amanda Marijanovic, Governance Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Diana Vukic, Governance Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6.00pm Council Chamber

Council Budget 2019/20
Advisory Committee Minutes
Wednesday 22 May 2019



Matters in Discussion

MEETING OPENED AT 6:00PM

ITEM 1 COUNCIL BUDGET 2019-20 ADVISORY COMMITTEE MEETING

MEETING OPENED AT 6:00PM

INTRODUCTION

The Mayor Cr Cox introduced the Committee and explained the Committee's role and the process for hearing submitters.

DECLARATIONS OF INTEREST

Nil

HEARING OF SUBMITTERS

The following submitters made oral presentations to their submissions:

Submitters heard	
No.	Submitter
BS_20_002	Denys Potts, Secretary/Treasurer, Whittlesea RSL Sub-branch Pat Rye, Committee Member (Illumination of memorial)
BS_20_003	Denys Potts, Secretary/ Treasurer, Whittlesea RSL Sub-branch Pat Rye, Committee Member (ANZAC Day)
BS_20_004	Fay Tsantefskis & Sofi De Lesantis
BS_20_005	John Nugent
BS_20_006	Harinder Singh & Kulwant Singh Whittlesea Hockey Club
BS_20_007	Justine Sless Manager, Thomastown Neighbourhood House
BS_20_008	Max Sargent (Manager) & Jo Lee (Committee Member) Creeds Farm Living & Learning Centre
BS_20_011	Anthony Holding (President) & Dave Watson Whittlesea Country Music Festival
BS_20_013	Rob Mazniowski Chairperson, Thomastown Precinct Activity Group & President, Thomastown Football Netball Club

Council Budget 2019/20
Advisory Committee Minutes
Wednesday 22 May 2019



BS_20_014	Shane Hickey (Chairperson) & Chris Fillipov Waterstone Hill Owners Cooperation
BS_20_015	Alex Haynes CEO, Whittlesea Community Connections
BS_20_016	Judy Clements & Jan Hyndman Friends of Toorourong
BS_20_017	Graeme Hunter (Chairperson) & Peter Towt Whittlesea Showgrounds and Recreation Reserves Committee of Management Inc

OTHER SUBMISSIONS - ELECTED NOT TO SPEAK

SUBMISSIONS RECEIVED	
No.	Submitter
BS_20_001	Charles Castle, President, Whittlesea Courthouse Association
BS_20_009	Gary Doorbar, Victorian State Emergency Service
BS_20_010	Selina Demiris
BS_20_012	Christine Latimer Road Trauma Support Services Victoria

MEETING CLOSED TO THE PUBLIC AT 8:14PM

After hearing the submissions, the Mayor Cr Cox closed the meeting to the public to allow the Committee to consider submissions and make recommendations to Council.

CONSIDERATION OF SUBMISSIONS

The Committee considered all written submissions and the oral presentations and made recommendations to Council as per Attachment 1.

COMMITTEE RECOMMENDATION

The Committee considered submissions and made the following recommendations to Council outlined in the attached table (Attachment 1), which will be considered by Council at the Special Council Meeting to be held on Thursday 6 June 2019.

MEETING CLOSED AT 9:31PM

Budget Submission 2019-2020

Submission	Submitter	Speaking	Summary of request	\$	Committee Recommendation	Budget Adjustment
BS_20_001	Charles Castle President, Whittlesea Courthouse Association	No	Request funding for Whittlesea Courthouse Visitor Information Centre	\$11,500	Recommended	\$11,000
BS_20_002	Deny Potts Secretary/ Treasurer, Whittlesea RSL sub-branch	Yes	Request reimbursement for the illumination of memorials	\$6,368	Recommended	\$6,368
BS_20_003	Deny Potts Secretary/ Treasurer, Whittlesea RSL sub-branch	Yes	Request annual funding to help cover the cost of ANZAC day commitments	\$2,500 p.a.	Recommended 1 year only	\$2,500
BS_20_004	Fay Tsantefskis & Sofi De Lesantis	Yes	Requests that Council allocate \$14m in 19/20 towards "Ageing Better", replacing Council's original Ageing Well budget	\$2,002,000 additional	Not recommended	
BS_20_005	John Nugent	Yes	Requests Council grant pensioner a further \$50 rebate off their rates	\$700,000 p.a.	Not recommended	
BS_20_006	Harinder Singh Whittlesea Hockey Club	Yes	Request a hockey facility in the Whittlesea Region	\$2,488,300 Capex \$12,000 Opex p.a. \$5,000 interim facility hire	Not recommended	
BS_20_007	Justine Sless Manager, Thomastown Neighbourhood House	Yes	Request Council to contribute \$30,000 to the ongoing development and growth of the Taste of Thomastown Food Festival.	\$30,000	Partially recommended	\$15,000
BS_20_008	Max Sargent Manager, Creeds Farm Living & Learning Centre	Yes	Request Council's support to build a playground at Creeds Farm Living and Learning Centre (privately owned land).	\$73,400 GST excl.	Not recommended	
BS_20_009	Gary Doorbar Unit Controller, Vic State Emergency Service	No	Request \$25,000 to assist the Volunteers service the residents of Whittlesea	\$25,000	Partially recommended	\$15,000
BS_20_010	Selina Demiris	No	Request lighting along the shared footpath between Mernda and Hawkstone stations.	unclear	Not recommended	
BS_20_011	Anthony Holding President, Whittlesea Country Music Festival	Yes	Request Council to continue to fund the Whittlesea Country Music Festival 2020	\$210,000 over 3 years	Partially recommended 1 year only	\$40,000
BS_20_012	Christine Latimer Road Trauma Support Services Victoria	No	Request funding to hold a forum regarding road safety in the community.	\$4,000	Not recommended	
BS_20_013	Rob Mazniowski Chairperson, Thomastown Precinct Activity Group; and President, Thomastown Football Netball club	Yes	Request funds for the installation of upgrading lighting and re-surfacing of the Thomastown Recreation Reserve's ovals, to complement the existing \$5m upgrade to the Main Street Reserve.	\$2,000,000 \$1.75m to \$2m	Not recommended	
BS_20_014	Shane Hickey Chairperson, Waterstone Hill Owners Corp	Yes	The Owners Corporation manages the Waterstone Hill Estate as part of a s173 Agreement. It requests Council to fund 50% of the costs to prune & maintain the nature strip trees, and also 50% of the playground upgrade works.	\$26,213 excl. GST	Not recommended	
BS_20_015	Alex Haynes CEO, Whittlesea Community Connections	Yes	Request to upgrade Mernda Community House	\$168,000	Not recommended	
BS_20_016	Jan Hyndman & Judy Clements Secretary & Committee Member, Friends of Toorourrong Inc	Yes	Request funding to conduct the "Table of Plenty" event in 2020	\$15,000	Recommended	\$15,000
BS_20_017	Les Booth, Secretary Asphalting of Whittlesea Showground	Yes	Request funding for asphalt works at the Whittlesea Showgrounds	unclear	Not recommended	
Total				\$7,779,281		\$104,868

2019-20 Budget Submissions

No	Submitter Details
BS_20_001	Charles Castle, President, Whittlesea Courthouse Associate Inc
<p>Summary of issues The submitter is requesting funding on behalf of the Whittlesea Courthouse Visitor Information Centre, to operate and maintain the Centre and complete projects planned for July 2019 to June 2020.</p> <p>Refer to attached proposal for additional details on the request.</p> <p>These are items for which funding is sought: Printing, Stationery, Postage & Computer supplies \$ 1,500.00 Seminars, Meetings, Memberships and Subscriptions \$ 500.00 Insurance: including Public Liability & Professional Indemnity \$ 3,300.00 Utilities: Gas and Electricity, Telephone and Internet access \$ 4,450.00 Familiarisation Tour for Volunteers Training \$ 1,750.00</p> <p>Total: \$ 11,500.00</p> <p><i>Note: Each item is described in detail in the attached proposal. These figures only cover the estimated current costs and do not cover future expansions of the centre, or rises in costs that may occur due to circumstances beyond our control.</i></p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Committee Recommendation: <p>THAT Council resolve to note the submission and fund \$11,000 to WCHA in 2019/20.</p> </p>	

BS_20_001

2019-20 Budget Submissions

No	Submitter Details
BS_20_002	Denys N Potts, Secretary/ Treasurer, Whittlesea RSL Sub-branch
<p>The submitter requests reimbursement for the illumination of memorials.</p> <p>This submitter arranged for a memorial honouring those who served in the Second World War to be placed in an existing site at the intersection of Forest and Walnut Streets which already contained a memorial identified as the "Arch Memorial". This project was completed in 2013.</p> <p>Because of this memorial's prominence, the sub-branch resolved to have the memorials illuminated and this task was completed towards the end of 2015 at a cost of \$6,368.40.</p> <p>The submitter requests reimbursement for this amount as the sub-branch considers the memorial, now it is illuminated, is a valuable asset to the town.</p> <p>In support of this submission attached is an image of the memorials at night.</p> <p>The submitter believes this submission should be supported as they are on council land and they enhance the township streetscape. The submitter argues that as council illuminated the Soldier's memorial there is a good reason for Council to pay for the illumination of these memorials.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
<p>Committee Recommendation:</p> <p>THAT Council resolve to note the submission and support the payment of \$6,368.40 to fund the cost of the illumination of the memorial.</p>	

BS_20_002

2019-20 Budget Submissions

No	Submitter Details										
BS_20_003	Denys N Potts, Secretary/Treasurer, Whittlesea R& SL Sub-branch										
<p>The submitter requests annual funding to help cover the cost of ANZAC day commitments.</p> <p>ANZAC Day is a significant event for the sub-branch. It commences with the dawn service at St Peters Anglican church in Kinglake, then a service and small march at Beveridge. Representatives attend the Wandong ceremony and the day concludes with a march in the township, during which the two memorial sites are visited, a service being held at each location.</p> <p>The Whittlesea march is most impressive and consists of:</p> <ul style="list-style-type: none"> • First World War mounted troopers • 10 person flag party • Army cadets (150) • RAAF Cadets (30) • Diamond Valley Brass band • Veterans (30) • Guests (25) • CFA/SES (40) • Scouts (30) • Junior Football club (20) • Schoolchildren (150+) <p>Local townspeople line both sides of the street during the march and at the final ceremony at the Soldiers memorial the onlookers are estimated to be in the high hundreds.</p> <p>Up to date the costs of the day has been borne by the sub-branch and over the years they have increased substantially. Set out hereunder is a summary of the estimated cost incurred by the sub-branch in preparation for the ANZAC Day event.</p> <table> <tr> <td>Diamond Valley Brass Band:</td><td>\$1,500.00</td></tr> <tr> <td>Pre-march briefing with all participants:</td><td>\$275.00</td></tr> <tr> <td>Dawn Service – Kinglake:</td><td>\$300.00</td></tr> <tr> <td>Refreshments for band on arrival:</td><td>\$100.00</td></tr> <tr> <td>Extra refreshments after march:</td><td>\$200.00</td></tr> </table>		Diamond Valley Brass Band:	\$1,500.00	Pre-march briefing with all participants:	\$275.00	Dawn Service – Kinglake:	\$300.00	Refreshments for band on arrival:	\$100.00	Extra refreshments after march:	\$200.00
Diamond Valley Brass Band:	\$1,500.00										
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Dawn Service – Kinglake:	\$300.00										
Refreshments for band on arrival:	\$100.00										
Extra refreshments after march:	\$200.00										

BS_20_003

2019-20 Budget Submissions

The local Lions Club ladies provide food for those who wish to stay at the bowls club on conclusion of the march. A nominal amount of drinks is supplied by the sub-branch. Lunch is provided for the band, who arrive early from a previous engagement and use the facilities of the bowls club to rest and prepare for the march.

In view of the afore-mentioned, it is requested an annual grant of **\$2,500** to help cover the cost of ANZAC day commitments.

Photographs in support of this request are attached.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
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Committee Recommendation:

THAT Council resolve to note the submission and grant \$2,500 to help the submitter cover the cost of the 2020 ANZAC day commitments.

BS_ 20_003

2019-20 Budget Submissions

No	Submitter Details
BS_20_004	Fay Tsantefskis and Sofi De Lesantis
<p>Ageing Better - Reinstatement of Aged Care Services</p> <p>The submitter aims to:</p> <ul style="list-style-type: none"> • reinstate the aged care services for residents in the City of Whittlesea • undertake review of the needs of Whittlesea aged residents by empowering diverse representatives from the aged community to work with Council to deliver on Council's own <u>Ageing Positively Strategy 2016-25</u> • Develop an <u>Ageing Positively Action Plan</u> outlining priority actions, timelines and budget required to improve the quality of life of our aged. <p>This submitter requests that Council allocate \$14.000m in 2019/20 towards "Ageing Better", replacing Council's original Ageing Well budget.</p> <p>There is evidence that Council has not consulted widely when reviewing aged care services, nor been transparent with their justification of the previous Ernst and Young Study proposing a reduction in aged care services.</p> <p>Council proposes to reduce the aged services budget from \$13.672m in 2018/19 to \$11.998m in 2019/20 – reducing its expenditure by \$1.647m. Calculating the revenue provided by its aged residents for the council services they pay for – this effectively means that Council proposes to reduce its net expenditure from \$1.647m in 2018/19 to \$634k in 2019/20 at the detriment to the quality of life of its most vulnerable and poorest residents – the aged.</p> <p>Examining the highly debated Council Report that eventually passed recommendation in July 2018, it indicates that there was inadequate consultation with our aged residents about this proposal for change and many of the recommendations made in this report. There was limited detail about which residents were consulted and when. There was not clarity on what methods were used to consult. There was no data about the responses of the residents. There was no analysis on many aged care residents in total are impacted. As this community has a high number of CALD residents – there was no information on how was this accommodated in consultation.</p> <p>Secondly, the Ernst and Young report <u>was not attached</u> to the Council Agenda and much of the recommendations were based on this report. There is no information about the methodology or detailed findings apart from the descriptions given in this report. Does this report provide a balanced consideration in terms of social benefit and values? How does the figure escalate from \$5.4 million aged services costs to over \$48 million in 10 years? What were the assumptions that were used in the modelling?</p> <p>The report uses the terms "Getting the Best Outcome for the Community" but it is clearly about reducing Council's services to its aged community, with response to the federal Government - and is not about supporting your aged community - like my mum who wants to remain at home as long as she can and relies on subsidies like these which allow her to do this on her aged pension as she can no longer mow lawns, and maintain her gardens the way that she did when she was more capable.</p>	

BS_20_004

2019-20 Budget Submissions

Many studies show that there are significant benefits to supporting ageing in place - and whilst the current Commonwealth Government are changing their policy position - you have a commitment to your residents too as Council.

Whilst we tend to look after our youngest - we often forget about our older residents - especially those from CALD backgrounds.

We need to be better than this.

This submission, unlike Council's recent decision, supports Council's own Ageing Positively Strategy 2016-25 which states that "Council has a longstanding commitment to and experience in supporting our older population through planning and provision of aged and disability services" (p.6).

Unlike Council's current decision, this bid aligns with Council's values outlined in Ageing Positively Strategy 2016-25 :

This Positive Ageing Strategy is underpinned by human rights, social justice, community building and age-friendly frameworks and principles including the right to :

- fairness – to enjoy a good quality of life in all of life's stages
- respect – to be truly valued, respected and free from discrimination
- empowerment – to have a say in decisions that affect everyday life
- inclusion – to participate and be included in the community regardless of age, wellbeing or ability
- equity – to at times require specific actions to ensure people are not left out
- diversity – to be part of the community regardless of background, interests, beliefs and circumstances.

Councils' current investment and decision making does not particularly enable empowerment, inclusion, fairness and respect.

The Strategy identified that Whittlesea's aged residents ***"include higher rates of disadvantage characteristics (disabilities, low income, lone person households, not proficient in English) than the total population. Residents 50 + years are more likely to live in the areas with the 'highest disadvantage'. Across all of these population characteristics there are more females than males"***. (p.10).

Importantly our residents, who were widely consulted for this strategy, desired to live at home as long as possible. The Strategy said "Many residents value the support Council provides for groups and activities in the community as well as the support for people to continue to live at home." (p. 11)

BS_20_004

2019-20 Budget Submissions

The submission requests that in 2019/20, Whittlesea Council enter into deeper and transparent conversations with your aged community - actually engaging with them and not just informing them about change - and engaging better across all of government, with aged service providers and industry more - now **that** would be getting the best outcome for the community.

Ageing Better – a better alternative for our most vulnerable residents.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

The submitter has written to Council requesting reinstatement of aged services.

Committee Recommendation:

THAT Council resolve to note the submission and take no further action in relation to this submission noting that Council has recently stopped providing Council funded trades and lawn mowing services, but continues to provide the full range of Government funded services for its older residents.

BS_20_004

2019-20 Budget Submissions

No	Submitter Details
BS_20_005	John Nugent
<p>The submitter requests Council grant pensioners a further \$50.00 rebate off their rates.</p> <p>The Darebin Council give an extra \$150 rebate off their rates, while the Yarra Council gives \$180 off their rates.</p> <p>The submitter believes council should take a stance, and grant an extra \$50.00 pensioner rebate, it would be such a positive step for the whole of the City, and all ratepayers would know the councillors do care for them.</p> <p>The submitter urges that this council should set a timetable that within the next 5 years it should be paying the same as Darebin or Yarra or which is the greater.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	
<p>Committee Recommendation:</p> <p>THAT Council resolve to note the submission and take no further action in relation to this submission.</p> <p>Noting that there are currently approximately 14,000 properties within the Whittlesea municipality that receive the State Government pension rate rebate of \$229.40. The median valuation of a property owned by a pension rate rebate recipient is approximately \$600,000 and the median 2019/20 municipal rate is approximately \$1,500 (excluding the fire services levy).</p> <p>If Council were to introduce an additional \$50 pension rate rebate to 14,000 current recipients, this would cost approximately \$700,000. This will adversely impact on the services and/or infrastructure that Council can deliver to the Whittlesea community, and is unfair to other financially disadvantaged ratepayers in the municipality who do not receive the State Government pension rebate. It is also important to note that Whittlesea has been one of the lowest rating Councils, with its rates per household the 13th lowest of the 79 Victorian councils and its rates per person the 4th lowest. Whilst we should be proud of being a low rating council, this does significantly limit our ability to provide further rates relief to specific ratepayer groups without adversely affecting services provided.</p>	

BS_20_005

2019-20 Budget Submissions

No	Submitter Details																
BS_20_006	Harinder Jit Singh, Secretary, Whittlesea Hockey Club,																
<p>The submitter is requesting a hockey facility in the Whittlesea Region:</p> <p>Tentative Budget cost as per the recent Sports and Recreation Facility funding journal by QLD as per the link https://www.qld.gov.au/_data/assets/pdf_file/0020/9074/getplayingfacility-costs.pdf</p> <p>Capex-</p> <table> <tr> <th>Details</th><th>Appro Cost \$</th></tr> <tr> <td>Small Club House appx 80 Sq</td><td>322000.00</td></tr> <tr> <td>Change Room (Female Friendly Design/Unisex Design)</td><td>409000.00</td></tr> <tr> <td>Hockey Field (Synthetic Grass) 97m x 65m</td><td>1268000.00</td></tr> <tr> <td>Car Park At least 25 Cars @7500</td><td>187500.00</td></tr> <tr> <td>Lightning 500 Lux</td><td>301800.00</td></tr> <tr> <td></td><td></td></tr> <tr> <td>Tentative Total</td><td>2488300.00</td></tr> </table> <p>Opex</p> <p>Maintenance of Hockey Field</p> <ul style="list-style-type: none"> • Cleaning, stain and debris removal • Grooming and drag/power brushing • Moss and algae prevention and removal • Line marking • Check and top up infill levels (filled surfaces only) • Joints and seam inspections • Irrigation – some surfaces still require water to maintain a consistent moisture level in the sub base material and to prevent movement and to improve playability <p>Apprx Cost- \$12000 Annually</p> <p>Lighting Cost- Based on the usage.</p>		Details	Appro Cost \$	Small Club House appx 80 Sq	322000.00	Change Room (Female Friendly Design/Unisex Design)	409000.00	Hockey Field (Synthetic Grass) 97m x 65m	1268000.00	Car Park At least 25 Cars @7500	187500.00	Lightning 500 Lux	301800.00			Tentative Total	2488300.00
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Car Park At least 25 Cars @7500	187500.00																
Lightning 500 Lux	301800.00																
Tentative Total	2488300.00																

BS_20_006

2019-20 Budget Submissions

Reference

<http://www.dsr.wa.gov.au/support-and-advice/facility-management/developing-facilities/naturalgrass-vs-synthetic-turf-study-report/life-cycle-cost-turf>

Proposed Locations

Area near Council office is the best possible location.

Additional Consideration

Whilst the council is planning and preparing plans, the submitter will temporarily hire facilities at RMIT Bundoora.

This will enable the club to establish and be ready in full swing when the pitch/club rooms are fully built.

Therefore, in the interim, the submitter is happy to partner with council for grants from VicHealth, SRV and key industry bodies, to receive grants to keep the club going.

It would be a gesture of good will and genuine intent that the council will build a hockey pitch, if in the 2019/20 budget, the submitter receive a grant of \$5000 to help hire the external facilities.

The submitter is proud to partner with the council to make sure children are busy and kept off the streets.

Please refer to submission for detail information.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

No

Committee Recommendation:

THAT Council resolve to note the submission and that officers from the Sport and Recreation team will work further with this club on the requirements for establishment and sustainability of their club.

BS_20_006

2019-20 Budget Submissions

No	Submitter Details
BS_20_007	Justine Sless, Manager, Thomastown Neighbourhood House
<p>The submitter is requesting Council consider this proposal in line with the current budget and contribute \$30,000 to the ongoing development and growth of the Taste of Thomastown Food Festival.</p> <p>The \$30,000 will go towards the promotion and development of the festival across social media, in print and through engagement with stakeholders, manufacturers and local community members who are gardeners and community garden groups. The funds will be spent on the 2019 festival and planning and delivery of the 2020 festival. The festival has the potential to be run as a daylong event with multiple food manufactures, workshops and demonstrations.</p> <p>The submitter looks forward to working with Council to deliver the Taste of Thomastown Food Festival, so that it can reach its potential and become a premier event within the City of Whittlesea and put Thomastown and the City of Whittlesea on the map in terms of tourism and economic development.</p> <p><i>Refer to submission for additional details.</i></p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
<p>Committee Recommendation:</p> <p>THAT Council resolve to fund the submission for \$15,000 for 2019/20.</p>	

BS_20_007

2019-20 Budget Submissions

No	Submitter Details
BS_20_008	Max Sargent, Manager, Creeds Farm Living and Learning Centre, Epping
<p>The Project: Childs Play at Creeds Farm</p> <p>The submitter is requesting Council's support to build a playground at Creeds Farm Living and learning Centre.</p> <p>The playground would be focused on pre-school and early primary school aged children. It won't be fenced, so it will be accessible to the whole community 365 days a year.</p> <p>If funded, Childs Play at Creeds Farm, would be delivered by Thomastown company Adventure Plus and it will comply with Australian standards.</p> <p>The playground would be built on Creeds Farm owned land.</p> <p>Benefit to the Local Community</p> <p>There are many young children in the area and having a playground at this site would help meet their needs for play, physical activity and social development.</p> <p>Who will benefit :</p> <ul style="list-style-type: none">• Children and younger siblings of people participating in activities at Creeds Farm. Currently 27 regular programs and groups across seven days and evenings per week including Women's Group, Indian Playgroup, Arabic Speaking Women's Group, Kinda Dance, Coder Dojo & Indian Classical Dance, Khalsa Kid's, Junior SriLankan Dance, Community Garden Group and Homework Club• Children using the area out of school times.• Siblings of children attending St Mary of the Cross MacKillop Catholic Parish Primary school and Wallaby Child Care.• Children and families using the café. <p>Community Support</p> <p>Childs Play at Creeds Farm was originally developed as a project for the Pick My Project grants program in 2018 and it received 130 votes from community members.</p> <p><i>Refer to submission for additional details.</i></p>	

BS_20_008

2019-20 Budget Submissions

References

Ref (1) Playspace Planning Framework and Policy, City of Whittlesea 2013-16

Ref (2) Place Profiles Version 3.0. City of Whittlesea, Published May 2017

Ref (3) Places Profiles Demographic Profiles of Precinct Areas in the City of Whittlesea Version 1, Published August 2018 (Full Report)

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	
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Committee Recommendation:

THAT Council resolve to note the submission and take no further action in relation to this submission. The proposal is not supported as the facility is not Council managed, and is located on privately owned land.

BS_20_008

2019-20 Budget Submissions

No	Submitter Details	
BS_20_009	Gary Doorbar, Unit Controller, Victoria State Emergency Service	
<p>The submitter is seeking support from Council to the value of \$25,000 to assist the volunteers service the residents of Whittlesea. With the growth in our area the assistance of SES is increasing also, without assistance from Council and local business it will put extra pressure on volunteers to raise funds to support the increase in requests for assistance.</p> <p>City of Whittlesea community is serviced by Victoria State Emergency Service Whittlesea Unit which is run entirely by volunteers providing 24hr 365 days a year response to all emergencies including Rescue, Flood, Storm, Assist police, Fire, RSPCA and Ambulance. In 2016/17 the unit attended 454 requests for assistance. Although State government agreed to fund SES Units in 2017 under an agreement with the Municipal association of Victoria which has been great for the Volunteers, unfortunately the funding is around 30% short of yearly operational costs of the Unit which does not include budgeting for replacing capital equipment. Volunteers are committed to continuing to raise funds working with local businesses and community groups to reduce that deficit.</p> <p><i>Refer to submission for additional details.</i></p>		
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.		Yes
<p>Committee Recommendation:</p> <p>THAT Council resolve to approve a grant of \$15,000 to the Whittlesea SES Unit in 2019/20.</p>		

BS_20_009

2019-20 Budget Submissions

No	Submitter Details	
BS_20_010	Selina Demiris	
The submitter is requesting lighting along the shared footpath between Mernda and Hawkstowe stations. There are currently no lights and this is huge safety concern when walking or riding.		
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.		No
Committee Recommendation: THAT Council resolve to note the submission and conduct a further investigation to determine if this site will be appropriately lit when further development occurs, or is appropriate for a trial Shared-user path (SUP) lighting project.		

BS_20_010

2019-20 Budget Submissions

No	Submitter Details
BS_20_011	Anthony Holding, President, Whittlesea Country Music Festival
<p>The submitter is requesting Council continue to fund the Whittlesea Country Music Festival 2020 (WCMF) annually so that the organising committee can continue to develop and deliver a quality free event in the rural North.</p> <p>WCMF is organised by a volunteer committee from all walks of life and delivered in partnership with community groups ,Rotary, Lions, The Agricultural Society, Whittlesea Cricket Club and the Whittlesea Tennis Club, Whittlesea SES & CFA, Kinglake and Doreen Scouts, Whittlesea Township Tourism Assoc.</p> <p>Since 2013 on average 5000 people annually attend this one day free Music Event at the Walker Reserve in the Whittlesea Township, with food stalls, local and interstate performers and a fireworks.</p> <p>The submitter applauds the creation of a funding round to enable our growing community to celebrate but the WCMF is a major local event and a landmark on the local calendar and will be missed! Planning for the next festival begins at the conclusion of the previous one so applying annually for funds allows neither time nor the financial security required for the planning of this event. Under the new format up to \$20,000 is available, which can't cover the costs of WCMF</p> <p>The funding required, and sought, for this major event is \$70,000 per year (as per the last 19 years), and as per the Epping RSL agreement, the committee seeks that funding be granted for 3 years to enable efficient planning.</p> <p>Appendix. Letter of support from Community groups. Petition Signed by 108 local Business in support of the festival.</p> <p><i>Refer to submission for additional details.</i></p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	Yes, City of Whittlesea has funded this Festival for 18 years as an on going Service Agreement, this year 2019 City of Whittlesea granted the festival a Community Smarty Grants grant.
<p>Committee Recommendation:</p> <p>THAT Council resolve to provide \$40,000 as a once off final payment in 2019/20 and refer the Whittlesea Country Music Festival (WCMF) Committee to the Community Events Funding Program for future years.</p>	

BS_20_011

2019-20 Budget Submissions

No	Submitter Details	
BS_20_012	Christine Latimer, RTSSV Volunteer	
<p>The submitter would like to hold a forum regarding road safety in the community.</p> <p>Road trauma support services Victoria would run a two hour seminar with volunteers and facilitators including speakers connected to road safety in Victoria.</p> <p>The budget of \$4,000 would be used for a venue, supper, and an hourly rate for the facilitator.</p> <p>This forum would run closely to the successful Melton Community Road Safety Forum that is held annually.</p> <p>It would be held as a free event to educate the community in road safety.</p>		
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.		No
Committee Recommendation: THAT Council resolve to invite the Road Trauma Support Services Victoria to apply for the upcoming Community Events Funding Program for funds to run a forum on road safety.		

BS_20_012

2019-20 Budget Submissions

No	Submitter Details
BS_20_013	Rob Mazniowski, Chairperson, Thomastown Precinct Activity Group & President, Thomastown Football Netball Club
<p>The submitter is requesting funds be allocated for the installation of upgraded lighting and re-surfacing of the Thomastown Recreation Reserve's ovals, to complement the existing \$5 million upgrade to the Main Street Reserve.</p> <p>Cost of resurfacing ovals (And associated works) – \$1.5-\$2 Million (Epping Recreation Reserve has been used as reference) Cost of installation of 150 LUX lighting - \$250,000 Total Cost; \$1.75-\$2 Million.</p> <ul style="list-style-type: none"> • The current community sporting pavilion upgrade has been designed to ensure the pavilion can accommodate women, (separate change rooms). However the lack of lighting on the top oval means that the club cannot be responsive to the massive growth in women's sport because they cannot accommodate players on both ovals. • To harness and develop the skills of both men, woman & children playing Australian rules football they all require to train on large amounts of space. The NFNL and AFL promote the fact that senior woman footballers need to train on full ovals as do senior men's. Currently this cannot not be achieved as there is over 60 senior men training on the one oval at any given time and the top oval does not have adequate lighting or a safe surface to be used at night. • No night games can be played on EITHER of the ovals as it does not have a minimum 100 lux lighting according to the AFL guidelines. The top oval is only occasionally used for training in the summer due to it being below the current safety standard (Does not meet insurance standard) of 50lux lighting for training. • The Northern Football League has the highest growth in the region because of an increase in women's participation in sports. However the club with the current grounds cannot meet the demand. • During the football season, the lower oval is currently being used 4 nights a week, with matches on Saturdays and junior matches on Sundays. There is currently no capacity to accommodate women's matches, as the top oval has been deemed unusable for matches under the current guidelines. • In addition, Whittlesea Gender Equity in Design Guidelines state that: There must be a clear line of sight between all playing fields the pavilion and car parking facilities. The current top oval, with the new pavilion does not meet the guidelines. • The lighting design, as per AFL and City of Whittlesea guidelines - must ensure that the area is easy navigable at night with signage clearly visible and safe connections between places clearly defines between playing fields the facility and the car park. • In line with the Epping upgrade and the Mayor's comments that the space will allow for a continued safe and accessible open space destination for both local and visiting communities, TPAG hope to emulate a facility that will maximise on the existing upgrade and add value 	

BS_20_013

2019-20 Budget Submissions

across the suburb and the municipality.

- The Thomastown Football Netball Club has a rich history of over fifty years, which has relied on being run and developed on hours of volunteers. There is an the opportunity to build on this, retaining community in Thomastown, and continuing to create a stronger healthier community that has the opportunity to be active in a safe and welcoming environment.

External Links:

<https://www.starweekly.com.au/news/epping-recreation-reserve-scores-arevamp/>

<https://www.whittlesea.vic.gov.au/about-us/major-council-projects/eppingrecreation-reserve-redevelopment/>

http://www.aflcommunityclub.com.au/fileadmin/user_upload/Play_AFL/News /AFL_P

http://www.aflcommunityclub.com.au/fileadmin/user_upload/Play_AFL/News /AFL_PREFERRED_Facility_Guidelines_for_State_Regional_Local_Facilities_FI_NAL_2012.pdf

Images of Existing Grounds attached.

Refer to submission for detailed information.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

No

Committee Recommendation:

THAT Council resolve to note the submission and that works are currently occurring on a significant pavilion upgrade at Main St Reserve.

BS_20_013

2019-20 Budget Submissions

No	Submitter Details
BS_20_014	Shane Hickey, Chairperson, Waterstone Hill Owners Corporation
<p>Waterstone Hill Owners Corporation (WHOC) houses 332 homes in South Morang bordered by Gordons Rd, Meridian Drive and Vista Way. WHOC maintains the open space area on behalf of Council by way of a section 173 agreement.</p> <p>On behalf of The Committee of Waterstone Hill Owners Corporation South Morang the submitter makes the following request for funding submissions for 2019/2020. There are two funding requests which have been prioritised as follows:</p> <p>1. Pruning & Maintenance of Nature Strip Trees. A detailed arborcultural assessment has been carried out throughout the entire estate by McLeod Trees who have accordingly prepared a quotation of \$33,626 for the works required in 2019 / 2020. A copy of the quotation is attached (Spreadsheet WH). Funding Request \$16,813 exc GST. The request is 50% of the proposed cost of the works. WHOC will fund the other 50%.</p> <p>2. Playground Upgrade Works – The playground is utilised by many visitors / residents from neighbouring estates and the addition of a climbing item to existing playground will further enhance the facility for the children's enjoyment. The facility is Council owned. Funding Request \$9,400 exc GST. The request is 50% of the proposed cost of the works. WHOC will fund the other 50%. - A copy of the final quotation for the works will be forwarded in the first week of May 2019.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Committee Recommendation:</p> <p>THAT Council resolve to not to support this submission as the Estate is the responsibility of the Waterstone Hill Owners Corporation under a Section 173 Agreement.</p>	

BS_20_014

2019-20 Budget Submissions

No	Submitter Details
BS_20_015	Alex Haynes, CEO, Whittlesea Community Connections
<p>Mernda Community House Upgrade Proposal – April 2019</p> <p>In 2018 Whittlesea Community Connections (WCC), with Council's support, successfully obtained Victorian Government Department Health and Human Services funding to establish a neighbourhood house program in Mernda. Mernda Community House, a Council owned facility, is located at 2 Heals Road Mernda on the Mernda Recreation Reserve grounds. WCC and the local community increasingly connected to the House consider this an exciting opportunity to build on the needs, strengths, aspirations and opportunities within the growing community of Mernda.</p> <p>The submitter is requesting the following:</p> <p>In order to effectively respond to community needs and aspirations WCC is proposing that some consideration in Council's 2019-20 Budget is given to upgrade Mernda Community House. Ideas for how this could be achieved are listed as follows (details and pictures attached to the submission):</p> <ul style="list-style-type: none"> • Internal renovations \$76,000 Renovating the House to increase the capacity to offer multiple programs and services simultaneously. Currently Mernda Community House programs can only be offered in 1 room with limited seating capacity. This project would enable us to create 2 rooms by adding a separate entrance, removing a wall to extend the kitchen and create a communal eating space, upgrade the toilet and install storage. • Creating an outdoor covered activity areas \$57,000 Expanding the House to include an accessible and enclosed outdoor multipurpose area that could accommodate activities such as gardening, recycling, composting, wood work or children's play and learning. Currently access from inside to outside the House from the back is via narrow steps, which does not meet accessibility standards. This project would also create storage for different groups to the space independently. This would include a deck, roof covering, outdoor blinds for protection and work benches including power. • Creating an outdoor learning / play space \$35,000 Creating an outdoor early childhood learning and play space that enables children to access natural spaces for healthy learning and development. One of the barriers identified in involving community members in Mernda Community House programs is the lack of appropriate space to engage children, without this space families and women in particular are not able to participate. This would include land preparation, fencing, planting and equipment and surfacing to ensure accessibility. <p><i>Additional details attached to the submission.</i></p>	

BS_20_015

2019-20 Budget Submissions

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
Committee Recommendation: THAT Council resolve to not support the submission and advise the applicant of potential opportunities following completion of further analysis work in relation to the Mernda Town Centre and Mernda Recreational Reserve.	

BS_20_015

2019-20 Budget Submissions

No	Submitter Details
BS_20_016	Jan Hyndman, Secretary & Judy Clements, Committee Member, Friends of Toorourrong Inc.
<p>The submitter is requesting funding to conduct the 'Table of Plenty' event again in 2020 in the amount of \$15,000. (Previous funding of \$20,000, provided via our budget submission May 2018.)</p> <p>The inaugural event has been an important learning experience and we acknowledge some elements could be improved and enhanced. Whilst our review is not yet complete, we are conscious that our major cost areas relate to:-</p> <ol style="list-style-type: none"> 1. Hire of equipment (coolrooms, generators, marquees, chairs, crockery etc.) 2. Procurement of food, beverages. 3. Front & back of house services. <p>It is difficult to forecast at this stage, the costs related to each of the above. There are a number of options how the event could be conducted in the future. These options will determine the specific cost areas.</p> <p>The submitter never considered the event would require long-term ongoing funding via the Council. However, believes that support for a second year will assist the submitter to achieve the independence required for the future and assist with providing the foundation to support the long term vision and objectives for this event.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	Yes
<p>Committee Recommendation:</p> <p>THAT Council resolve to provide funding of \$15,000 in 2019/20 to assist the submitter to achieve financial independence for future years.</p>	

BS_20_016

2019-20 Budget Submissions

No	Submitter Details
BS_20_017	Les Booth, Secretary, Committee of Management, Whittlesea Showgrounds and Recreation Reserves Committee of Management Incorporation
<p>The Whittlesea Showgrounds & Recreation Reserves Committee of Management has greatly appreciated the assistance of the City of Whittlesea with asphaltting works at the Showgrounds in the past.</p> <p>The population of Whittlesea has increased significantly over the past 10 years and as a result use of the Showgrounds for Football, Netball, Men's Shed, Market etc, has also increased.</p> <p>Some areas of Asphalt Roads/Paths are in need of maintenance and as well further extensions of asphaltting are needed.</p> <p>The Committee of Management would appreciate further funding for these works in the City of Whittlesea's up coming budget, and also if possible for council officers to meet with the Committee to discuss the priority for the possible works.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Committee Recommendation:</p> <p>THAT Council resolve to:</p> <ol style="list-style-type: none"> 1. Not support this submission as the application is for crown land which is not Council's responsibility; and 2. Refer the submitters onto the relevant State Government Department of which is listed as the Department of Environment, Land, Water and Planning who have responsibility for this land to seek these funds. 	

BS_20_017

Dear Heather,

Application For Funding
Whittlesea Courthouse Association (WCHA)

Please find enclosed copies of the;

- Letter to the CEO.
- Business Plan for the WCHA.
- Application for Funding.

which I hand delivered to the CEO today (30 Jan 19)

Your sincerely,



President
WCHA



Mr Simon Overland
Chief Executive Officer
City of Whittlesea
Locked Bag 1
Bundoora MDC 3083

Dear Mr Overland,

A0032362S
29 January 2019

WHITTLESEA CITY COUNCIL	
File No. <u>30 153396</u>	RECEIVED
RMS No. _____	31 JAN 2019
CRM No. _____	Action: <u>PART & ENG</u>
Copy: <u>CEO J. L. THOMPSON</u>	

Re: Whittlesea Courthouse Visitor Information Centre

2018 – 2019 Budget Application & Funding Agreement

Please find attached our application for a new Funding Agreement and our Business Plan for the 2019 – 2020 financial year for the Whittlesea Court House Association Incorporated.


We are extremely grateful to have received funding assistance from the City of Whittlesea Council over the past year. Our committee and volunteers appreciate the depth of your commitment to tourism and community interests.

This funding has lightened our burden on fundraising. It has enabled us to focus on developing more programs, so enhancing the knowledge that our strong band of volunteers can pass on to the public.

We provide information to community groups throughout the Whittlesea area, local schools, and tourists travelling from all parts of Australia and overseas. We hope to continue this vital work with your assistance, by being able to have hands-on facilities available, through items such as computer enhancements, and visual and audio presentations.

We, of the Whittlesea Courthouse Visitor Information Centre, trust that you will consider our request for funding, and that we may obtain ongoing financial and general support, for the Budget year 2019-2020.

Yours sincerely


Charles Castle
President

Whittlesea Courthouse Association Inc.
PO Box 186, Whittlesea Vic 3757
Phone: 9716 1866 Email: Whittleseach@bigpond.com

BUSINESS PLAN
(AMENDED)

FOR

**WHITTLESEA COURT HOUSE
ASSOCIATION INCORPORATED**

(A0032362S)
ABN 26 465 546 524

2019/2020

INTRODUCTION

The Whittlesea Courthouse building is the most prominent public building within the Whittlesea Township and we believe it to also be the oldest. Built in 1864 by William Henry Lockwood, it served the township and its surrounding district as a Court House, until 1989. It was restored in 1995-96 by the local community, with assistance from local governing bodies. It was re-opened as a Visitor Information Centre in October 1996.

The Whittlesea Township nestles in the Plenty Valley at the foot of the Great Dividing Range and is only 40 kilometres north of Melbourne CBD. It is now accessible to a greater range of people, through the construction of the Western Ring Road and other arterial links. This easier access enables more people to visit and enjoy the natural beauty and history of the area, thus creating a flow-on effect to businesses and service providers and subsequently an increased economic benefit.

The Whittlesea Court House Association (WCHA) Inc. Committee, members and volunteers, aim to provide a seven-day a week service for locals and visitors alike. The promotion of the City of Whittlesea's tourism attractions, both natural and commercial, form part of the activities of the Centre.

AIMS & OBJECTIVES

The Whittlesea Courthouse Visitor Information Centre aims to provide a gateway to the natural and commercial delights of the City of Whittlesea and its surrounds, by providing a high quality information service to visitors/tourists and locals.

The Centre also aims to provide a venue to showcase the work of local artists and craftspeople.

The Centre encourages the commercial development of the area and enhances employment prospects for residents of the City of Whittlesea, by promoting businesses and tourism within the City's surrounds.

These services are provided by utilising the services of volunteers, under the direction of the Courthouse Committee, with the assistance of the City of Whittlesea Council.

The services provided focus on the following:

- Striving to provide a fully operational information centre, open seven days per week from 9am to 5pm.
- Ongoing recruitment and training of volunteers, who staff the Visitor Information Centre
- Enhancing the image of the City of Whittlesea through the use of the Whittlesea Courthouse Visitor Information Centre, by increasing local knowledge of the City of Whittlesea.
- Promoting the area for tourism, associated businesses and products
- Encouraging community participation in the Visitor Information Centre and local organisations.
- Supporting the community through the publication of the 'Town Crier', a locally produced community monthly magazine.

GOALS

- To remain the major tourism information and promotional facility centre within the City of Whittlesea.
- To work with the 'Whittlesea & Plenty Valley Tourism Association Incorporated' in encouraging more visitors to the City of Whittlesea and surrounding areas.
- To achieve our goals of meeting our historical, cultural, environmental and promotional obligations.
- To promote tours to the area's historical sites, such as Bear's Castle.

2

ACTIONS WILL INCLUDE:

- Encouraging civic pride and endeavouring to enhance the quality of life in our community.
- Setting a role model - leading by example.
- Continuously seeking to improve our operational procedures.
- Lifting the Whittlesea Courthouse Visitor Information Centre profile in the wider community.
- Developing and providing opportunities for adding value back to the community and the general public.
- Maintaining and developing volunteers' expertise through participation in appropriate training, and multi-skilling our team through networking and participation in external forums.
- Maintaining links between the Court House Association Committee, the City of Whittlesea Council, appropriate organisations within the Whittlesea district and bordering municipalities, and with State Government and agencies.

MANAGEMENT

The annually elected WCHA Committee, with representation from the City of Whittlesea Council and local community groups, will provide enthusiastic, knowledgeable and capable people to co-ordinate the operation of the Whittlesea Courthouse Visitor Information Centre (through appointed and designated volunteer Co-ordinators) for specific tasks within the Centre.

These will include: -

Volunteers' Co-Ordinator – to prepare the duty rosters of volunteers, co-ordinate their training and liaise with the Committee.

Craft Co-Ordinator – to manage and maintain the flow of craft, souvenirs and their sales within the Centre, and to liaise with the Committee and in particular the Treasurer and Secretary.

Membership & Promotional Display Officers – to maintain the membership base, records and receipts and to record all payments for Membership and Promotional Displays' fees. To liaise with the Committee, Executive, broader Tourism Operators, Businesses and general Community in the promotion of Courthouse Memberships and display literature for the Centre.

Tourism Development Officer – to liaise with the Whittlesea Council, the Committee, Businesses and general Community in the promotion of Tourism for the City of Whittlesea and to represent the WCHA Committee and the Visitor Information Centre at Tourism association level.

Town Crier Representative – to ensure the local Community monthly magazine (the Town Crier) is published each month under the established guidelines of: "Of the Community, For the Community and By the Community" and to report to the Committee on its progress. Also to maintain its viability through advertising and to promote the Courthouse and Tourism throughout the area.

The Committee will also establish an appropriate network support system through promoting Association Membership and will liaise with local traders, the City of Whittlesea, neighbouring municipalities, relevant government bodies and related tourist associations.

The Committee will fulfil its reporting obligations to its members and to other organisations as agreed from time to time.

OUR MARKET

Our market is a broad cross section of :-

- Visitors: local, interstate and international.
- Tourists: local, interstate and international.
- Local Community: as a resource centre for information relating to the City of Whittlesea, the local area and beyond.
- Historical Groups: researching and sourcing information.
- Organised Bus Tours.
- Promotion of the City of Whittlesea tourism ventures and other tourism organisations where appropriate.

This market has been serviced by the level of knowledge and enthusiasm of volunteers, in response to service requests from local, interstate and international visitors, in areas as diverse as trade delegations interested in local products, educational requirements, genealogical research, City of Whittlesea information, as well as more general tourism advice.

NEW MARKETS & POTENTIAL MARKETS

- The Melbourne Day Tripper market: via Clubs and organisations outside the boundaries of the City of Whittlesea. (Now easily accessible since opening of the Western Ring Road and other arterial connections).
- The international tourism market.
- The interstate and local tourism market.
- The possibilities of larger tourist influx, engendered by such events as the Grand Prix and the Melbourne Cup etc., now that the Plenty Valley region has been linked so easily and to so many areas via the Western Ring Road.
- External services that could be provided on a commercial basis, which would be advantageous to the Courthouse Committee and the City of Whittlesea.

Services that could be offered on a larger scale might include:-

- Specific interest tours
- Educational tours
- Historical tours
- A genealogical resource centre
- A community directory/data base

It is impossible to put a commercial value on the Whittlesea Courthouse facility. Also, it currently has no competitors as the service is unique in the City of Whittlesea and provides a wonderful gateway to the '**Plenty Valley, the Ranges and Beyond**', as our original Tourism Map and Locality Guide suggested.

USER NEEDS

- Accommodation
- Activities – 'What's on'
- Arts & Craft
- Bears Castle Tours (Yan Yean Reservoir Park)
- Dining
- Genealogical Information
- Historical Information
- Parks Victoria information
- Picnic Facilities
- Promotion of tourism related businesses
- Recreational Information
- School Projects
- Support for Community Groups
- Tourist information
- Town Crier Magazine

PLANS

- Ongoing and extended training for all volunteers; including regular familiarization tours (1-2 per year) to ensure volunteers are up to date on the Tourist related businesses in the area.
- Proposed payment for some services provided, which enhance the relevance of the facility.
- Networking and partnering with other services and facilities such as: the library service, local schools and Council information.
- To enhance the Centre's profile within the media.
- To increase the \$ turnover in sales of marketable items, related to Whittlesea and surrounds, such as souvenirs etc., and products produced in and for the community.
- To create an interpretive display in our historical Police 'Lock-up', with full video and voice-over.



A0032362S

APPLICATION FOR FUNDING
FOR WHITTLESEA COURTHOUSE
VISITOR INFORMATION CENTRE
JULY 2019 – JUNE 2020

Whittlesea Court House Association Incorporated (A0032362S)
PO Box 186 Whittlesea Victoria 3757
Telephone: 9716-1866 Email: Whittlesea.ch@bigpond.com
74 Church Street, (Cnr. Church and Beech Sts.) Whittlesea.

1



74 Church Street, (Cnr. Church and Beech Sts.) Whittlesea

A0032362S

Executive Summary

The Whittlesea Court House Association Incorporated is requesting funding from the City of Whittlesea, on behalf of the Whittlesea Courthouse Visitor Information Centre, to operate and maintain the Centre and complete projects planned for July 2019 to June 2020.

These are items for which funding is sought:

Printing, Stationery, Postage & Computer supplies	\$ 1,500.00
Seminars, Meetings, Memberships and Subscriptions	\$ 500.00
Insurance: including Public Liability & Professional Indemnity	\$ 3,300.00
Utilities: Gas and Electricity, Telephone and Internet access	\$ 4450.00
Familiarization Tour for Volunteers Training	\$ 1750.00

Total: \$ 11,500.00
=====

Note: Each item is described in detail in the following pages. These figures only cover the estimated current costs and do not cover future expansions of the centre, or rises in costs that may occur due to circumstances beyond our control.



74 Church Street, (Cnr. Church and Beech Sts.) Whittlesea

A0032362S

1. Printing, Stationery, Postage and Computer Supplies \$ 1,500.00

This would cover printing, stationery and general postage, as well as posting the quarterly volunteer rosters and newsletters; and the monthly minutes and our newsletters, to committee and financial members. We include all other administrative documents and requirements of the Visitor Centre, such as collection of visitor data and volunteer records (which are executed daily). We also do photocopying of information; post brochures upon tourists' enquiries, and laminate notices. As well we require printer and fax toners, along with other stationery requirements, including books for maintaining financial records.

2. Seminars, Meetings, Memberships and Subscriptions \$ 500.00

Industry meetings and seminars are held regularly and generally have an associated cost. Also memberships of Tourism bodies have annual fees and it is an advantage for us to retain membership of these, in order to keep up to date with various activities across the general tourism sector. We are currently also a financial member of Plenty Valley FM Radio, which allows us regular promotional times on radio, through this membership.

3. Insurance: Public Liability & Professional Indemnity \$ 3,300.00

Insurance, is as required by our Council lease on the Courthouse, and is essential in the running of the Visitor Centre, as well as a protection for our volunteers and our Association.

4. Utilities: Gas, Electricity, Telephone & Internet \$ 4,450.00

Gas, electricity, telephone and internet are all monthly expenses required for the running of the Visitor Information Centre. Note that there are expected increases this year.

5. Familiarization Tour for Volunteer Training \$ 1,750.00

This tour informs the volunteers of the facilities and businesses available in-and-around the City of Whittlesea, especially places related to tourism. The cost is mainly for a bus, which is provided for the volunteers. Several venues are visited over the course of a day. Such tours are necessary on at least an annual basis, in order to see new businesses that have developed, to see how other Tourist Information Centres are run, and in particular to show our newest volunteers what is available in the vicinity.

3

BUDGET SUBMISSION

Name: Denys N Potts

Organisation: Whittlesea R&SL sub-branch

Position held: Secretary / Treasurer

Address: [REDACTED]

Mailing Address: [REDACTED]

Contact Number: 03-97161361 / [REDACTED]

email: [REDACTED]

Appear in person: YES

Previously applied: NO

SUBMISSION:

In 2014, the council instituted a Church Street beautification programme in Whittlesea township.

The existing 61 plaques that memorialised those who fell in the First and Second World Wars were replaced and the “Soldier’s Memorial’ at the intersection of Church and Laurel Streets was illuminated.

This sub-branch arranged for a memorial honouring those who served in the Second World War to be placed in an existing site at the intersection of Forest and Walnut Streets which already contained a memorial identified as the “Arch Memorial’.

This project was completed in 2013.

Because of this memorial’s prominence, the sub-branch resolved to have the memorials illuminated and this task was completed towards the end of 2015 at a cost of \$6,368.40.

It is requested that this sub-branch be reimbursed that amount as we consider the memorial, now it is illuminated, is a valuable asset to the town.

In support of this submission I attach an image of the memorials at night.

We consider this submission valid as the memorials are effectively owned by council, they being on council land and they enhance the township streetscape. Our argument is that as council illuminated the Soldier’s memorial there is a good reason to pay for the illumination of these memorials.



RETURNED & SERVICES LEAGUE OF AUSTRALIA
Whittlesea Sub-Branch

P.O.Box 331. WHITTLESEA VIC 3757

PRESIDENT:

Ned Pannuzzo:
[REDACTED]

SECRETARY:

Denys Potts
[REDACTED]

19 February 2019

Cr. T Joseph
City of Whittlesea
Locked bag 1
BUNDOORA MDC VIC 3083

WHITTLESEA CITY COUNCIL	
File No. _____	RECEIVED
RMS No. _____	
CRM No. _____	21 FEB 2019
Action: <i>City Transport & Presentation</i>	
Copy: [REDACTED]	

Dear Tom

REQUEST FOR REIMBURSEMENT/GRANT

Could your pass this on to the Mayor please?

Thankyou for the assistance you have rendered.

Regards
[REDACTED]



RETURNED & SERVICES LEAGUE OF AUSTRALIA
Whittlesea Sub-Branch

P.O.Box 331. WHITTLESEA VIC 3757

PRESIDENT:

Ned Pannuzzo:

SECRETARY:

Denys Potts

19 February 2019

Mayor Cr. L. Cox
City of Whittlesea
Locked bag 1
BUNDOORA MDC VIC 3083

Dear Sir,

WAR MEMORIALS & ANZAC DAY CEREMONY
WHITTLESEA TOWNSHIP

WAR MEMORIALS:

Whittlesea township is fortunate in that it has three significant war memorials;
The *Soldiers* at the intersection of Church and Laurel Streets
The *father's Association Arch* at the intersection of Walnut and Forest Streets, and
The *Second World War* situated at the same location as the Arch Memorial.

The Soldiers and Arch memorials were installed in the mid 1920s and the Second World War memorial was planned, erected and dedicated over the period 2012/2013. Construction of the Second World War memorial was a joint effort by council and this sub-branch, both of whom provided finance with the council assisting in the supply of service by a contractor.

As far as I can ascertain, the township's memorials are not matched anywhere else in the municipality and we have plans to erect a fourth that will memorialise those who served in Vietnam.

During the beautification of Church Street, the Soldiers memorial was floodlit and the sub-branch decided to illuminate the Arch and Second World War memorials to enhance

their appearance, the lighting ensuring they were constantly in the public eye. A local contractor was engaged and he completed the task for a fee of \$6,368.40.

The design of the memorials is such that little on-going maintenance is required. The Soldiers and Arch memorials only requirement is a coat of white paint, the Second World War memorial's bluestone ashlers and concrete base need no maintenance other than a wash and the bronze plaques only requirement is an occasional coat of glycerine.

The list of names on both Soldiers and Arch memorial only need a thorough wash when it becomes necessary.

Although council CRM1356371 of 16th November 2018, does offer maintenance assistance, at this stage the sub-branch members can carry it out. The only requirement for council is perhaps refreshing the granitic sand surround if necessary. A local painter repainted the Soldier's memorial some time ago and I have no doubt he will do it again if and when it is required.

ANZAC DAY:

ANZAC Day is a significant event for the sub-branch. It commences with the dawn service at St Peters Anglican church in Kinglake, then a service and small march at Beveridge. Representatives attend the Wandong ceremony and the day concludes with a march in the township, during which the two memorial sites are visited, a service being held at each location.

The Whittlesea march is most impressive and consists of;

- First World War mounted troopers
- 10 person flag party
- Army cadets (150)
- RAAF Cadets (30)
- Diamond Valley Brass band
- Veterans (30)
- Guests (25)
- CFA/SES (40)
- 16-seater bus for disabled
- Scouts (30)
- Junior Football club (20)
- Schoolchildren (150+)

Local townspeople line both sides of the street during the march and at the final ceremony at the Soldiers memorial the onlookers are estimated to be in the high hundreds.

Up to date the costs of the day has been borne by the sub-branch and over the years they have increased substantially. Set out hereunder is a summary of the estimated cost incurred by the sub-branch in preparation for the ANZAC Day event.

Diamond Valley Brass Band:	\$1,500.00
Pre-march briefing with all participants:	\$275.00
Dawn Service – Kinglake:	\$300.00
Refreshments for band on arrival:	\$100.00
Extra refreshments after march:	\$200.00

We are fortunate in that the local Lions Club ladies provide food for those who wish to stay at the bowls club on conclusion of the march. A nominal amount of drinks is supplied by the sub-branch. Lunch is provided for the band, who arrive early from a previous engagement and use the facilities of the bowls club to rest and prepare for the march.

SUMMARY

In view of the afore-mentioned, it is requested you give consideration to reimbursing the sub-branch the amount expended on the memorial lighting and, as well, recommend an annual grant of \$2,500.00 to help cover the cost of our ANZAC day commitments.

Photographs in support of our request are included herewith.

Yours sincerely



(Denys G Potts)
Secretary/Treasurer





Flag party at head of march.
Participants extend from vicinity
of Police Station back to
Community Health Centre.
(Nearly two blocks)

BS_20_003

Crowd near IGA as
March returns to
Bowls Club



Crowd at Soldiers Memorial
During Requiem service



Proposed Budget 2019-2020 SUBMISSION FORM



Proposed Budget 2019-2020 submissions must be received no later than 5pm on Friday 26 April 2019. Submissions may be posted, faxed, delivered or emailed.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

YOUR CONTACT DETAILS

Contact details of person making a written submission under
Section 223 of the *Local Government Act 1989*.

Name: _____ Fay Tsantefskis and Sofi De Lesantis _____

Organisation/group (optional): _____

Position held in the organisation/group: _____

Address: _____

Contact number: _____

Email: _____

Have you previously applied for support (successfully or unsuccessfully) from the
City of Whittlesea regarding this submission? Please provide details, including any community
grant applications. _____

We have written to Council requesting reinstatement of aged services

PRIVACY NOTIFICATION STATEMENT

Your personal information will be used by Council for the purpose of contacting you to
provide feedback on the outcome of your submission or to invite you to attend a
Submissions Committee meeting. It is not compulsory for you to provide Council with your
personal information. If you do not, Council will be unable to contact you to seek further
information on your submission or to inform you of the outcome.

Details of your submissions will appear in a Council Meeting Agenda which will be published on
Council's website. Copies of submissions will be placed in a register which is available for inspection
by the public for a period of 12 months. Your name will appear but your address and other personal
information will be protected from disclosure. Public submissions are placed on a Council file and
retained in accordance with the *Public Records Act*. If you wish to check or update your personal
details please contact Council on 9217 2170.

Proposed Budget 2019-2020

SUBMISSION FORM



Any person who has made a written submission to Council is entitled to appear in person or by a person acting on their behalf before an Advisory Committee of Council. The Committee will meet to hear, discuss and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person acting on your behalf before an Advisory Committee of Council?

Please tick: Yes

The Proposed 2019-2020 Budget - Hearing of Submissions will be held on Thursday, 23 May 2019 in the Council Chamber at the Civic Centre, 25 Ferres Boulevard, South Morang at 6pm. If you decide to attend you will have five minutes to speak to the Committee in support of your submission. The Committee will hear submissions from anyone who decides to attend, they will then consider all submissions and make a recommendation to Council at the Special Council Meeting on 6 June 2019. Members of the public are welcome to attend either meeting.

If you do not wish to attend, Council will write to you once the Committee's recommendations have been put forward to a Council meeting and inform you of the outcome. Following a resolution by Council each submitter will be notified in writing of the outcomes.

Please provide details of your written submission below (attach additional pages if required).

Ageing Better - Reinstatement of Aged Care Services

The budget submission aims to:

- reinstate the aged care services for residents in the City of Whittlesea
- undertake review of the needs of Whittlesea aged residents by empowering diverse representatives from the aged community to work with Council to deliver on Council's own Ageing Positively Strategy 2016-25
- Develop an Ageing Positively Action Plan outlining priority actions, timelines and budget required to improve the quality of life of our aged.

This submission requests that Council allocate \$14.000m in 2019/20 towards "Ageing Better", replacing Council's original Ageing Well budget.

There is evidence that Council has not consulted widely when reviewing aged care services, nor been transparent with their justification of the previous Ernst and Young Study proposing a reduction in aged care services.

Council proposes to reduce the aged services budget from \$13.672m in 2018/19 to \$11.998m in 2019/20 – reducing its expenditure by \$1.647m. Calculating the revenue provided by its aged residents for the council services they pay for – this effectively means that Council proposes to reduce its net expenditure from \$1.647m in 2018/19 to \$634k in 2019/20 at the detriment to the quality of life of its most vulnerable and poorest residents – the aged.

Examining the highly debated Council Report that eventually passed recommendation in July 2018, it indicates that there was inadequate consultation

Proposed Budget 2019-2020

SUBMISSION FORM



with our aged residents about this proposal for change and many of the recommendations made in this report. There was limited detail about which residents were consulted and when. There was not clarity on what methods were used to consult. There was no data about the responses of the residents. There was no analysis on many aged care residents in total are impacted. As this community has a high number of CALD residents – there was no information on how was this accommodated in consultation.

Secondly, the Ernst and Young report was not attached to the Council Agenda and much of the recommendations were based on this report. There is no information about the methodology or detailed findings apart from the descriptions given in this report. Does this report provide a balanced consideration in terms of social benefit and values? How does the figure escalate from \$5.4 million aged services costs to over \$48 million in 10 years? What were the assumptions that were used in the modelling?

The report uses the terms "Getting the Best Outcome for the Community" but it is clearly about reducing Council's services to its aged community, with response to the federal Government - and is not about supporting your aged community - like my mum who wants to remain at home as long as she can and relies on subsidies like these which allow her to do this on her aged pension as she can no longer mow lawns, and maintain her gardens the way that she did when she was more capable.

Many studies show that there are significant benefits to supporting ageing in place - and whilst the current Commonwealth Government are changing their policy position - you have a commitment to your residents too as Council.

Whilst we tend to look after our youngest - we often forget about our older residents - especially those from CALD backgrounds.

We need to be better than this.

This submission, unlike Council's recent decision, supports Council's own Ageing Positively Strategy 2016-25 which states that "Council has a longstanding commitment to and experience in supporting our older population through planning and provision of aged and disability services" (p.6).

Unlike Council's current decision, this bid aligns with Council's values outlined in Ageing Positively Strategy 2016-25 :

This Positive Ageing Strategy is underpinned by human rights, social justice, community building and age-friendly frameworks and principles including the right to :

- fairness – to enjoy a good quality of life in all of life's stages
- respect – to be truly valued, respected and free from discrimination
- empowerment – to have a say in decisions that affect everyday life

Proposed Budget 2019-2020

SUBMISSION FORM



- inclusion – to participate and be included in the community regardless of age, wellbeing or ability
- equity – to at times require specific actions to ensure people are not left out
- diversity – to be part of the community regardless of background, interests, beliefs and circumstances.

Councils' current investment and decision making does not particularly enable empowerment, inclusion, fairness and respect.

The Strategy identified that Whittlesea's aged residents ***"include higher rates of disadvantage characteristics (disabilities, low income, lone person households, not proficient in English) than the total population. Residents 50 + years are more likely to live in the areas with the 'highest disadvantage'. Across all of these population characteristics there are more females than males"***. (p.10).

Importantly our residents, who were widely consulted for this strategy, desired to live at home as long as possible. The Strategy said "Many residents value the support Council provides for groups and activities in the community as well as the support for people to continue to live at home." (p. 11)

The submission requests that in 2019/20, Whittlesea Council enter into deeper and transparent conversations with your aged community - actually engaging with them and not just informing them about change - and engaging better across all of government, with aged service providers and industry more - now **that** would be getting the best outcome for the community.

Ageing Better – a better alternative for our most vulnerable residents.

3/4/19

Re-\$50.00 Extra Given To Pensioners By The City Of Whittlesea.

Dear Mr Cox,

As The Mayor Of The City, I AM REQUESTING YOU TAKE THIS LETTER TO YOUR MEETING WITH OTHER COUNCILLORS TO DISCUSS ABOUT THIS URGENT MATTER OF GRANTING PENSIONERS A FURTHER \$50.00 REBATE OFF THEIR RATES.

I KNOW AT PRESENT, THE DAREBIN COUNCIL GIVE AN EXTRA \$150 REBATE OFF THEIR RATES, WHILE THE YARRA COUNCIL GIVES \$180.00 OFF THEIR RATES

A COUNCILLOR INFORM ME THAT THIS MATTER HAS BEEN DISCUSSED BEFORE. I FIRMLY BELIEVE TALK IS CHEAP. IT DOESN'T HELP ANYONE WITH THE PAYING OF THEIR RATES.

THEREFORE I BELIEVE COUNCIL SHOULD TAKE A STANCE, AND GRANT AN EXTRA \$50.00 PENSIONER REBATE, IT WOULD BE SUCH A POSITIVE STEP FOR THE WHOLE OF THE CITY, AND ALL RATEPAYERS WOULD KNOW THE COUNCILLORS DO CARE FOR THEM

ONCE AGAIN, I FIRMLY BELIEVE AND URGE THAT THIS COUNCIL SHOULD SET A TIMETABLE THAT WITHIN THE NEXT 5 YEARS IT SHOULD BE PAYING THE SAME AS DAREBIN OR YARRA OR WHICH IS THE GREATER

I AWAIT FOR DECISION

Yours SINCERELY

JOHN NUGENT

WHITTLESEA CITY COUNCIL	
File No.	RECEIVED
RMS No.	
CRM No.	03 APR 2019
Action:	Corporate Services
Copy:	Mayor

Proposed Budget 2019-2020 SUBMISSION FORM



On 26 March 2019 the Council adopted the proposed Annual Budget 2019-20 (proposed Budget) and proposed Strategic Resource Plan (proposed SRP) 2019-23 and seeks your feedback on the proposed Budget and proposed SRP.

Proposed Budget 2019-2020 submissions must be received no later than **5pm on Friday 26 April 2019**. Submissions may be posted, faxed, hand delivered or emailed.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

You do not need to use this form but if you do not then please provide the information we are asking for in this form.

YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*:

Name: HARINDER JIT SINGH

Organisation/group (if relevant): WHITTLESEA HOCKEY CLUB

Position held in the organisation/group (if relevant): SECRETARY

Address: [REDACTED]

Contact number [REDACTED]

Email: INFO@WHITTLESEAHOCKEYCLUB.COM.AU

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding the topic of this submission? Please provide details, including any community grant applications. NO

PRIVACY NOTIFICATION STATEMENT

Your personal information will be used by Council for the purpose of contacting you to provide feedback on the outcome of your submission or to invite you to attend a Submissions Committee meeting. It is not compulsory for you to provide Council with your personal information. If you do not, Council will be unable to contact you to seek further information on your submission or to inform you of the outcome.

Details of your submissions will appear in a Council Meeting Agenda which will be published on Council's website. Copies of submissions will be placed in a register which is available for inspection by the public for a period of 12 months. Your name will appear but your address and other personal information will be protected from disclosure. Public submissions are placed on a Council file and retained in accordance with the *Public Records Act*. If you wish to check or update your personal details please contact Council on 9217 2170.

Proposed Budget 2019-2020
SUBMISSION FORM

Any person who has made a written submission to Council is entitled to appear in person or by a person appearing on their behalf before an Advisory Committee of Council. The Committee will meet to hear, consider and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person appearing on your behalf before an Advisory Committee of Council?

In Person

Please tick: Yes ☐ No ☐

If a Person is appearing on your behalf please provide their details:

Name: _____

Organisation/group (if relevant): _____

Position held in the organisation/group (if relevant):

Address: _____

Contact number: _____

Email: _____

PUBLIC SUBMISSIONS MEETING

The Proposed 2019-2020 Budget - Public Submissions Meeting will be held on Wednesday, 22 May 2019 at 6:30pm in the Council Chamber at the Civic Centre, 25 Ferres Boulevard, South Morang.

If you wish to appear in person at the meeting, or be represented by a person specified in your submission, to be heard in support of your submission and you have any special requirements, please inform the Governance Team at the time of making your submission on 9217 2294 or email civic.administration@whittlesea.vic.gov.au

If you decide to attend the Committee will decide how long you can speak for, generally five minutes in support of your submission. The Committee will hear submissions from anyone who decides to attend, they will then consider all submissions and make a recommendation to Council at the Special Council Meeting on 6 June 2019. Members of the public are welcome to attend either meeting.

If you do not wish to attend, Council will write to you once the Committee's recommendations have been put forward to a Council meeting and inform you of the outcome. Following a resolution by Council each submitter will be notified in writing of the outcomes.

SUPPORT AND ASSISTANCE

If you would like to make a submission it should be in writing and in English unless this unreasonably prevents or hinders you from participating. If you are unable to provide your submission in writing and/or in English and would like to make alternate arrangements, please contact the Council's Governance Team to discuss the means by which you may make a submission. If you do not speak English, we offer various language services to help you communicate with us including VITS and LanguageLinks. If you have a hearing or speech impairment you may use the National Relay Service.

Proposed Budget 2019-2020

SUBMISSION FORM



Please provide details of your written submission below (attach additional pages if required).

Tentative Budget for Hockey Facility in Whittlesea Region.
(The details are tentative and need professional advise from related suppliers/contractors.)

As per Whittlesea Recreation Strategy 2012 – 2017, development of Hockey was planned which is now much overdue.

To feel and play hockey local resident has to drive to the clubs established in other surrounding council facilities like Nillumbik, Hume & Darebin.

To meet the demand we have established WHITTLESEA HOCKEY CLUB (Estd 2019) so local resident can join the growing field sports in Northern Suburbs specially Whittlesea Council, major growth corridor for the new emerging communities.

Detailed Budgetary report for the development of hockey facility is as under:-

Field Hockey Facility Standards as per FIH.

<http://fih.ch/media/12500056/fih-lighting-guide-2017-17-10-17.pdf>

Tentative Budget cost as per the recent Sports and Recreation Facility funding journal by QLD as per the link https://www.qld.gov.au/data/assets/pdf_file/0020/9074/getplaying-facility-costs.pdf

Capex-

Details	Appro Cost \$
Small Club House appx 80 Sq	322000.00
Change Room (Female Friendly Design/Unisex Design)	409000.00
Hockey Field (Synthetic Grass) 97m x 65m	1268000.00
Car Park At least 25 Cars @7500	187500.00
Lightning 500 Lux	301800.00
Tentative Total	2488300.00

Proposed Budget 2019-2020
SUBMISSION FORM**Opex****Maintenance of Hockey Field**

- Cleaning, stain and debris removal
- Grooming and drag/power brushing
- Moss and algae prevention and removal
- Line marking
- Check and top up infill levels (filled surfaces only)
- Joints and seam inspections
- Irrigation – some surfaces still require water to maintain a consistent moisture level in the sub base material and to prevent movement and to improve playability

Apprx Cost- \$12000 Annually

Lighting Cost- Based on the usage.

Reference

<http://www.dsr.wa.gov.au/support-and-advice/facility-management/developing-facilities/natural-grass-vs-synthetic-turf-study-report/life-cycle-cost-turf>

Proposed Locations

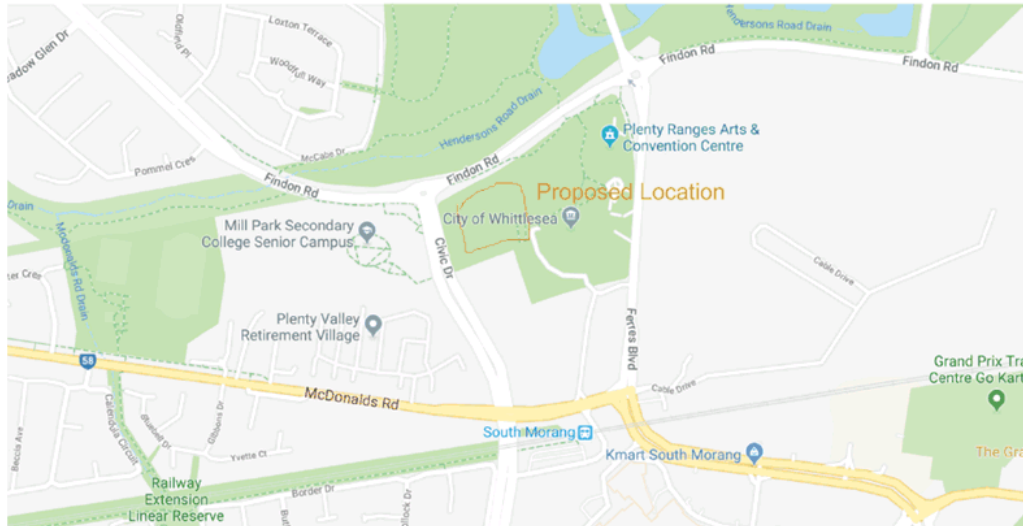
Area near Council office is the best possible location.

Benefits-

This area is in close proximity of the following facilities: -

- Meadow Glen Athletics Center, Mill Parks Lakes Recreation Reserve, Mill Park Lakes Tennis Courts , Mill Park Leisure Center making it a sports hub.
- Easily accessible place – train station.
- Plenty valley shopping center Easy for parent to shop around while their kids are enjoying hockey.
- Ample existing parking nearby (Train Station, council Office)

Proposed Budget 2019-2020 SUBMISSION FORM



Additional Consideration

Whilst the council is planning and preparing plans, we will temporarily hire facilities at RMIT Bundoora.

This will enable the club to establish and be ready in full swing when the pitch/club rooms are fully built.

Therefore, in the interim, we are happy to partner with council for grants from VicHealth, SRV and key industry bodies, to receive grants to keep us going.

It would be a gesture of good will and genuine intent that the council will build a hockey pitch, if in the 2019/20 budget, we receive a grant of \$5000 to help us hire the external facilities.

We will be a proud Whittlesea Club and be proud to partner with the council to make sure children are busy and kept off the streets.

Proposed Budget 2019-2020

SUBMISSION FORM



On 26 March 2019 the Council adopted the proposed Annual Budget 2019-20 (proposed Budget) and proposed Strategic Resource Plan (proposed SRP) 2019-23 for the purpose of public consultation and community feedback.

Public submissions on the proposed Budget and proposed SRP must be received no later than **5pm on Friday 26 April 2019**. Submissions may be posted, faxed, hand delivered or emailed, as set out below.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

You do not need to use this form but if you do not then please provide the information we are asking for in this form.

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YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*:

Name: **Justine Sless**

Organisation/group (if relevant) **Thomastown Neighbourhood House Inc**

Position held in the organisation/group (if relevant): **Manager**

Address: **Located at Thomastown Library 52 Main Street Thomastown**

Postal PO Box 53 Thomastown 3074

Contact number: _03 -8376 6939

Email: manager@tnh.org.au

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding the topic of this submission? Please provide details, including any community grant applications. **NO**

Any person who has made a written submission to Council is entitled to appear in person or by a person appearing on their behalf before an Advisory Committee of Council ("Committee"). The Committee will meet to hear, consider and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person appearing on your behalf before an Advisory Committee of Council? **Yes**

Proposed Budget 2019-2020
SUBMISSION FORM**In Person**

Please tick: Yes < No ☐ I would like someone to appear for me ☐

If a Person is appearing on your behalf please provide their details:

Name: _____

Organisation/group (if relevant): _____

Position held in the organisation/group (if relevant): _____

Address: _____

Contact number: _____

Email: _____

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Please provide details of your written submission below (attach additional pages if required).

Proposed Budget 2019-2020

SUBMISSION FORM



We ask City of Whittlesea to consider this proposal in line with the current budget and contribute \$30,000 to the ongoing development and growth of the **Taste of Thomastown Food Festival**.

Thomastown Neighbourhood House has an excellent track record of delivering a range of events, markets and festivals that build a sense of pride and connection. Within the suite of events that TNH delivers is the Taste of Thomastown Food Festival (ToTFF).

ToTFF inaugurated in 2017 and is a festival which showcases foods manufactured in and around Thomastown. The festival is in its third year and has previously attracted over 800 people to each event.

Thomastown is a suburb with a rich and varied manufacturing base and does not historically have a platform to showcase and celebrate the culinary and economic richness of the area – The Taste of Thomastown is that platform – it puts Thomastown on the map as a vibrant tourist destination and as a major contributor to the economy within the city of Whittlesea.

The festival has the full support of major manufactures including Bertocchi Smallgoods, That's Amore Cheese, Jalna Yogurt and Plough to Plate – who offer tastings, food demonstrations and sales at the festival.

The festival has the potential to grow and become a major culinary event on the calendar of festivals within City of Whittlesea and in Melbourne and be seen in context to the success of the Melbourne Food and Wine Festival.

The festival is a joint initiative with Yarra Plenty Regional Libraries – Thomastown Branch and Links Community Garden.

The 2019 ToTFF will build on the success of previous festivals with the addition of food sales, a program of concurrent workshops and demonstrations from manufacturers and local growers. The festival will be held in September 7 2019 at the Thomastown Library.

The festival was developed by a volunteer at Thomastown Neighbourhood house. The volunteer continues to play an integral role in the ongoing development of the festival. TNH employs 1 part time worker and relies on volunteers to run many of their events and activities.

The festival is at the point where it requires more input and time in order that it accurately reflect the manufacturing industry in Thomastown and also have the capacity to engage with local growers and gardeners in the area who would be a great asset to the festival by delivering workshops and demonstrations.

There is currently no charge to take part in the festival and it is free for people to attend. This will potentially change over time as the festival grows – a fee will be considered for manufacturers to attend the festival in years to come – because it is a unique platform to showcase their goods and attract people to their retail outlets.

Many people who have attended the festival in previous years were not aware that the produce was manufactured locally.

The \$30,000 will go towards the promotion and development of the festival across social media, in print and through engagement with stakeholders, manufacturers and local community members who are gardeners and community garden groups. The funds will be spent on the 2019 festival and planning and delivery of the 2020 festival. The festival has the potential to be run as a daylong event with multiple food manufactures, workshops and demonstrations.

Proposed Budget 2019-2020

SUBMISSION FORM



We look forward to working with The City of Whittlesea to deliver the Taste of Thomastown Food Festival, so that it can reach its potential and become a premier event within the City of Whittlesea and put Thomastown and the City of Whittlesea on the map in terms of tourism and economic development.

Justine Sless
Manager
Thomastown Neighbourhood House
Located Thomastown Library 52 Main Street Thomastown
Email manager@tnh.org.au
Telephone 8376 6939

[REDACTED]

From: authority@whittlesea.vic.gov.au
Sent: Wednesday, 24 April 2019 2:45 PM
To: Shared Mailbox - IS IM Records Helpdesk; Shared Mailbox - GOVERNANCE Civic Admin
Subject: New Task - Customer Requests - [REDACTED] - Public Notice submission form: Budget Submission Form 2019-2020

Customer Request (CRM) Summary

The following new CRM Task has been allocated to you or FYI Only. Please review the details below.

Request Number: [REDACTED]
Request Category: Public Notice submission form: Budget Submission Form 2019-2020
Request Details:

Customer Details:

Name: M S Creeds Farm Living and Learning Centre
Address: 2 Snugburgh Way Epping VIC 3076
Phone:
Mobile: [REDACTED]
Work: 90234606

Location Details:

Property Address:
Street Name:
Asset Description:

CRM Details:

Contact details of person/group making a written submission under section 223 of the Local Government Act 1989 - N/A
Position held in the organisation/group: - Manager
Address for any correspondence in relation to this submission - 2 Snugburgh Way, Epping 3076
Contact number for this submission: - 90234606
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? - No
Please provide details including any Community Grant application - 250 character limit - NA
Do you wish to appear in person or by a person acting on your behalf before an Advisory Committee of Council? - Yes
If you have chosen yes, Council will provide notice of time and place for the meeting to the presenter of the submission - N/A
I understand that, the information provided in this application is true and complete to the best of my knowledge - Yes

Task Details:

Task to Complete: Application Recieved

Task Due Date: 26/04/2019

Delegating Officer: ESERVICE Administrator

Task comments:

Link to Task List: [Click here to view your Task List](#)

Link to Task: [Click here to view your Task](#)



2 Snugburgh Way Epping 3076
www.cflc.org.au
e: manager@creedsfarm.org.au
T 9023 4606

The Project: Childs Play at Creeds Farm

We want Council's support to build a playground at Creeds Farm Living and learning Centre.

The playground would be focused on pre-school and early primary school aged children. It won't be fenced, so it will be accessible to the whole community 365 days a year.

If funded, Childs Play at Creeds Farm, would be delivered by Thomastown company Adventure Plus and it will comply with Australian standards. The playground would be built on Creeds Farm owned land.

Why Play Is Important

- Play is essential for the physical, social, intellectual and emotional development of children and young people
- Skills that are required throughout life are learnt, developed or enhanced through play.
- Play helps to develop the senses
- Children and young people learn to assess risks and how to adapt to, respond to and overcome them

Ref (1)

Epping North - Who We Are

We have many children in Epping North and we are going to have many more. **Childs Play at Creeds Farm** will help meet their needs

Epping North will experience the second greatest increase by precinct, in the number of births in Whittlesea per year with 579 births in 2017 growing to 921 births in 2027.

Ref (2)

Epping North has 26.6% of children aged below 15 years old compared to the City of Whittlesea average of 21.4%.

Ref (3)

Importance of Locating the Playground at Creeds Farm

The location of Childs Play at Creeds Farm rather than another site is important because:

- Families who use Childs Play at Creeds Farm will be more likely to link into other Creeds Farm activities and classes than if they attended a playground off site.
- People may initially come to use the playground but can then find that they can access a whole range of activities and information at Creeds Farm.
- Community members attending programs at Creeds Farm or attending the cafe next door, will be able to include playground activities with their children on site rather than making a separate trip to another playground.

Active and Passive Supervision

The location of Childs Play at Creeds Farm aids both passive and active supervision of children using the playground. Parents and family members attending Creeds Farm and the Café will be in line of sight to supervise children using the playground.

Benefit to the Local Community

There are many young children in the area and having a playground at this site would help meet their needs for play, physical activity and social development.

Who will benefit :

- Children and younger siblings of people participating in activities at Creeds Farm. Currently 27 regular programs and groups across seven days and evenings per week including Women's Group, Indian Playgroup, Arabic Speaking Women's Group, Kinda Dance, Coder Dojo & Indian Classical Dance, Khalsa Kid's, Junior SriLankan Dance, Community Garden Group and Homework Club
- Children using the area out of school times
- Siblings of children attending St Mary of the Cross MacKillop Catholic Parish Primary school and Wallaby Child Care
- Children and families using the café

Community Support

Childs Play at Creeds Farm was originally developed as a project for the Pick My Project grants program in 2018 and it received 130 votes from community members.

At Creeds Farm, we get asked by residents, "Is there going to be a playground here?" We say that we are still looking for funding to build it. We hope that Council will enable us to say "Yes. It's going ahead".

References

Ref (1) Playspace Planning Framework and Policy, City of Whittlesea 2013-16

Ref (2) Place Profiles Version 3.0. City of Whittlesea, Published May 2017

Ref (3) Places Profiles Demographic Profiles of Precinct Areas in the City of Whittlesea Version 1,
Published August 2018 (Full Report)

[REDACTED]

From: authority@whittlesea.vic.gov.au
Sent: Thursday, 25 April 2019 1:05 PM
To: Shared Mailbox - IS IM Records Helpdesk; Shared Mailbox - GOVERNANCE Civic Admin
Subject: New Task - Customer Requests - [REDACTED] - Public Notice submission form: Budget Submission Form 2019-2020

Customer Request (CRM) Summary

The following new CRM Task has been allocated to you or FYI Only. Please review the details below.

Request Number: [REDACTED]
Request Category: Public Notice submission form: Budget Submission Form 2019-2020
Request Details:

Customer Details:

Name: W Victoria State Emergency Service

Address: [REDACTED]

Phone: [REDACTED]

Mobile: [REDACTED]

Work: [REDACTED]

Location Details:

Property Address:

Street Name:

Asset Description:

CRM Details:

Contact details of person/group making a written submission under section 223 of the Local Government Act 1989 - N/A

Position held in the organisation/group: - Unit Controller

Address for any correspondence in relation to this submission - [REDACTED]

Contact number for this submission: [REDACTED]

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? - Yes

Please provide details including any Community Grant application - 250 character limit - VICSES Whittlesea Unit is submitting a request for support for inclusion in the proposed budget 2019/20.

please see attached Submission.

Do you wish to appear in person or by a person acting on your behalf before an Advisory Committee of Council? - No

If you have chosen yes, Council will provide notice of time and place for the meeting to the presenter of the submission - N/A

I understand that, the information provided in this application is true and complete to the best of my

knowledge - Yes

Task Details:

Task to Complete: Application Recieved

Task Due Date: 26/04/2019

Delegating Officer: ESERVICE Administrator

Task comments:

Link to Task List: [Click here to view your Task List](#)

Link to Task: [Click here to view your Task](#)

City of Whittlesea community is serviced by Victoria State Emergency Service Whittlesea Unit which is run entirely by volunteers providing 24hr 365 days a year response to all emergencies including Rescue, Flood, Storm, Assist police, Fire, RSPCA and Ambulance. In 2016 / 17 we attended 454 requests for assistance. Although State government agreed to fund SES Units in 2017 under an agreement with the Municipal association of Victoria which has been great for the Volunteers, unfortunately the funding is around 30% short of yearly operational costs of our Unit which does not include budgeting for replacing capital equipment. Volunteers are committed to continue raising funds working with local businesses and community groups to reduce that deficit. We are seeking support from Council to the value of \$25000 to assist the volunteers service the residents of Whittlesea. With the growth in our area we see the assistance of SES increasing also, without assistance from Council and local business it will put extra pressure on volunteers to raise funds to support the increase in requests for assistance. Kind regards Gary Doorbar.

VICSES Whittlesea unit serves the City of Whittlesea 53 operational members respond 24/7 365 days a year. Calls to SES include Trees down on roads and houses, Building damage from storms and flooding, rescue calls for domestic incidents and assist Police, Ambulance, Fire and RSPCA in 2017/18 we attended 480 requests for assistance.

VICSES units receive some funding from the State government which covers around 60% of annual operating costs, which include electricity, motor vehicle insurance, registration, and maintenance, personal protective equipment and phone and internet and budgeting to replace capitol equipment.

Volunteers are committed to continue raising funds, working with local businesses and community groups to reduce that deficit. We are seeking support from Council to the value of \$25000 to assist the volunteer's service the residents of Whittlesea. With the growth in our area we see the assistance of SES increasing 15% per year, without assistance from Council and local business it will put extra pressure on volunteers to raise funds to support the increase in requests for assistance.

Kind regards Gary Doorbar.

[REDACTED]

From: Selina Demiriz [REDACTED]
Sent: Friday, 26 April 2019 8:22 AM
To: Shared Mailbox - IS Information Management Info
Subject: Have your say on Council's draft budget and council plan [SEC=UNOFFICIAL]

Hello team.

Re: Have your say on Council's draft budget and council plan (Public comments and submissions can be received until 5pm Friday 26 April)

<https://www.whittlesea.vic.gov.au/about-us/news-publications/latest-news/have-your-say-on-council-s-draft-budget-and-council-plan/>

I would like to put forward a suggestion for lighting along the shared footpath between Mernda and Hawkstowe stations. There are currently no lights and this is huge safety concern when walking or riding.

Kind Regards,

Selina Demiriz
[REDACTED]



IMPORTANT

The information transmitted is for the use of the intended recipient only and may contain confidential and/or legally privileged material. Any review, re-transmission, disclosure, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited and may result in severe penalties. If you have received this e-mail in error please notify the [REDACTED] and delete all copies of this transmission together with any attachments.

Proposed Budget 2019-2020

SUBMISSION FORM



On 26 March 2019 the Council adopted the proposed Annual Budget 2019-20 (proposed Budget) and proposed Strategic Resource Plan (proposed SRP) 2019-23 for the purpose of public consultation and community feedback.

Public submissions on the proposed Budget and proposed SRP must be received no later than 5pm on Friday 26 April 2019. Submissions may be posted, faxed, hand delivered or emailed, as set out below.

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DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

WHITTLESEA CITY COUNCIL	
File No. _____	RECEIVED
RMS No. _____	26 APR 2019
CRM No. _____	
Action: _____	
Copy: _____	

You do not need to use this form but if you do not then please provide the information we are asking for in this form.

SUPPORT AND ASSISTANCE

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YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*:

Name: Anthony Holding

Organisation/group (if relevant): Whittlesea Country Music Festival

Position held in the organisation/group (if relevant): President

Address: _____

Contact number: _____

Email: _____

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding the topic of this submission? Please provide details, including any community grant applications.

Yes, City of Whittlesea has funded this Festival for 18 years as an on going Service agreement, this year 2019 City of Whittlesea granted a the festival a Community Smarty Grants grant.

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Proposed Budget 2019-2020
SUBMISSION FORM

Do you wish to appear in person or by a person appearing on your behalf before an Advisory Committee of Council?

In Person

Please tick: Yes ☒ No ☐ I would like someone to appear for me ☐

If a Person is appearing on your behalf please provide their details:

Name: _____

Organisation/group (if relevant): _____

Position held in the organisation/group (if relevant): _____

Address: _____

Contact number: _____

Email: _____

PUBLIC SUBMISSIONS MEETING

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Proposed Budget 2019-2020

SUBMISSION FORM



Please provide details of your written submission below (attach additional pages if required).

Whittlesea Country Music Festival Proposal 2020

We ask Council to continue to fund the Whittlesea Country Music Festival (WCMF) annually so that the organising committee can continue to develop and deliver a quality free event in the rural North.

WCMF is organised by a volunteer committee from all walks of life and delivered in partnership with community groups, Rotary, Lions, The Agricultural Society, Whittlesea Cricket Club and the Whittlesea Tennis Club, Whittlesea SES & CFA, Kinglake and Doreen Scouts, Whittlesea Township Tourism Assoc.

Since 2013 we have attracted on average 5000 people annually to this one day free Music Event at the Walker Reserve in the Whittlesea Township, with food stalls, local and interstate performers and a fireworks.

We applaud the creation of a funding round to enable our growing community to celebrate but the WCMF is a major local event and a landmark on the local calendar and will be missed! Planning for the next festival begins at the conclusion of the previous one so applying annually for funds allows neither time nor the financial security required for the planning of this event. Under the new format up to \$20,000 is available, which can't cover the costs of WCMF

The funding required, and sought, for this major event is \$70,000 per year (as per the last 19 years), and as per the Epping R.S.L. agreement, the committee seeks that funding be granted for 3 years to enable efficient planning.

Background

The first music event, small but successful, was held at Toorourrong Reservoir. Then the music directors of the Kyneton Country Music Festival (which at that time was in dire financial strife) approached the City of Whittlesea.

The WCMF started in 2000 after the City of Whittlesea asked local community groups to provide a representative each and form a committee with the view of putting on a Country Music Festival to provide a cultural event for residents in the rural north. Council then developed a service agreement and funded the committee \$70,000 (recurrent funding) contracting the WCMF committee to deliver a cultural music event in partnership with them.

From that grew a 3 day event held at the Whittlesea show grounds. This event included the Victorian and National Country Music Awards, which ran on the Friday evening at PRACC, Camping, held at the Show grounds, a free Saturday street party (aimed at enabling traders to access the audiences visiting the township), a big food and craft market and an evening concert then a full day on Sunday with a Truck and Ute show Competition.

The Whittlesea Country Music Festival (WCMF) ran on this format until 2012. During that 12 year run, the committee was able to secure some of the biggest names in the world of Country music to play at our festival. In parallel, numerous local performers played for their community.

The Whittlesea Country Music festival won the **City of Whittlesea 2003 Australia Day Community event of the year**. We also had visits from the premier of the day, Labour leader John Brumby and committee representatives met with the Minister of Tourism and Major events ...

However the biggest crowd was listed as 1500 patrons. At that time WCMF relied on ticket sales and suffered losses for year after year. The biggest loss came from the Awards evening where the committee was forced to use PRACC Facilities. This was a magnificent venue but too expensive for a community event.

Page 3 of 4

Proposed Budget 2019-2020

SUBMISSION FORM



In 2012 The City of Whittlesea asked the committee to conduct a review of the entire weekend to address declining attendances and income shortfalls (the 2012 event attracted only 1200 patrons)

This review condensed the event to a one day FREE event - the only FREE event in the North – starting with Buskers in the street on Saturday morning and then a late afternoon show starting at 4pm and a fireworks display at 9 pm. These times made the event even more family friendly and we were able to scrap ticket sales and offer a free event.

Patronage grew from 1200 people in 2012 to an all-age audience of over 5000 in 2013. It has continued ever since.

In 2009 the WCMF was cancelled when the CFA commandeered the festival site and infrastructure to battle Black Saturday fires. WCMF committee, made of representatives from service providers and community groups, was able to rapidly link to other local organisations and individuals and ensure access to local resources including food for Emergency Services volunteers, storage and additional equipment. This is the side effect of people coming together to create local events – a connected community that is resilient and self-supportive.

WCMF committee members, as individuals and as a group, continued to aid their community in recovery in the following weeks/ months/ years and do so to this day.

Despite all the above, and the devastation and impact of the Bush fires, the committee soldiered on knowing the City of Whittlesea had faith in them to deliver a great Music Festival, showcasing local and interstate artists. WCMF also played a part in the healing process of the impact of the fires on the communities surrounding Whittlesea.

Community benefit

Run annually since 2000 by a committee of volunteers, WCMF is delivered in partnership with local service providers, creating and fostering links between groups to build a resilient and connected community.

Held on the 2nd Sat in February, WCMF always closely follows the Black Saturday anniversary thus it offers locals an opportunity to reconnect with each other, breathe a sigh of relief and celebrate together. Each February, WCMF offers a welcome break in summer to a community that has reason to fear summers.

The residents of the rural North have long seen themselves as poor cousins to the more established areas of the City of Whittlesea. WCMF is seen by locals as a gift from Council to address cultural isolation in the rural north.

WCMF was initially run on behalf of Council. A service agreement described the relationship and recurrent funding was allocated to ensure the smooth delivery of an event in the north. Councillors sat on the committee and this created a direct communication channel between Council and community members in the north of the municipality.

As partners in delivery of WCMF the community groups involved (listed previously) receive donations as appreciation of their generosity providing access to community resources such as storage, equipment, local expertise and labour.

WCMF is aimed at locals but attracts visitors to the township from outside of the municipality (boosting tourism). It also attracts families from communities in neighbouring new developments as audience. This forges links between new residents and those that have lived in the more established communities in the rural north for generations.

Appendix . Letter of support from Community groups.
Petition Signed by 108 local Business in support of the festival .



WHITTLESEA AGRICULTURAL SOCIETY INC.

ABN 84 030 324 717 Incorporation No. A002891R

FOUNDED 1859

PO Box 83
WHITTLESEA VIC 3757
TEL: (03) 9716 2835
Fax: (03) 9716 2540
Email: info@whittleseashow.org.au
Website: www.whittleseashow.org.au

Wednesday, 10 April 2019

City of Whittlesea
Whittlesea Country Music Festival Committee
Locked Bag 1
BUNDOORA MDC VIC 3083

Dear Whittlesea Country Music Festival Committee

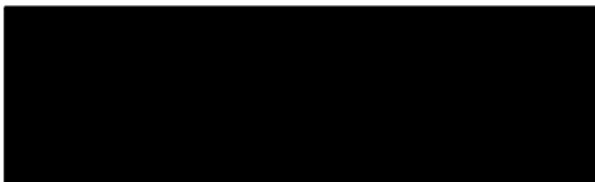
The Whittlesea Agricultural Society would like to endorse the Whittlesea Country Music Festivals application for adequate funding from the City of Whittlesea to continue this popular event in Whittlesea.

The Whittlesea Agricultural Society has been a beneficiary of the festival and those funds have been put towards structural improvements on the Showgrounds that benefit the wider community.

The Whittlesea Agricultural Society generously allows the cross use of some of its equipment to save the festival further hiring charges.

As the Whittlesea Country Music festival is the only free event in the north part of the City of Whittlesea, we encourage our Councillors to allow it to continue well into the future.

Yours faithfully



Lyn Lee
PRESIDENT

Proposed Budget 2019-2020 SUBMISSION FORM



On 26 March 2019 the Council adopted the proposed Annual Budget 2019-20 (proposed Budget) and proposed Strategic Resource Plan (proposed SRP) 2019-23 for the purpose of public consultation and community feedback.

Public submissions on the proposed Budget and proposed SRP must be received no later than **5pm on Friday 26 April 2019**. Submissions may be posted, faxed, hand delivered or emailed, as set out below.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

You do not need to use this form but if you do not then please provide the information we are asking for in this form.

SUPPORT AND ASSISTANCE

If you would like to make a submission it should be in writing and in English unless this unreasonably prevents or hinders you from participating. If you are unable to provide your submission in writing and/or in English and would like to make alternate arrangements, please contact the Council's Governance Team to discuss the means by which you may make a submission. If you do not speak English, we offer various language services to help you communicate with us including VITS and LanguageLinks. If you have a hearing or speech impairment you may use the National Relay Service.

YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*:

Name: Christine Latimer

Organisation/group (if relevant): RTSSV

Position held in the organisation/group (if relevant): Volunteer

Address: [REDACTED]

Contact number: [REDACTED]

Email: [REDACTED]

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding the topic of this submission? Please provide details, including any community grant applications.

No

Any person who has made a written submission to Council is entitled to appear in person or by a person appearing on their behalf before an Advisory Committee of Council ("Committee"). The Committee will meet to hear, consider and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person appearing on your behalf before an Advisory Committee of Council?

In Person

Please tick: Yes ☐ No ☒ I would like someone to appear for me

☐

If a Person is appearing on your behalf please provide their details:

Name: 71

Organisation/group (if relevant):

BS_20_012

Position held in the organisation/group (if relevant):

Address:

Contact number:

Email:

PUBLIC SUBMISSIONS MEETING

The Committee Meeting will be held on Wednesday, 22 May 2019 at 6:30pm in the Council Chamber at the Civic Centre, 25 Ferres Boulevard, South Morang.

If you wish to appear in person at the meeting, or be represented by a person specified in your submission, to be heard in support of your submission and there are any adjustments we can make to assist you to actively participate, please inform the Governance Team at the time of making your submission on 9217 2294 or email civic.administration@whittlesea.vic.gov.au

If you decide to attend the Committee will decide how long you can speak for, generally five minutes in support of your submission. The Committee will hear submissions from anyone who decides to attend, they will then consider all submissions and make a recommendation to Council at the Special Council Meeting on 6 June 2019. Members of the public are welcome to attend either meeting.

If you do not wish to attend, Council will write to you once the Committee's recommendations have been put forward to a Council meeting and inform you of the outcome. Following a resolution by Council, each submitter will be notified in writing of the outcomes.

PRIVACY NOTIFICATION STATEMENT

Your personal information will be used by Council for the purpose of contacting you to provide feedback on the outcome of your submission or to invite you to attend a Committee meeting appointed to consider public submissions. It is not compulsory for you to provide Council with your personal information. If you do not, Council will be unable to contact you to seek further information on your submission or to inform you of the outcome of your submission.

Details of your submissions will appear in a Council Meeting Agenda which will be published on Council's website. Copies of submissions will be placed in a register which is available for inspection by the public for a period of 12 months. Your name will appear but your address and other personal information will be protected from disclosure. Public submissions are placed on a Council file and retained in accordance with the Public Records Act. If you wish to check or update your personal details please contact Council on 9217 2170.

Please provide details of your written submission below (attach additional pages if required).

- The submission is to hold a forum regarding
- road safety in the community.
-
- Road trauma Support Services Victoria would
- run a two hour seminar with volunteers
- and facilitators including speakers connected
- to road safety in Victoria.
-
- The budget of \$4000 would be used for
- a venue, supper, and an hourly rate for
- the facilitator.
-
- This forum would run closely to the
- successful Melton Community Road Safety
- Forum that is held annually.
-
- It would be held as a free event to
- educate the community in road safety.

BS_20_012

Proposed Budget 2019-2020 SUBMISSION FORM



Proposed Budget 2019-2020 submissions must be received no later than 5pm on Friday 26 April 2019. Submissions may be posted, faxed, delivered or emailed.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*.

Name: Rob Mazniowski

Organisation/group (optional): Thomastown Precinct Activity Group & Thomastown Football Netball Club

Position held in the organisation/group: Chairperson of TPAG & President of TFNC

Address: [REDACTED]

Contact number: [REDACTED]
[REDACTED]

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details, including any community grant applications: NO.

PRIVACY NOTIFICATION STATEMENT

Your personal information will be used by Council for the purpose of contacting you to provide feedback on the outcome of your submission or to invite you to attend a Submissions Committee meeting. It is not compulsory for you to provide Council with your personal information. If you do not, Council will be unable to contact you to seek further information on your submission or to inform you of the outcome.

Details of your submissions will appear in a Council Meeting Agenda which will be published on Council's website. Copies of submissions will be placed in a register which is available for inspection by the public for a period of 12 months. Your name will appear but your address and other personal information will be protected from disclosure. Public submissions are placed on a Council file and retained in accordance with the *Public Records Act*. If you wish to check or update your personal details please contact Council on 9217 2170.

Any person who has made a written submission to Council is entitled to appear in person or by a person acting on their behalf before an Advisory Committee of Council. The Committee

Proposed Budget 2019-2020
SUBMISSION FORM

will meet to hear, discuss and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person acting on your behalf before an Advisory Committee of Council?

Please tick: Yes ☐

The Proposed 2019-2020 Budget - Hearing of Submissions will be held on Thursday, 23 May 2019 in the Council Chamber at the Civic Centre, 25 Ferres Boulevard, South Morang at 6pm. If you decide to attend you will have five minutes to speak to the Committee in support of your submission. The Committee will hear submissions from anyone who decides to attend, they will then consider all submissions and make a recommendation to Council at the Special Council Meeting on 6 June 2019. Members of the public are welcome to attend either meeting.

If you do not wish to attend, Council will write to you once the Committee's recommendations have been put forward to a Council meeting and inform you of the outcome. Following a resolution by Council each submitter will be notified in writing of the outcomes.

Please provide details of your written submission below (attach additional pages if required).

SEE ATTACHED PAGES

City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group

City of Whittlesea Council Proposed Budget 2019-2020 submission
Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

PRESENTED BY Thomastown Precinct Activity Group.

To complement the existing \$5 million upgrade to the Main Street Reserve – The Thomastown Precinct Activity Group (TPAG) is requesting funds be allocated to installation of upgraded lighting and re-surfacing of the Thomastown Recreation Reserve's ovals.

Cost of resurfacing ovals (And associated works) – \$1.5-\$2 Million
(Epping Recreation Reserve has been used as reference)

Cost of installation of 150 LUX lighting - \$250,000

Total Cost; \$1.75-\$2 Million

Thomastown Precinct Activity Group is made up of Bubup Wilam-Aboriginal Child and Family Centre, Thomastown Library, Thomastown Neighbourhood House, Thomastown High School, Thomastown Football Netball Club, Thomastown Cricket Club, Thomastown West HUB, Baseline, TRAC and local walking group, ask that council fund the lighting and re – surfacing of the top oval at the Main Street Reserve.

The reason for the request is:

- The current community sporting pavilion upgrade has been designed to ensure the pavilion can accommodate women, (separate change rooms). However the lack of lighting on the top oval means that the club cannot be responsive to the massive growth in women's sport because they cannot accommodate players on both ovals.
- To harness and develop the skills of both men, woman & children playing Australian rules football they all require to train on large amounts of space. The NFNL and AFL promote the fact that senior woman footballers need to train on full ovals as do senior men's. Currently this cannot not be achieved as there is over 60 senior men training on the one oval at any given time and the top

City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group

oval does not have adequate lighting or a safe surface to be used at night.

- No night games can be played on EITHER of the ovals as it does not have a minimum 100 lux lighting according to the AFL guidelines. The top oval is only occasionally used for training in the summer due to it being below the current safety standard (Does not meet insurance standard) of 50lux lighting for training.
- The Northern Football League has the highest growth in the region because of an increase in women's participation in sports. However the club with the current grounds cannot meet the demand.
- During the football season, the lower oval is currently being used 4 nights a week, with matches on Saturdays and junior matches on Sundays. There is currently no capacity to accommodate women's matches, as the top oval has been deemed unusable for matches under the current guidelines.
- In addition, Whittlesea Gender Equity in Design Guidelines state that: There must be a clear line of sight between all playing fields the pavilion and car parking facilities. The current top oval, with the new pavilion does not meet the guidelines.
- The lighting design, as per AFL and City of Whittlesea guidelines - must ensure that the area is easy navigable at night with signage clearly visible and safe connections between places clearly defines between playing fields the facility and the car park.
- In line with the Epping upgrade and the Mayor's comments that the space will allow for a continued safe and accessible open space destination for both local and visiting communities, TPAG hope to emulate a facility that will maximise on the existing upgrade and add value across the suburb and the municipality.
- The Thomastown Football Netball Club has a rich history of over fifty years, which has relied on being run and developed on hours of volunteers. There is an the opportunity to build on this, retaining community in Thomastown, and continuing to create a stronger healthier community that has the opportunity to be active in a safe and welcoming environment.

City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group

Enhancement to the Thomastown Precinct

- The Thomastown precinct is made up of a unique and rich diversity of organisations including schools and places of social engagement like the library and the neighbourhood house, sporting facilities and early years facilities. To create healthy, active communities it is important to provide positive, welcoming community gathering spaces. The Thomastown precinct has the opportunity to ensure that community will want to stay in the area and feel good about the amenities, as well as having pride in the area. High quality facilities can build a social space that is safe, well built, inviting and valued by the community.
- TPAG is very keen to engender a sense of belonging and connection and pride in the area and this can be done through spaces that encourage gathering and connecting through sporting endeavours formal sports teams and informal passive gathering spaces. The TPAG is a collaboration of community sporting and organisations that are committed to Thomastown becoming a place that has excellent amenities that cater to the diverse and growing community.
- Enhancing the Thomastown precinct by upgrading the top oval and providing lighting will build on the opportunities for social connectedness through outdoor physical activity. And enhance the proposed Community Harmony Gathering Space
- This would increase amenity and safety to an already growing and vibrant club and community precinct.

External Links:

<https://www.starweekly.com.au/news/epping-recreation-reserve-scores-a-revamp/>

<https://www.whittlesea.vic.gov.au/about-us/major-council-projects/epping-recreation-reserve-redevelopment/>

http://www.aflcommunityclub.com.au/fileadmin/user_upload/Play_AFL/News/AFL_P

[http://www.aflcommunityclub.com.au/fileadmin/user_upload/Play_AFL/News/AFL Preferred Facility Guidelines for State Regional Local Facilities FINAL 2012.pdf](http://www.aflcommunityclub.com.au/fileadmin/user_upload/Play_AFL/News/AFL_PREFERRED_FACILITY_GUIDELINES_FOR_STATE_REGIONAL_LOCAL_FACILITIES_FINAL_2012.pdf)

City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group

Images of Existing Grounds

Top Oval:



City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group



City of Whittlesea Council Proposed Budget 2019-2020 Submission
_Thomastown Precinct Activity Group

Conditions of Bottom Ground (Main Oval):



**Council Plan 2017-21 A place for all
Public Submission Form for the
Council Plan 2017-2021 (Update 2019) including the
Council Action Plan 2019/2020**



**City of
Whittlesea**

On 26 March 2019 the Council adopted the Draft Council Plan 2017-2021 (updated 2019) *A Place for All* including the Draft Council Action Plan 2019-2020 for the purpose of public consultation and community feedback.

Public submissions for the Council Plan 2017-2021 (Update 2019) including the Council Action Plan 2019/2020 must be received no later than **5pm on Friday 26 April 2019**. Submissions may be posted, faxed, hand delivered or emailed, as set out below.

Please address submissions to **The Chief Executive Officer**.

POSTAL ADDRESS: City of Whittlesea, Locked Bag 1 Bundoora MDC, 3083

DELIVERY ADDRESS: Council Offices, 25 Ferres Boulevard, South Morang

FACSIMILE: 9217 2111

EMAIL: info@whittlesea.vic.gov.au

You do not need to use this form to make a submission. If you do not use this form, please make sure you provide the information we are asking for in this form.

SUPPORT AND ASSISTANCE

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YOUR CONTACT DETAILS

Contact details of person making a written submission under Section 223 of the *Local Government Act 1989*:

Your Name: Shane Hickey

Organisation/group - Waterstone Hill Owners Corporation

Position held in the organisation/group - Chairperson

Your Address - [REDACTED]

Your contact number: [REDACTED]

Your email: [REDACTED]

**Council Plan 2017-21 A place for all
Public Submission Form for the
Council Plan 2017-2021 (Update 2019) including the
Council Action Plan 2019/2020**



Any person who has made a written submission to Council is entitled to appear in person or by a person appearing on their behalf to speak in support of their submission to an Advisory Committee of Council ("Committee"). The Committee will meet to hear, consider and make recommendations to Council regarding the submissions.

Do you wish to appear in person or by a person appearing on your behalf before an Advisory Committee of Council?

In Person

Please tick: **Yes In Person**

If a Person is appearing on your behalf please provide their details:

Their Name N/A

Their Organisation/group N/A

Position held in the organisation/group (if relevant): N/A

Their address:N/A

Their contact number:N/A

Their email N/A

PUBLIC SUBMISSIONS MEETING

The Committee Meeting will be held on Wednesday 22 May 2019 at 5.30pm in the Fountain View Room at the Civic Centre, 25 Ferres Boulevard, South Morang.

If you wish to appear in person at the meeting, or be represented by a person to be heard in support of your submission and there are any adjustments we can make to assist you to actively participate, please inform the Governance Team at the time of making your submission on 9217 2294 or email civic.administration@whittlesea.vic.gov.au

If you decide to attend, the Committee will decide how long you can speak for, generally five minutes, in support of your submission. The Committee will hear submissions from anyone who decides to attend, they will then consider all submissions and make a recommendation to Council at the Special Council Meeting on 6 June 2019. Members of the public are welcome to attend either meeting.

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**Council Plan 2017-21 A place for all
Public Submission Form for the
Council Plan 2017-2021 (Update 2019) including the
Council Action Plan 2019/2020**



Please provide details of your written submission below (attach additional pages if required).

Waterstone Hill Owners Corporation (WHOC) houses 332 homes in South Morang bordered by Gordons Rd, Meridian Drive and Vista Way. WHOC maintains the open space area on behalf of Council by way of a section 173 agreement.

On behalf of The Committee of Waterstone Hill Owners Corporation South Morang I would like to make the following request for funding submissions for 2019 / 2020. We have two funding requests which have been prioritised as follows:

1. Pruning & Maintenance of Nature Strip Trees.

A detailed arboricultural assessment has been carried out throughout the entire estate by McLeod Trees who have accordingly prepared a quotation of \$33,626 for the works required in 2019 / 2020

A copy of the quotation is attached (Spreadsheet WH)

Funding Request \$16,813 exc GST. The request is 50% of the proposed cost of the works. WHOC will fund the other 50%

2. Playground Upgrade Works – The playground is utilised by many visitors / residents from neighbouring estates and the addition of a climbing item to existing playground will further enhance the facility for the childrens enjoyment. The facility is Council owned.

Funding Request \$9,400 exc GST. The request is 50% of the proposed cost of the works. WHOC will fund the other 50%. - A copy of the final quotation for the works will be forwarded in the first week of May 2019

Mernda Community House Upgrade Proposal – April 2019

In 2018 Whittlesea Community Connections (WCC), with City of Whittlesea support, successfully obtained Victorian Government Department Health and Human Services funding to establish a neighbourhood house program in Mernda. Mernda Community House, a City of Whittlesea owned facility, is located at 2 Heals Road Mernda on the Mernda Recreation Reserve grounds. WCC and the local community increasingly connected to the House consider this an exciting opportunity to build on the needs, strengths, aspirations and opportunities within the growing community of Mernda.

The long term vision is that the Mernda Community House program transitions to a community led and managed entity with WCC's support to build local community skills and capacity in relation to governance and leadership. In the medium to short- term the Mernda Community House program aims to deliver activities and services that address: social connection and support, education and training, community participation and leadership and community help including activities such as community garden and lunches, self help and support groups, playgroups and school holiday activities, life skills education, arts and craft, community legal education, computers training and digital literacy, English conversation classes, accredited training and non- accredited programs, volunteer information, training and placement, community led activities (eg community events, markets, workshops), governance training and mentoring and services including community information and referral, generalist and settlement casework, emergency relief and tax help.

Mernda Community House programs have been running for 6 months and there has been significant interest by local community members in both program participation and volunteer contribution in the planning and delivery of programs. In this time WCC has developed a better understanding of the local community, what it would like and how it would like to be involved. However capacity to respond to community identified needs are limited due to the current make up of the House. Mernda Community House has two rooms with seating capacity of 10 in one and 5 in the other (which is currently not useable for other groups due to computers permanently stationed in there). The kitchen is extremely small and there is no communal seating or eating area.

In order to effectively respond to community needs and aspirations WCC is proposing that some consideration in City of Whittlesea's 2019-20 Budget is given to upgrade Mernda Community House. Ideas for how this could be achieved are listed in the table below.

Projects	Cost estimate
Internal renovation Renovating the House to increase the capacity to offer multiple programs and services simultaneously. Currently Mernda Community House programs can only be offered in 1 room with limited seating capacity. This project would enable us to create 2 rooms by adding separate entrance, removing a wall to extend the kitchen and create a communal eating space, upgrade the toilet and install storage.	\$76,000

**Creating an outdoor covered activity area**

Expanding the House to include an accessible and enclosed outdoor multi-purpose area that could accommodate activities such as gardening, recycling, composting, wood work or children's play and learning. Currently access from inside to outside the House from the back is via narrow steps, which does not meet accessibility standards. This project would also create storage for different groups to the space independently. This would include a deck, roof covering, outdoor blinds for protection and work benches including power.

\$57,000

**Creating an outdoor learning/play space**

Creating an outdoor early childhood learning and play space that enables children to access natural spaces for healthy learning and development. One of the barriers identified in involving community members in Mernda Community House programs is the lack of appropriate space to engage children, without this space families and women in particular are not able

\$35,000

to participate. This would include land preparation, fencing, planting and equipment and surfacing to ensure accessibility.	
---	--



WCC would commit resources to undertake detailed planning with the community to design each of these improvements. Council funds would be used for infrastructure upgrade to Council owned facility.

Each of the infrastructure upgrades listed above are consistent with Whittlesea 2040 strategic objectives in relation to Connected Community (community facilities and community strengthening) and Liveable Neighbourhoods (parks and open spaces).



friends of Toorourrong inc.

Chief Executive Officer,
City of Whittlesea.
Email: info@whittlesea.vic.gov.au

Submission to City of Whittlesea 2019/20 Budget Process.

On behalf of the Friends of Toorourrong Inc. we wish to thank the City of Whittlesea for their support of the inaugural 'Table of Plenty' event. (Previous funding of \$20000, provided via our budget submission May 2018.)

The 'Table of Plenty' was conducted on 29th March, 2019 and the excitement and positive response to the day remains clearly in our minds. It is this success which has motivated us to consider conducting this event again in 2020 and therefore, we are again seeking support through this budget process. Whilst the inaugural event has been successful and has made significant in-roads in fulfilling the project objectives (see below), we believe that funding for a second year will support us to achieve financial sustainability and independence for the future.

Summary – 'Table of Plenty' 2019.

- The 'Table of Plenty' was a community based, voluntary event where patrons joined together to share lunch at the long table, in the unique and picturesque setting of the Toorourrong Reservoir north of Whittlesea.
- Original attendance was planned for 100 people and was increased to 120 due to initial response on launch of the event.
- Tickets sold out within two weeks.
- A waiting list was kept with 39 names registered.
- The promotional site received 500 hits.
- Some 90% of the food and beverage was procured locally. It showcased the diverse range of fresh and seasonal locally produced and grown production and diverse manufactured product. This included locally produced cheeses awarded as champion product at the 2019 Grand Dairy Awards.
- Local producers, growers and manufacturers were vocal in their praise of the concept and most willing to support and showcase their product.
- The event was patronised by locals and visitors across a wide range of demographics.
- The event provided an opportunity for hospitality students from Whittlesea Secondary College and Melbourne Polytechnic to gain first-hand experience in food preparation, presentation and serving. All students were recognised with a Certificate of Appreciation and acknowledged on the day.
- The event was presented by the volunteers of the Friends of Toorourrong Inc. group which encouraged a spirit of community and cooperation and working in conjunction with City of Whittlesea, Parks Victoria and Melbourne Water.

- The event achieved important outcomes in stakeholder involvement and collaboration with producers, manufacturers, students and teachers
- A survey conducted on the event returned 97 replies and very positive feedback overall. 100% said they would attend a similar event again and the large majority indicated they would be prepared to pay a higher ticket price to help reflect the 'real' cost of running the event.
- The networking opportunities of the event have resulted in communication between Council and Whittlesea Secondary College regarding their hospitality facilities.
- Patrons have enquired about the purchase of product enjoyed at the 'Table of Plenty'.

Outcomes.

We believe our event has made significant in-roads towards the objectives we set as follows:-

1. Promotion of the Toorourrong Reservoir and Park, its heritage and indigenous and European history.
2. Celebration of the recovery and reopening of the Park since the 'Black Saturday' bushfires.
3. Promotion of the unique environmental elements of this location at the base of the Great Dividing Range.
4. Promotion of the story of farming, food production and manufacturing in the Plenty Valley throughout history and today.
5. Promotion of the story of Whittlesea's significant role in Melbourne's first water supply.
6. Encouraging visitation to the site locally and from outside the Municipality.

Furthermore, we believe the event aligned with the City of Whittlesea 2017-21 Shaping our Future with regard to

- Health and wellbeing, environmental sustainability and encouraging an appreciation of our rural land and its importance to the broader community.
- Community building.
- Economic development.

Future events and vision.

The 'Table of Plenty' was conducted late March and we are currently completing our acquittal process and undertaking further discussions with suppliers, Councillors and Council officers etc. The event provides scope for further collaboration and potential benefits with the local food sector, tourism and economic development. We look forward to further developing this scope with Council and stakeholders.

We believe the 'Table of Plenty' has great potential as has been observed and confirmed from response and feedback from all concerned. Of course, the inaugural event has been an important learning experience and we acknowledge some elements could be improved and enhanced. Whilst our review is not yet complete, we are conscious that our major cost areas relate to:-

1. Hire of equipment (coolrooms, generators, marquees, chairs, crockery etc.)
2. Procurement of food, beverages.
3. Front & back of house services.

It is difficult to forecast at this stage, the costs related to each of the above. There are a number of options how the event could be conducted in the future. These options will determine the specific cost areas.

We are seeking support from the City of Whittlesea for the sum of \$15000. We have never considered the event would require long-term ongoing funding via the Council. However, we believe that support for a second year will assist us to achieve the independence we require for the future and assist with providing the foundation to support the long term vision and objectives for this event.

We wish to appear to speak to our budget submission before the Advisory Committee of Council.

Thanking you in anticipation.
Yours sincerely,

Jan Hyndman.
Secretary.

Judy Clements.
Committee Member.

Friends of Toorourrong Inc.

[REDACTED]

[REDACTED]

[REDACTED]

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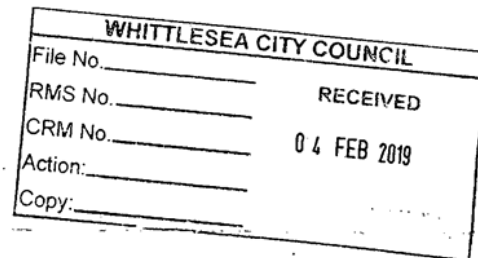
Whittlesea Showgrounds and Recreation Reserves Committee of Management Incorporated

ABN 34 817 746 721

Please address all correspondence to
The Secretary, P.O. Box 180, Whittlesea, Victoria, 3757
Telephone: (03) 8735 7131 [REDACTED]

29th January, 2019

Mr. Simon Overland
Chief Executive Officer
City of Whittlesea
Civic Centre
Ferres Boulevard
South Morang 3752



Dear Mr. Overland,

Proposal – Asphaltting at Whittlesea Showgrounds

The Whittlesea Showgrounds & Recreation Reserves Committee of Management has greatly appreciated the assistance of the City of Whittlesea with asphaltting works at the Showgrounds in the past.

As you would be aware the population of Whittlesea has increased significantly over the past 10 years and as a result use of the Showgrounds for Football, Netball, Men's Shed, Market etc, has also increased.

We are aware that some areas of our Asphalt Roads/Paths are in need of maintenance and as well further extensions of asphaltting are needed.

The Committee of Management would appreciate further funding for these works in the City of Whittlesea's up coming budget, and also if possible for council officers to meet with us to discuss the priority for the possible works.

Yours sincerely

Les Booth
Secretary, Committee of Management



Annual Budget 2019-2020

whittlesea.vic.gov.au

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Mayor introduction

I am pleased to present the 2019/20 Budget to the City of Whittlesea community.

Our municipality is thriving and growing at a rapid rate; welcoming more than 8,000 residents every year. This rapid growth combined with our ageing infrastructure poses a significant challenge to deliver services, facilities and infrastructure, while keeping costs down. This means being smart about our service delivery and continually challenging ourselves to be more efficient.

Council's 2019/2020 Budget is \$272.2 million, which includes an operating budget of \$199.5 million and Capital Works Program of \$72.7 million to improve roads and facilities around the City. Developing the Budget is challenging but I am confident we have developed a financially responsible plan for the year ahead and proud that we are on track to fulfil the goals set out in our Council Plan Update 2017-2021.

Some of the capital works highlights of the 2019/2020 Budget include:

- redevelopment of Mill Park Leisure and refurbishment of car park
- continued investment in roads renewal and rehabilitation program, dogs off leash areas, disability access and traffic management initiatives around schools
- ongoing program for upgrading playgrounds and general landscape improvements
- construction of new pavilion at Main Street Reserve Thomastown
- starting to implement the Norris Bank Reserve masterplan
- continued development of an All Abilities Play Space in Mill Park
- heating and cooling upgrades at Mill Park Library
- completion of pavilion and car park at Harvest Home Road, Epping
- continuation of pavilion upgrade at Duffy Street Reserve
- Stage 2 refurbishment of the Whittlesea Swim Centre
- completion of soccer pitches and pavilions at:
 - Painted Hills Recreation Reserve
 - Lalor West Reserve
- continue works for the signalisation of intersection at Ferres Boulevard and Findon Road, South Morang
- construction of the Findon Road extension – Williamsons Road to Danaher Drive (connecting to Plenty Road)
- streetscape improvements for shopping precinct on High Street in Lalor and Thomastown.

Since the introduction of rate capping in 2016/17, the City of Whittlesea has kept its rates to the annual rate cap set by the Minister for Local Government. For the 2019/20 financial year, the cap on Victorian council rate rises has been set at 2.5 per cent.

I commend and endorse the 2019/20 Budget and I'd like to thank the City of Whittlesea staff who assisted with its development.

Cr Lawrie Cox
Mayor

Executive summary

The Proposed Budget for 2019/2020 is aligned to the vision set out in the 2017-2021 Council Plan. This Budget has a focus on implementing significant infrastructure projects whilst enabling Council to continue to deliver services and facilities for our rapidly growing community.

Average rates in 2019/2020 will increase by 2.50 per cent, in line with the rate cap set by the Victorian Government under the Fair Go Rates System.

Budget highlights

Key features in the operating budget include:

- operating revenue of \$222.43 million (excluding developers contributions, non-monetary assets and non-recurrent capital grants)
- operating expenditure of \$199.56 million
- \$12.22 million to provide services, programs and activities to enable older people to live independently in their homes
- \$9.07 million for provision of family and children services
- \$4.89 million contribution to provide the regional library service
- \$3.45 million for traffic management services and includes school crossings and community education programs
- \$5.74 million for public health services and programs delivered; to protect and enhance community health, safety and wellbeing
- \$2.28 million for supporting local youth services.

Capital works

The Budget includes new capital works of \$72.65 million and \$10.47 million of works carried forward from 2018/19 including:

Improving roads, footpaths and bike paths

- \$8.9 million for signalisation of intersection at Ferres Boulevard and Findon Road
- \$1.35 million for streetscape improvements program at Thomastown High Street Shops
- \$660,000 for construction of shared path on McDonalds Rd between Darebin Creek to Civic Drive
- Continued investment in roads renewal and rehabilitation programs, pathways to stations, disability access and traffic management initiatives around schools

Upgrading or building new community facilities

- \$9.7 million for Mill Park Leisure Centre development
- \$1.37 million for Painted Hills Recreation Reserve and Community Pavilion
- \$1.64 million for construction of a Community Activity Centre Epping North at Edgars Creek
- \$700,000 for construction of a Community Activity Centre - west of Epping Road
- \$1.4 million upgrade pavilion at Main Street Reserve Thomastown
- \$685,000 to construct playing fields and a pavilion at Lalor West Reserve (Mosaic).

Parks and playgrounds

- \$1.1 million for ongoing programs to upgrade playgrounds and general landscape
- \$3.0 million for an All Abilities Play Space in Mill Park.

Waste charges

When Council separated the waste charge from general rates in its 2018/19 Budget, there was uncertainty in relation to processing costs for recyclable materials and Council undertook to absorb the additional costs in 2018/19 year only.

In the *Fact Sheet – Separating the waste services charge from general rates* that formed part of the 2018/19 Rating Strategy, Council was open and transparent about its intention to review the waste charge this year and the possibility of having to increase it by more than the rates cap level, if the actual cost charged by the service providers increased significantly.

Whittlesea has been one of the lowest rating Councils, with its rates per household the 13th lowest of the 79 Victorian councils and its rates per person the 4th lowest. Whilst we should be proud of being a low rating council, our rates revenue directly affects the level of services we can provide to the community and it is an increasing challenge to meet service and infrastructure delivery requirements.

The average increase of waste charges in Victoria (72 eligible councils) from 2017/18 to 2018/19 was \$29.32. Two-thirds of the 72 councils increased their waste charge by more than \$20 per household, with 36 of them increasing their waste charge by more than \$30 per household (Attachment 2). City of Whittlesea kept its promise of absorbing the additional cost of processing recyclable materials in 2018/19, but it is unsustainable to continue this practice.

In 2019/20 it is proposed that City of Whittlesea levy add an additional charge of \$14.50 per assessment, to help recover costs paid by Council to process recyclable materials. This charge is in addition to the normal 3 per cent increase required by the garbage and recycling collection contract index.

The 2019/20 proposed waste service charges are:

- \$110.50 per annum for residential and farming properties
- \$169.20 per annum for commercial and industrial properties

Key pressures on the Budget

- Rate capping has put enormous financial pressure on Council to manage its services and infrastructure delivery in the growth context. The cap for 2019/20 has been set at 2.50 per cent (2018/19: 2.25 per cent)
- The City of Whittlesea is one of the fastest growth municipalities in the nation
- Erosion in the value of grant funding for a number of services. This occurs where local government provides a service to the community on behalf of the State and Federal Government. Overtime funds received by local governments do not increase in line with real cost increases
- State Government Landfill levy has increased from \$9 per tonne in 2008/09 to \$64.30 per tonne in 2018/19 (614 per cent increase in 10 years and added \$3.62 million to Council's costs)
- Current financial crisis in the recycling industry presents significant uncertainty for recycling service delivery and price affordability.

Key Budget outcomes

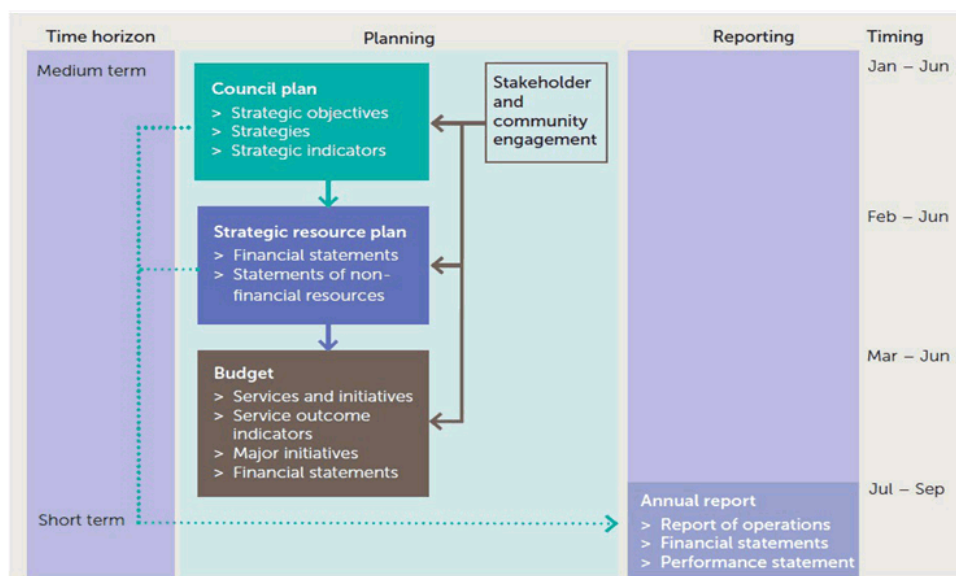
- **Total Revenue:** \$338.02 million (2018/19 \$324.03 million)
- **Total Expenditure:** \$199.56 million (2018/19 \$197.31 million)
- **Accounting Result:** a surplus of \$138.46 million including capital grants and contribution based on total income of \$115.58 million
- **Underlying operating result:** a surplus of \$22.88M million.
(Note: underlying operating result is an important measure of sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses)
- **Cash result:** \$372,459 surplus
This is the net funding result after considering the funding requirements to meet loan principal repayments, reserve transfers and rate funded capital expenditure exceeding depreciation. (Refer reconciliation table 2.8).
- **New Capital Works Program:** \$72.65 million
 - \$39.55 million from Council operations (rates funded)
 - \$10.37 million from reserves
 - \$6.57 million from grants and contributions
 - \$16.16 million from loan borrowings

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long-term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

Our vision

A place for all.

The City of Whittlesea's vision guides our effort to keep pace with the rapid changes to and growth of our municipality over the next few years.

Our values

- Excellence
- Wellbeing
- Valuing diversity
- Respect
- Open communication

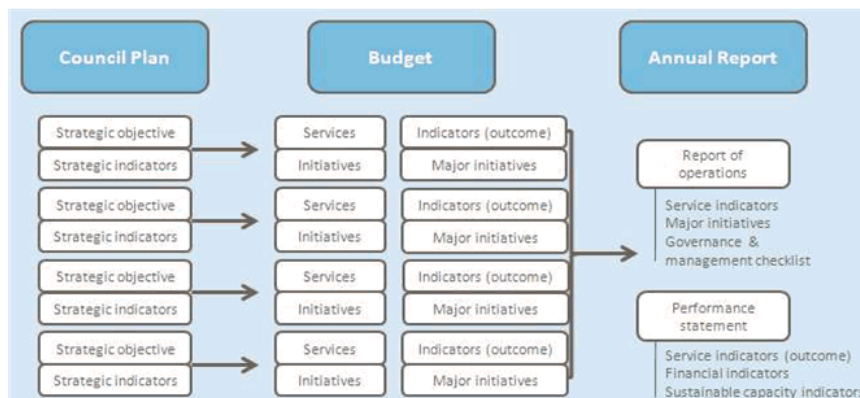
1.3 Strategic objectives

Council delivers services and initiatives under 26 major service areas. Each contributes to achieving Council's strategic objectives, which are grouped under four goals.

Goal	Description
Connected community	<p>In 2040 the City of Whittlesea is a place that opens its arms to every resident, where all walks of life are celebrated and supported.</p> <p>Our community is compassionate and welcoming. We are healthy and can easily access the support services we need. People of all backgrounds, ages and abilities feel that they are an essential part of the community. We work together, making our community a better place for all.</p>
Liveable neighbourhoods	<p>In 2040 the City of Whittlesea is well-planned and beautiful. Our neighbourhoods and town centres are convenient and vibrant places to live, work and play.</p> <p>Everything we need is close by. We have a variety of quality housing that suits our life stages and circumstances. Every resident is able to get where they need to go with ease and can leave the car at home.</p>
Strong local economy	<p>In 2040 the City of Whittlesea is the smart choice for innovation, business growth and industry.</p> <p>People of all ages have opportunities to learn and develop skills locally. There are many opportunities to gain employment and build careers not too far from home. Residents support local business and we are renowned for our successful local economy</p>
Sustainable environment	<p>In 2040 the City of Whittlesea's superb landscapes and natural environment are an enduring source of pride.</p> <p>Our iconic River Red Gums, local biodiversity and precious natural assets are protected for future generations. Locals and visitors enjoy spending time in our natural environments and our leafy suburbs. Together, we are working to reduce our impact on the environment and adapt to the changing climate.</p>

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

2.1 Connected community

In 2040 the City of Whittlesea is a place that opens its arms to every resident, where all walks of life are celebrated and supported.

Our community is compassionate and welcoming. We are healthy and can easily access the support services we need. People of all backgrounds, ages and abilities feel that they are an essential part of the community. We work together, making our community a better place for all.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Aboriginal reconciliation	<i>Exp</i>	603	619	629
	<i>Rev</i>	(179)	(177)	(164)
	NET	424	442	465

Council works with the whole community to increase awareness, heal the wrongs of the past and foster reconciliation. In addition, Council works with our Aboriginal residents to facilitate equal access to life opportunities and services and to facilitate recognition and continuity of culture. Specifically, Council is working with service providers to assist them to locate in the City of Whittlesea. Council is setting the example with a target to increase the proportion of Aboriginal people employed at Council to 2 per cent, and the provision of Aboriginal awareness and capacity training to enable the whole organisation to deliver services to our Aboriginal residents. Council facilitates the Whittlesea Reconciliation Group to foster reconciliation and run programs and events that raise awareness and promote discussion.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Arts, heritage and festivals	<i>Exp</i>	1,913	2,159	2,291
	<i>Rev</i>	(34)	(8)	(8)
	<i>NET</i>	1,879	2,151	2,283

Council's 'Arts, Heritage and Festivals' service seeks to build identity, belonging and social cohesion; all of which are central to the achievement of the Whittlesea 2040 vision 'A place for all'. Council's strategic approach:

- enables a creative sector that is vibrant and viable
- delivers events that showcase and celebrate our strengths and cultural diversity
- preserves and promotes our history and our living traditions and the co-creation of cultures.

Community Facilities	<i>Exp</i>	16,297	16,377	16,277
	<i>Rev</i>	(3,752)	(4,021)	(4,140)
	<i>NET</i>	12,545	12,356	12,137

Planning, construction, management and maintenance of Council owned and operated facilities to support Council services, conferences, events, leisure activities and community-run activities and groups. Specific Council services supported include maternal and child health, early childhood, social support activities. External services supported include other allied health and community services.

Leisure and recreation	<i>Exp</i>	1,873	2,096	2,429
	<i>Rev</i>	(477)	(80)	(95)
	<i>NET</i>	1,396	2,016	2,334

The service includes the strategic planning and management of leisure and recreation activities within the City of Whittlesea. Council manages and supports community groups and organisations using Council spaces. Council liaises with sports clubs to support their development, community participation and effective use of sports grounds, pavilions and other facilities.

Furthermore, the service plays a key role in planning for, delivering and managing Council's leisure facilities.

Ageing well	<i>Exp</i>	13,672	13,570	11,998
	<i>Rev</i>	(8,821)	(8,756)	(7,781)
	<i>NET</i>	4,851	4,814	4,217

Council supports older residents to age well by providing services, programs and activities such as delivered meals, domestic assistance, personal care, seniors' clubs support, positive ageing programs and social support. Council also facilitates partnerships and advocates for social and physical infrastructure.

Animal management	<i>Exp</i>	2,756	3,437	3,614
	<i>Rev</i>	(1,705)	(1,889)	(1,964)
	<i>NET</i>	1,051	1,548	1,650

Animal management features a range of services and programs delivered to ensure that people and their pets can live together harmoniously and safely in our community.

The service includes: reuniting lost pets with their owners, pet adoptions, operating the Epping Animal Welfare Facility, animal investigations, establishing and monitoring measures put in place to mitigate the risks posed by dangerous and restricted breed dogs, attending to wandering livestock, auditing animal-related businesses to ensure welfare standards are upheld.

Council keeps a register of cats and dogs that live in the City of Whittlesea and promotes responsible pet ownership through a series of communication campaigns and events each year.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Family and children's services	<i>Exp</i>	9,341	9,626	9,078
	<i>Rev</i>	(5,243)	(5,383)	(4,524)
	<i>NET</i>	4,098	4,243	4,554

Family and children's services aims to improve health, safety, social and educational outcomes for children and families within the City of Whittlesea. This is achieved by providing high quality, evidence-based services, programs and activities to strengthen individual and community wellbeing, capacity and connection. Key services include maternal and child health and early years management and support. The service also supports the planning and delivery of relevant physical infrastructure.

Public health and safety	<i>Exp</i>	6,004	5,935	5,762
	<i>Rev</i>	(5,682)	(5,695)	(7,237)
	<i>NET</i>	322	240	(1,475)

A range of services and programs delivered to protect and enhance community health, safety and wellbeing. This is achieved by educating the community about their responsibilities to contribute to public health and safety, the enforcement of state and local laws, working with emergency service agencies to plan and respond to emergencies, and by using an evidence base to develop plans for addressing major health and wellbeing issues faced by the community.

Youth services	<i>Exp</i>	2,036	2,098	2,289
	<i>Rev</i>	(141)	(146)	(139)
	<i>NET</i>	1,895	1,952	2,150

Baseline for Young People is Council's dedicated youth service. Baseline provides a range of programs, activities and events for young people aged 10- 25years and their families. Baseline also facilitates networks and advocates for inclusive social and physical infrastructure that support all young people, and works closely with a range of external organisations.

Community strengthening	<i>Exp</i>	4,965	5,162	5,035
	<i>Rev</i>	(854)	(832)	(543)
	<i>NET</i>	4,111	4,330	4,492

Enhances community wellbeing through building social capital, planning of local place based programs and services, planning and delivery of community infrastructure and actively engaging local residents, community organisations and other stakeholders.

Customer service, communications and civic participation	<i>Exp</i>	3,801	4,094	4,231
	<i>Rev</i>	(3)	(3)	(3)
	<i>NET</i>	3,798	4,091	4,228

The service manages key interactions between residents and Council via the service counter, the customer contact centre, online service requests and complaints, Council's websites and other communication channels, civic functions, Council meetings and information requests.

Major initiatives

1. Early activation of the growth corridor - work closely with developers, State government and emerging communities for better service access, participation and social connection
2. Places free from racism - support and foster local settings that are fair, welcoming inclusive and free from racism
3. Advocate for multicultural communities - provide leadership and advocacy training for multicultural women and community groups, and facilitate key multicultural networks
4. Aboriginal gathering place - create an inclusive and culturally safe space where the local Aboriginal community can access a comprehensive range of community supported programs
5. Improving community safety and preventing violence against women - invest into our community safety, crime prevention, gender equality and prevention of violence against women/family violence
6. Addressing financial vulnerability - increasing community understanding of financial hardship and advocate for better access to services
7. Building inclusive sporting environments - increase participation particularly for women and girls and develop guidelines and processes to encourage greater community access
8. Improving safety outcomes - achieving better safety outcomes by applying a risk-based approach to regulatory issues
9. Local area community planning - explore the feasibility and process for developing place-based community plans across the thirteen precincts in the City of Whittlesea.

Other initiatives

- Pest Animal Management program supporting local landholders in the Whittlesea region to control pests such as rabbits, deer, and foxes
- Every household will receive Local Scoop, your City of Whittlesea newsletter with a new focus on your immediate neighbourhood and it will be delivered directly to your letterbox bi-monthly

We are focusing on how we make it easier for our community to work with us. Over this year, we are responding to our communities request to engage with us digitally and offering online lodgement of planning applications, animal registration and hard waste collection services

- We are undertaking two key community surveys, the Household Survey and Community Satisfaction Survey. These surveys are vital in our advocacy, planning and delivery of services to our growing community

- Community Events Funding Program. Council will introduce new funding categories to support community managed cultural events. Amounts of up to \$2,000 will be available to support local neighbourhood events and amounts of up to \$20,000 to support larger events

- The soccer pavilion at Duffy St Reserve, Epping will be upgraded to provide improved facilities to encourage and support women's participation in particular

- The introduction of a Navigation and Connection program to support older residents obtain the services they need and the access to available supports and activities

- Council's new Online parent portal for City of Whittlesea's Kindergarten Enrolment Scheme allows parents to submit their child's application electronically, view details currently on record and make changes as required.

Service performance outcome indicators

	Indicator	Performance measure	Computation	2017/18 Actual
Animal Management	Timeliness	Time taken to action animal management requests (applicable from 1 July 2015) (The average number of days it has taken for Council to action animal management related requests)	Number of days between receipt and first response action for all animal	1
	Service standard	Animals reclaimed (The percentage of collected registrable animals under the Domestic Animals Act 1994 reclaimed)	Number of animals reclaimed divided by Number of animals collected	43.34%
	Service cost	Cost of animal management service (The direct cost to Council of the animal management service per registrable animal under the Domestic Animals Act 1994)	Direct cost of the animal management service divided by Number of registered animals	\$94.65
	Health and safety	Animal prosecutions (The number of successful animal management prosecutions)	Number of successful animal management prosecutions	7
Aquatic facilities	Service standard	Health inspections of aquatic facilities (The number of inspections by an authorised officer within the meaning of the Public Health and Wellbeing Act 2008 carried out per Council Aquatic facility)	Number of authorised officer inspections of Council aquatic facilities divided by Number of aquatic facilities	2.33
	Health and safety	Reportable safety incidents at aquatic facilities (The number of WorkSafe reportable aquatic facility safety incidents)	Number of WorkSafe reportable aquatic facility safety incidents	0
	Service cost	Cost of indoor aquatic facilities (The direct cost to council less any income received of providing indoor aquatic facilities per visit)	Direct cost of indoor aquatic facilities less income received divided by Number of visits to indoor aquatic facilities	\$ 0.73
	Service cost	Cost of outdoor aquatic facilities (The direct cost to council less any income received of providing outdoor aquatic facilities per visit)	Direct cost of outdoor aquatic facilities less income received divided by Number of visits to outdoor aquatic facilities	\$ 13.30
	Utilisation	Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities divided by Municipal population	4.18

	Indicator	Performance measure	Computation	2017/18 Actual
Governance	Transparency	Council decisions made at meetings closed to the public (The percentage of Council resolutions made at an ordinary or special meeting of Council, or at a meeting of special committee consisting only of councillors, closed to the public under section 89(2) of the Local Government Act 1989)	Number of Council resolutions made at an ordinary or special meetings of Council, or at meetings of a special committee consisting only of councillors, closed to the public under section 89(2) of the Local Government Act 1989 divided by Number of council resolutions made at an ordinary or special meetings of Council or meetings of a special committee consisting only of councillors	21.75%
	Consultation and Engagement	Satisfaction with community consultation and engagement (Community satisfaction rating out of 100 with the consultation and engagement efforts of the Council. This includes consulting and engaging directly with the Community on key local issues requiring decisions by Council)	Community satisfaction rating out of 100 with how council has performed on community consultation and engagement	56
	Attendance	Councillor attendance at Council meetings (The percentage of attendance at ordinary and special Council meetings by Councillors)	The sum of the number of Councillors who attended each ordinary and special Council Meeting divided by (Number of ordinary and special Council meetings) multiplied by (the number of Councillors elected at the last Council general	85.38%
	Service cost	Cost of governance (The direct cost of delivering Council's governance service per Councillor)	Direct cost of the governance service divided by Number of Councillors elected at the last Council general election	\$54,481.18
	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out 100 with how Council has performed in making decisions in the interests of the Community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community	56

	Indicator	Performance measure	Computation	2017/18 Actual
Maternal and child health	Satisfaction	Participation in first Maternal Child Health (MCH) home visit (The percentage of infants enrolled in MCH service who receive the first MCH home visit)	Number first MCH home visits divided by Number of birth notifications received	105.30%
	Service standard	Infant enrolments in MCH service (The percentage of infants enrolled in the MCH service)	Number of infants enrolled in the MCH service (from birth notifications received) divided by Number of birth notifications received	100%
	Service cost	Cost of MCH service (The cost to Council of the MCH service per hour of service delivered)	Cost to Council of the MCH service divided by Hours worked by MCH nurses	\$ 70.57
	Participation	Participation in MCH service (Percentage of children enrolled who participate in the MCH service)	Number of children who attend the MCH service at least once (in the year) divided by Number of children enrolled in the MCH service	76.96%
	Participation	Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participated in the MCH service)	Number of Aboriginal children who attend the MCH service at least once (in the year) divided by number of Aboriginal children enrolled in the MCH	71.63%
Food safety	Timeliness	Time taken to action food complaints (The average number of days it has taken Council to action food complaints received from members of the public about the safety or handling of food for sale)	Number of days between receipt and first response action for all food complaints divided by Number of food complaints	1.88
	Service standard	Food safety assessments (The percentage of registered class 1 and class 2 food premises that receive an annual food safety assessment)	Number of registered class 1 and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 divided by Number of registered class 1 and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984	99.42%
	Service cost	Cost of food safety service (The direct cost of the food safety service per food premises registered by Council, or for which Council has received notification, during the year)	Direct cost of the food safety service divided by Number of food premises registered or notified in accordance with the Food Act 1984	\$ 309.07
	Health and safety	Critical and major non-compliance notifications (The percentage of critical and major non-compliance outcome notifications that are followed up by Council)	Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up divided by Number of critical non-compliance notifications and major non-compliance notifications about food premises	100%

2.2 Liveable neighbourhoods

In 2040 the City of Whittlesea is well-planned and beautiful. Our neighbourhoods and town centres are convenient and vibrant places to live, work and play.

Everything we need is close by. We have a variety of quality housing that suits our life stages and circumstances. Every resident is able to get where they need to go with ease and can leave the car at home.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Roads, public transport and footpaths	<i>Exp</i>	15,399	15,894	16,413
	<i>Rev</i>	(4,109)	(3,915)	(4,317)
	<i>NET</i>	11,290	11,979	12,096

Provision and maintenance of accessible, functional, safe and well connected transport infrastructure. This is achieved by using best practice in planning, design and delivery.

Traffic management	<i>Exp</i>	3,101	3,368	3,459
	<i>Rev</i>	(735)	(785)	(780)
	<i>NET</i>	2,366	2,583	2,679

Traffic management includes a range of services delivered to ensure a safe and efficient road network for motorists, pedestrians and cyclists. Programs include staffing school crossings at flagged and un-flagged crossings, and running community education programs about safe traffic behaviour around schools.

Parks and open space	<i>Exp</i>	12,658	13,749	14,509
	<i>Rev</i>	(87)	(65)	(60)
	<i>NET</i>	12,571	13,684	14,449

Management and maintenance of Council's parks and open space assets except conservation and bushland areas, such as parks, playgrounds, street trees, sports fields and lawns. The service also includes the planning for future parks and open space projects.

Planning and building	<i>Exp</i>	10,502	11,962	13,008
	<i>Rev</i>	(4,252)	(3,860)	(4,137)
	<i>NET</i>	6,250	8,102	8,871

The service encompasses the administration and enforcement of building and planning legislation, and how land is being used and developed from a strategic and statutory perspective. This includes policy and master plan preparation and implementation, and approval of infrastructure and public spaces associated with urban development.

Major initiatives

10. Upgrading local roads - improve traffic flow, road safety and the condition of the road network, including the extension of Findon Road and the Lake Boulevard intersection
11. Cycling and walking - continue to improve the local shared path network including Hendersons Creek Trail and McDonalds Road shared path, and advocate for further external funding
12. Advocate for better public transport - influence other levels of government to deliver favourable community outcomes regarding the Wollert rail corridor and the route 86 tram extension
13. Advocate for better state roads - influence other levels of government to deliver favourable community outcomes regarding arterial roads and the Epping-Wollert-Donnybrook transport corridor
14. Redeveloping Mill Park Leisure Centre - deliver a facility that is accessible, equitable, affordable and viable
15. Rejuvenating neighbourhoods in established areas - invest in the modern appearance and amenity of our suburbs
16. Improve established town centres - make retail centres and activity centres in our existing town centres more attractive, particularly through traffic management and streetscaping
17. Improve the City's parks - improve Norris Bank Reserve, Whittlesea Gardens and 6 neighbourhood parks in Thomastown, Mill Park and Bundoora, and commence construction of the All Abilities Playspace at Mill Park
18. Improve the City's buildings and accessibility - better access to public buildings and toilets
19. Improve protection of historic dry stone walls - use technology and planning tools so developers can protect and incorporate these important heritage features more effectively into our landscape and neighbourhoods
20. Edgars Creek Community Activity Centre - deliver an activity centre in Epping North growth area
21. Delivering social housing in growth areas partnership project - partner with developers and housing associations across Whittlesea, Mitchell and Hume to increase supply of social housing.

Other initiatives

- Extend Edgars Road by constructing 2 lanes between O'Herns Road and Cooper Street Epping.
- Deliver signalised intersections at O'Herns Road and Scanlon Drive Epping, and O'Herns Road and Gateway Boulevard Epping.
- We will add another 8-10 new school crossing supervisors to our current 190 school crossing supervisors to assist our children in travelling more safely to school.
- We will be advocating for our key priorities in the upcoming State and Federal budgets and Federal Election, including:
 - Construction of the E6 Freeway
 - planning for the Mernda Health and Wellbeing Hub
 - Feasibility of Wollert Rail
 - a contribution towards the Mernda aquatic and leisure centre
 - increased mental health services for our community
 - a commitment to fund 15 hours kindergarten
 - a national approach to Social and Affordable Housing
 - supporting Jobs and business growth for Melbourne's north through infrastructure investment
 - support for people seeking asylum
 - a national policy position on energy performance for residential housing
 - National online gambling reforms
- We will work with the Victorian Electoral Commission on a review of our electoral structure and plan for the conduct of the election of Councillors, scheduled for October 2020.

Service performance outcome indicators

	Indicator	Performance measure	Computation	2017/18 Actual
Roads	Satisfaction	Sealed local road requests (The number of sealed local road requests per 100 kilometres of sealed local roads)	Number of sealed local road requests divided by Kilometres of sealed local roads X 100	19.89
	Condition	Sealed local roads below the intervention level (The percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	Number of kilometres of sealed local roads below the renewal intervention level set by Council divided by Kilometres of sealed local roads	97.84%
	Service cost	Cost of sealed local road reconstruction (The direct reconstruction cost to Council per square metre of sealed local roads reconstructed)	Direct cost of sealed local road reconstruction divided by Square metres of sealed local roads reconstructed	\$ 98.41
	Service cost	Cost of sealed local road resealing (The direct reconstruction cost to Council per square metre of sealed roads resealed)	Direct cost of sealed local road resealing divided by Square metres of sealed local roads resealed	\$47.96
	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads	62
Statutory planning	Timeliness	Time taken to decide planning applications (The median number of days taken between the receipt of a planning application and a decision on the application)	Median number of days between the receipt of planning application and a decision on planning application	72
	Service standard	Planning applications decided within 60 days (The percentage of planning application decisions made within 60 days)	Number of planning application decisions made within 60 days divided by Number of planning application decisions made	69.16%
	Service Ccost	Cost of statutory planning service (The direct cost to Council of the statutory planning service per planning application received)	Direct cost of the statutory planning service divided by Number of planning applications received	\$2,101.86
	Decision making	Planning decisions upheld at VCAT (The percentage of planning application decisions subject to review by VCAT that were not set aside)	Number of VCAT decisions that did not set aside Council's decision in relation to a planning application divided by Number of VCAT Council decisions in relation to planning applications	55.00%

2.3 Strong local economy

In 2040 the City of Whittlesea is the smart choice for innovation, business growth and industry investment.

People of all ages have opportunities to learn and develop skills locally. There are many opportunities to gain employment and build careers not too far from home. Residents support local business and we are renowned for our successful local economy.

Services	Description of services provided	2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Investment attraction	<i>Exp</i>	775	845	720
	<i>Rev</i>	(203)	(195)	(196)
	NET	572	650	524

Encourage new and support reinvestment within the City of Whittlesea through networking, relationship management with stakeholders and promotion of the opportunities and initiatives available.

Libraries	<i>Exp</i>	4,639	4,753	4,896
	<i>Rev</i>	(84)	(83)	(83)
	NET	4,555	4,670	4,813

The City of Whittlesea offers library services through Yarra Plenty Regional Library in partnership with Banyule and Nillumbik Councils. The library service supports Council in building a skilled community that has a sense of wellbeing, inclusion and belonging through free access to relevant collections, public programs and welcoming, accessible spaces for learning.

Local business support	<i>Exp</i>	416	449	329
	<i>Rev</i>	(51)	(49)	(49)
	NET	365	400	280

Support to businesses including guidance, assistance through other Council departments, promotion of funding and employment opportunities, networking with complementary businesses, promotion of business initiatives to increase customer base, coordination of special rate schemes, support to trader associations and case management of issues and planning applications.

Major initiatives

22. Preventing youth disengagement from education - partner with key stakeholders to support at risk young people from disengaging from school.
23. Driving our rural economy - work with the sector to adapt to climate change.
24. Whittlesea Food and Farm Collective - partner to support people experiencing food insecurity.

Other initiatives

- Our Community Development Grants program will have two grants rounds to support local initiatives and community groups.

Service performance outcome indicators

	Indicator	Performance measure	Computation	2017/18 Actual
Libraries	Utilisation	Library collection usage (The number of library collection item loans per library collection item)	Number of library collection item loans divided by Number of library collection items	6.75
	Resource Standard	Standard of library collection (The percentage of the library collection that has been purchased within the last five years)	Number of library collection items purchased in the last 5 years divided by Number of library collection items	87.44%
	Service cost	Cost of library service (The direct cost to Council of the library service per visit)	Direct cost of the library service divided by Number of visits	\$5.58
	Participation	Active library members (The percentage of the municipal population that are active library members)	Number of active library members divided by municipal population	12.81%

2.4 Sustainable environment

In 2040 the City of Whittlesea's superb landscapes and natural environment are an enduring source of pride.

Our iconic River Red Gums, local biodiversity and precious natural assets are protected for future generations. Locals and visitors enjoy spending time in our natural environments and our leafy suburbs. Together, we are working to reduce our impact on the environment and adapt to the changing climate.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Conservation and bushland	<i>Exp</i>	2,486	2,537	2,925
	<i>Rev</i>	(206)	(222)	(271)
	NET	2,280	2,315	2,654

The service aims to protect natural landscapes and biodiversity by adequately planning and maintaining Council's conservation and bushland reserves assets. This encompasses community education, bushland and reserve maintenance including fuel reduction burning and pest plant management, as well as the managing native vegetation offset sites.

Environment management	<i>Exp</i>	1,174	1,194	1,587
	<i>Rev</i>	(70)	(48)	(8)
	NET	1,104	1,146	1,579

Provision of sustainability expertise in the following areas:

- strategy and policy development and implementation
- climate change adaptation. Community and corporate sustainability education and events
- land management incentives, education and engagement
- environmental planning and compliance
- natural resource management and biodiversity planning.

Waste and recycling	<i>Exp</i>	16,221	16,698	17,195
	<i>Rev</i>	(5,325)	(4,663)	(4,562)
	NET	10,896	12,035	12,633

Management of Council's kerbside waste management collection services, landfill rehabilitation, waste education and policy development. The kerbside services include residential garbage, recycling, green and hard waste and commercial garbage collection.

Water management	<i>Exp</i>	6,495	6,192	5,853
	<i>Rev</i>	(15)	(15)	(15)
	NET	6,480	6,177	5,838

Council manages the local drainage network, constructs and manages a number of stormwater capture, treatment and diversion assets. Council also plays a role in preparing the community for future rainfall events and drought conditions.

Major initiatives

25. Greening Whittlesea Urban Forest Plan - plant more trees and grow community ownership of our local trees to adapt to climate change and build resilience.
26. Integrated Water Management Strategy and Action Plan - secure safe and affordable water supply, prepare for droughts and mitigate against stormwater risks.
27. Corporate Energy Transition Plan - achieve zero net emissions by 2022 and grow energy leadership.
28. Food and Garden Organics Waste Collection - trial a better service option for the disposal of organic waste to reduce greenhouse gas emissions and increase diversion from landfill.

Other initiatives

- Continued investment in the energy efficient street light program to reach greenhouse gas emission reductions of 4500 tons per year, and annual cost savings of \$1,090,000.

Service performance outcome indicators

Indicator		Performance measure	Computation	2017/18 Actual
Waste Collection	Satisfaction	Kerbside bin collection requests (The number of kerbside bin collection requests per 1000 kerbside bin collection households)	Number of kerbside garbage and recycling bin collection requests divided by Number of kerbside bin collection households X 1000	303.28
	Service standard	Kerbside collection bins missed (The number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts)	Number of kerbside garbage and recycling collection bins missed divided by Number of scheduled kerbside garbage and recycling collection bin lifts X 10,000	12.1
	Service cost	Cost of kerbside garbage bin collection service (The direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin)	Direct cost of the kerbside garbage bin collection service divided by Number of kerbside garbage collection bins	\$ 50.09
	Service cost	Cost of kerbside recyclables bin collection service (The direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin)	Direct cost of the kerbside recyclables bin collection service divided by Number of kerbside recyclables collection bins	\$ 25.72
	Waste diversion	Kerbside collection waste diverted from landfill (The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	Weight of recyclables and green organics collected from kerbside bins divided by Weight of garbage, recyclables and green organics collected from kerbside bins	39.51%

2.5 Enabling service

Council delivers a range of internal functions and activities enabling the delivery of efficient and effective services and initiatives. Council's goal is to be a high-performing organisation which delivers best value to the community.

Services		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Our systems and knowledge	<i>Exp</i>	7,761	9,459	12,366
	<i>Rev</i>	(45)	(848)	(2,000)
	NET	7,716	8,611	10,366

Our systems and knowledge service ensures users can rely on an effective working environment in terms of technology, applications, information management, research and analytics. The service provides the key platforms enabling service and infrastructure delivery across the organisation.

Our finance and assets	<i>Exp</i>	9,046	9,450	9,236
	<i>Rev</i>	(2,409)	(3,274)	(2,289)
	NET	6,637	6,176	6,947

Our finance and assets service ensures Council is managed in a financially sustainable way where resources are allocated effectively to support the delivery of the desired community outcomes. This includes rate setting and revenue generation, prudent financial planning and management, procurement of goods and services, and effective asset management.

Our people	<i>Exp</i>	3,246	4,046	4,069
	<i>Rev</i>	(25)	(153)	(281)
	NET	3,221	3,893	3,788

Our people service exists to ensure the City of Whittlesea has adequate labour capacity (numbers) and capability (skills and knowledge) to provide services to the community now, and into the future in an efficient, effective, and sustainable manner.

Our governance	<i>Exp</i>	5,938	6,117	6,294
	<i>Rev</i>	(376)	(139)	(100)
	NET	5,562	5,978	6,194

Our governance service ensures Council has adequate structures and processes in place to manage the business of local government in an effective and compliant manner. This includes key strategic planning, communications, advocacy, decision-making and monitoring/reporting activities to achieve Council's purpose of achieving the best outcomes for the local community.

2.8 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Exp. \$'000	Revenue \$'000
Connected community	37,035	63,633	(26,598)
Liveable neighbourhoods	38,095	47,389	(9,294)
Strong local economy	5,617	5,945	(328)
Sustainable environment	22,704	27,560	(4,856)
Enabling service	27,295	31,965	(4,670)
Total	130,746	176,492	(45,746)
Expenses added in:			
Rates funded capital expenditure	39,930		
Loan principal and interest	8,567		
Other	429		
Deficit before funding sources	179,672		
Funding sources added in:			
Rates and charges revenue	(158,994)		
Grants commission	(15,058)		
Interest Revenue	(3,241)		
Other	(2,151)		
Total funding sources	(180,044)		
Cash result (surplus)/deficit for the year	(372)		
Operating adjustments			
Depreciation	26,163		
Capital expenditure	(83,123)		
Loan principal and repayment	(3,844)		
Transfers to and from reserves	3,061		
Capital contributions	(100,039)		
Written down value of assets sold	156		
New loan borrowings	19,164		
(Surplus)/deficit for the year	(138,462)		
Less			
Capital grants - non recurrent	4,468		
Capital contributions	112,099		
Underlying (surplus)/deficit funds for the year	(21,895)		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The Budget information for the year 2019/20 has been supplemented with projection to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2023

		Forecast Actual	Budget	Strategic Resource Plan Projections		
	NOTES	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Income						
Rates and charges	4.1.1	151,470	158,994	166,470	176,134	185,289
Statutory fees and fines	4.1.2	11,302	11,523	11,973	12,445	12,762
User fees	4.1.3	10,725	13,530	14,448	14,949	15,218
Grants - Operating	4.1.4	20,997	28,058	28,330	29,063	29,748
Grants - Capital	4.1.4	10,273	5,968	-	-	-
Contributions - monetary	4.1.5	12,630	12,060	11,794	12,019	12,665
Contributions - non-monetary	4.1.5	98,077	100,039	102,039	104,080	106,162
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		235	196	102	-	-
Other income	4.1.6	8,325	7,650	7,640	7,736	7,834
Total income		324,034	338,018	342,796	356,426	369,678
Expenses						
Employee costs	4.1.7	89,680	89,460	91,745	94,875	97,779
Materials and services	4.1.8	65,436	66,960	68,853	67,884	70,209
Depreciation and amortisation	4.1.9	25,355	26,163	26,915	28,467	29,792
Bad and doubtful debts		416	391	391	391	391
Borrowing costs		1,450	1,972	3,003	3,308	3,849
Other expenses	4.1.10	14,969	14,610	14,908	15,412	15,873
Total expenses		197,306	199,556	205,815	210,337	217,893
Surplus/(deficit) for the year		126,728	138,462	136,981	146,089	151,785
Total comprehensive result		126,728	138,462	136,981	146,089	151,785

Balance Sheet

For the four years ending 30 June 2023

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
	NOTES			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Assets						
Current assets						
Cash and cash equivalents		50,966	50,432	45,067	57,115	40,076
Trade and other receivables		10,737	11,895	12,529	13,111	13,562
Other financial assets		118,921	117,674	105,156	133,268	93,510
Inventories		174	179	185	190	196
Other assets		4,412	4,368	4,342	4,343	4,365
Total current assets	4.2.1	185,210	184,548	167,279	208,027	151,709
Non-current assets						
Other financial assets		22	22	22	22	22
Investments in associates, joint arrangement and subsidiaries		2,838	2,838	2,838	2,838	2,838
Property, infrastructure, plant and equipment		3,550,961	3,702,834	3,871,887	4,012,642	4,218,424
Investment property		2,600	2,600	2,600	2,600	2,600
Intangible assets		793	793	793	793	793
Total non-current assets	4.2.1	3,557,214	3,709,087	3,878,140	4,018,895	4,224,677
Total assets		3,742,424	3,893,635	4,045,419	4,226,922	4,376,386
Liabilities						
Current liabilities						
Trade and other payables		13,742	14,062	14,459	14,256	14,744
Trust funds and deposits		10,168	10,168	10,168	10,168	10,168
Provisions		18,945	19,759	20,636	21,509	22,353
Interest-bearing liabilities	4.2.3	6,595	4,365	5,372	7,049	7,478
Total current liabilities	4.2.2	49,450	48,354	50,635	52,982	54,743
Non-current liabilities						
Provisions		4,425	6,472	8,974	11,333	13,320
Interest-bearing liabilities	4.2.3	31,651	43,450	53,471	84,180	78,111
Total non-current liabilities	4.2.2	36,076	49,922	62,445	95,513	91,431
Total liabilities		85,526	98,276	113,080	148,495	146,174
Net assets		3,656,898	3,795,359	3,932,339	4,078,427	4,230,212
Equity						
Accumulated surplus		2,531,205	2,672,726	2,803,580	2,987,404	3,178,545
Reserves		1,125,693	1,122,633	1,128,759	1,091,023	1,051,667
Total equity		3,656,898	3,795,359	3,932,339	4,078,427	4,230,212

Statement of Changes in Equity
For the four years ending 30 June 2023

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019 Forecast Actual					
Balance at beginning of the financial year		3,530,170	2,399,765	988,494	141,911
Surplus/(deficit) for the year		126,728	126,728	-	-
Transfers to other reserves		-	(30,177)	-	30,177
Transfers from other reserves		-	34,889	-	(34,889)
Balance at end of the financial year		3,656,898	2,531,205	988,494	137,199
2020 Budget					
Balance at beginning of the financial year		3,656,897	2,531,204	988,494	137,199
Surplus/(deficit) for the year		138,462	138,462	-	-
Transfers to other reserves	4.3.1	-	(18,021)	-	18,021
Transfers from other reserves	4.3.1	-	21,082	-	(21,082)
Balance at end of the financial year	4.3.2	3,795,359	2,672,726	988,494	134,139
2021					
Balance at beginning of the financial year		3,795,359	2,672,726	988,494	134,139
Surplus/(deficit) for the year		136,980	136,980	-	-
Transfers to other reserves		-	(15,783)	-	15,783
Transfers from other reserves		-	9,657	-	(9,657)
Balance at end of the financial year		3,932,339	2,803,580	988,494	140,265
2022					
Balance at beginning of the financial year		3,932,339	2,803,580	988,494	140,265
Surplus/(deficit) for the year		146,088	146,088	-	-
Transfers to other reserves		-	(16,082)	-	16,082
Transfers from other reserves		-	53,818	-	(53,818)
Balance at end of the financial year		4,078,427	2,987,403	988,494	102,530
2023					
Balance at beginning of the financial year		4,078,428	2,987,404	988,494	102,530
Surplus/(deficit) for the year		151,784	151,784	-	-
Transfers to other reserves		-	(16,384)	-	16,384
Transfers from other reserves		-	55,741	-	(55,741)
Balance at end of the financial year		4,230,212	3,178,545	988,494	63,173

Statement of Cash Flows

For the four years ending 30 June 2023

NOTES	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
	Inflows (Outflows)	Inflows (Outflows)	2020/21 \$'000 Inflows (Outflows)	2021/22 \$'000 Inflows (Outflows)	2022/23 \$'000 Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	157,691	158,768	166,246	175,844	185,014
Statutory fees and fines	11,375	11,457	11,838	12,303	12,667
User fees	14,711	12,688	14,173	14,799	15,137
Grants - operating	23,097	30,863	31,163	31,969	32,723
Grants - capital	11,301	6,564	-	-	-
Contributions - monetary	11,042	11,077	11,323	11,570	11,824
Interest received	4,110	4,086	4,116	4,147	4,179
Other receipts	5,003	5,050	4,423	4,441	4,922
Net GST refund / payment	15,384	12,086	14,524	11,594	18,118
Employee costs	(87,199)	(86,598)	(88,366)	(91,643)	(94,947)
Materials and services	(98,954)	(89,838)	(92,136)	(92,287)	(94,591)
Net cash provided by/(used in) 4.4.1 operating activities	67,561	76,203	77,304	82,737	95,046
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(87,155)	(85,968)	(103,414)	(71,654)	(142,354)
Proceeds from sale of property, infrastructure, plant and equipment	175	388	201	-	-
Payments for investments	(5,421)	1,246	12,518	(28,113)	39,758
Net cash provided by/ (used in) 4.4.2 investing activities	(92,401)	(84,334)	(90,695)	(99,767)	(102,596)
Cash flows from financing activities					
Finance costs	(1,450)	(1,972)	(3,003)	(3,308)	(3,849)
Proceeds from borrowings	24,350	16,164	15,394	37,758	1,409
Repayment of borrowings	(2,382)	(6,595)	(4,365)	(5,372)	(7,049)
Net cash provided by/(used in) 4.4.3 financing activities	20,518	7,597	8,026	29,078	(9,489)
Net increase/(decrease) in cash and cash equivalents	(4,322)	(534)	(5,365)	12,048	(17,039)
Cash and cash equivalents at the beginning of the financial year	55,288	50,966	50,432	45,067	57,115
Cash and cash equivalents at the end of the financial year	50,966	50,432	45,067	57,115	40,076

Statement of Capital Works

For the four years ending 30 June 2023

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	Projections 2021/22 \$'000	2022/23 \$'000
Property						
Buildings		2,112	2,761	5,000	5,520	12,648
Building improvements		11,323	9,988	8,370	5,895	2,832
Total buildings		13,435	12,749	13,370	11,415	15,480
Total property		13,435	12,749	13,370	11,415	15,480
Plant and equipment						
Plant, machinery and equipment		1,306	2,431	1,632	1,535	1,423
Fixtures, fittings and furniture		90	250	340	90	90
Computers and telecommunications		3,187	465	432	2,323	421
Total plant and equipment		4,583	3,146	2,404	3,948	1,934
Infrastructure						
Roads		16,114	31,605	21,148	24,389	27,310
Bridges		200	100	100	-	-
Footpaths and cycleways		3,812	2,090	3,811	2,106	3,602
Drainage		280	275	280	70	75
Recreational, leisure and community facilities		36,607	22,919	19,509	38,908	8,136
Parks, open space and streetscapes		6,526	7,748	4,580	6,845	4,862
Off street car parks		40	-	100	2,000	-
Other infrastructure		3,007	2,491	3,008	2,964	3,637
Total infrastructure		66,586	67,228	52,536	77,282	47,622
Total capital works expenditure	4.5.1	84,604	83,123	68,310	92,645	65,036
Represented by:						
New asset expenditure		43,772	45,969	35,378	62,230	32,713
Asset renewal expenditure		14,813	18,175	22,605	22,749	24,516
Asset expansion expenditure		25,654	360	800	550	1,745
Asset upgrade expenditure		365	18,619	9,527	7,116	6,062
Total capital works expenditure	4.5.1	84,604	83,123	68,310	92,645	65,036
Funding sources represented by:						
Grants		(10,273)	(9,359)	-	(1,150)	(1,200)
Contributions		(6,900)	(810)	-	-	(7,648)
Council cash		(44,762)	(55,110)	(52,916)	(53,737)	(54,842)
Borrowings		(22,669)	(17,844)	(15,394)	(37,758)	(1,346)
Total capital works expenditure	4.5.1	(84,604)	(83,123)	(68,310)	(92,645)	(65,036)

Statement of Human Resources

For the four years ending 30 June 2023

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff expenditure					
Employee costs - operating	89,680	89,460	91,745	94,875	97,779
Total staff expenditure	89,680	89,460	91,745	94,875	97,779
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	842.0	854.9	859.4	865.8	870.4
Total staff numbers	842.0	854.9	859.4	865.8	870.4

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Directorate	Budget	Comprises Permanent	
	2019/20 \$'000	Full Time \$'000	Part time \$'000
Executive	840	840	-
Community Services	29,999	13,961	16,038
Partnerships, Planning and Engagement	21,603	14,913	6,690
City Transport and Presentation	22,013	21,407	606
Corporate Services	14,363	12,936	1,727
Total permanent staff expenditure	88,818	64,057	25,061
Casuals, temporary and other	642		
Total expenditure	89,460		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Directorate	Budget	Comprises Permanent	
	2019/20	Full Time	Part time
Executive	5	5	-
Community Services	278	129	148
Partnerships, Planning and Engagement	213	147	66
City Transport and Presentation	214	208	6
Corporate Services	133	117	16
Total permanent staff expenditure	843	606	236
Casuals, temporary and other	12		
Total staff	855		

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's Annual Budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000	%
General rates	142,039	149,252	7,213	5.1%
Supplementary rates	3,001	1,956	(1,045)	(34.8%)
Waste management charge	7,198	8,583	1,385	19.2%
Special rates	237	237	0	0.0%
Rebates ¹	(1,005)	(1,034)	(29)	2.9%
Total rates and charges	151,470	158,994	7,524	5.0%

¹ Melbourne Wholesale Markets Rebate (\$834,412), Sustainable Land Management Rebate (\$200,000).

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2018/19 dollar/\$NAV	2019/20 dollar/\$NAV	Change
General rate for rateable residential and commercial properties	0.04930848	0.05142437	4.3%
Farm rate	0.02958509	0.03085463	4.3%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2018/19 \$'000	2019/20 \$'000	Change \$'000	%
General rate	140,679	147,580	6,901	4.9%
Farm rate	1,361	1,672	311	22.9%
Total amount to be raised by general rates	142,040	149,252	7,212	5.1%
Annualised 2019/20 supplementary rate revenue	3,599	-	(3,599)	
	145,639	149,252	3,613	2.5%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2018/19 Number	2019/20 Number	Change \$'000	%
General rate	83,977	86,894	2,917	3.5%
Farm rate	187	181	(6)	(3.2%)
Total number of assessments	84,164	87,075	2,911	3.5%

4.1.1(e) The basis of valuation to be used is the Net Assets Value (NAV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2018/19 \$'000	2019/20 \$'000	Change	
			\$'000	%
General rate	2,853,034	2,869,843	16,809	0.6%
Farm rate	45,993	54,205	8,212	17.9%
Total value of land	2,899,027	2,924,048	25,021	0.9%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year.

Council does not have a municipal charge under section 159 of the Act.

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

Not applicable.

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2018/19 \$	Per Rateable Property 2019/20 \$	Change	
			\$	%
Residential/Farm waste charge	93.15	110.50	17.35	18.6%
Commercial/Industrial waste charge	150.20	169.20	19.00	12.6%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2018/19 \$	2019/20 \$	Change	
			\$	%
Residential/Farm waste charge	6,781,199	7,988,266	1,207,067	17.8%
Commercial/Industrial waste charge	416,949	594,738	177,789	42.6%
Total amount to be raised by waste charge	7,198,148	8,583,004	1,384,856	19.2%
Annualised 2019/20 supplementary waste charge	63,805	-	(63,805)	
	7,261,953	8,583,004	1,321,051	18.2%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

	2018/19 \$'000	2019/20 \$'000	Change	
			\$'000	%
General rate	140,679	147,580	6,901	4.9%
Farm rate	1,361	1,672	311	22.9%
Residential/Farm waste charge	6,781	7,988	1,207	17.8%
Commercial/Industrial waste charge	417	595	178	42.7%
Total rates and charges	149,238	157,835	8,597	5.76%
Annualised 2019/20 supplementary rate revenue	3,599	-	(3,599)	
Annualised 2019/20 supplementary waste charge	64	-	(64)	
Total annualised rates and charges	152,901	157,835	4,934	3.23%

4.1.1(l) Fair Go Rates System Compliance

Council is fully compliant with the State Government's Fair Go Rates System. As per table 4.1.1(k), Council's total annualised rates and charges has increased by 2.50 per cent.

	2018/19	2019/20
Total Rates \$'000	\$145,954	\$145,639
Number of rateable properties	84,164	87,075
Base Average Rates	\$1,734	\$1,673
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$1,773	\$1,714
Maximum General Rates Revenue \$'000	\$149,238	\$149,280
Budgeted General Rates Revenue \$'000	\$142,040	\$149,252

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- the making of supplementary valuations
- the variation of returned levels of value (e.g. valuation appeals)
- changes of use of land such that rateable land becomes non-rateable land and vice versa
- changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- rate of 0.05142437 in the NAV dollar in respect of residential and commercial use land (of a non-farm nature)
- rate of 0.03085463 in the NAV dollar in respect of farm land.

Each differential rate will be determined by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of its functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

General rate

The general rate for rateable residential and commercial properties applies to all properties which do not fall into the farm rate classification (see below).

The requirements of municipal valuation are governed by the Valuation of Land Act 1960. The Act was amended in 1998 to introduce two-yearly valuations from the 2000 general valuation onwards. A Council valuer inspects all properties and takes into consideration the size, condition and locality of the property and improvements. The valuer then analyses similar properties that have recently sold in the area and determines a value for the property based on the state of the property market and current conditions.

Valuers are required to assess three bases of value:

- **Capital Improved Value (CIV)** - The value of both the land and any improvements on the property. It is the sum that the property would be likely to realise at the time of valuation if offered for sale
- **Site Value (SV)** - Site Value is what the land is worth assuming that there are no improvements, it is the sum that the property would be likely to realise at the time of valuation if offered for sale.
- **Net Annual Value (NAV)** - In the case of residential houses, units and rural properties the NAV is 5% of the Capital Improved Value. For commercial and industrial properties the NAV is the rent at which the property might reasonably be expected to be let from year to year.

A Council may choose one of these valuation bases for calculating general rates. At the City of Whittlesea, the NAV is used for calculating municipal rates.

Farm rate

The farm rate may be applied to some properties within the Municipality which are classified by Council as Farm Land as defined in Section 2(1) of the Valuation of Land Act 1960. Farm Land is used primarily for growing or grazing purposes and must be greater than 2 hectares in area.

4.1.2 Statutory fees and fines

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Certificates and regulatory service fees	5,585	5,444	(141)	(2.5%)
Permit fees	5,717	6,079	362	6.33%
Total statutory fees and fines	11,302	11,523	221	1.96%

Statutory fees and fines that relate mainly to fees and fines levied in accordance with legislation and include parking infringements, animal registrations, Health Act registrations, building control permits, statutory planning permits and subdivision supervision fees.

4.1.3 User fees

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Tip fees	1,029	1,048	19	1.9%
Leisure centre fees	1,258	1,458	200	15.9%
Fines	3,603	6,171	2,568	71.3%
Property leases and rentals	2,346	2,354	8	0.3%
Registrations	1,657	1,733	76	4.6%
Other fees and charges	832	766	(66)	(7.9%)
Total user fees	10,725	13,530	2,805	26.2%

User charges relate to the recovery of service delivery costs through the charging of fees to users of services. These include for property and Land Certification information, the green organics waste services, fees for the use of leisure facilities, entertainment, equipment hire and other community facilities and the provision of human services such as family day care and home help services.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's Annual Budget.

A list of operating grants and capital grants by type and source, classified into recurrent and non-recurrent, is included below.

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	23,095	26,797	3,702	16.0%
State funded grants	8,175	7,229	(946)	(11.6%)
Total grants received	31,270	34,026	2,756	8.8%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - General purpose	4,966	12,833	7,867	158.4%
Victoria Grants Commission - Road funding	2,171	2,225	54	2.5%
Community care	90	90	-	0%
Family day care	1	1	-	0%
Home and community care	5,238	5,323	85	1.6%
Senior citizens	3	-	(3)	(100%)
Immunisation	32	33	1	3.1%
Social support	320	324	4	1.3%
Recurrent - State Government				
Community care	55	57	2	3.6%
Early years	418	420	2	0.5%
Family day care	528	528	-	0%
Health and access	152	22	(130)	(85.5%)
Immunisation	307	116	(191)	(62.2%)
Home and community care	853	860	7	0.8%
Maternal and child health	3,190	3,404	214	6.7%
Resilience and emergency management	60	60	-	0%
Sustainability planning	14	8	(6)	(42.9%)
Social support	136	140	4	2.9%
Youth services	139	133	(6)	(4.3%)
Growth area development assessment	75	-	(75)	(100%)
Road maintenance	750	750	-	0%
Local laws	707	705	(2)	(0.3%)
Other	23	23	-	0%
Total recurrent grants	20,228	28,055	7,827	38.7%
Non-recurrent - Commonwealth Government				
Non-recurrent - State Government				
Maternal and child health	324	-	(324)	(100%)
Sustainability planning	170	-	(170)	(100%)
Economic development	40	-	(40)	(100%)
Health promotion	104	-	(104)	(100%)
Development engineering	75	-	(75)	(100%)
Youth services	5	-	(5)	(100%)
Other	51	3	(48)	(94.1%)
Total non-recurrent grants	769	3	(766)	(99.6%)
Total operating grants	20,997	28,058	7,061	33.6%

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000 %	
(b) Capital Grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	914	1,500	586	64.1%
<i>Recurrent - State Government</i>				
Total recurrent grants	914	1,500	586	64.1%
<i>Non-recurrent - Commonwealth Government</i>				
<i>Non-recurrent - State Government</i>				
Building maintenance and construction	7,559	2,258	(5,301)	(70.1%)
Parks and gardens	1,100	2,210	1,110	100.9%
Roads and paths	700	-	(700)	(100%)
Total non-recurrent grants	9,359	4,468	(4,891)	(52.3%)
Total capital grants	10,273	5,968	(4,305)	(41.9%)
Total Grants	31,270	34,026	2,756	8.8%

4.1.5 Contributions

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000 %	
Monetary	12,630	12,060	(570)	(4.5%)
Non-monetary	98,077	100,039	1,962	2.0%
Total contributions	110,707	112,099	1,392	1.3%

Monetary contributions are those contributions and reimbursements from organisations such as sporting clubs for works carried out on their behalf, as well as contributions from developers towards specific capital works projects.

Non monetary contributions are those assets that have been transferred to Council by developers.

4.1.6 Other income

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000 %	
Interest	4,110	4,086	(24)	(0.6%)
Reimbursements	2,958	2,516	(442)	(14.9%)
Sales	1,223	1,014	(209)	(17.1%)
Other income	34	34	-	0.0%
Total other income	8,325	7,650	(675)	-8.1%

Other income relates to items such as interest on investments and operational sales.

4.1.7 Employee costs

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Wages and salaries	79,096	79,689	593	0.8%
Casual Staff	889	642	(247)	(27.8%)
Superannuation	6,884	7,129	245	3.6%
Workcover	2,400	1,700	(700)	(29.2%)
Fringe benefits tax	411	300	(111)	(26.9%)
Total employee costs	89,680	89,460	(220)	(0.2%)

Employee costs include all labour related expenditure such as salaries, wages, allowances and on-costs such as leave entitlements, superannuation and WorkCover.

Employee costs are estimated to increase due to the following factors:

- Increase in staff numbers due largely to growth within the municipality resulting in expansion of programs, services and administration
- Includes positions which have been funded from specific grants
- Salary movements through banding adjustments and the Enterprise Agreement

4.1.8 Materials and services

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
External works (contractors)	40,200	43,273	3,073	7.6%
Support services	7,522	5,728	(1,794)	(23.9%)
Design work	5	-	(5)	(100.0%)
Facilities management	2,475	1,832	(643)	(26.0%)
Supplies and services	8,814	8,898	84	0.9%
Plant and fleet operations	1,732	1,578	(154)	(8.9%)
Computer services	2,114	2,992	878	41.5%
Communications	1,117	1,129	12	1.1%
Catering supplies	330	346	16	4.9%
Construction materials	870	968	98	11.3%
Travel and accommodation	257	216	(41)	(16.0%)
Total materials and services	65,436	66,960	1,524	2.3%

Materials and services include the purchase of supplies and consumables, payments for the provision of services, and fleet costs.

4.1.9 Depreciation and amortisation

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Infrastructure assets	18,160	18,740	580	3.2%
Buildings	5,096	5,257	161	3.2%
Plant and equipment	1,539	1,588	49	3.2%
Furniture and equipment	503	519	16	3.2%
Intangible assets	57	59	2	3.5%
Total depreciation and amortisation	25,355	26,163	808	3.2%

Depreciation relates to the usage of Council's property, plant and equipment including infrastructure assets such as roads and drains expressed in financial terms.

4.1.10 Other expenses

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Contributions and donations	6,610	6,845	236	3.6%
Utilities	5,191	5,193	2	0.0%
Councillor and mayoral expenses	437	445	8	1.8%
Financial costs	2,522	2,122	(400)	(15.9%)
Other costs	209	4	(206)	(98.3%)
Total other expenses	14,969	14,610	(359)	(2.4%)

Other expenses relate to a range of unclassified items including utilities and contributions to community groups.

4.2 Balance Sheet

This section of the Annual Budget report analyses the movements in assets, liabilities and equity between 2018/19 and 2019/20.

4.2.1 Assets

Current assets and non-current assets

The increase in current assets is mainly due to the increase in cash and cash equivalents and trade and other receivables (see Budget Standard Cash Flow Statement) and financial assets. This is due in part to decrease spending Capital works program.

Inventory levels are expected to increase marginally

The increase in non-current assets is the net result of the capital works program and transfer to Council of non-monetary assets (\$100.03 million), offset by the depreciation of non-current assets (\$26.16 Million).

4.2.2 Liabilities

Current liabilities and non-current liabilities

Trade and other payables (being the amounts that Council owes to suppliers) are expected to increase slightly in line with materials and services (See Budgeted Comprehensive Income Statement).

Annual and long service leave staff entitlements (provisions) are expected to increase in line with an increasing labour cost base.

Non-current liabilities (that is, obligations Council must pay beyond the next financial year) will increase due to new loan borrowing for capital projects in 2019/20.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018/19 \$'000	2019/20 \$'000
Amount borrowed as at 30 June of the prior year	16,278	36,565
Amount proposed to be borrowed - new	10,369	16,164
Amount proposed to be borrowed - carried forward	12,300	1,681
Amount projected to be redeemed	(2,382)	(6,595)
Amount of borrowings as at 30 June	36,565	47,815
Total new borrowings	22,669	17,845

4.3 Statement of changes in Equity

4.3.1 Reserves

	Balance at beginning of reporting period	Transfers to Reserve	Transfers from Reserve	Balance at end of reporting period
2019/20				
Asset Revaluation Reserve	992,061	-	-	992,061
Asset replacement reserve				
Plant replacement	1,266	463	(1,766)	(37)
Infrastructure reserve	16,259		(2,841)	13,418
Tip replacement	3,162	1,048		4,210
Land sales	454			454
Non Standard street lighting contributions	3,084	99	(110)	3,073
Synthetic turf replacement	1,670	10		1,680
Environmental project reserve	2,966	1,350	(1,030)	3,286
Traffic lights constructions	445	75		520
Lutheran church	380			380
Unspent budgeted capitals works	6,126	12,401	(8,062)	10,465
Technology improvement fund	4,977		(2,465)	2,512
LASF defined benefit plan liability	3,288			3,288
Other	2,773	150		2,923
	46,850	15,596	(16,274)	46,172
Asset development reserve				
Parklands contribution	4,209	778	(600)	4,387
Community facilities	74,554	1,162	(3,777)	71,940
Car parking	28			28
Planning permit drainage levy	1,537	319		1,856
Net gain compensation	3,964	166	(181)	3,949
Plenty Road duplication	1,668			1,668
People plan reserve	500		(250)	250
Other	322			322
	86,782	2,425	(4,808)	84,400
	1,125,693	18,021	(21,082)	1,122,633

Statutory reserves

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenue for Council, they are not available for other purposes.

Discretionary reserves

There are no restrictions on the use of these funds other than as Council may itself impose. In this case Council has made decisions regarding the future use of these funds and, unless there is a Council resolution to change those decisions, these funds should be used for those earmarked purposes. These decisions about future use of these funds will be made in the context of the long term funding requirements as set out in the plan.

4.3.2 Equity

The net increase in equity (or net assets) will be \$138.46 million and in the main reflects the increase in Council's infrastructure, Property Plant and Equipment. This increase is substantially due to the Income Statement item non-monetary assets - i.e. those assets built and/or constructed by developers that are then divested to Council.

4.4 Statement of Cash Flows

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2019/20 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

This analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provisions of services to the community may be available for investment in capital works, or repayment debt.
- **Investing activities** - Refers to the cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to the cash generated or used in financing of Council functions and include borrowing from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayment of the year.

4.4.1 Net cash flows provided by/used in operating activities

The increase in cash flow from operating activities is due to a \$3.02 million increase in grants, a \$1.07 million increase in rates and charges, a \$9.12 million decrease in payments to suppliers.

The net cash flows from the operating activities does not equal the operating result of the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash flow Statement.

4.4.2 Net cash flows provided by/used in investing activities

The increase in payments for investing activities represents the increase in capital works expenditure over the 2018/19.

Proceeds from disposal of non-current assets (fleet trade-ins and sales) will increase over the 2018/19 forecast.

Redemption/(payments) for investments (maturing later than 90 days) relate to financial assets which are cash investments (predominantly term deposits) that have maturity date greater than 90 days. To Council's cash flow (and maximise interest revenue), investments are either redeemed or placed throughout the year dependent on the receipt of revenue and the timing of expenditure.

4.4.3 Net cash flows provided by/used in financing activities

The total of loan principal repayments for 2019/20 is \$6.59 million and the total loan interest is \$1.97 million.

Total loan borrowing to fund capital works is \$16.16 million.

Cash at end of the year

Total cash and cash equivalents are forecast to decrease by \$0.53 million to \$50.43 million at 30 June 2020. In addition, financial assets are forecast to decrease by \$1.24 million to \$117.67 million, bringing total cash and investments to \$168.11 million in 2019/20.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2019/20 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000	%
Property	13,435	12,749	(686)	(5.10%)
Plant and equipment	4,583	3,146	(1,437)	(31.37%)
Infrastructure	66,586	67,228	642	0.96%
Total	84,604	83,123	(1,481)	(1.75%)

2019/20 Capital works expenditure budget (including works carried forward from 2018/19) are to decrease by 1.75 per cent or \$1,481,000 compared to the 2018/19 forecast. Detailed analysis for new capital projects is provided below.

Property

The Property asset class comprises buildings and building improvements including community facilities and municipal offices.

For the 2019/20 year, \$11.64 million will be expended on building and building improvement projects. The more significant project include the commencement of the construction of the Thomastown Primary School Kindergarten (\$3.0 million), Construct Community Activity Centre Epping North Edgars Creek (\$1.6 million), upgrade pavilion at Main street Reserve Thomastown (\$1.4 million) and refurbish Whittlesea Aquatic facility (\$0.75 million).

Plant and Equipment

Plant and equipment includes plant, machinery and equipment, computers and telecommunications.

For the 2019/20 year, \$3.04 million will be expended on plant, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$1.77 million), upgrade and replacement of information technology (\$0.47 million), Mill Park Library - HVAC Replacement Works Project (\$0.3 million) and furniture and fittings purchases (\$0.24 million)

Infrastructure

For the 2019/20 year, \$1.89 million will be spent on pathways and cycleways. Including the construction of shared path McDonalds road (north side) connecting Darebin Creek to Civic Drive (\$0.66 million), construction of shared path Hendersons Road Drain connecting Childs Road to Findon Road (\$0.4 million). Other infrastructure expenditure includes Street Light bulk replacement program (\$0.5 million) and Traffic Management Around Schools (\$0.38 million).

For the 2019/20 year, \$7.02 million will be expended on parks and open spaces projects, including All Abilities Playspace - Mill Park (\$3.0 million), Norris Bank Reserve Bundoora (\$1.2 million), Whittlesea Public Gardens Master Plan (\$0.5 million) and renewal of playgrounds and general landscape improvements at Various locations (\$1.1 million).

For the 2019/20 year, \$16.48 million will be expended on sporting, recreation and leisure facilities, including redevelopment of the Mill Park Leisure and Service Centre (\$9.71 million), commencement of the Mernda Recreation and Leisure Centre (\$2.48 million), Painted Hills Recreation Reserve and Community Pavilion (\$1.37 million) and construct playing fields and pavilion at Lalor West Reserve (Mosaic) (\$0.68 million).

New assets, assets renewal and expansion/upgrade

A distinction is made between expenditure on new assets, expenditure on asset renewal and expansion/upgrade. Expenditure on asset renewal is expenditure on an existing asset which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects included in the above categories which constitute expenditure on new assets are: the construction of All Abilities Playspace at Mill Park (\$3.0 million), Painted Hills Rec Reserve and Community Pavilion (\$1.40 million) and construct playing fields and pavilion at Lalor West Reserve (Mosaic) (\$0.68 million).

Expenditure on asset renewal includes road surfacing, rehabilitation and resheeting (\$9.5 million), renewal of various playgrounds (\$0.88 million) and Street Tree Renewal Program (\$0.38 million).

Funding sources**Grants and contributions**

Capital grants and contributions include monies received from State and Commonwealth Governments and community sources for the purpose of funding the Capital Works Program, but does not include funds received from developers.

Grants and contributions are budgeted to be received to fund the Streetscape improvements program at Thomastown High Street Shops (\$1.35 million), Norris Bank Reserve, Bundoora (\$0.61 million) and installation and upgrade sports lighting (\$0.2 million).

Loan

Loan borrowing will be used to fund the mill park leisure and Service centre redevelopment, commencement of the Mernda Recreation and Leisure Centre and All Abilities Playspace at Mill Park.

Reserve cash and investments

In 2019/20 \$10.4 million will be transferred from various reserves (Infrastructure Reserve, Technology Reserve, and Developer Contribution Reserve) to fund a number of new capital works projects in 2019/20.

Operations

During the year Council generates cash from its operating activities which is used as a funding source for the capital works program.

Capital works summary**Current Budget**

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	11,646	5,591	2,689	3,367	-	2,257	-	9,389	-
Plant and equipment	3,046	2,597	300	149	-	-	-	3,046	-
Infrastructure	57,966	33,889	13,385	10,693	-	3,711	610	37,482	16,164
Total	72,658	42,077	16,374	14,209	-	5,968	610	49,917	16,164

Works carried forward from the 2018/19 year

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	1,103	120	90	892	-	278	-	825	-
Plant and equipment	100	100	-	-	-	100	-	-	-
Infrastructure	9,262	3,673	1,711	3,518	360	3,013	200	4,368	1,681
Total	10,465	3,893	1,801	4,410	360	3,391	200	5,193	1,681

Total Capital Works

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	12,749	5,711	2,779	4,259	-	2,535	-	10,214	-
Plant and equipment	3,146	2,697	300	149	-	100	-	3,046	-
Infrastructure	67,228	37,562	15,096	14,211	360	6,724	810	41,850	17,844
Total	83,123	45,970	18,175	18,619	360	9,359	810	55,110	17,844

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Construct Community Activity Centre - Epping North - Edgars Creek	1,641	1,641	-	-	-	1,000	-	641	-
Construct Community Activity Centre - west of Epping Road	700	700	-	-	-	-	-	700	-
Prism Park - Tennis Facility Development *This is a notional figure and is subject to negotiation with the developer	250	250	-	-	-	-	-	250	-
Thomastown Library Facade Refurbishment (Painting Signage garden)	50	-	50	-	-	-	-	50	-
Total Buildings	2,641	2,591	50	-	-	1,000	-	1,641	-
Building Improvements									
Office Refurbishment and Alterations - Various Locations	220	-	-	220	-	-	-	220	-
Upgrade pavilion - Duffy Street Reserve	485	-	49	437	-	13	-	472	-
Upgrade pavilion - Main Street Reserve Thomastown	1,400	-	-	1,400	-	-	-	1,400	-
Energy Efficiency Program - Various	500	-	-	500	-	-	-	500	-
Refurbish building - Whittlesea Aquatic Facility	750	-	750	-	-	250	-	500	-
Planned renewal - Minor works	1,340	-	1,340	-	-	-	-	1,340	-
Edge retrofit and renewal - South Morang	160	-	-	160	-	-	-	160	-
Upgrade building - McLeans Road Kindergarten	250	-	250	-	-	-	-	250	-
Construct Kindergarten - Thomastown Primary School	3,000	3,000	-	-	-	650	-	2,350	-
Bubup Wilam ELC facility upgrade - Stage 2	400	-	-	400	-	344	-	56	-
Mill Park Library - Amenity Upgrade	250	-	-	250	-	-	-	250	-
Public Amenity Plan Implementation	250	-	250	-	-	-	-	250	-
Total Building Improvements	9,005	3,000	2,639	3,367	-	1,257	-	7,748	-
TOTAL PROPERTY	11,646	5,591	2,689	3,367	-	2,257	-	9,389	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Replacement of Council fleet - Ongoing Program	1,766	1,766	-	-	-	-	-	1,766	-
Furniture and equipment purchases	65	65	-	-	-	-	-	65	-
Implementation of Signage Management Plan - Various	200	200	-	-	-	-	-	200	-
Mill Park Library - HVAC Replacement Works Project	300	-	300	-	-	-	-	300	-
Total Plant, Machinery and Equipment	2,331	2,031	300	-	-	-	-	2,331	-
Fixtures, Fittings and Furniture									
Acquisition of Visual Art - Civic Centre	10	10	-	-	-	-	-	10	-
Furniture and fittings for halls and CACs - Various Locations	240	240	-	-	-	-	-	240	-
Total Fixtures, Fittings and Furniture	250	250	-	-	-	-	-	250	-
Computers and Telecommunications									
IT - Various computer system hardware and other IT equipment	215	86	-	129	-	-	-	215	-
IT - ICT Network Infrastructure	50	30	-	20	-	-	-	50	-
IT - PC Replacement	100	100	-	-	-	-	-	100	-
IT - IOT Sensor Network	100	100	-	-	-	-	-	100	-
Computers and Telecommunications	465	316	-	149	-	-	-	465	-
TOTAL PLANT AND EQUIPMENT	3,046	2,597	300	149	-	-	-	3,046	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Local road resurfacing works - Ongoing Program	5,000	-	5,000	-	-	-	-	5,000	-
Local Road Reconstruction / Rehabilitation	4,500	-	4,500	-	-	1,000	-	3,500	-
LATM Schemes various treatments	750	525	-	225	-	-	-	750	-
Car Park rehabilitation - various	65	-	65	-	-	-	-	65	-
Traffic control devices - un-programmed works	240	120	-	120	-	-	-	240	-
Collector Road traffic management - Various locations	155	78	-	78	-	-	-	155	-
Construct Findon Road extension - Williamsons Road to Danaher Drive	4,100	4,100	-	-	-	-	-	4,100	-
Upgrade disabled parking bays to DDA requirements - Various locations - DDA Work	50	-	-	50	-	-	-	50	-
Roadside hazard protection	78	78	-	-	-	-	-	78	-
Signalise intersection - Plenty Road and Everton Gardens Collector	342	342	-	-	-	-	-	342	-
Construct - O'Herns Road missing link (in front of property 140)	430	430	-	-	-	-	430	0	-
Signalise intersection - Ferres Blvd/Findon Rd	8,900	8,900	-	-	-	-	-	8,900	-
Signalise intersection - Sackville Street and Bridge Inn Road Intersection	100	100	-	-	-	-	-	100	-
Streetscape improvements program - Thomastown High Street Shops	1,350	-	135	1,215	-	1,350	-	-	-
Signalise intersection - Gateway Boulevard and O'Herns Road	2,000	2,000	-	-	-	-	-	2,000	-
Missing Footpath Links Program - Various locations	250	-	-	250	-	-	-	250	-
Reconstruct car park - Mill Park Leisure Centre	967	-	-	967	-	-	-	-	967
Construct Regent Street - Grafton Street to Tubb Street	150	60	90	-	-	-	-	150	-
Signalised Intersection - Yan Yean Road / Hazel Glen Drive	200	80	120	-	-	200	-	-	-
Install Pedestrian Operated Signals on Morang Drive at Mill Park Leisure Centre	210	210	-	-	-	-	-	210	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Intersection Upgrade - Yan Yean Road / Mitchells Run	300	-	-	300	-	300	-	-	-
Total Roads	30,137	17,022	9,910	3,205	-	2,850	430	25,890	967
Bridges									
Boardwalk/ bridges refurbishment	100	-	100	-	-	-	-	100	-
Total Bridges	100	-	100	-	-	-	-	100	-
Footpaths and Cycleways									
Bicycle facilities - provide new on-road and off-road paths	105	84	-	21	-	-	-	105	-
Kerb Ramp DDA Upgrades - Kerb Alignment	42	-	-	42	-	-	-	42	-
Safe Routes to Schools	26	13	-	13	-	-	-	26	-
Retail Activity Centres - Streetscape Condition Audit and Improvements - various locations	125	-	25	100	-	-	-	125	-
Construct shared path - McDonalds Road (north side) - Darebin Creek to Civic Dr	660	660	-	-	-	-	-	660	-
Construct shared path - Hendersons Road Drain - Childs Road to Findon Road	400	400	-	-	-	-	-	400	-
Construct Shared Path - Rufus Street - Davisson Street to Darebin Creek Trail	50	50	-	-	-	-	-	50	-
Construct shared path - Yan Yean Pipe Track - Bridge Inn Road to Hazel Glen Dr	32	32	-	-	-	-	-	32	-
Pathways to Stations	450	450	-	-	-	-	-	450	-
Total Footpaths and Cycleways	1,890	1,689	25	176	-	-	-	1,890	-
Drainage									
Drainage improvement works - various locations	60	60	-	-	-	-	-	60	-
Drainage Improvements at Laurimar Recreation Reserve	215	-	215	-	-	-	-	215	-
Total Drainage	275	60	215	-	-	-	-	275	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Recreational, Leisure and Community Facilities									
Implement Sportsfield Strategy - Sportsfield Upgrades	70	-	14	56	-	-	-	70	-
Reconstruct courts - Dr Harry Jenkins Reserve, Mill Park	400	400	-	-	-	-	-	400	-
Construct playing fields and pavilion - Lalor West Reserve (Mosaic)	685	685	-	-	-	-	-	685	-
Painted Hills Rec Reserve and Community Pavilion	1,375	1,375	-	-	-	-	-	1,375	-
Construct pavilion and car park - Harvest Home Road soccer pitches	600	600	-	-	-	25	-	575	-
Upgrade Coaches Boxes - Various Locations	55	-	-	55	-	-	-	55	-
Cricket Practice Net Upgrade (various locations)	200	-	-	200	-	-	-	200	-
Redevelop Mill Park Leisure Centre	9,714	4,857	971	3,886	-	-	-	-	9,714
Growling Frog Golf Course - course improvement works	20	-	20	-	-	-	-	20	-
Establishment of additional dog off leash areas - Various Locations	250	250	-	-	-	-	-	250	-
Cricket Wickets Upgrade (various locations)	65	-	65	-	-	-	-	65	-
Vehicle Exclusion Fencing	50	38	13	-	-	-	-	50	-
Sports Ground Lighting Upgrade - Various Sites	20	-	-	20	-	-	-	20	-
Sportsfield Irrigation upgrade program	120	-	120	-	-	-	-	120	-
Mill Park Basketball Stadium Redevelopment	100	-	60	40	-	-	-	100	-
Laurimar Cricket Nets	200	-	-	200	-	-	180	20	-
Mernda Recreation Leisure Centre	2,482	2,482	-	-	-	-	-	-	2,482
Lalor Library DDA Compliance (Open are back of library)	50	-	50	-	-	-	-	50	-
Basketball Key and Ring - Breadlebane Park	26	26	-	-	-	-	-	26	-
Total Recreational, Leisure and Community Facilities	16,482	10,712	1,313	4,457	-	25	180	4,081	12,196

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Parks, Open Space and Streetscapes									
Renewal of playgrounds and general landscape improvements	1,100	-	880	220	-	-	-	1,100	-
Street Tree Renewal Program - Ongoing	500	75	425	-	-	-	-	500	-
Whittlesea Public Gardens Master Plan	500	-	-	500	-	-	-	500	-
Skate Parks - Growth Areas - Various Locations	230	230	-	-	-	-	-	230	-
Streetscape improvements program - Lalor High Street Shops	220	-	-	220	-	-	-	220	-
Norris Bank Reserve Master Plan, Bundoora	1,190	-	-	1,190	-	606	-	584	-
All Abilities Playspace - Mill Park	3,000	3,000	-	-	-	-	-	-	3,000
RGC Cook Reserve LED Sports Lighting Installation	157	157	-	-	-	105	-	52	-
Mosaic Sports Field Lights	125	125	-	-	-	125	-	-	-
Total Parks, Open Space and Streetscapes	7,022	3,587	1,305	2,130	-	836	-	3,186	3,000

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Other Infrastructure									
Disability Action Plan - Ongoing Program	150	-	-	150	-	-	-	150	-
Management of the Public Art Collection	159	159	-	-	-	-	-	159	-
Improve disability access (DDA) to public transport	75	-	-	75	-	-	-	75	-
Installation bus shelters - Various Locations	21	4	17	-	-	-	-	21	-
Planning and Feasibility Studies for Future Projects	500	-	-	500	-	-	-	500	-
Street Light bulk replacement program	500	-	500	-	-	-	-	500	-
Traffic Management Around Schools	375	375	-	-	-	-	-	375	-
Water Efficiency Program	250	250	-	-	-	-	-	250	-
Drinking Fountains should also Pet Friendly - one in each ward	30	30	-	-	-	-	-	30	-
Other Infrastructure	2,060	818	517	725	-	-	-	2,060	-
TOTAL INFRASTRUCTURE	57,966	33,889	13,385	10,693	-	3,711	610	37,482	16,164
TOTAL CAPITAL WORKS	72,658	42,077	16,374	14,209	-	5,968	610	49,917	16,164

4.5.3 Works carried forward from the 2018/19 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Construct AFL/Tennis/Cricket Pavilion - Edgars Creek	120	120	-	-	-	-	-	120	-
Mernda Recreation and Leisure Centre									
Total Buildings	120	120	-	-	-	-	-	120	-
Building Improvements									
Bubup Wilam ELC facility upgrade - Stage 2	80	-	-	80	-	80	-	-	-
Mill Park Library refurbishment	80	-	8	72	-	80	-	-	-
Upgrade pavilion - Duffy Street Reserve	823	-	82	740	-	118	-	705	-
Total Building Improvements	983	-	90	892	-	278	-	705	-
TOTAL PROPERTY	1,103	120	90	892	-	278	-	825	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Marveloo - Mobile Changing Places Toilet Facility	100	100	-	-	-	100	-	-	-
Total Plant, Machinery and Equipment	100	100	-	-	-	100	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Reconstruct car park - Mill Park Leisure Centre	968	-	-	968	-	-	-	968	-
Urbanise Cookes Road - Bridge Inn Rd to 45 Cookes Rd, Doreen	500	175	325	-	-	300	200	-	-
Total Roads	1,468	175	325	968	-	300	200	968	-
Footpaths and Cycleways									
Retail Activity Centres - Streetscape Condition Audit & Improvements - Various	200	-	40	160	-	-	-	200	-
Total Footpaths and Cycleways	200	-	40	160	-	-	-	200	-
Recreational, Leisure and Community Facilities									
Redevelop Mill Park Leisure Centre	4,600	2,300	460	1,840	-	2,713	-	920	968
Mernda Recreation and Leisure Centre	967	967	-	-	-	-	-	254	713
Upgrade tennis courts and pavilion - TH Hurrey Reserve	870	-	870	-	-	-	-	870	-
Total Recreational, Leisure and Community Facilities	6,437	3,267	1,330	1,840	-	2,713	-	2,044	1,681
Parks, Open Space and Streetscapes									
Renewal of playgrounds and general landscape improvements	20	-	16	4	-	-	-	20	-
Streetscape improvements program - Lalor High Street Shops	346	-	-	346	-	-	-	346	-
Whittlesea Public Gardens Master Plan	360	-	-	-	360	-	-	360	-
Total Parks, Open Space and Streetscapes	726	-	16	350	360	-	-	726	-
Other Infrastructure									
480 Cooper Street - Fire main	200	-	-	200	-	-	-	200	-
Traffic Management Around Schools	231	231	-	-	-	-	-	231	-
Total Other Infrastructure	431	231	-	200	-	-	-	431	-
TOTAL INFRASTRUCTURE	9,262	3,673	1,711	3,518	360	3,013	200	4,368	1,681
TOTAL CARRIED FORWARD CAPITAL WORKS 2018/19	10,465	3,893	1,801	4,410	360	3,391	200	5,193	1,681

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-o/
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	12.22%	4.01%	10.29%	10.29%	12.64%	13.43%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	364.32%	374.54%	381.66%	330.36%	392.64%	277.13%	o
Unrestricted cash	Unrestricted cash / current liabilities		103.30%	322.99%	326.63%	276.60%	340.14%	225.45%	o
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	11.32%	25.25%	30.07%	35.35%	51.80%	46.19%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		9.36%	2.53%	5.39%	4.43%	4.93%	5.88%	+
Indebtedness	Non-current liabilities / own source revenue		9.44%	19.82%	26.02%	31.12%	45.21%	41.35%	+
Asset renewal	Asset renewal expenses / Asset depreciation	4	36.49%	58.42%	140.63%	119.38%	104.91%	102.64%	+
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	65.22%	73.69%	71.48%	72.56%	73.15%	73.62%	+
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.34%	0.26%	0.28%	0.28%	0.28%	0.29%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$2,305	\$2,349	\$2,303	\$2,287	\$2,262	\$2,270	+
Revenue level	Residential rate revenue / number of residential property assessments		\$1,488	\$1,817	\$1,864	\$1,905	\$1,955	\$2,008	+
Workforce turnover	No. of permanent staff resignations and terminations / average number of permanent staff for the financial year		16.03%	8.30%	8.30%	8.30%	8.20%	8.20%	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators**1. Adjusted underlying result**

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the following years due to increased borrowings which will fund some large capital projects.

3. Debt compared to rates

Trend indicates Council's increasing use of debt to fund significant capital projects

4. Asset renewal

This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5. Rates concentration

Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become increasingly reliant on rate revenue compared to all other revenue sources despite efforts to identify other income streams.



Strategic Resource Plan 2019-2020

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1. INTRODUCTION

Council is required by the Local Government Act 1989 (Act), to prepare and approve a Council Plan within the period of 6 months after the general election or by the next 30 June, whichever is later. The Council Plan must include a Strategic Resource Plan (SRP) containing the matters specified in Section 126 of the Act. The Strategic Resource Plan is prepared in conjunction with the Council Plan to reflect the financial and non-financial resources required to achieve the strategic objectives included in the Council Plan.

Developing council financial strategies is often a difficult process.

- Is sufficient revenue being generated to provide the services and level of service required by its community?
- Is the condition of existing assets providing an acceptable level of service to the community?
- What level of funding is required to upgrade existing assets or construct new assets?
- When should debt be used to fund capital projects?
- What is an acceptable rate and charge increase?

Purpose of SRP

Council is required to prepare a SRP under Section 126 of the Local Government Act (1989).

The purpose of the Strategic Resource Plan is to:

- Establish a framework to manage the resources required to achieve the strategic objectives as expressed in the Council Plan;
- Provide an assessment of the resources required to achieve the strategic objectives of the Council Plan;
- Plan for the long-term financial sustainability of the Council;
- Establish a basis to measure Council's adherence to the principles of the Strategic Resource Plan; and
- Assist Council to comply with sound financial management principles in accordance with the Act.

A number of strategic challenges remain for Whittlesea Council including continuing to provide an appropriate range and level of services to a growing community, renewing existing assets, maintaining a sound financial position and addressing the need for capital expansion. This Strategic Resource Plan provides the basis of how Council will meet these challenges.

SRP Objectives

The SRP is intended to achieve the following objectives:

- Maintain the existing range and level of service provision and develop the capacity to grow and add new services;
- Maintain a strong cash position, ensuring Council remains financially sustainable in the long-term;
- Achieve operating statement surpluses with the exclusion of all non-operational items such as gifted assets and capital income;
- Maintain debt levels at or below prudential guidelines;
- Continue to pursue recurrent grant funding and strategic capital funding aligned with Council Plan objectives ; and
- Ensure critical asset renewal is funded annually over the timeframe of the SRP

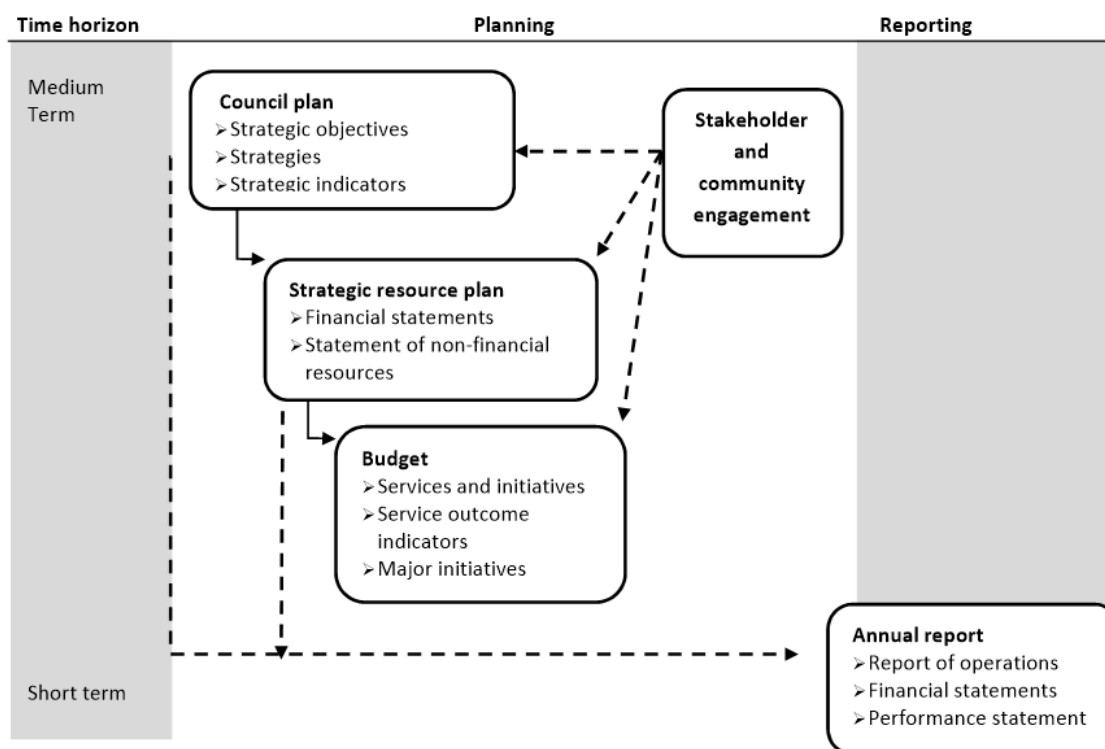
2. PLANNING AND ACCOUNTABILITY FRAMEWORK

The Planning and Accountability Framework is found in part 6 of the Act and in the Local Government (Planning and Reporting) Regulations 2014 (the regulations). The legislation requires councils to prepare the following documents:

- a council plan within the period of six months after each general election or by 30 June, whichever is later
- a strategic resource plan for a period of at least four years and include this in the council plan
- a budget for each financial year
- an annual report in respect of each financial year.

The following diagram shows the relationships between the key planning and reporting documents that make up the planning and accountability framework for local government. It also shows that there are opportunities for community and stakeholder input and feedback at each stage of the planning and reporting cycle.

Figure 1 - Planning and Accountability Framework



The planning framework provides for the Council Plan strategies to be linked to Business Plan actions that are funded and resourced through the Annual Budget.

The organisation then measures and monitors performance and reports to internal and external stakeholders as required.

3. STRATEGIC RESOURCE PLAN (OVERVIEW)

Statutory requirements

“Section 125(1) of the Act requires councils to prepare a strategic resource plan and include this in the council plan”

Section 126 of the Act states that:

- the strategic resource plan is a plan of the resources required to achieve the council plan strategic objectives
- the strategic resource plan must include the financial statements describing the financial resources in respect of at least the next four financial years
- the strategic resource plan must include statements describing the non-financial resources including human resources in respect of at least the next four financial years
- the strategic resource plan must take into account services and initiatives contained in **any** plan adopted by council and if the council proposes to adopt a plan to provide services or take initiatives, the resources required must be consistent with the strategic resource plan
- council must review their strategic resource plan during the preparation of the council plan
- council must adopt the strategic resource plan not later than 30 June each year and a copy must be available for public inspection at the council office and internet website.

In preparing the strategic resource plan, councils should comply with the principles of sound financial management as prescribed in the Act being to:

- prudently manage financial risks relating to debt, assets and liabilities
- provide reasonable stability in the level of rate burden
- consider the financial effects of council decisions on future generations
- provide full, accurate and timely disclosure of financial information.

In addition to section 126 of the Act, part 2 of the regulations also prescribes further details in relation to the preparation of a strategic resource plan. These further details include:

- (a) a statement of human resources;
- (b) a summary of planned expenditure in relation to the human resources referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - (i) permanent full time; and
 - (ii) permanent part time;
- (c) a summary of the planned number of full time equivalent Council staff referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - (i) permanent full time; and
 - (ii) permanent part time.

The Strategic Resource Plan is a rolling plan that summarises the medium-term financial projections of Council. Medium-term planning is important for ensuring that Council remains financially sustainable into the future.

The Strategic Resource Plan also shows how the annual budget for the forthcoming year fits within the medium-term planning framework and demonstrates the linkage with the Council Plan strategic objectives and desired outcomes.

The annual budget should reflect year one of the Strategic Resource Plan and should take into account the activities and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. In developing the Strategic Resource Plan, the Council will be able to determine its ability to meet its current and

future obligations, as they fall due. The organisation then measures and monitors performance and reports to internal and external stakeholders as required.

Throughout this plan Council has identified objectives and strategies which the Council is committed to achieving and which will be monitored to ensure the success of the plan. The following table highlights the key objectives and/or strategies of this SRP.

Financial Sustainability	Financial objectives Seek to achieve and maintain an annual underlying operating surplus over the life of this Strategic Resource Plan. Compliance with principles of Sound Financial Management as contained in the Act
Long Term Borrowings	Adherence to prudential guidelines Future borrowings to be for capital projects that provide intergenerational equity
Rating Information	Valuation base is Net Annual Value (NAV) Farm Rate discount Sustainable Land Management Rebate Melbourne Wholesale Markets Rebate
Asset management	Balance service levels with the expectations of communities and stakeholders
Capital works	Budget for a net capital expenditure program of approximately \$39.9 million per annum for 2019/20 increasing by \$5.0 million per annum for each year thereafter.
Service delivery	Maintain existing service levels Achieve an underlying breakeven operating result within the short term

4. OBJECTIVES

Financial Sustainability

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing service levels
- Achieve a breakeven operating result in the short term
- Achieve a net capital expenditure program of approximately \$39.9 million per annum for 2019/20 increasing by \$5.0 million per annum for each year thereafter
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information

The Victoria Auditor General's Office (VAGO) presents an annual report to parliament on Local Government based on their year end financial audits of the local government sector comprising 79 councils. This report also includes an assessment of the financial sustainability of councils within categories for which Whittlesea is included with "Interface Councils". When assessing the financial sustainability of Councils VAGO takes into consideration the following financial indicators:

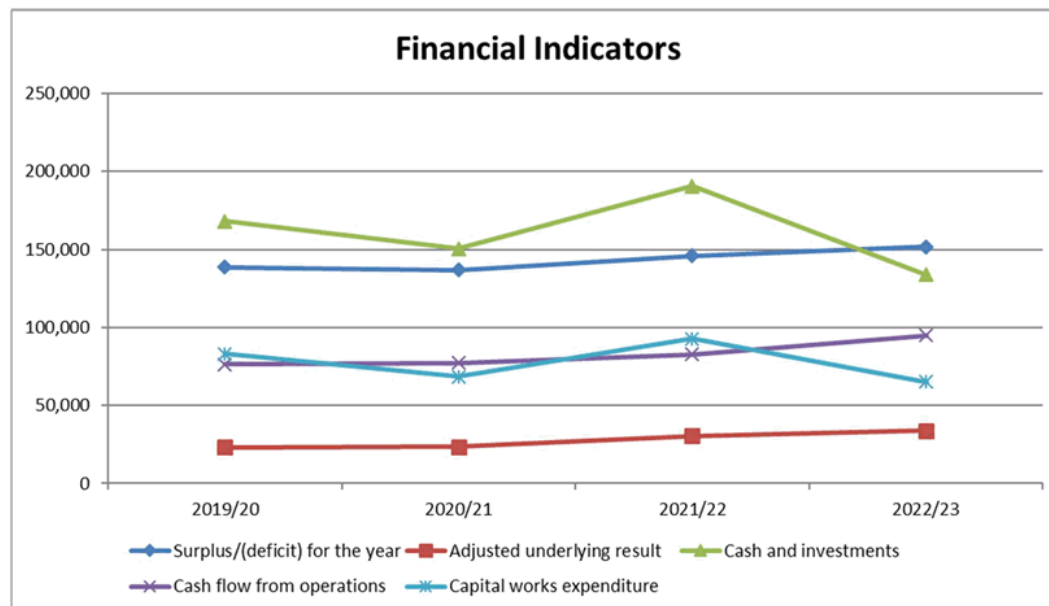
- Underlying result - councils generate enough revenue to cover operating costs (including the cost of replacing assets reflected in depreciation expense)
- Liquidity - councils have sufficient working capital to meet short-term commitments
- Indebtedness - councils are not overly reliant on debt to fund capital programs
- Self-financing - councils generate sufficient operating cash flows to invest in asset renewal and repay any debt that may have been incurred in the past
- Investment Gap - councils have been replacing assets at a rate consistent with their consumption
- Renewal Gap - councils have been maintaining existing assets at a consistent rate.

The following table summarises the key financial results for Whittlesea over the four years 2019/20 to 2022/23.

Indicator	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	Trend +/-
Surplus/(deficit) for the year	138,462	136,981	146,089	151,785	+
Adjusted underlying result	23,038	23,619	30,439	33,799	+
Cash and investments	168,187	150,223	190,383	133,586	-
Cash flow from operations	76,203	77,304	82,737	95,046	+
Capital works expenditure	83,123	68,310	92,645	65,036	-

Key to Forecast Trend: + Forecasts improvement in Council's financial performance/financial position indicator
 o Forecasts that Council's financial performance/financial position indicator will be steady
 - Forecasts deterioration in Council's financial performance/financial position indicator

The following graph shows the general financial indicators over the four year period



The key outcomes of the SRP are as follows:

- **Financial sustainability** – Cash and cash equivalents combined with financial assets (investments) is forecast to decrease over the four year period from \$168.2 million (at the end of 2019/20) to \$133.6 million (at the end of 2022/23)
- **Rating levels** – A rate increase of 2.5% for the 2019/20 Budget is based on the rate cap set by the State Government. The following 3 years forecasts have been predicated on a rate rise of 2.0% subject to annual determination by the State Government having considered the recommendations of the Essential Services Commission. At this point Council has not considered applying for a variation to the rate cap in the forecast period.
- **Service delivery strategy** – Service levels have been maintained throughout the four year period. Despite this, operating surpluses are forecast in all years of the SRP as a result of the receipt of significant gifted assets and developer contributions. Significant development activity within the municipality and capital grant revenue received to fund the annual capital works program is expected to continue.
- **Borrowing strategy** – Borrowings of \$17.84 million are budgeted for the Capital Works program in 2019/20. Borrowings between 2019/20 – 2022/23 will increase from \$38.25 million (at 30 June 2019) to \$85.6 million (at 30 June 2023) in order to fund significant capital projects, and represents a movement in the prudential ratio from 25% (at 30 June 2019) to 46% (at 30 June 2023).
- **Infrastructure strategy** – Capital expenditure over the four year period will total \$309 million at an average of \$77.2 million.

Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Budget	Strategic Resource Plan Projections			Trend +/o/-
			2019/20	2020/21	2021/22	2022/23	
Operating Position							
Adjusted Underlying Result	Adjusted Underlying Surplus (Deficit)/ Adjusted underlying revenue	1	10.29%	10.29%	12.64%	13.43%	+
Liquidity							
Working Capital	Current Assets/ Current Liabilities	2	381.66%	330.36%	392.64%	277.13%	-
Unrestricted Cash	Unrestricted cash / Current liabilities		326.63%	276.60%	340.14%	225.45%	-
Obligations							
Loans and Borrowings	Interest bearing loans and borrowings/rate revenue	3	30.07%	35.35%	51.80%	46.19%	+
Loans and Borrowings	Interest and principal repayments/rate revenue		5.39%	4.43%	4.93%	5.88%	+
Indebtedness	Non-current liabilities/ Own source revenue		26.02%	31.12%	45.21%	41.35%	+
Asset Renewal	Asset renewal expenditure / depreciation	4	140.63%	119.38%	104.91%	102.64%	-
Stability							
Rates concentration	Rate revenue/adjusted underlying revenue	5	71.48%	72.56%	73.15%	73.62%	o
Rates effort	Rate revenue/property values (CIV)		0.28%	0.28%	0.29%	0.29%	o
Efficiency							
Expenditure level	Total expenditure/ number of assessments		\$2,303	\$2,287	\$2,262	\$2,270	o
Revenue level	Residential rate revenue / number of residential assessments		\$1,864	\$1,905	\$1,955	\$2,008	o
Workforce turnover	Number of resignations and terminations / average number of staff		8.3%	8.3%	8.2%	8.2%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

2 Working Capital – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the following years due to increased borrowings which will fund some large capital projects.

3 Debt compared to rates – Trend indicates Council's increasing use of debt to fund significant capital projects

4 Asset renewal – This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration – Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become increasingly reliant on rate revenue compared to all other revenue sources despite efforts to identify other income streams.

Non-financial resources

In addition to the financial resources to be utilised over the planning period, Council will also utilise non-financial resources, in particular human resources. A summary of Council's anticipated human resources requirements for the 2019/20 to 2022/23 years is shown below. A detailed statement of Human Resources is included in the SRP Model (pages 29 and 30).

Indicator	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Employee costs (\$'000)				
- Operating	89,460	91,745	94,875	97,779
- Capital	-	-	-	-
Total	89,460	91,745	94,875	97,779
Employee numbers (FTE)	854.88	859.44	865.84	870.44

5. OTHER STRATEGIES

Long Term Borrowings

In developing this Strategic Resource Plan, borrowings were identified as an important funding source for capital works programs. In the past, Council has borrowed moderately to finance large infrastructure projects and since then has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs.

Council regularly monitors its debt levels against prudential guidelines and has instituted a program of debt reduction over the past few years to enable Council to invest in intergenerational capital projects which will be required in the near term.

For the 2019/20 year, Council has budgeted borrowings for significant capital projects. After making loan repayments of \$6.59 million plus a sinking fund provision of \$580k, Council's loan liability will be \$38.25 million as at 30 June 2019. In future years, borrowings will be required to fund further infrastructure initiatives. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2018 and existing capital works projections.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2018/19	22,669	2,382	1,449	36,566
2019/20	17,845	6,595	1,971	47,815
2020/21	15,394	4,365	3,002	58,843
2021/22	37,758	5,372	3,308	91,229
2022/23	1,346	7,049	3,849	85,526

Council's approach to borrowings is to ensure that:

- Total borrowings remain below the State Government prudential guideline of 60% of total rate revenue
- Debt commitment costs (principal and interest repayments for each financial year) remain below the prudential guideline of 10 cents in every rate dollar
- Based on compliance with the prudential financial guidelines the purpose of borrowing as required will be to fund capital projects that provide intergenerational equity.

Borrowings may also be required in the future as a means of securing a fixed rate of payment for other liabilities Council may face, for example, should there be a future requirement to contribute additional amounts to the Local Government defined benefit superannuation fund.

Council participates in the MAV (Municipal Association of Victoria) Loan Funding Vehicle which aims to provide interest savings of approximately 1% dependant on the loan terms.

All future borrowings will be considered carefully in accordance with principles of sound financial management and the ability of Council to meet the relevant prudential requirements for borrowing set out by State Government. The State Government prudential requirements for borrowing are set out below, together with Council's budgeted position at 30 June 2020:

Prudential ratio	Calculation	Rationale	State Govt Target	Whittlesea 2019/2020 Budget	Comparison to State Government Target
Liquidity (working capital)	Current Assets : Current Liabilities	Reflects ability to repay current commitments from cash or near cash assets	> 1.1 : 1	3.8 : 1	Greater than State Government target
Debt commitment	Total loans as a percentage of rate revenue	Reflects total loan levels relative to Council rates	<60%	30.0%	Below State Government target
Debt servicing	Total interest costs as a percentage of total revenue	Reflects the proportion of total revenue that is used to service loan interest	<5%	0.58%	Below State Government target
Debt Commitment Costs	Total interest plus principal as a percentage of total revenue	Reflects the proportion of total revenue that is used to service loan interest and principal repayments	<10%	2.53%	Below State Government target

As can be seen in the table above, Whittlesea's position with respect to borrowings is well within the State Government prudential targets in the 2019/20 Budget year.

The table below shows information on borrowings that is specifically required by the Regulations

	2018/19	2019/20
	\$	\$
Total amount borrowed as at 30 June of the prior year	16,278,045	36,565,590
Total amount to be borrowed	22,669,287	17,844,575
Total amount projected to be redeemed	(2,381,742)	(6,595,113)
Total amount proposed to be borrowed as at 30 June	36,565,590	47,815,052

Rating Information

In developing this SRP, rates and charges were identified as an important source of revenue, accounting for approximately 66% of the total revenue (excluding non-cash contributions) received by Council annually. Planning for future rate increases has been impacted by the introduction of rate capping by the State Government, but remains an important component of the Strategic Resource Planning process, as a variation process also applies should Council be of a mind to seek a rate rise above the nominated rate cap. The level of rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Whittlesea community.

The following table shows a comparison of the last five years rate increases.

Year	Whittlesea City Council
2015/16	3.5%
2016/17	2.5%
2017/18	2.0%
2018/19	2.25%
2019/20	2.5%
Average increase	2.55%

It is predicted that the 2019/20 operating position will be significantly influenced by increases in labour resources and reductions in government funding in real terms. It will therefore be necessary to achieve future revenue growth while containing costs in order to achieve an underlying breakeven operating position in future years

A challenge for the organisation is to grow the funding available to deliver the significant pipeline of capital projects into the future within a rate capped environment.

In 2019/20 it is proposed that City of Whittlesea levy an additional charge of \$14.50 per assessment to help recover costs paid by Council to process recyclable materials. This charge is in addition to the normal 3% increase required by the garbage and recycling collection contract index.

The determination of Fees and Charges is also an important component of Council's Annual Budget. Council will continue a rolling review of fees and charges in an effort to ensure that price settings are appropriate and contribute an equitable share of income to the Budget.

The following table sets out future proposed increases in rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2019. Due to the uncertainty surrounding rate capping at this time, Council has based its future forecasts on the percentage assumed to be CPI for the next 4 years.

Year	General Rate Increase %	Farm Rate Increase %	Total Rates Raised \$'000
2018/19	2.25%	2.25%	151,470
2019/20 (indicative)	2.5%	2.5%	158,994
2020/21 (indicative)	2.0%	2.0%	166,470
2021/22 (indicative)	2.0%	2.0%	176,134
2022/23 (indicative)	2.0%	2.0%	185,289

Council uses the Net Annual Value (NAV) method of valuation and calculates a rate in the dollar on property valuations to determine the total rate revenue required from the annual budget process.

The existing rating structure comprises two rating categories (general rate and farm rate). These rates are structured in accordance with the requirements of section 155 of the Local Government Act 1989.

The City of Whittlesea has offered a differential Farm Rate since at least the early 1980s to assist those with genuine farming properties within the municipality. In 2017/18 the discount was increased by 25% to 40% on the general rate and currently is provided to and assists 186 properties on the farm rate.

Council also offers a rate rebate for sustainable land management and this will continue in 2019/20. Eligible rural landowners may be provided with a rate rebate to encourage responsible land management, through Council's Sustainable Land Management Rebate Scheme.

The Sustainable Land Management Rebate is to be granted to:

- Assist in the proper and sustainable development of the municipal district
- Support and encourage the application of sustainable land management practices
- Preserve places within the municipal district which are of environmental interest
- Preserve, restore and maintain places of environmental importance and value within the municipal district
- Improve the productive capacity of rural land; and
- Promote the objectives described in the Sustainable Land Management Rebate Scheme Application Guidelines

Melbourne Wholesale Market Rebate

- Council will grant a rebate to each owner (or, where applicable, occupier) of land comprising any part of the Melbourne Wholesale Markets
- The rebate became operative from the commencement of trading at the Markets in September 2015, and be in an amount equal to the rates which would otherwise have been payable in respect of the land; and
- The rebate is to be granted to assist the proper development of the municipal district and is for a period of 5 years

Under the NAV rating system there is no opportunity for differential rates other than a Farm Rate and Urban Farm Rate.

Council has a formal Rating Strategy that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

The following table summarises the rates to be determined for the 2019/20 year.

	How applied	2018/19	2019/20	Change
Residential Rates	Cents in \$ of NAV	.04930848	.05142437	4.3%
Farm Rates	Cents in \$ of NAV	.02958509	.03085463	4.3%

Asset Management

Asset Management is the combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner. It includes the management of the whole life cycle (design, construction, commissioning, operating, maintaining, repairing, modifying, replacing and decommissioning/disposal) of physical and infrastructure assets.

Providing and maintaining infrastructure asset for service delivery is a function of Council under the Local Government Act 1989.

Council's Asset Management Policy is currently being reviewed. The revised policy, together with soon to be developed service plans, endeavour to balance the service levels with the expectations of communities and stakeholders, having due regard to available resources and affordability.

Council is also developing Asset Management Plans and has invested in an Asset Management System to assist with the planning for the maintenance and renewal needs of infrastructure assets.

As a growth municipality with a significant number of new assets constructed each year, it is critically important that future maintenance and renewal of these assets is planned for now, to ensure future generations have access to the same service levels currently delivered.

A key objective of the Budget is to allocate funding for the maintenance and renewal of existing infrastructure assets used for providing services.

In developing the Budget, the following guiding principles were considered – (a) give priority to the timely interventions which optimise the useful lives of assets so that expensive repairs and premature renewal can be avoided; and (b) comply with regulatory obligations. The process includes:

- identification of capital projects that would maintain or renew Council's existing assets at desired condition levels; and
- prioritisation of capital projects.

Capital Works

Council recognises the need to provide significant funding sources for additional assets needed to provide for increased service demands. Asset Service Plans inform this process, and feed into identified capital projects which are then prioritised in a Capital Works Program for the period of the SRP.

In the development of the Capital Works Program, Council assesses alternate options before committing to the development of new assets.

In addition to the guiding principles stated above in this section, the following principles are also considered – (a) take a strategic approach that forecasts the service delivery needs and the capacity to meet them in a short, medium and long-term basis, and (b) provide and maintain assets fit for service delivery.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Summary of funding sources			
		Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
2018/19	84,604	10,273	35,048	16,614	22,669
2019/20	83,123	9,359	810	55,110	17,844
2020/21	68,310	-	-	52,916	15,394
2021/22	92,645	1,150	-	53,737	37,758
2022/23	65,036	1,200	7,648	54,842	1,346

In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to community facilities, drainage and recreational open space. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

Service delivery

The key objectives in this SRP which directly impact the future service delivery strategy are to maintain existing service levels and to achieve an underlying breakeven operating result within the short term. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The service delivery outcomes measured in financial terms are shown in the following table.

Year	Surplus (Deficit) for the year \$'000	Adjusted Underlying Surplus (Deficit) \$'000	Net Service (Cost) \$000
2018/19	126,728	8,250	(123,882)
2019/20	138,462	23,038	(130,746)
2020/21	136,981	23,619	(134,913)
2021/22	146,089	30,439	(138,409)
2022/23	151,785	33,799	(142,678)

Service levels have been maintained throughout the four year period with operating surpluses forecast in all years from 2019/20 through to 2022/23 as a result of significant cash and non-cash contributions from developers and capital grant revenue being received to fund the annual capital works program.

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and other contributions to fund capital expenditure.

The net cost of the services (i.e. the total cost less revenue earned) provided to the community increases from \$130.6 million to \$143 million over the four year period. A more detailed analysis of the net cost of services attributable to each of Council's strategic objectives can be seen in the table below:

W2040 Goal	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Connected Community	37,035	37,436	38,533	39,610
Liveable Neighbourhoods	38,095	39,223	40,663	42,086
Strong Local Economy	5,617	5,798	5,944	6,125
Sustainable Environment	22,704	23,449	24,243	25,095
Enabling Service	27,295	29,007	29,026	29,762
	130,746	134,913	138,409	142,678

6. KEY ASSUMPTIONS

A range of assumptions has been used in the development of this SRP and applied to both revenue and expenditure. The general operating assumptions are set out in the following table.

Indicator	2019/20	2020/21	2021/22	2022/23
	%	%	%	%
Consumer Price Index	0.0	0.0	0.0	0.0
Rate increases	2.5	2.0	2.0	2.0
Property growth	3.1	3.1	3.1	3.1
Wages growth	2.0	2.0	2.0	2.0
Government funding	2.0	2.0	2.0	2.0
Statutory fees	1.5	1.5	1.5	1.5
Investment return	2.5	2.5	2.5	2.5

Consumer price index (CPI)

In developing the SRP, CPI has been set at 0% p.a. over the four year period and has been applied to non-discretionary expenditure (e.g. contract services). An increment of "half-CPI" has been applied to non-contract/discretionary services such as postage, telephone etc. as many of these items do not increase annually or in-line with CPI. Revenue items other than those specifically identified in the table above have also been incremented annually by CPI.

Rate increases

Increases of 2.5% in 2019/20 followed by increases each year of 2% have been included in each of the future years of the SRP. The 2% represents CPI as currently forecast by various financial institutions. Council has chosen to budget this way as a result of the current State Government's stated aim of capping rates at no more than the CPI rate. These figures may change dependent on economic factors, and/or the outcome of the current research.

Property growth

The City of Whittlesea is one of the fastest growth municipalities in Australia and this growth influences service delivery, a number of revenue items such as subdivision related services and property information searches, as well as the demand for new assets.

Wages growth

For 2019/20 to 2022/23 an allowance has been made for a new EA effective from 1 July 2019.

Government funding

Operating grants and subsidies received from State and Federal governments for the purposes of funding the delivery of services to ratepayers have been incremented (in general) by 2%. Due to Whittlesea's strong population growth it is possible that we will receive a slightly higher allocation in 2019/20. No advice is available at present to indicate a change to the Government's current position for subsequent years therefore the current assumption has been applied.

Statutory fees

Statutory fees have been incremented by CPI at 1.5% across the four years of the SRP.

Investment return

In the current economic climate, investment rates are one of the most "uncertain" predictions. Economic forecast is 2.5% across the period of the SRP.

Specific assumptions in the SRP

During development of the SRP, Council officers were consulted and contributed information about future trends including any significant issues that might impact on the net cost of delivering services over the period of the SRP. Any significant changes that were identified as being outside the parameters of the general assumptions used for expenditures and revenues in the SRP were also included in the model. Issues identified included the expiration and retendering of various contracts (e.g Parks & Open Space), and decisions that need to be made when grant revenue ceases but the program/s the grant funded has become popular with the community and Council feels an obligation to continue it.

Due to significant growth within the municipality the budgeted cost for services such as Waste Management, Parks & Open Space maintenance, Maternal and Child Health Services and School Crossing supervision have been incremented at annual rates between 4% and 8.7%.

Some expenditure items (e.g. utilities and insurance) have been incremented at annual rates between 4% and 10% on the basis of historical trends.

7. STRATEGIC RESOURCE PLAN

This section includes the following information covering the period of this SRP:

- Comprehensive income statement
- Balance sheet
- Statement of changes in equity
- Statement of cash flows
- Statement of capital works
- Statement of human resources

Other Information:

- Summary of planned capital works expenditure
- Summary of planned human resources expenditure

Comprehensive Income Statement

For the four years ended 30 June 2023

	2020 \$'000	2021 \$'000	2022 \$'000	2023 \$'000
Income				
Rates and charges	158,994	166,470	176,134	185,289
Statutory fees and fines	11,523	11,973	12,445	12,762
User fees	13,530	14,448	14,949	15,218
Grants - Operating	28,058	28,330	29,063	29,748
Grants - Capital	5,968	-	-	-
Contributions - monetary	12,060	11,794	12,019	12,665
Contributions – non-monetary	100,039	102,039	104,080	106,162
Net gain (loss) on disposal of property, infrastructure, plant and equipment	196	102	-	-
Other income	7,650	7,640	7,736	7,834
Total income	338,018	342,796	356,426	369,678
Expenses				
Employee costs	89,460	91,745	94,875	97,779
Materials and services	66,960	68,853	67,884	70,209
Depreciation and amortisation	26,163	26,915	28,467	29,792
Bad and doubtful debts	391	391	391	391
Borrowing costs	1,972	3,003	3,308	3,849
Other expenses	14,610	14,908	15,412	15,873
Total expenses	199,556	205,815	210,337	217,893
Surplus (deficit)	138,462	136,981	146,089	151,785
Total comprehensive result	138,462	136,981	146,089	151,785

The above comprehensive income statement should be read in conjunction with the accompanying other information

Balance Sheet

For the four years ended 30 June 2023

	2020 \$'000	2021 \$'000	2022 \$'000	2023 \$'000
Assets				
Current assets				
Cash and cash equivalents	50,432	45,067	57,115	40,076
Trade and other receivables	11,895	12,529	13,111	13,562
Financial Assets	117,674	105,156	133,268	93,510
Inventories	179	185	190	196
Other assets	4,368	4,342	4,343	4,365
Total current assets	184,548	167,279	208,027	151,709
Non-current assets				
Other financial assets	22	22	22	22
Investments in associates	2,838	2,838	2,838	2,838
Infrastructure, property, plant and equipment	3,702,834	3,871,887	4,012,642	4,218,424
Investment property	2,600	2,600	2,600	2,600
Intangible assets	793	793	793	793
Total non-current assets	3,709,087	3,878,140	4,018,895	4,224,677
Total assets	3,893,635	4,045,419	4,226,922	4,376,386
Current liabilities				
Trade and other payables	14,062	14,459	14,256	14,744
Trust funds and deposits	10,168	10,168	10,168	10,168
Provisions	19,759	20,636	21,509	22,353
Interest bearing loans and borrowings	4,365	5,372	7,049	7,478
Total current liabilities	48,354	50,635	52,982	54,743
Non-current liabilities				
Provisions	6,472	8,974	11,333	13,320
Interest bearing loans and borrowings	43,450	53,471	84,180	78,111
Total non-current liabilities	49,922	62,445	95,513	91,431
Total liabilities	98,276	113,080	148,495	146,174
Net assets	3,795,359	3,932,339	4,078,427	4,230,212
Equity				
Accumulated surplus	2,672,726	2,803,580	2,987,404	3,178,545
Reserves	1,122,633	1,128,759	1,091,023	1,051,667
Total equity	3,795,359	3,932,339	4,078,427	4,230,212

The above balance sheet should be read in conjunction with the accompanying other information.

Statement of Changes in Equity

For the four years ended 30 June 2023

	Total	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves
	\$'000	\$'000	\$'000	\$'000
2020				
Balance at beginning of the financial year	3,656,898	2,531,205	988,494	137,199
Surplus/(deficit) for the year	138,462	138,462	-	-
Transfer to reserves	-	(18,021)	-	18,021
Transfer from reserves	-	21,082	-	(21,082)
Balance at end of the financial year	3,795,360	2,672,727	988,494	134,139
2021				
Balance at beginning of the financial year	3,795,360	2,672,727	988,494	134,139
Surplus/(deficit) for the year	136,980	136,980	-	-
Transfer to reserves	-	(15,783)	-	15,783
Transfer from reserves	-	9,657	-	(9,657)
Balance at end of the financial year	3,932,340	2,803,581	988,494	140,265
2022				
Balance at beginning of the financial year	3,932,340	2,803,581	988,494	140,265
Surplus/(deficit) for the year	146,088	146,088	-	-
Transfer to reserves	-	(16,082)	-	16,082
Transfer from reserves	-	53,818	-	(53,818)
Balance at end of the financial year	4,078,428	2,987,404	988,494	102,530
2023				
Balance at beginning of the financial year	4,078,428	2,987,404	988,494	102,530
Surplus/(deficit) for the year	151,784	151,784	-	-
Transfer to reserves	-	(16,384)	-	16,384
Transfer from reserves	-	55,741	-	(55,741)
Balance at end of the financial year	4,230,212	3,178,545	988,494	63,173

The above statement of changes in equity should be read in conjunction with the accompanying other information.

Statement of Cash Flows

For the four years ended 30 June 2023

	2020 Inflows/ (Outflows) \$'000	2021 Inflows/ (Outflows) \$'000	2022 Inflows/ (Outflows) \$'000	2023 Inflows/ (Outflows) \$'000
Cash flows from operating activities				
Cash flows from operating activities				
Rates and charges	158,768	166,246	175,844	185,014
Statutory fees and fines	11,457	11,838	12,303	12,667
User fees	12,688	14,173	14,799	15,137
Grants - operating	30,863	31,163	31,969	32,723
Grants - capital	6,564	0	0	0
Contributions - monetary	11,077	11,323	11,570	11,824
Interest received	4,086	4,116	4,147	4,179
Other receipts	5,050	4,423	4,441	4,922
Net GST refund/payment	12,086	14,524	11,594	18,118
Employee costs	(86,598)	(88,366)	(91,643)	(94,947)
Materials and services	(89,838)	(92,136)	(92,287)	(94,591)
Net cash provided by / (used in) operating activities	76,203	77,304	82,737	95,046
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(85,968)	(103,414)	(71,654)	(142,354)
Proceeds from sale of property, infrastructure, plant and equipment	388	201	0	0
Payments for investments	1,246	12,518	(28,113)	39,758
Net cash provided by / (used in) investing activities	(84,334)	(90,695)	(99,767)	(102,596)
Cash flows from financing activities				
Finance costs	(1,972)	(3,003)	(3,308)	(3,849)
Proceeds from borrowings	16,164	15,394	37,758	1,409
Repayment of borrowings	(6,595)	(4,365)	(5,372)	(7,049)
Net cash provided by / (used in) financing activities	7,597	8,026	29,078	(9,489)
Net increase / (decrease) in cash and cash equivalents	(534)	(5,365)	12,048	(17,039)
Cash and cash equivalents at the beginning of the year	50,966	50,432	45,067	57,115
Cash and cash equivalents at the end of the year	50,432	45,067	57,115	40,076

The above cash flow should be read in conjunction with the accompanying other information.

Statement of Capital Works

For the four years ended 30 June 2023

	2020 \$'000	2021 \$'000	2022 \$'000	2023 \$'000
Property				
Land	-	-	-	-
Land improvements	-	-	-	-
Total Land	-	-	-	-
Buildings	2,761	5,000	5,520	12,648
Building Improvements	9,988	8,370	5,895	2,832
Total Buildings	12,749	13,370	11,415	15,480
Total Property	12,749	13,370	11,415	15,480
Plant and Equipment				
Plant, machinery & equipment	2431	1,632	1,535	1,423
Fixtures, fittings and furniture	250	340	90	90
Computers and telecommunications	465	432	2,323	421
Total Plant and Equipment	3,146	2,404	3,948	1,934
Infrastructure				
Roads	31,605	21,148	24,389	27,310
Bridges	100	100	-	-
Footpaths & cycleways	2,090	3,811	2,106	3,602
Drainage	275	280	70	75
Recreational, leisure & community facilities	22,919	19,509	38,908	8,136
Waste management	-	-	-	-
Parks, open space and streetscapes	7,748	4,580	6,845	4,862
Off Street Car Parks	-	100	2,000	-
Other infrastructure	2,491	3,008	2,964	3,637
Total Infrastructure	67,228	52,536	77,282	47,622
Total capital works expenditure	83,123	68,310	92,645	65,036
Represented by:				
New assets	45,969	35,378	62,230	32,713
Asset renewal	18,175	22,605	22,749	24,516
Asset expansion	360	800	550	1,745
Asset upgrade	18,619	9,527	7,116	6,062
Total capital works expenditure	83,123	68,310	92,645	65,036

The above statement of capital works should be read in conjunction with the accompanying other information.

Statement of Human Resources

For the four years ended 30 June 2023

	2020 \$'000	2021 \$'000	2022 \$'000	2023 \$'000
Staff expenditure				
Employee costs - operating	89,460	91,745	94,875	97,779
Employee costs - capital	-	-	-	-
Total staff expenditure	89,460	91,744	94,974	97,778
	FTE	FTE	FTE	FTE
Staff numbers				
Employees	854.88	859.44	865.84	870.44
Total staff numbers	854.88	859.44	865.84	870.44

The above statement of human resources should be read in conjunction with the other information

1. Summary of planned capital works expenditure

	Asset Expenditure Types					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2020									
Property									
Land	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-
Buildings	2,761	2,711	50	-	-	1,000	-	1,761	-
Heritage Buildings	-	-	-	-	-	-	-	-	-
Building Improvements	9,988	3,000	2,729	-	4,259	1,535	-	8,453	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-
Total Buildings	12,749	5,711	2,779	-	4,259	2,535	-	10,214	-
Total Property	12,749	5,711	2,779	-	4,259	2,535	-	10,214	-
Plant and Equipment									
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	2,431	2,131	300	-	-	100	-	2,331	-
Fixtures, Fittings and Furniture	250	250	-	-	-	-	-	250	-
Computers and Telecommunications	465	316	-	-	149	-	-	465	-
Library Books	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	3,146	2,697	300	-	149	100	-	3,046	-
Infrastructure									
Roads	31,605	17,197	10,235	-	4,173	3,150	630	26,858	967
Bridges	100	-	100	-	-	-	-	100	-
Footpaths and cycleways	2,090	1,689	65	-	336	-	-	2,090	-
Drainage	275	60	215	-	-	-	-	275	-
Recreational, leisure and community facilities	22,919	13,979	2,643	-	6,297	2,738	180	6,124	13,877
Waste Management	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	7,748	3,587	1,321	360	2,480	836	-	3,912	3,000
Aerodromes	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-
Other infrastructure	2,491	1,049	517	-	925	-	-	2,491	-
Total Infrastructure	67,228	37,561	15,096	360	14,211	6,724	810	41,850	17,844
Total capital works expenditure	83,123	45,969	18,175	360	18,619	9,359	810	55,110	17,844

1. Summary of planned capital works expenditure (continued)

	Asset Expenditure Types					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2021									
Property									
Land	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-
Buildings	5,000	5,000	-	-	-	-	-	5,000	-
Heritage Buildings	-	-	-	-	-	-	-	-	-
Building Improvements	8,370	2,000	4,650	-	1,720	-	-	8,370	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-
Total Buildings	13,370	7,000	4,650	-	1,720	-	-	13,370	-
Total Property	13,370	7,000	4,650	-	1,720	-	-	13,370	-
Plant and Equipment									
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	1,632	1,182	450	-	-	-	-	1,632	-
Fixtures, Fittings and Furniture	340	90	-	-	250	-	-	340	-
Computers and Telecommunications	432	258	-	-	174	-	-	432	-
Library Books	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	2,404	1,530	450	-	424	-	-	2,404	-
Infrastructure									
Roads	21,148	6,818	12,554	-	1,776	-	-	21,148	-
Bridges	100	-	100	-	-	-	-	100	-
Footpaths and cycleways	3,811	2,931	-	800	80	-	-	3,811	-
Drainage	280	65	215	-	-	-	-	280	-
Recreational, leisure and community facilities	19,509	16,011	1,083	-	2,415	-	-	4,115	15,394
Waste Management	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	4,580	163	2,035	-	2,382	-	-	4,580	-
Aerodromes	-	-	-	-	-	-	-	-	-
Off street car parks	100	100	-	-	-	-	-	100	-
Other infrastructure	3,008	760	1,518	-	730	-	-	3,008	-
Total Infrastructure	52,536	26,848	17,505	800	7,383	-	-	37,142	15,394
Total capital works expenditure	68,310	35,378	22,605	800	9,527	-	-	52,916	15,394

1. Summary of planned capital works expenditure (continued)

	Asset Expenditure Types					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2022									
Property									
Land	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-
Buildings	5,520	5,520	-	-	-	-	-	5,520	-
Heritage Buildings	-	-	-	-	-	-	-	-	-
Building Improvements	5,895	250	4,550	100	995	-	-	5,895	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-
Total Buildings	11,415	5,770	4,550	100	995	-	-	11,415	-
Total Property	11,415	5,770	4,550	100	995	-	-	11,415	-
Plant and Equipment									
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	1,535	1,535	-	-	-	-	-	1,535	-
Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	90	-
Computers and Telecommunications	2,323	1,775	-	-	548	-	-	2,323	-
Library Books	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	3,948	3,400	-	-	548	-	-	3,948	-
Infrastructure									
Roads	24,389	10,066	13,720	-	603	1,150	-	23,239	-
Bridges	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	2,106	1,573	-	450	83	-	-	2,106	-
Drainage	70	70	-	-	-	-	-	70	-
Recreational, leisure and community facilities	38,908	38,230	358	-	320	-	-	1,150	37,758
Waste Management	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	6,845	410	2,603	-	3,832	-	-	6,845	-
Aerodromes	-	-	-	-	-	-	-	-	-
Off street car parks	2,000	2,000	-	-	-	-	-	2,000	-
Other infrastructure	2,964	711	1,518	-	735	-	-	2,964	-
Total Infrastructure	77,282	53,060	18,199	450	5,573	1,150	-	38,374	37,758
Total capital works expenditure	92,645	62,230	22,749	550	7,116	1,150	-	53,737	37,758

1. Summary of planned capital works expenditure (continued)

	Asset Expenditure Types					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2023									
Property									
Land	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-
Buildings	12,648	12,648	-	-	-	-	7,648	5,000	-
Heritage Buildings	-	-	-	-	-	-	-	-	-
Building Improvements	2,832	-	1,587	745	500	-	-	2,832	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-
Total Buildings	15,480	12,648	1,587	745	500	-	7,648	7,832	-
Total Property	15,480	12,648	1,587	745	500	-	7,648	7,832	-
Plant and Equipment									
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	1,423	1,423	-	-	-	-	-	1,423	-
Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	90	-
Computers and Telecommunications	421	212	-	-	209	-	-	421	-
Library Books	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	1,934	1,725	-	-	209	-	-	1,934	-
Infrastructure									
Roads	27,310	8,310	17,775	-	1,225	1,200	-	26,110	-
Bridges	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	3,602	2,516	-	1,000	86	-	-	3,602	-
Drainage	75	75	-	-	-	-	-	75	-
Recreational, leisure and community facilities	8,136	5,773	543	-	1,820	-	-	6,790	1,346
Waste Management	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	4,862	288	3,092	-	1,482	-	-	4,862	-
Aerodromes	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-
Other infrastructure	3,637	1,378	1,519	-	740	-	-	3,637	-
Total Infrastructure	47,622	18,340	22,929	1,000	5,353	1,200	-	45,076	1,346
Total capital works expenditure	65,036	32,713	24,516	1,745	6,062	1,200	7,648	54,842	1,346

2. Summary of planned human resources expenditure

	2019/2020 \$'000	2020/2021 \$'000	2021/2022 \$'000	2022/2023 \$'000
Executive				
- Permanent Part Time	-	-	-	-
- Permanent Full Time	840	866	892	918
Total Executive	840	866	892	918
Community Services				
- Permanent Part Time	16,038	16,551	17,284	17,862
- Permanent Full Time	13,961	14,408	14,845	15,141
Total Community Services	29,999	30,959	32,129	33,003
Partnerships and Engagement				
- Permanent Part Time	6,690	6,899	7,308	7,733
- Permanent Full Time	14,913	15,377	15,740	16,111
Total Partnerships and Engagement	21,603	22,276	23,048	23,844
City Transport and Presentation				
- Permanent Part Time	606	603	621	634
- Permanent Full Time	21,406	21,286	21,932	22,604
Total City Transport and Presentation	22,012	21,889	22,553	23,238
Corporate Services				
- Permanent Part Time	1,728	1,779	1,837	1,897
- Permanent Full Time	12,636	13,317	13,754	14,204
Total Corporate Services	14,364	15,096	15,591	16,101
Casual	642	659	662	675
Total	89,460	91,745	94,875	97,779

2. Summary of planned human resources expenditure (continued)

	2019/2020 FTE	2020/2021 FTE	2021/2022 FTE	2022/2023 FTE
Executive				
- Permanent Part Time	-	-	-	-
- Permanent Full Time	5.00	5.00	5.00	5.00
Total Executive	5.00	5.00	5.00	5.00
Community Services				
- Permanent Part Time	148.40	150.40	152.40	154.40
- Permanent Full Time	129.18	129.18	129.18	129.18
Total Community Services	277.58	279.58	281.58	283.58
Partnerships, Planning and Engagement				
- Permanent Part Time	65.95	68.25	70.55	72.85
- Permanent Full Time	147.00	147.00	147.00	147.00
Total Partnerships, Planning and Engagement	212.95	215.25	217.55	219.85
City Transport and Presentation				
- Permanent Part Time	5.89	5.89	5.89	5.89
- Permanent Full Time	208.00	208.00	210.00	210.00
Total City Transport and Presentation	213.89	213.89	215.89	215.89
Corporate Services				
- Permanent Part Time	15.62	15.62	15.62	15.62
- Permanent Full Time	117.00	117.00	117.00	117.00
Total Corporate Services	132.62	132.62	132.62	132.62
Casual	12.84	13.10	13.20	13.50
Total	854.88	859.44	865.84	870.44

8. GLOSSARY

Act	▪ means the <i>Local Government Act 1989</i>
Adjusted Underlying (Operating) Result	▪ means the result obtained by adding back to the Total Comprehensive result the following items: non-recurrent capital grants, non-monetary asset contributions and other contributions to fund capital expenditure
Annual report	▪ means a report of the activities of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement
Asset expansion expenditure	▪ means expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries
Asset expenditure type	▪ means the following types of asset expenditure: (a) asset renewal expenditure; (b) new asset expenditure; (c) asset upgrade expenditure; (d) asset expansion expenditure
Asset renewal expenditure	▪ means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
Asset upgrade expenditure	▪ means expenditure that: (a) enhances an existing asset to provide a higher level of service; or (b) increases the life of the asset beyond its original life
Australian Accounting Standards (AASB)	▪ means the accounting standards published by the Australian Accounting Standards Board
Budget	▪ means a plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the council plan
Capital works expenditure	▪ means expenditure on non-current assets and includes new assets, asset renewal, asset expansion and asset upgrade
Council plan	▪ means a plan setting out the medium-term strategic objectives, strategies, strategic indicators and resources reflecting vision and aspirations of the community for the next four year
Financial resources	▪ means income, expenditure, assets, liabilities, equity, cash and capital works required to deliver the services and initiatives in the budget
Financial statements	▪ means the financial statements and notes prepared in accordance with the Australian Accounting Standards as they apply to the general purpose financial reports of local governments and a statement of capital works and included in the annual report
Financial year	▪ means the period of 12 months ending on 30 June each year
Human resources	▪ means the staff employed by a council
Indicator	▪ means what will be measured to assess performance
Initiatives	▪ means actions that are one-off in nature and/or lead to improvements in service
Major initiatives	▪ means significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget
Minister	▪ means the Minister for Local Government
Model budget	▪ means the <i>Victorian City Council Model Budget</i> prepared annually by the Institute of Chartered Accountants in Australia
New asset expenditure	▪ means expenditure that creates a new asset that provides a service that does not currently exist
Non-financial resources	▪ means the resources other than financial resources required to deliver the services and initiatives in the budget
Non-infrastructure capital works	▪ means the projects included in the annual capital works program that are considered to be maintenance rather than capital expenditure for accounting purposes. These include tree planting, feasibility studies and computer software and hardware implementations.
Non-recurrent grant	▪ means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a Council's Strategic Resource Plan
Planning and accountability	▪ means the key statutory planning and reporting documents that are required to be

framework	prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act
Performance statement	▪ means a statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the annual report
Recurrent grant	▪ means a grant other than a non-recurrent grant
Regulations (LGR)	▪ means the Local Government (Planning and Reporting) Regulations 2014
Report of operations	▪ means a report containing a description of the operations of the council during the financial year and included in the annual report
Services	▪ means assistance, support, advice and other actions undertaken by a council for the benefit of the local community
Statement of capital works	▪ means a statement which shows all capital expenditure of a council in relation to non-current assets and asset expenditure type prepared accordance to the model statement of capital works in the Local Government Financial Report
Strategic objectives	▪ means the outcomes a council is seeking to achieve over the next four years and included in the council plan
Strategic resource plan	▪ means a plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the council plan
Strategies	▪ means high level actions directed at achieving the strategic objectives in the council plan
Statement of human resources	▪ means a statement which shows all council staff expenditure and numbers of full time equivalent council staff
Statements of non-financial resources	▪ means a statement which describes the non-financial resources including human resources
Summary of planned capital works expenditure	▪ means a summary of capital works expenditure in relation to non-current assets classified according to the model statement of capital works in the Local Government Financial Report, by asset expenditure type and funding source
Summary of planned human resources expenditure	▪ means a summary of permanent council staff expenditure and numbers of full time equivalent council staff categorised according to the organisational structure of the council



2019/2020 Rating Strategy

Reviewed February 2019

Creating vibrant self-sustaining communities together



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1.0 Executive Summary

Council must determine the fairest and most equitable rating system from within the parameters established in the *Local Government Act 1989*.

Rates are the primary source of income for Council and other revenue sources include fees, fines, grants from Federal and State Governments, proceeds from the sale of assets, interest earned on investments and, where appropriate, borrowings.

Developing a rating strategy requires Council to strike a balance between competing priorities for Council services and infrastructure and to come up with a mixture of rates and charges (a Rating System) that provides the revenue needed for ongoing financial sustainability.

The key platforms to the current approach to rating at Council include:

Section	Description
Property Valuation (section 5)	Council applies the Net Annual Value (NAV) as the valuation methodology to levy Council rates. A general revaluation of all properties will be completed every year by Valuer General Victoria and supplementary valuations will be performed between each revaluation cycle.
Limited Rating Differentials (section 6)	Council applies limited differential rating as its rating system. <ul style="list-style-type: none"> a General Rate for Residential, Commercial and Industrial use a Farm Rate for Farming use
Service Charges & Municipal Charges (section 7)	A waste services charge will apply to all properties that are receiving a waste service from Council. The garden waste bin charge will continue to be an optional user-pays-service for the collection and disposal of green waste materials. There currently is no municipal charge applied.



Section	Description
Special Rates & Charges (section 8)	There are no new special charges proposed for the coming rating year. Special rates will continue to be raised for marketing schemes for the Bundoora, Lalor and Thomastown retail precincts.
Rate Payment Options (section 9)	Council must allow rates to be paid by four gazetted instalments with the due dates for each as follows: <ul style="list-style-type: none"> • 1st Instalment due – 30 September • 2nd Instalment due – 30 November • 3rd Instalment due – 28 February • 4th Instalment due – 31 May In addition Council will offer: <ul style="list-style-type: none"> • A lump sum payment option by 15 February. • 18 fortnightly payments only on application by 31 August and covering the same payment period of the 4 gazetted instalments option. • 9 monthly payments only on application by 31 August and covering the same payment period of the 4 gazetted instalments option. Direct debit from a nominated account is available on application by 31 August.
Financial Hardship consideration (section 10)	Council recognises there are cases of genuine financial hardship and assessment will be based on compassion, fairness, confidentiality and compliance with statutory requirements.
Concessions/Rebates (section 11)	Council will <ul style="list-style-type: none"> • Continue to provide a rebate for sustainable land management practices. • Provide rate relief to the Melbourne Wholesale Markets for 5 years from the commencement of trading. • Continually review the suitability of concessions and/or rebates without causing inequality.



2.0 What is a Rating Strategy?

A rating strategy is the method by which Council systematically considers factors of importance that inform its decisions about the rating system. The rating system determines how Council will raise money from properties within the municipality.

The rating strategy does not influence the total amount of money to be raised, only the share of revenue contributed by each property. The rating system comprises of the valuation base for each property and the actual rating instruments allowed under the Local Government Act to calculate the property owner's liability for rates.

This Rating Strategy is based on the premise of:

- Providing sufficient funding to maintain a broad range of quality services and well-designed and constructed capital works that meet current and future needs
- Achieving a “smoothing out” of the rates levied so as to provide the community with a degree of certainty with regard to predictable and affordable future rate increases.

The following are the foundations for the Rating Strategy:

- Apply Net Annual Value as the valuation methodology to levy Council rates
- Apply two of the three available differential rates for NAV rating (Residential and Farm)
- Apply a discount on farming properties
- Review the rating structure following each biennial valuation
- Continue to offer an optional garden waste bin service
- A separate waste charge was introduced in 2018/19. This charge will continue in 2019/20.
- No municipal charge
- Apply the mandatory four instalments payment option
- Provide alternative payment options
- Continue to offer a sustainable land management rebate to ratepayers who are eligible
- Consider applications for financial hardship assistance based on current guidelines.



3.0 Financial Management Principles

Council must make decisions about how much of the cost of specific services is to be funded by users/consumers and how much is to be funded generally by ratepayers. There are some major practical considerations that will influence what type of services will attract fees and charges. Most important is whether the services being considered are either entirely or partially “public goods”.

Public Goods

Public goods are services that provide a broad and often unquantifiable benefit to the community rather than a particular benefit to individuals, businesses, specific groups or individual properties. The characteristics of “public goods” include:

- The use of or enjoyment by one person does not diminish their availability to, or enjoyment by, others (that is, they are non-rival); and
- It is not practical to exclude access to them (that is, they are non-excludable).

Examples include roads and parks and public toilets.

Private Goods

Private goods are those goods which are both rival in consumption (that is, one person’s use diminishes its availability or enjoyment by others) and excludable, ie preventing those who have not paid for it from using the good or consuming its benefits.

Examples include childcare centres, leisure centres and use of community halls.

Generally, Council should fund “Private Goods” through user charges and fund “Public Goods” through rates. However it is often difficult to define local government services as either purely public goods or purely private goods, and most will lie somewhere on the spectrum between the two. This inevitably results in a large number of Council services, although having income from user fees, being subsidised by rates.

Rates are levied on each property owner based on the value of their property and are calculated as follows:

$$\text{Property Value} \times \text{Rate in the dollar} = \text{Council rates}$$

Example: $\$25,000 \times 0.0514243 = \$1,285.60$

In the example the “rate in the dollar” for a residential property is 0.0514243 and when applied to a property net annual value of \$25,000, the rates payable would be \$1,285.60.



Rates are in the form of a general purpose levy and the benefits that a ratepayer may receive will not necessarily be to the extent of the rates paid in any one year. Benefits are consumed in different quantities and types over the lifecycle of the ratepayer, eg maternal and child health, libraries and aged care, local laws, roads and footpaths.

Council's practices and decisions regarding rating are underpinned by:

- Accountability, transparency and simplicity
- Efficiency, effectiveness and timeliness
- Equitable distribution of the rate burden across the community according to assessment of property wealth
- Consistency with Council's strategic, corporate and financial directions and budgetary requirements
- Compliance with relevant legislation.

Some of the services that Council provides include:

- Land-use planning, development and building control and assessment
- Environmental health (food and public health, noise and nuisance inspection)
- Fire prevention (building inspection / fire prevention)
- Dog and cat management and control
- Traffic and parking regulations
- Community leadership and advocacy / community development programs
- Services for the aged including respite, meals delivery and home help and community transport
- Sporting and leisure centres including gyms, swimming pools and community centres
- Festivals and events and arts spaces, libraries with internet access
- Parks, gardens, playgrounds and street lighting
- Cycling tracks, road and footpath construction and maintenance
- Skate parks, sporting and recreation ovals, courts and facilities
- Stormwater and drainage management
- Youth and family services including maternal and child health, immunisation, child care
- Waste and recycling collection and disposal and water conservation.



4.0 Rating Framework

The *Local Government Act 1989* stipulates that the primary objective of a Council is to endeavour to achieve the best outcomes for the local community while considering the long-term and cumulative effects of decisions. In seeking to achieve its primary objective, a Council must have regard to a number of facilitating objectives, including:

- Promoting the social, economic and environmental viability and sustainability of the municipal district
- Ensuring that resources are used efficiently and effectively and services are provided in accordance with best value principles to best meet the needs of the local community
- Improving the overall quality of life of people in the local community
- Promoting appropriate business and employment opportunities to ensure that services and facilities provided by the Council are accessible and equitable
- Ensuring the equitable imposition of rates and charges
- Ensuring transparency and accountability in council decision-making.

In developing a Rating Strategy due regard is also given to:

- **Local Government (Planning and Reporting) Regulations 2014**

These regulations set out the information to be disclosed in Council's annual budgets in relation to rates and charges.

- **Valuation of Land Act 1960**

For the purpose of the Local Government Act and its rating provisions, the Valuation of Land Act is the principal legislation that relates to determining property valuations.

- **Developing a Rating Strategy: A Guide for Councils and A Rating Strategy: An Example**

In 2004, the Department for Victorian Communities (now the Department of Transport, Planning and Local Infrastructure) and the MAV published a best practice guide to provide councils with guidance on how to apply the legislation.



In considering what rating approaches are equitable Council must deal with all facets of the rating structure, including valuation, budgetary requirements, differential rating, government taxation and concessions, collection and hardship considerations. In aspiring to balance service levels in accordance with the needs and expectations of the community it must set rating or taxation levels to adequately resource its roles and responsibilities.

Public finance theory sets three major criteria for successful taxation policy, or in this case, rating policy:

- **Equity** - including both horizontal and vertical equity. Horizontal equity means that those in the same position (eg with the same property value) should be treated the same. Vertical equity in respect to property taxation means that higher property values should incur higher levels of tax.
- **Efficiency** - meaning that in a technical sense the tax should not unduly interfere with the efficient operation of the economy. For Local Government the tax should be consistent with the major policy objectives of Council.
- **Simplicity** - for both administrative ease (and therefore lower cost) and to ensure that the tax is understood by taxpayers. The latter ensures the system is transparent and capable of being questioned and challenged by ratepayers.

In adopting a limited differential rating structure (Section 161A of the Local Government Act), Council considers that it will contribute to the equitable and efficient carrying out of its functions.

4.1 Rate capping

Council is required to adhere to the *Local Government Amendment (Fair Go Rates) Act 2015* and prepare a budget on the basis of applying an average rate cap fixed by general Order. In 2019/2020, the rate cap is 2.5%.

The average rate cap sets the maximum allowable percentage that Council can increase its average rates per property from one year (base) to the next (capped year). To calculate the average rates per property in the base year, Council must calculate the 'base average rate'. To calculate the average rates per property in the capped year, a council must calculate the 'capped average rate'. Council's capped average rate must not exceed the base average rate by more than the average rate cap set by the general Order.



A working example of the rates capping calculation for 2019/2020.

Rate Revenue (Base Year)	A	\$145,612,073
Rates Cap 2018/2019	B	2.5%
Rates increase	(AxB) = C	\$3,640,302
Rate Revenue (Capped Year)	(A+C) = D	\$149,252,358

The rates cap only applies to general rates, not to other revenue such as service rates and charges (waste collection), special rates and charges, or revenue in lieu of rates. However, there is scope for the Minister to extend the application of the rate cap to other rates or charges in future years.

Council will not apply to the Essential Services Commission for a special Order to increase the Council's average rate cap for 2019/2020. However Council is proposing to introduce waste service charges using a revenue neutral approach, as demonstrated in the above table.

5.0 Property Valuation

The *Local Government Act 1989* and the *Valuation of Land Act 1960* are the principle Acts in determining property valuations. Generally, each occupancy on rateable land can be valued and rated. Contiguous areas of vacant land with more than one title in the same ownership may be consolidated for rating purpose.

Council may adopt one of the following three valuation methodologies.

- **Site Value:** the value of the land plus any improvements which permanently affect the amenity or use of land, such as drainage works, but excluding the value of buildings and other improvements. Also referred to as the unimproved market value of the land.
- **Capital Improved Value:** the land and other improvements, including the house, other buildings and landscaping.



- **Net Annual Value:** the value of the rental potential of the land, less the landlords' outgoing (such as insurance, land tax and maintenance costs). For residential and farm properties this must be set at 5% of the capital improved value (Valuation of Land Act – Section 2).

Council currently uses the Net Annual Value of each rateable property in determining the rates charged as it provides the most simple, consistent and transparent basis of distribution of rates across the municipality. Council will periodically review the possibility of changing the rating base from Net Annual Value.

5.1 Valuation process

The Valuer General Victoria is now required to conduct a revaluation of all properties every year.

The Valuer General Victoria has a statutory requirement to conduct a review of property values based on market movements and recent sales trends.

The Valuer General Victoria has the responsibility to undertake a physical inspection of some properties during each revaluation. Other valuations are derived from complex formulas based on sectors, sub market groups, property condition factors (including age, materials and floor area), influencing factors such as locality and views, and land areas compared to sales trends within each sector / sub-market group. The municipality has defined sub-market groups of homogeneous property types which are reviewed during the revaluation process.

The Valuer General Victoria determines the valuations according to the highest and best use of a property.

5.2 Supplementary valuation process

Supplementary valuations are returned by the Valuer General Victoria during the financial year when a significant change to the valuation occurs. The most common causes for supplementary valuations are:

- Construction of a new dwelling or building
- Further material improvement to an existing dwelling or building
- Subdivision of a property
- Consolidation of properties.

Council will send a Supplementary Rate Notice to property owners to advise them of the valuation change and the resultant impact on the rates payable.



5.3 Objections to property valuation

The *Valuation of Land Act 1960* provides that an objection to the valuation may be made each year within two months of the issue of the annual or supplementary rates notice. Objections must be dealt with in accordance with the Valuation of Land Act – Division 3 Sections 16-21.

Council will continue to advise ratepayers via the Rate Notice of their right to object and appeal the valuation. Property owners also have the ability to object to the site valuations on receipt of their Land Tax Assessment.

5.4 No windfall gain

There is a common misconception that if a property valuation rises then Council receives a 'windfall gain' with additional income. This is not the case.

The revaluation process results in a redistribution of the rate load across all properties in the municipality. Any increase in the total valuation of the municipality is offset by a reduction to the rate in the dollar (ad valorem rate) used to calculate the rate for each property.

6.0 Limited Rating Differentials

The City of Whittlesea has utilised the Net Annual Value system for rating purposes for many decades.

In accordance with section 161A of the Local Government Act Council will continue with the use of the following limited differentials:

- **General rate** for all rateable properties; and
- **Farm rate** for all properties that qualify as farm land under section 2 of the *Land Valuation Act 1960*.

The effective rates in the \$ for the current rating year are shown in **Schedule 1**. The farm rate is presently set at 40% less than the general rate.

Council believes that a lesser rate is necessary to support our farmers as rising property values in a 'growing' municipality do not always equate to increased income producing capability for farmers. Council will continue to monitor the level of the discount offered on land used for farming purposes.

Council considers this a simple and transparent rating model to achieve an equitable and efficient means of carrying out Council functions.



7.0 Services Charges & Municipal Charges

7.1 Service Charges

The Local Government Act allows Council to declare annual service charges for any combination of the following services, on the basis of any criteria specified by the Council:

- Provision of a water supply
- Collection and disposal of refuse
- Provision of sewerage services
- Any other prescribed service

Council levies a waste services charge as shown in **Schedule 1** that appears on the rate notice. The waste charge covers external contractors' cost for garbage and recycling services for residential properties and garbage services for commercial and industrial properties.

Hard waste and bundled branches collection and rates notice voucher services (timber, green waste, brick, rubble and landfill) continues to be funded by general rates with the provision of:

- One hard waste voucher (land fill levy payable to operator)
- Four timber waste vouchers
- Four green waste vouchers
- Two brick and rubble vouchers.

Council also offers an optional garden waste bin service that is billed annually and shown on a property owner's rate notice when they elect to use this service.

The charge for a 240 litre garden waste bin is shown in **Schedule 1**. The bin will continue to be collected fortnightly.

7.2 Municipal Charges

Under section 159 of the Local Government Act, Council may apply a flat municipal charge to each rateable property to allow Council to recover part of the administrative operating costs.

The legislation is not definitive on what comprises administrative costs and does not require Council to specify what is covered by the charge. However, administrative



programs for finance, asset management, information systems, corporate records, human resources and governance are presently supported by rates income.

Council does not intend to introduce a municipal charge to defray some of its administrative costs as this is incorporated in the General and Farm rate.

8.0 Special Rates and Charges

Special rates and special charges are covered under Section 163 of the Local Government Act and enable Council to declare a special rate or special charge or a combination of both for the purposes of:

- Defraying any expenses; or
- Repaying with interest any advance made or debt incurred or loan raised by Council;

in relation to delivering a special benefit to specific person/s that are required to pay the special rate or special charge.

There are detailed procedural requirements that Council must follow when considering the introduction of a special rate or charge. In particular, Council is particularly mindful that a special benefit does in fact exist to those that will be levied the special rate or charge.

There are no new **special charges** planned for the coming rating year.

The City of Whittlesea presently applies a special rate for marketing schemes for some retail precincts. The purpose of these schemes is to ensure the future prosperity and viability of these commercial centres.

These special rates are raised to assist business associations in carrying out marketing and business development activities within their retail precincts.

The following **special rates** will continue to be raised in the coming rating year:

Bundoora Square Marketing and Business Development Special Rate

7 year scheme (1 July 2018 – 30 June 2025) – subject to Council approval in June 2018

Lalor Marketing and Business Development Special Rate

7 year scheme (1 July 2012 – 30 June 2019)

Thomastown Shopping Centre Marketing and Business Development Special Rate

7 year scheme (1 July 2018 – 30 June 2025) – subject to Council approval in June 2018



9.0 Collection of Rates and Charges

In accordance with Section 167(1) of the Local Government Act, Council must allow a person to pay their rates and charges in four instalments and the instalments are due and payable on the dates fixed by the Minister as published in the Government Gazette.

Section 167(2A) provides that a Council may also allow a person to pay their rates and charges in a lump sum. City of Whittlesea offers the lump sum option with the Government gazetted due date of 15 February.

In addition, Council provides fortnightly and monthly payment options covering the same payment timeframe of the four gazetted instalments option.

9.1 Payment options

Option 1 - Quarterly instalments

1st Instalment due – 30 September
2nd instalment due – 30 November
3rd Instalment due – 28 February
4th Instalment due – 31 May

Option 2 - Lump sum payment by 15 February

Option 3 - 18 fortnightly instalments

Not available to ratepayers with overdue rates and charges.
Applications must be made annually by 31 August.

Option 4 - 9 monthly instalments

Not available to ratepayers with overdue rates and charges.
Applications must be made annually by 31 August.

Direct Debit

Not available to ratepayers with overdue rates and charges.
New applications must be made by 31 August.
Direct debit can be made from a nominated account.



9.2 Payment channels

The following payment channels are available throughout the year:

- **Australia Post**
 - o Over the counter
 - o 24 hour phone
 - o Secure payment web page
- **Bpay**
 - o Secure banking web page
 - o 24 hour phone
- **City of Whittlesea**
 - o Secure eService web page
 - o 24 hour phone
 - o Mail
 - o Council Office Cashier

9.3 Unpaid rates and charges

In accordance with Section 172 of the Local Government Act Council will charge interest on unpaid rates and charges in accordance with the rate fixed under Section 2 of the *Penalty Interest Rate Act 1983*.

The penalty interest rate applicable under the Local Government Act is determined by the rate ruling on 1 July each year.

The penalty interest will be applied after the due date of an instalment. For lump sum payers, the interest penalty will be applied after the due date of the lump sum, but calculated on each of the instalment amounts that are overdue from the day after their due dates. In all cases interest penalty will continue to accrue until all amounts are paid in full.

9.4 Debt recovery

Final notices are forwarded to ratepayers requesting payment or inviting ratepayers to make arrangements to pay their outstanding debt.

If no payment is forthcoming or no arrangements have been made to pay the debt, Council will pursue the recovery of outstanding rates and charges through its debt collection agent.



Any costs incurred during the recovery process are added to the amount outstanding. Council will also make every effort to contact ratepayers at their correct address but it is the ratepayer's responsibility to properly advise Council of their correct mailing details and contact number/s.

An accumulation of three or more years of rates and charges debt enables Council to initiate sale proceedings of the rateable property in accordance with s181 of the *Local Government Act 1989*.

10.0 Financial Hardship Consideration

The City of Whittlesea recognises there are cases of genuine financial hardship requiring respect and compassion in special circumstances.

Council will assess financial hardship applications by taking into account the principles of fairness, integrity, confidentiality and compliance with statutory requirements, whilst being empathetic in the process.

11.0 Rebates and Concessions

Section 169 of the Local Government Act provides Council with the ability to grant rebates or concessions on rates and charge –

- To assist proper development of the municipal district
- To preserve buildings or places in the municipal district that have a historical or environmental interest
- To restore or maintain buildings or places of historical, environmental, architectural or scientific importance in the municipal district
- To assist the proper development of part of the municipal district.

In addition, section 171(4) of the Local Government Act provides Council with the ability to waive rates to eligible recipients in accordance the *State Concessions Act 2004* provided that the rateable or part of rateable land by the applicant is that person's sole or principal place of residence.

11.1 Sustainable land management rebate

Council's Sustainable Land Management Rebate Scheme is an incentive program designed to support and encourage responsible land management on private



properties in the municipality. It provides a rate rebate to eligible ratepayers for two consecutive years.

The scheme aims to enhance and protect agricultural and environmental values in the rural areas by working in partnership with local landholders. It seeks to encourage an ongoing commitment to more sustainable land management practices, aiming for an overall improvement on properties and in the environment.

The criteria for eligibility:

- Properties that are greater than 8 hectares in size
- Land must have Green Wedge Zone, Green Wedge A Zone or Rural Conservation Zone of >50% of the property size
- Landholders must commit to two sustainable land management actions for a period of two years; one of which must be environmental and noxious weed control. Other commitments include:
 - i. Protection and enhancement of remnant vegetation through fencing, revegetation
 - ii. Integrated pest animal control
 - iii. Soil erosion / salinity mitigation
 - iv. Protection and enhancement of waterways / wetlands / farm dams.

Properties assessed by Council Officers as meeting the above criteria will receive a rebate for two consecutive rating periods as shown in **Schedule 1**.

11.2 Melbourne Wholesale Markets rebate

On 8 April 2014 Council resolved to provide an annual rate rebate for five consecutive rating years to the relocated Melbourne Whole Markets to take effect from the commencement of trading.

The market is an important part of the State's economic infrastructure, with an annual turnover in excess of \$1.6 billion. The core of the precinct at 325D Cooper Street, Epping will be the relocated Melbourne Wholesale Fruit and Vegetable Market and National Flower Centre currently located in Footscray Road in West Melbourne.

The considerable economic benefits to be gained from the relocation of the Melbourne Wholesale Markets to Epping, both for the Whittlesea municipality and broader Northern Melbourne Region economy, can be summarised as:

- Direct employment across a range of skills
- Indirect (multiplier) jobs associated with allied industries and resourcing industries
- Infrastructure improvements
- Positive impact on property values



- Access to rainwater capture
- Higher educational investment

11.3 Pensioner concession

A Rate concession may be available to

- Pensioners; or
- War widows and returned servicemen on a War Pension with a total and permanent incapacity.

Proof of eligibility is provided by Pensioner Concession Cards but not extended to Health Care cardholders.

Eligible pensioners may gain a concession of up to 50 per cent of their total rates and charges, up to a maximum as stipulated by the State Government.

Councils have in recent times been requested to consider Ministerial Guidelines advocating a reduction in the rate burden on Retirement Villages through use of a reduced differential rate. This option is not available to a NAV rating Council such as the City of Whittlesea.

It is worth noting that Retirement Villages receive Council services and access community infrastructure in the same way as other residents. In particular, retirement village residents can access Council provided aged services that are heavily subsidised by rates.

Furthermore, rates are a type of tax and not a fee for service. Rates are required to subsidise the delivery of services and capital works that would otherwise be unaffordable if charged on a case by case basis.

The current rate concessions are shown in **Schedule 1**.

No further concessions are available to eligible pensioners but Council will review this position periodically.

12.0 Fire Services Property Levy

Effective from 1 July 2013 Council is an appointed collection agent for the State Government Fire Services Levy.



Council is required to calculate and collect a levy from all land within the Whittlesea municipality unless specifically exempt, ie Commonwealth owned land or State Government owned land.

The applicable levies are shown in **Schedule 1**.

13.0 Further Information

For further information on the City of Whittlesea Rating Strategy please call Revenue Services on 9217 2105.

Free Telephone Interpreter Service

العربية	9679 9871	Italiano	9679 9874	ਪੰਜਾਬੀ	9679 9879	Tiếng Việt	9679 9878
Ελληνικά	9679 9873	Македонски	9679 9875	தமிழ்	9679 9879	Other	9679 9879
हिंदी	9679 9879	简体中文	9679 9857	Türkçe	9679 9877		



Schedule 1

The following are effective for the 2019/2020 rating year.

Rates and charges

	Rate/Charge
General rate	\$0.05142437
Farm rate	\$0.03085463
Residential/farm waste charge	\$110.50
Commercial/industrial waste charge	\$169.20
Garden waste bin charge (optional service)	\$77

Pensioner concessions

Rates	Tba
Fire Services Levy	\$50

Sustainable land management rebates

8-50 hectares	20%
>50 hectares	30%

Fire services levies

Property Sector	Fixed Charge	Variable CFA	Variable MFB
Residential	tba	0.0055%	0.0066%
Commercial	tba	0.0531%	0.0795%
Industrial	tba	0.0765%	0.0953%
Primary production	tba	0.0149%	0.0190%
Public benefit	tba	0.0055%	0.0066%
Vacant (excluding vacant residential land)	tba	0.0064%	0.0249%

5. CLOSURE

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 6:26PM.

CONFIRMED THIS 2ND DAY OF JULY 2019

**CR LAWRIE COX
MAYOR**