



City of
Whittlesea

ATTACHMENTS

OF ORDINARY COUNCIL MEETING

HELD ON

TUESDAY 13 NOVEMBER 2018

AT 6.30PM

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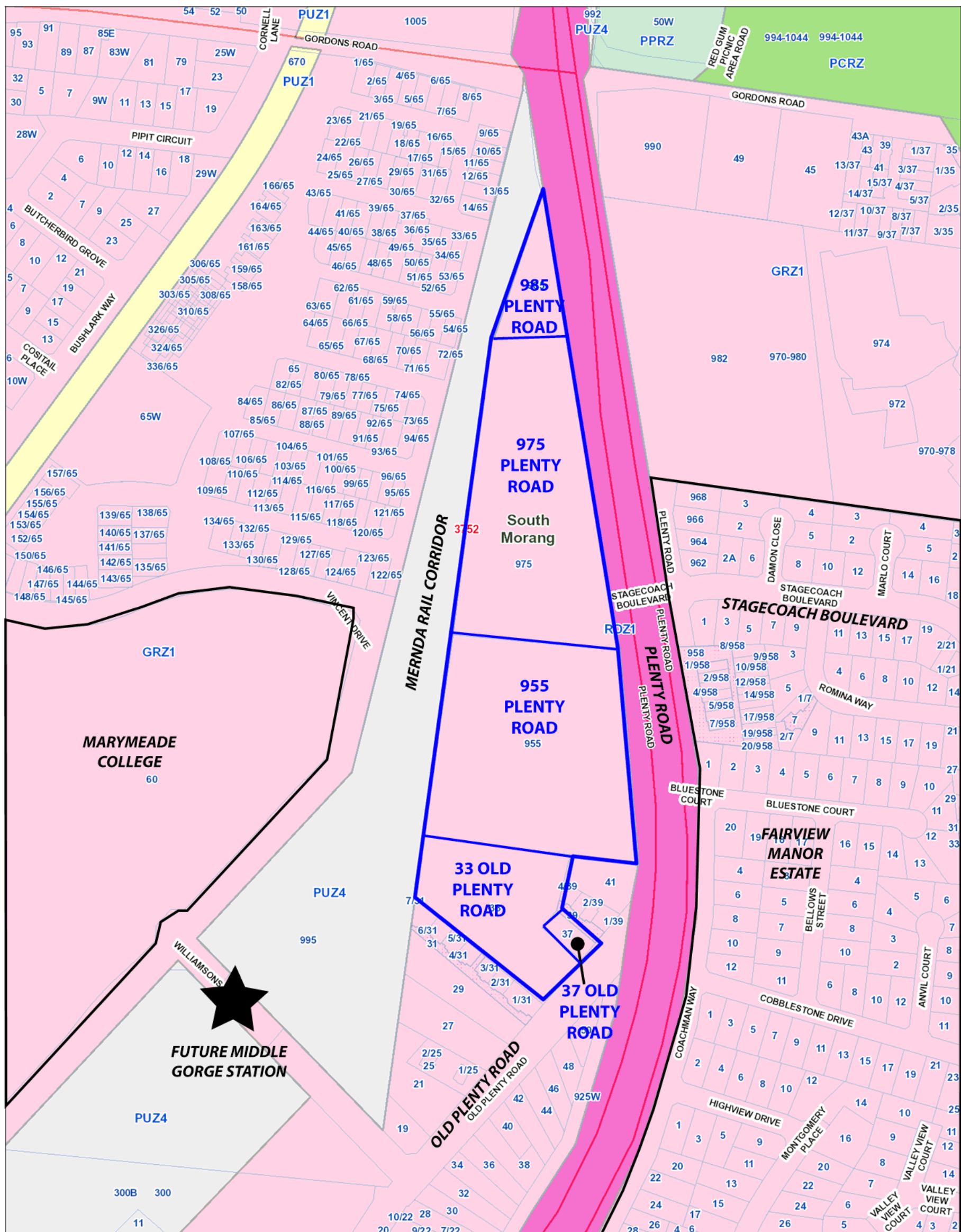
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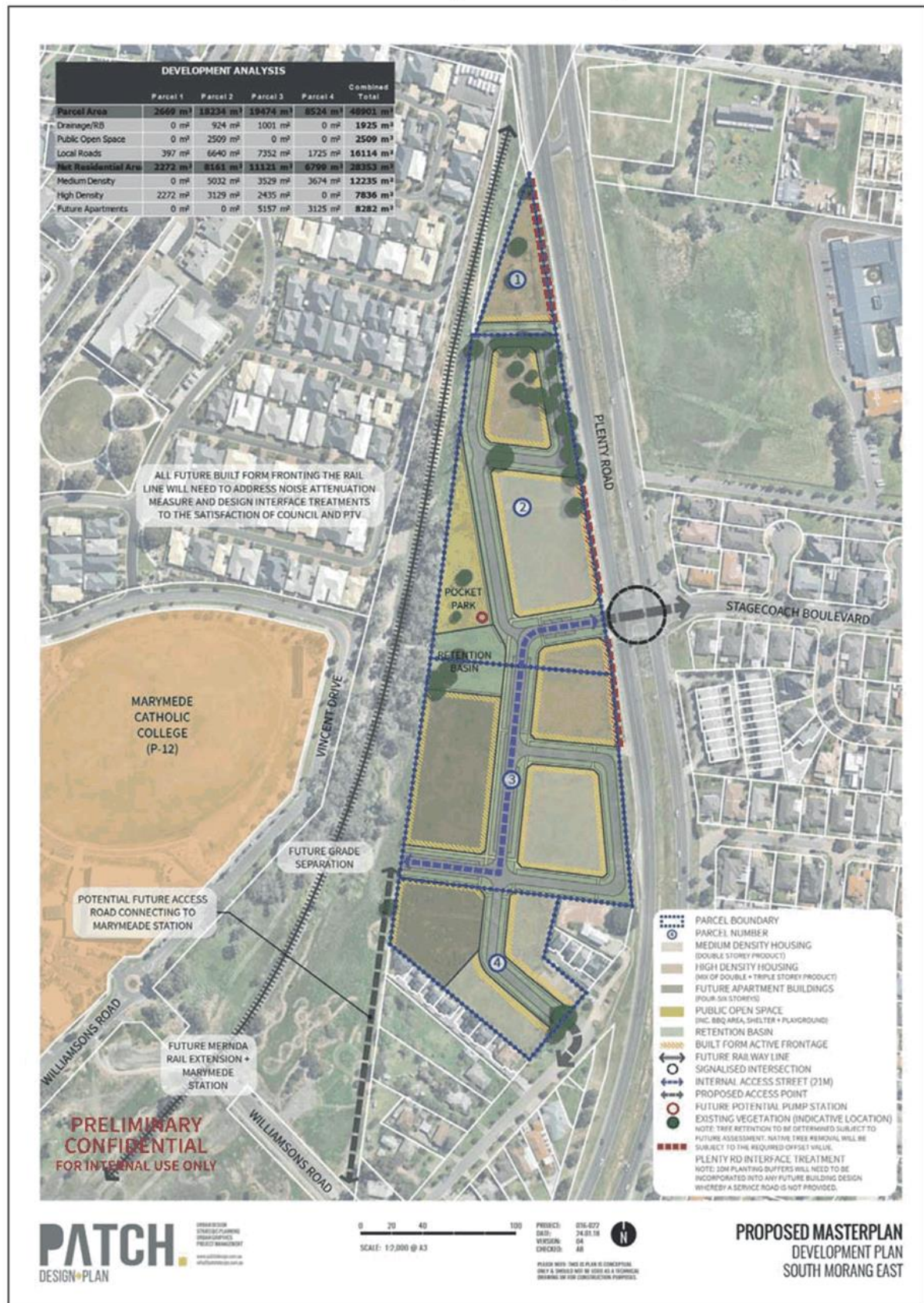
SOUTH MORANG EAST DEVELOPMENT PLAN AREA



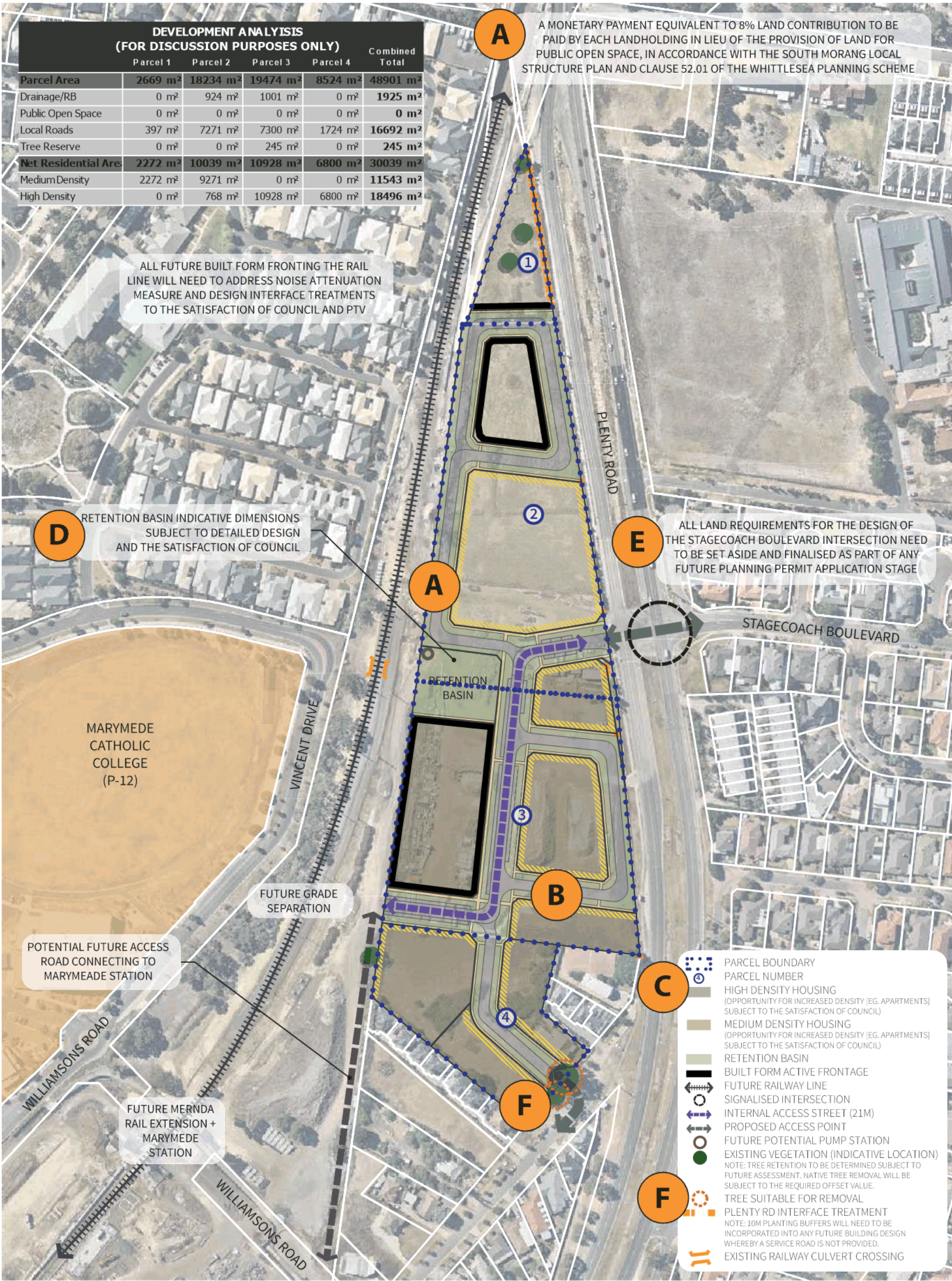
SUBJECT SITE

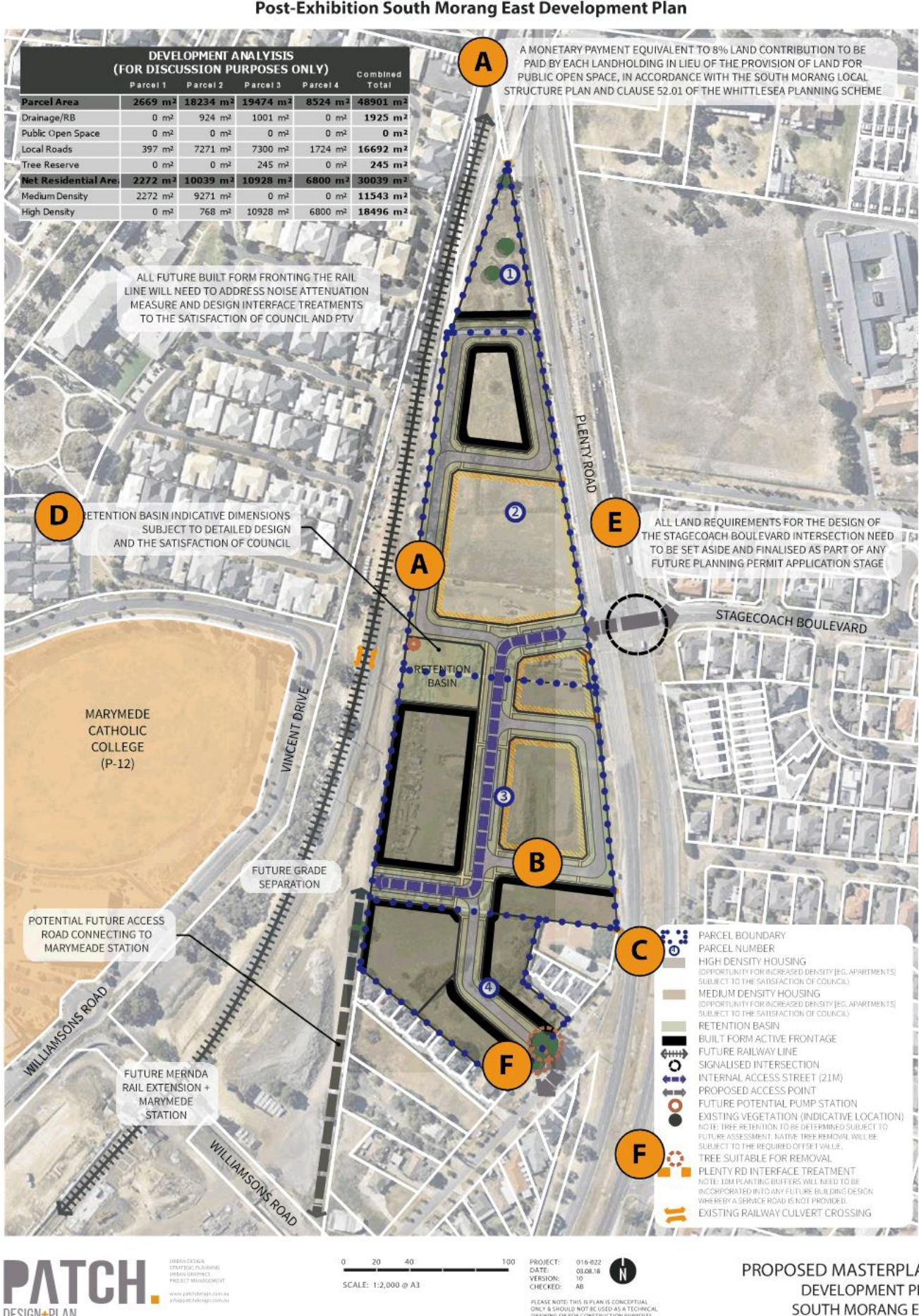
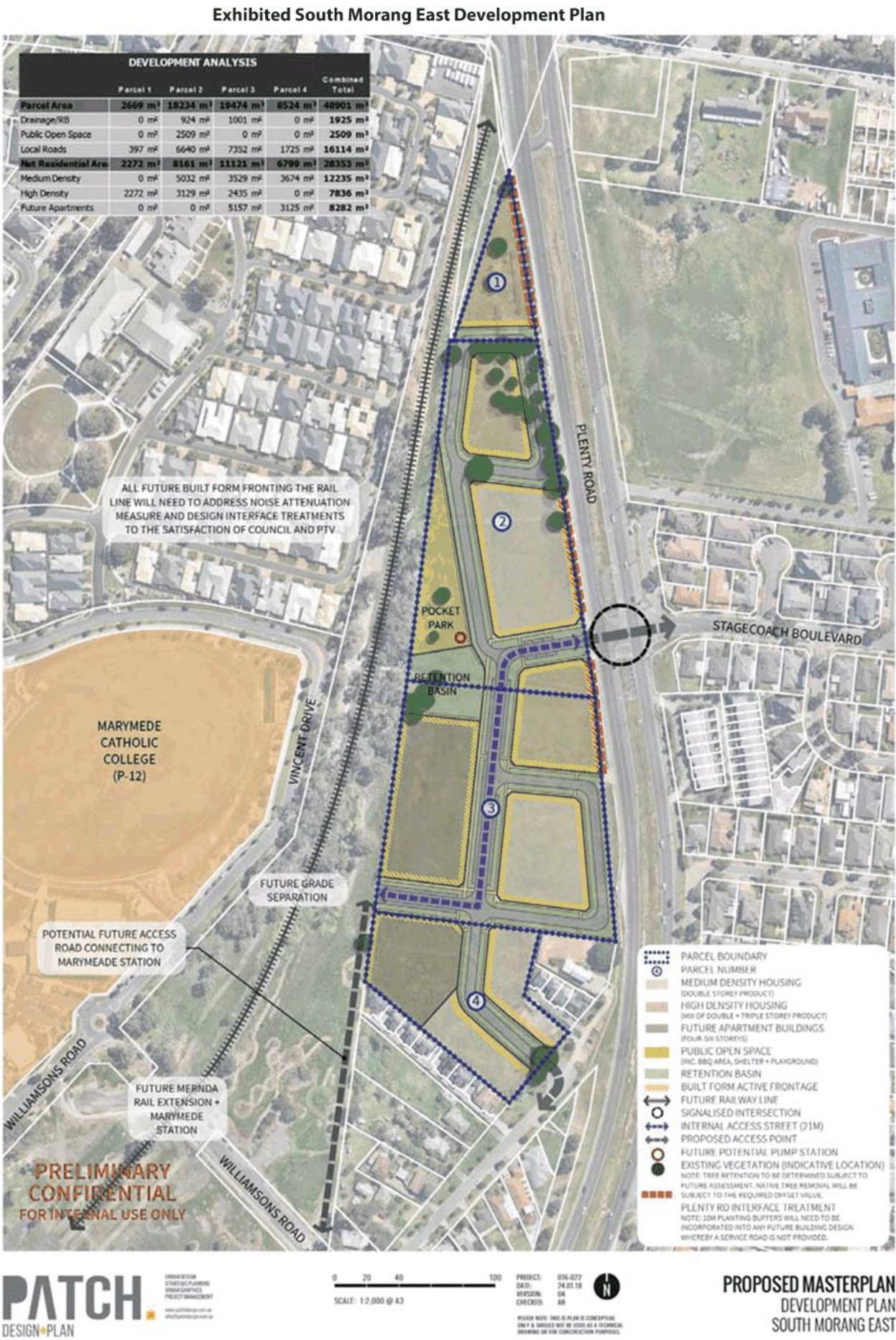
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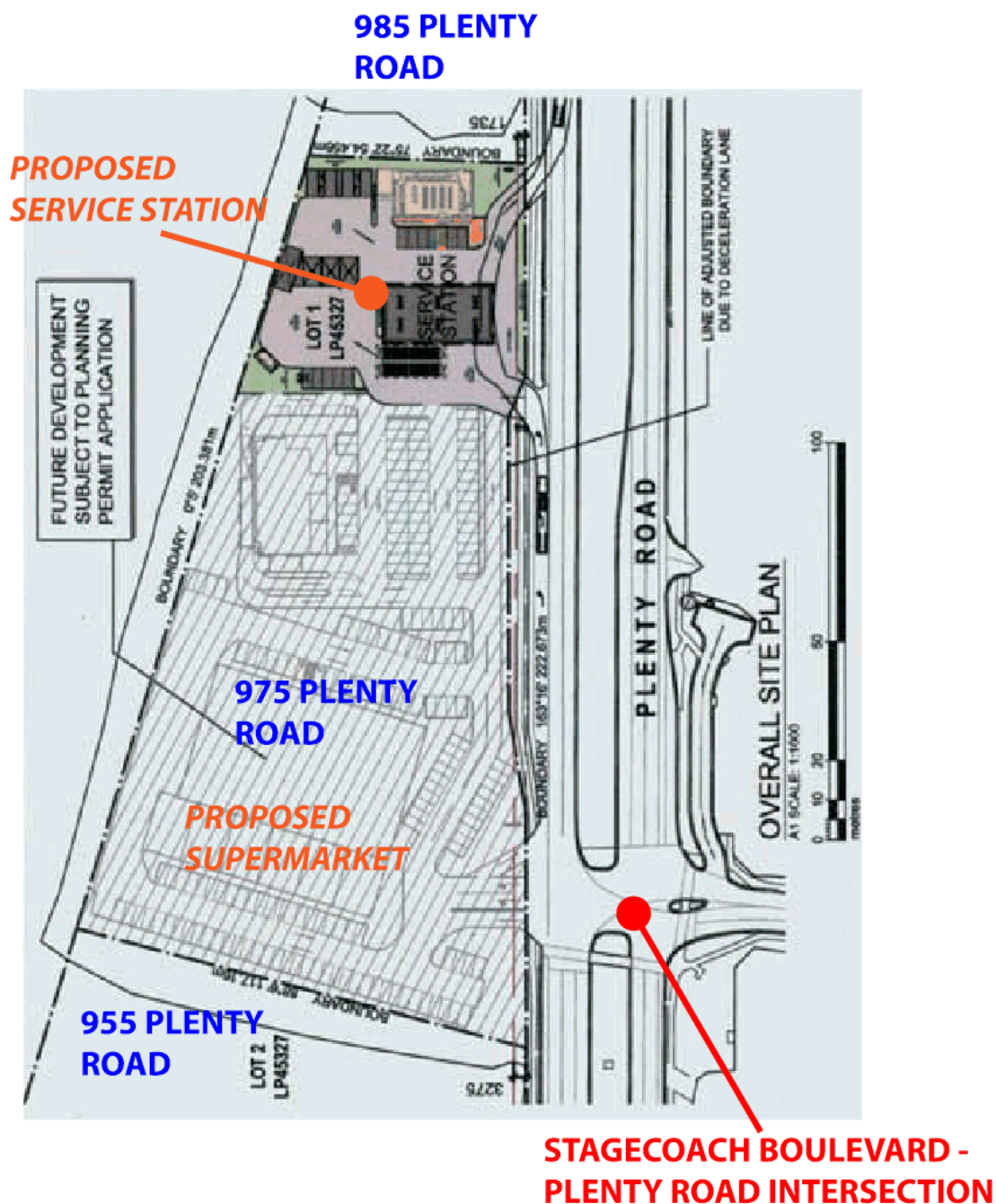
Exhibited South Morang East Development Plan



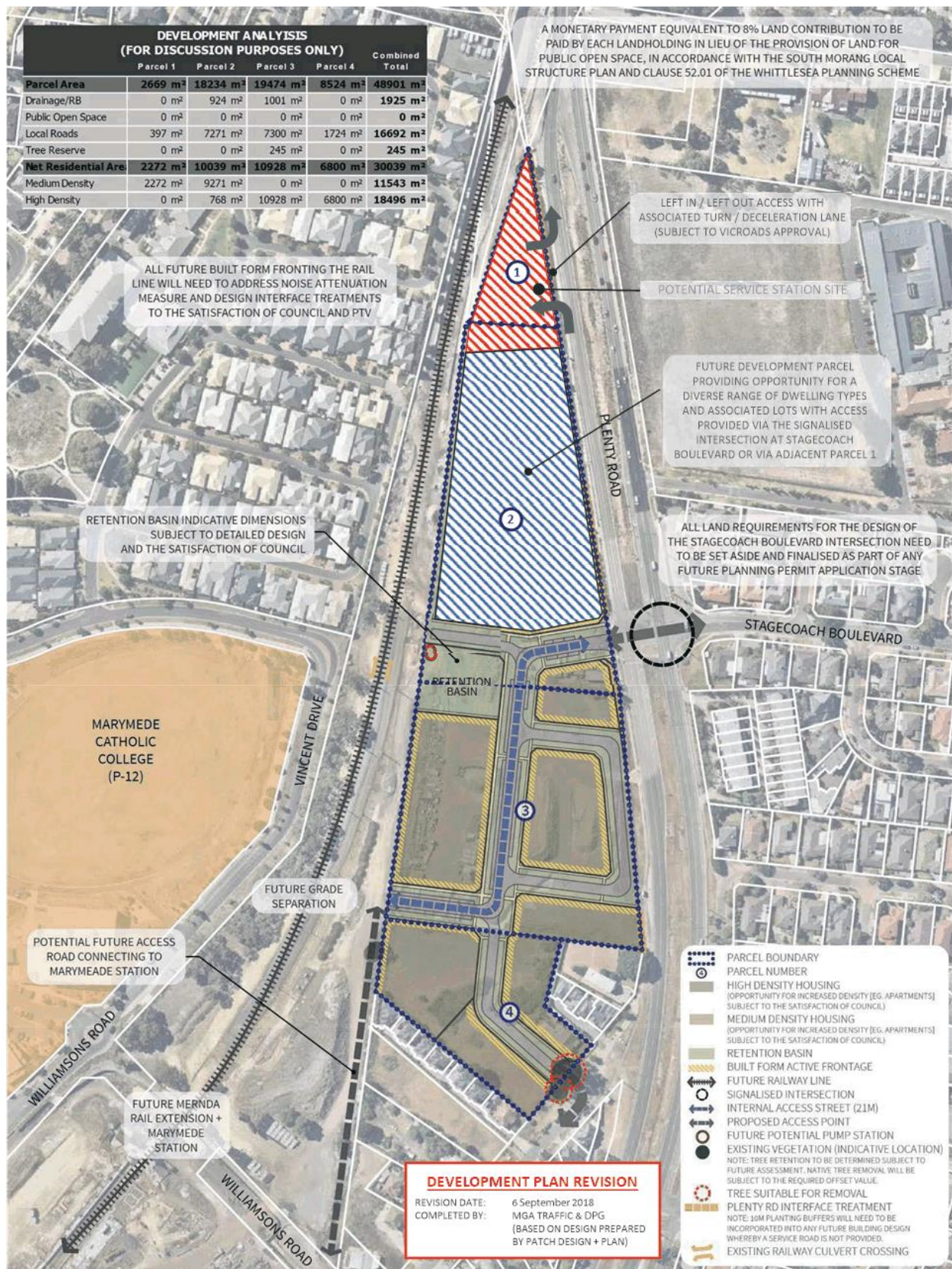
Post-Exhibition South Morang East Development Plan

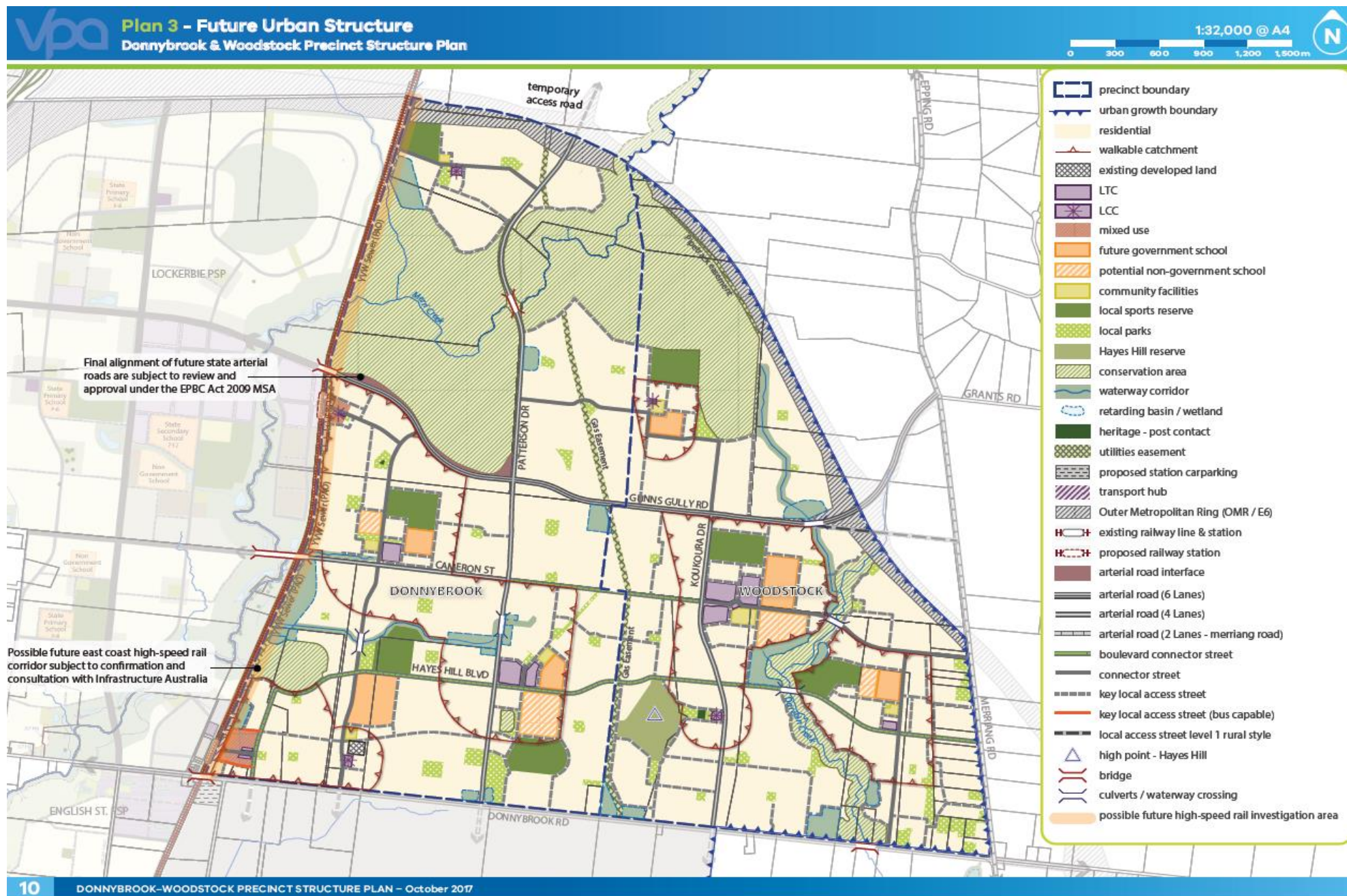




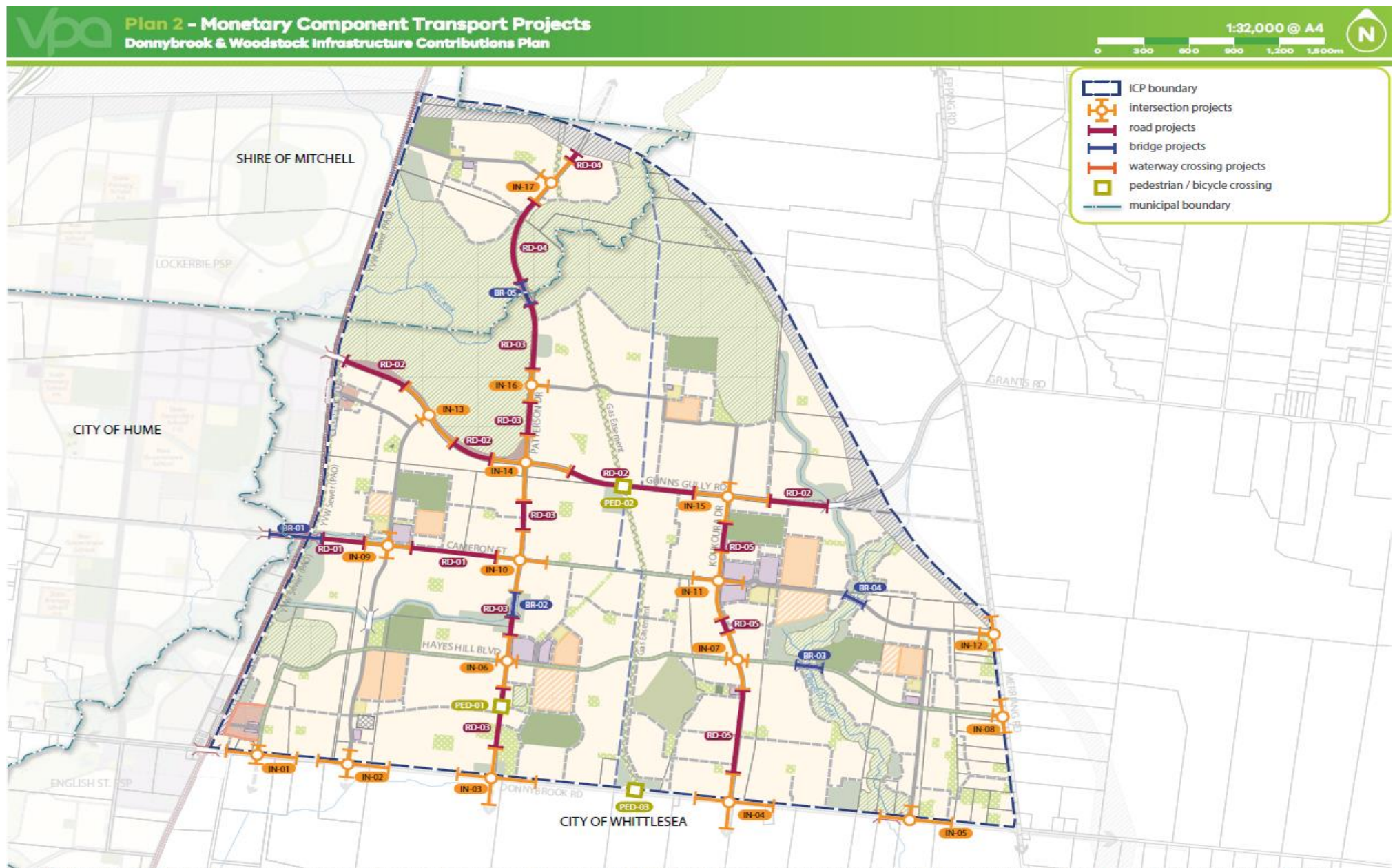


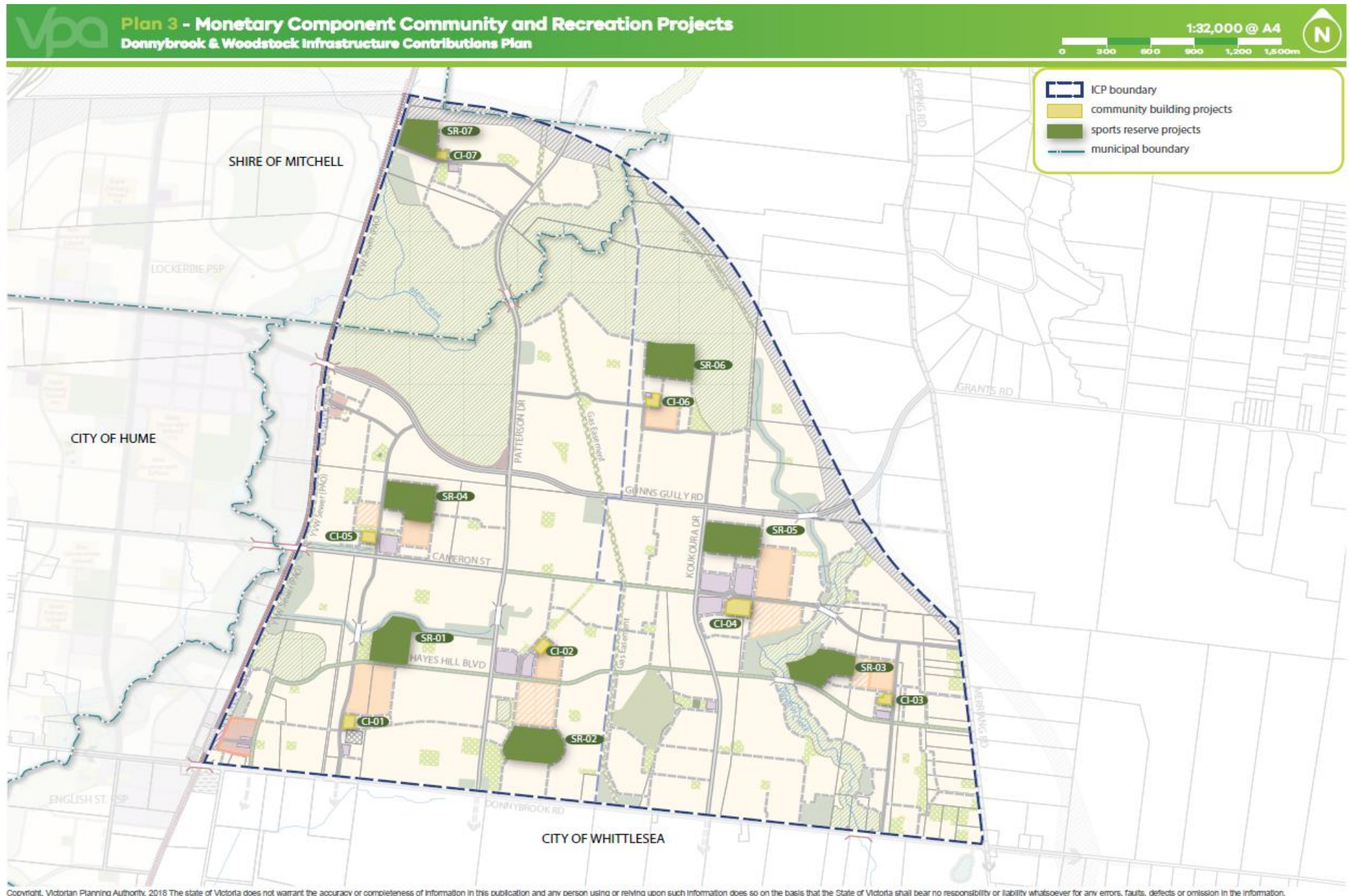
PROPOSED FUTURE DEVELOPMENT AT 975 PLENTY ROAD



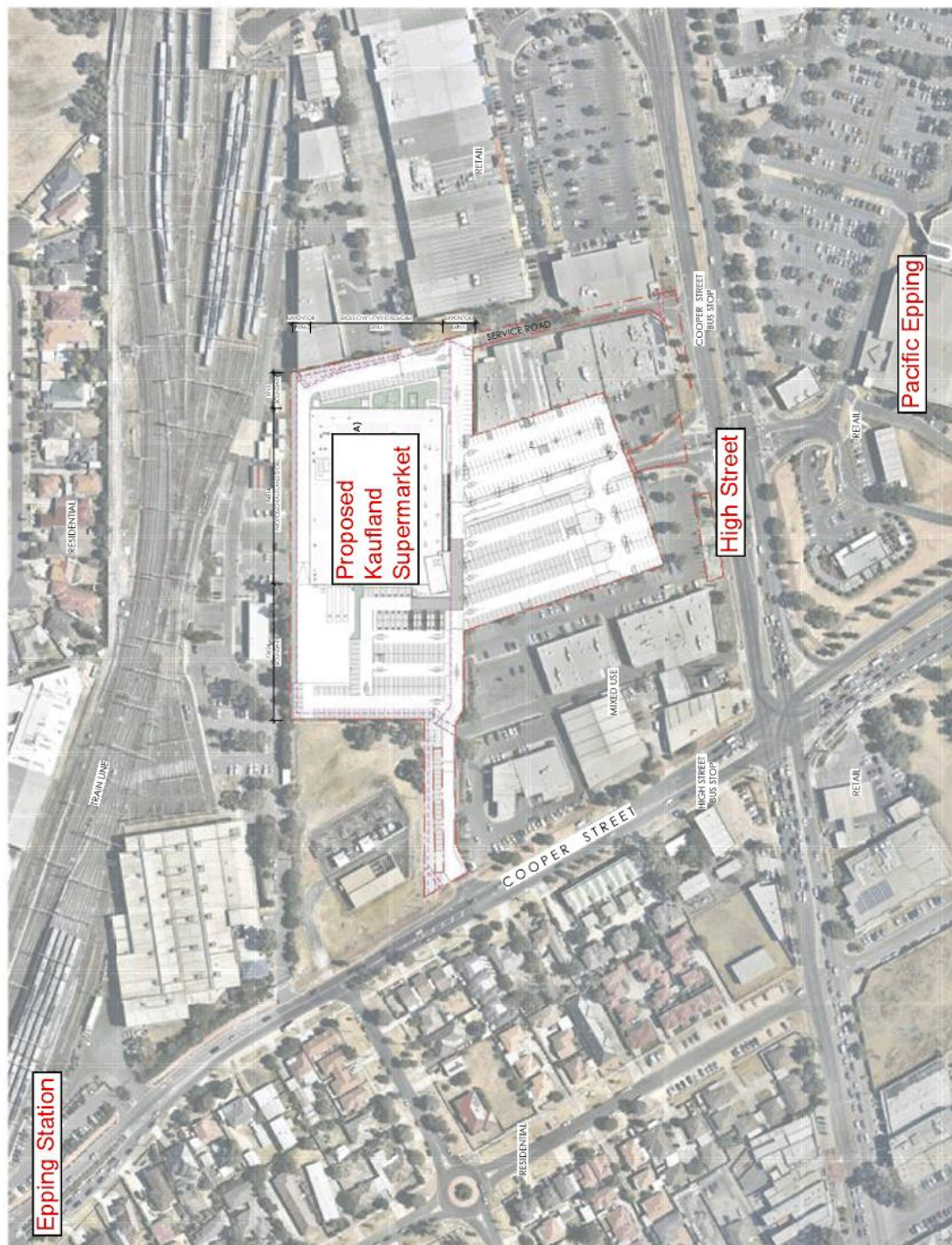


Attachment 2 - High Level Cost Comparison							
Infrastructure Project Category	Average Unit Rate (\$ 2018/19)						
		Comparable Projects					
	Donnybrook-Woodstock exhibited Final ICP (August 2018)	Approved Wollert DCP	Approved English Street DCP	Developer (DFC) Cost Estimates	Developer (Olivine) Cost Estimates	Council NW Projects	Average all Comparable Projects Sources
Roads							
Primary Arterial	\$3,485	n/a	n/a	\$5,122	n/a	n/a	\$5,122
Secondary Arterial	\$3,719	\$6,376	n/a	n/a	\$4,987	n/a	\$5,682
Intersections							
Primary/Secondary - 4-way - Signalised - Interim	\$5,656,333	\$6,989,359	\$5,108,536	n/a	n/a	n/a	\$6,048,947
Primary/Connector - T - Signalised - Interim	\$3,625,000	\$3,303,353	n/a	n/a	n/a	n/a	\$3,303,353
Primary/Connector - 4-way - Signalised - Interim	\$4,823,000	\$6,047,108	n/a	n/a	n/a	n/a	\$6,047,108
Secondary/Secondary - 4-way - Signalised - Interim	\$5,146,000	n/a	n/a	\$3,621,322	n/a	n/a	\$3,621,322
Secondary/Connector Boulevard - 4-way - Signalised - Interim	\$4,384,260	\$5,817,032	n/a	\$3,344,177	n/a	n/a	\$4,580,604
Secondary/Connector - T - Signalised - Interim	\$3,313,000	\$3,811,001	n/a	n/a	n/a	\$3,599,145	\$3,705,073
Connector/arterial - T - Signalised - Ultimate	\$3,463,000	\$3,811,001	n/a	n/a	n/a	n/a	\$3,811,001
Connector Boulevard/Connector - T - Signalised - Ultimate	\$3,463,000	\$2,758,942	n/a	n/a	n/a	n/a	\$2,758,942
Bridges/Culverts							
OMG Costs Option 2	\$23,117,000	n/a	n/a	n/a	n/a	n/a	n/a
Secondary arterial bridge	\$6,415,000	n/a	n/a	n/a	n/a	n/a	n/a
Culvert	\$795,000	\$1,683,662	n/a	\$2,152,549	n/a	n/a	\$1,918,106
Pedestrian signals							
Pedestrian signals	\$276,614	\$299,248	n/a	n/a	n/a	\$219,730	\$259,489
Community Facilities							
Level 1 Community facility	\$6,398,000	\$4,779,232	n/a	n/a	n/a	n/a	\$4,779,232
Level 2 Community facility	\$7,648,000	\$10,623,389	n/a	n/a	n/a	n/a	\$10,623,389
Level 3 Community facility	\$10,304,000	n/a	n/a	n/a	n/a	n/a	n/a
Active Recreation							
8-10 hectare reserve and sports pavilion 2 playing areas	\$12,305,975	\$9,231,761	n/a	\$20,147,492	\$13,173,595	n/a	\$14,184,283
5-6 hectare reserve sports pavilion 2 playing areas	\$9,840,550	\$9,124,498	n/a	n/a	n/a	n/a	\$9,124,498





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WRITTEN CONSENT OF LEFFLER SIMES ARCHITECTS
DATE: 20/06/2018
SCALE: AS SHOWN
A.1.1. CONTINUING APPLICATION 220002018.01



PROPOSED SITE PLAN
Scale: 1:1000

SITE CONTEXT PLAN

LEFFLER SIMES ARCHITECTS

TP-02 A1

REV

DATE

BY

FOR

PROJECT

PROPOSED KAUF LAND STORE

592-694 HIGH STREET, EPPING

220002018.01

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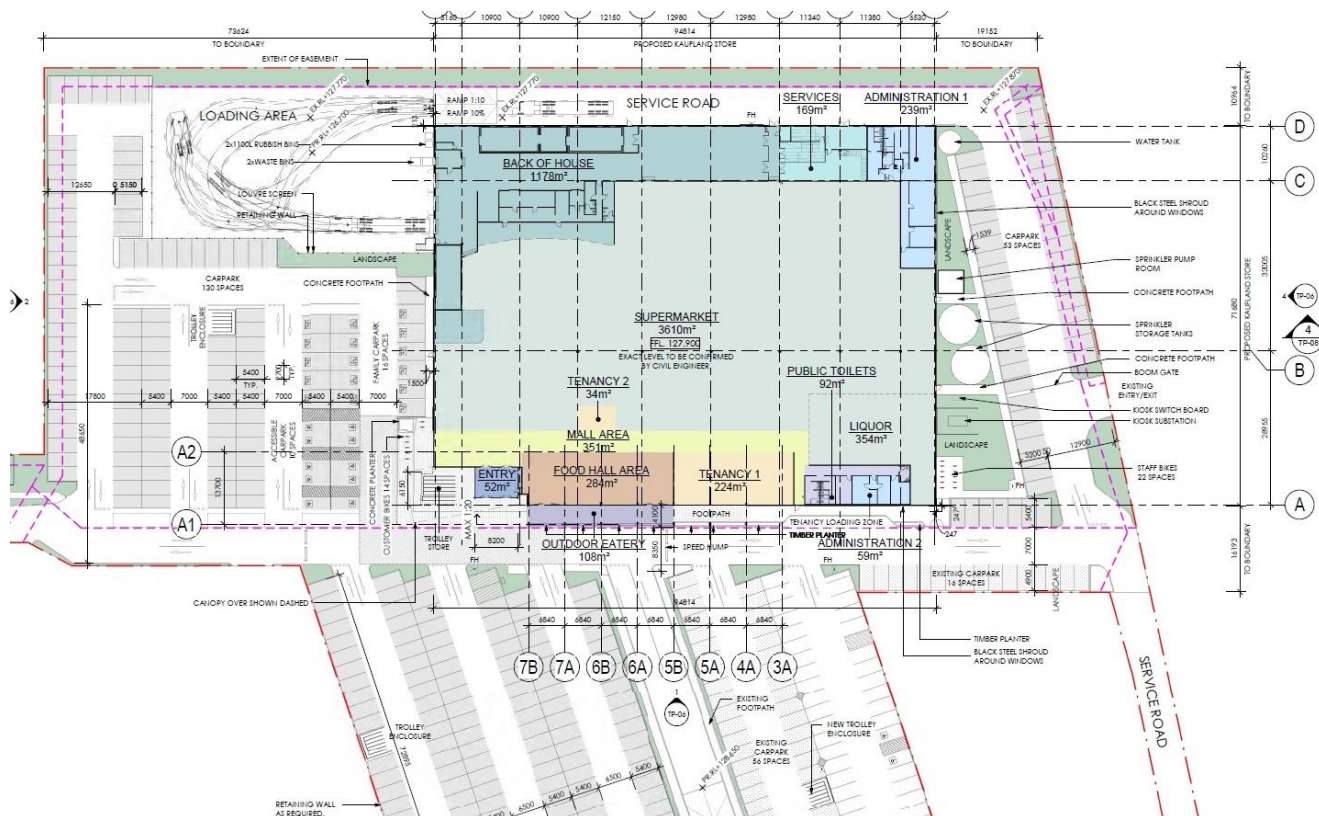
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20/06/2018



PLANNING APPLICATION NO. 717972



 **Subject Land**




**City of
Whittlesea**

DEVELOPMENT ASSESSMENT REPORT

PLANNING APPLICATION NO. 717972



 **Subject Land**



**City of
Whittlesea**

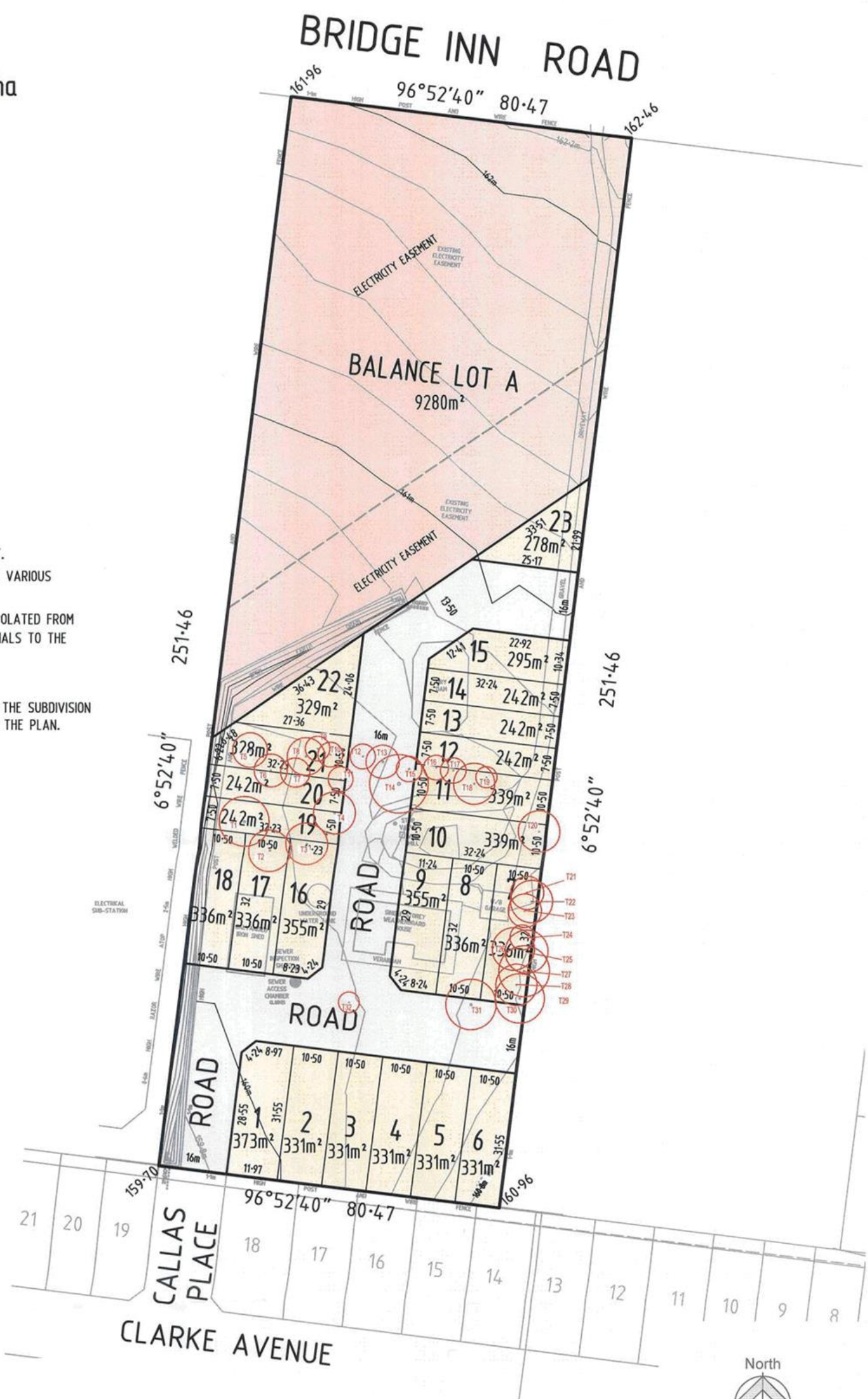
DEVELOPMENT ASSESSMENT REPORT

LOT 1 ON TP139445W
C/T: VOL.9812 FOL.804
TOTAL SITE AREA: 2.023ha

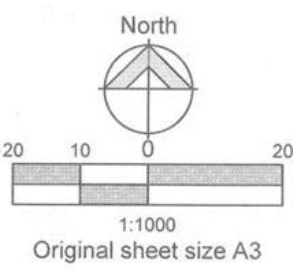
OVERALL AREA 2.023ha
23 Lots @ 313m² average
& Balance Lot A = 9280m²

 TREE TO BE REMOVED

DIMENSIONS HEREON ARE SUBJECT TO SURVEY.
THIS PLAN IS SUBJECT TO THE APPROVAL OF VARIOUS
STATUTORY AUTHORITIES.
CONTOURS SHOWN HEREON HAVE BEEN INTERPOLATED FROM
ON-SITE LEVELS TAKEN IN METRES AND DECIMALS TO THE
AUSTRALIAN HEIGHT DATUM ON 11/04/2018.
CONTOUR VERTICAL INTERVAL 0.20 METRES.
IMPLIED EASEMENTS UNDER SECTION 12 (2) OF THE SUBDIVISION
ACT 1988 TO APPLY TO ALL OF THE LAND IN THE PLAN.



1	Submitted as part of planning application	AHW	ME 03.07.2018
No.	Revision Description	Drawn	App'd Date



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survey@millarmerrigan.com.au

PROPOSED SUBDIVISION PLAN

910 BRIDGE INN ROAD, DOREEN
CITY OF WHITTLESEA

22527P2
VERSION 1
SHEET 1 OF 1

FOR APPROVAL

Land Development Consultants

SAI GLOBAL Quality ISO 9001





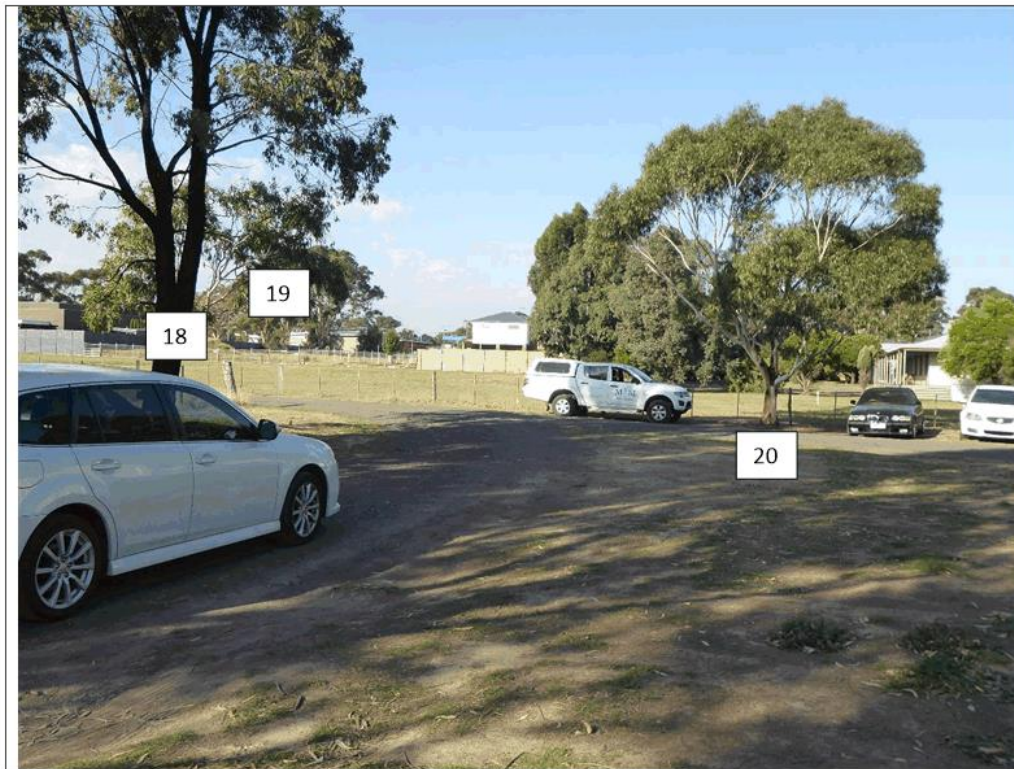














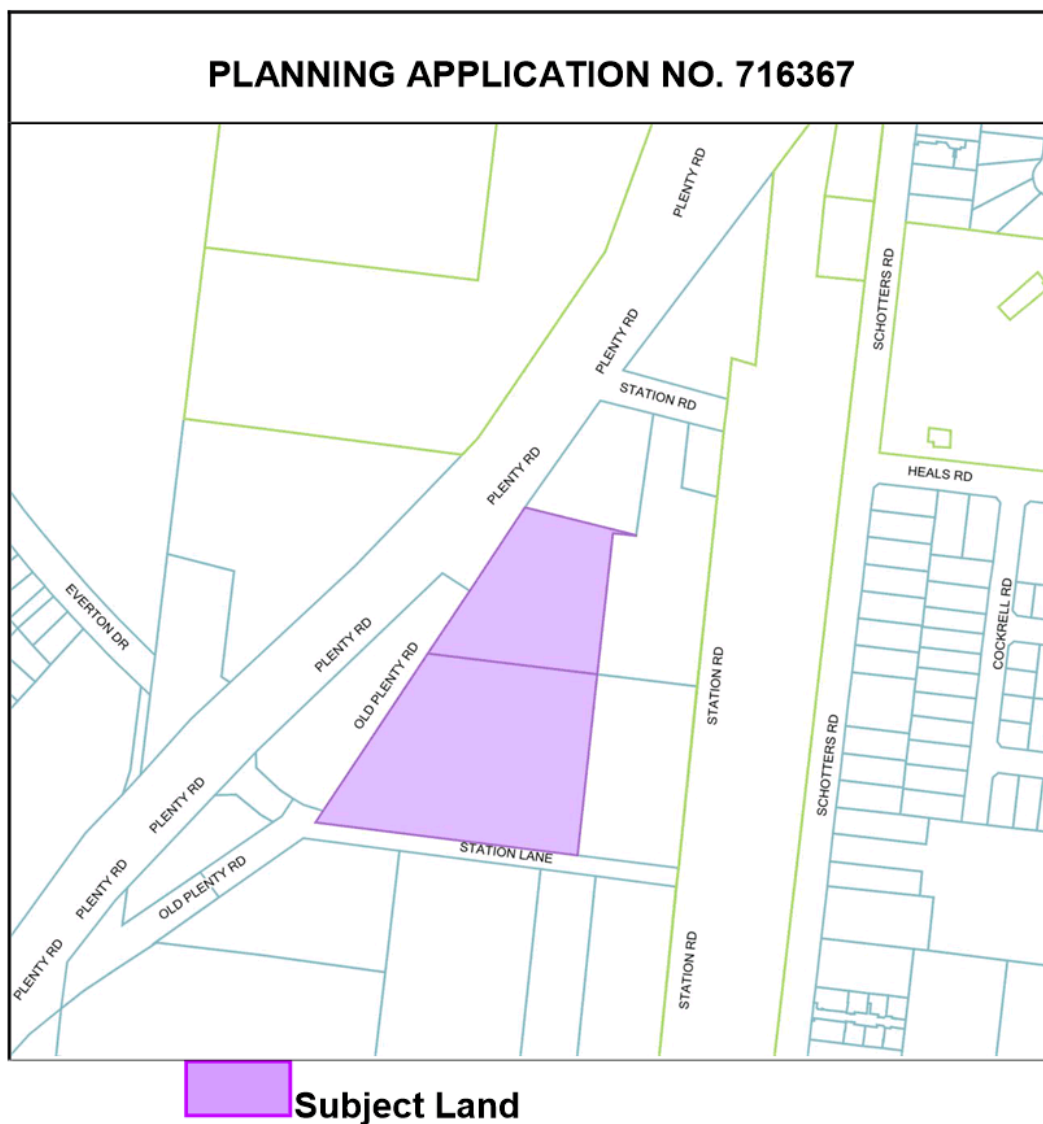
Tree 28



Tree 4





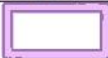


**City of
Whittlesea**

DEVELOPMENT ASSESSMENT REPORT

PLANNING APPLICATION NO. 716367



 Subject Land



**City of
Whittlesea**

DEVELOPMENT ASSESSMENT REPORT

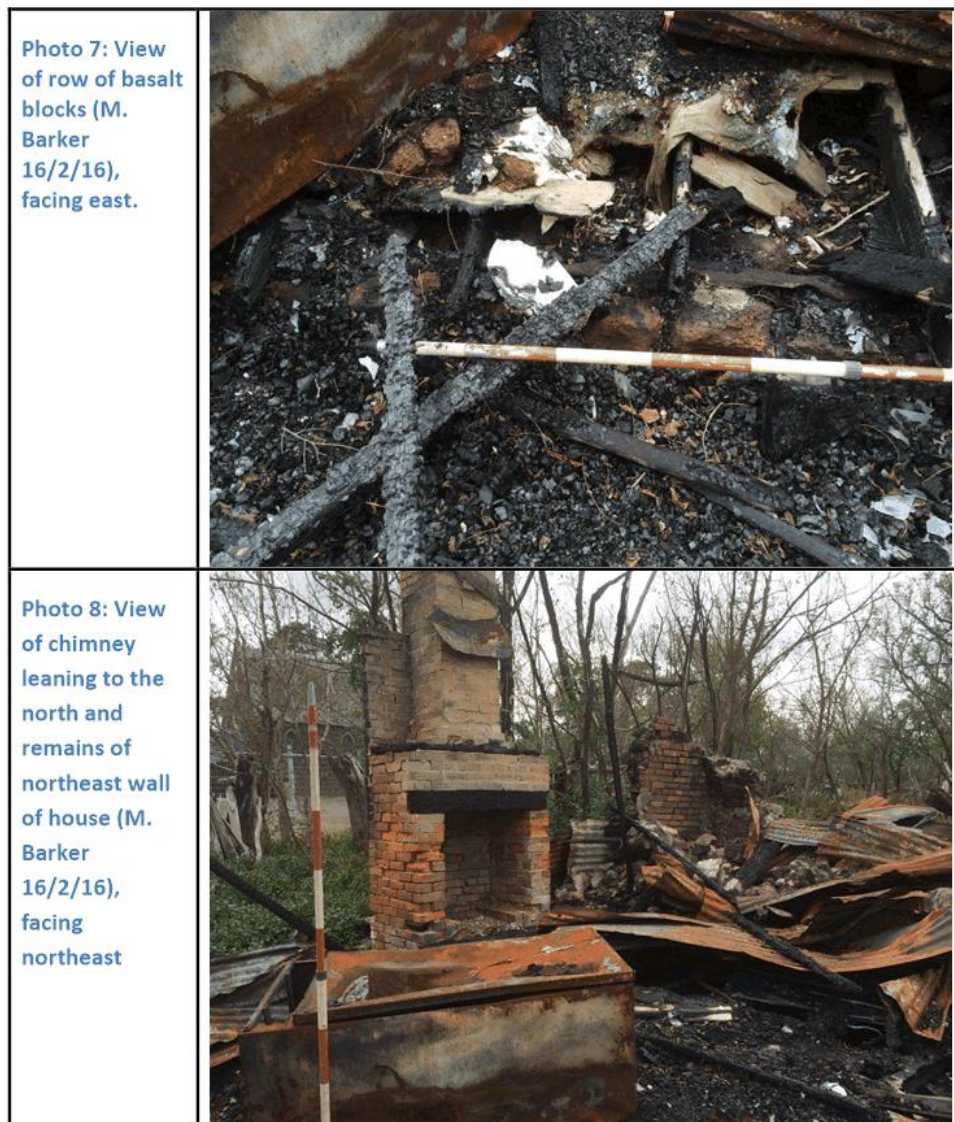


Table 1: Site inspection Photographs

<p>Photo 1: View from Plenty Road (M. Barker 16/2/16), facing east.</p>	
<p>Photo 2: View of destroyed house (M. Barker 16/2/16), facing north.</p>	







<p>Photo 9: View of chimney leaning to the north and remains of northeast wall of house (M. Barker 16/2/16), facing west</p>	
<p>Photo 10: View of car shown in Figure 2 and small shed at the rear of the house (M. Barker 16/2/16), facing northeast</p>	

CITY OF WHITTLESEA HERITAGE STUDY © 1990 Meredith Gould Architects Pty Ltd

GRAFFS HOUSE

11.14



TYPE	Residence, Fence, Shop
REGION	Mernda
ADDRESS	Plenty Road adjoining St. Josephs Catholic Church
GRADING	A
RECOMMENDED FOR	Victorian Heritage Register Planning Scheme Protection
SURVEY DATE	16.3.90, 6.4.90
THEME	Early Settlement, Transport Routes, Neighbourhoods & Townships
CONSTRUCTION DETAILS: Date	late 1850s, shop c1860s.
Elements	weatherboard house, early unpainted picket fence, early colour scheme.
NOTABLE FEATURES/SIGNIFICANCE	See attached.
INTEGRITY	Good
CONDITION	Poor
ALTERATIONS	Road widening should avoid demolition.

GRAFF'S HOUSE

Graff's old timber house once operated as both residence and store, having been strategically located on a bend of the former Upper Plenty or Whittlesea Road, almost opposite the now demolished Lamb Inn. Shire of Darebin rate records for 1870 list David Young, a grocer, as owner/occupier. As no rate records prior to 1870 survive, but it is probable that Young had been operating his store for several years prior to 1870. 1874 records also show David Young as owner/occupier of a house, store and land. No further rate records for Mernda survive until 1895.

By 1901 John Graff was the owner, with James Gill as tenant. The property was stated to have changed hands several times during the 1890s, having been owned for some time by Mrs. Agnes Baker. Mrs. Baker's maiden name was Young and she was probably a daughter of David, indicating that the property had remained in the Young family for many years.

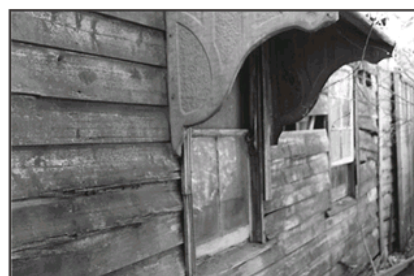
Graff died in 1901, and by 1903 the property had been sold to Mrs. Selma Gilding, wife of a local bootmaker, Robert Gilding. The Gildings relocated to the dwelling and operated their business from the shop.

Mabel Hicks purchased the property in 1921 and shortly after married Herman Graff, the son of John Graff, a previous owner. Herman and Mabel Graff raised two children, Alison and Milton. Both still live in the old house, which today stands further from the Plenty Road, the old road having been bypassed in recent years.

Graff's house and shop has changed little from its time of construction. Remnants of original paint remain on the building on the weatherboards and front door and the visible portions of the exterior fabric have not been altered at all. At the rear the shingles survive exposed on the roof, and in good conservation practice a new roof has been constructed above this to protect the house where the shingles have failed. Rate books are not available before 1870. It is therefore difficult to date this property from documentary sources. The details on the building however suggest a late 1850s or early 1860s date. Particularly significant is the window jamb detail using a bullnosed edge to the jamb as a stop to the weatherboards and no architrave. Similar detailing is found at Mills Cottage Port Fairy c1839 and the Queenscliff Pilots Cottages c1851. Architraves came into general use in the 1850s. Allowing for the remote distance from Melbourne, and the use of sawn boards rather than split boards, the date for the house is probably late 1850s.

The rather squat window proportion and lack of horns to windows reinforce this likely date. Location is also relevant here. Opposite this building was the Lamb Inn (1840s) one of many small establishments along Plenty Road built to service travellers. Further down Plenty Road was Mayfield with the Britannia Inn and the school of 1853 and by 1860 the Presbyterian Church. Given the sparse nature of towns in the mid 1800s this house was in effect part of a strip of the old Morang township. Its previous prominence on the old road is illustrated by the shop constructed later than the house and known to be used as a bootmakers in the early 1900s. The pressed metal window hoods once common around Wonthaggi may have been added at this time.

A reasonable number of timber buildings from the mid to late 1850s survive in Victoria, very few however are combined in a shop (albeit it later)



and are in such a remarkable level of intactness, in this case extending to the picket fence. This building is architecturally significant on a State level for this reason. Locally it is significant as the last shop to survive in Morang and as one of the few houses built close to the Plenty Road transport route to survive from the late 1850s.

HISTORICAL REFERENCES

Shire of Darebin Ratebook 1870-1874
Title Application file number 33006.

HWL
EBSWORTH
LAWYERS

Our Ref: MB:KC:673540

4 June 2018

By Hand Delivery

Principal Registrar
Planning and Environment List
Victorian Civil and Administrative Tribunal
55 King Street
MELBOURNE VIC 3000

Dear Sir/ Madam,

Application for Review
Planning Application 716367
1480 Plenty Road, Mernda, Lot 1 TP 9555220

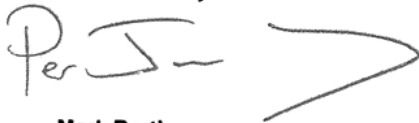
We refer to the above matter and advise that we act on behalf of the permit applicant,
Michael Andrew Runge (**Client**).

On behalf of our Client please find **enclosed** the following:

1. Application for review pursuant to section 80 of the *Planning and Environment Act 1987*;
2. Planning Permit No. 716367;
3. Planning Permit application materials including heritage plans; and
4. Payment details for the application fee of \$1194.50

Should you have any queries please do not hesitate to contact us.

Yours sincerely



Mark Bartley
Partner
HWL Ebsworth Lawyers

+61 3 8644 3712
mbartley@hwle.com.au

Encl.

Doc ID 562192703/v1

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DX 564 Melbourne

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Adelaide
Brisbane
Canberra
Darwin
Hobart
Melbourne
Norwest
Perth
Sydney

ABN 37 246 549 189

Planning and Environment List
Administrative Division

**Application for Review by a Permit Applicant or Permit Holder under
section 77, 79 or 80 of the *Planning and Environment Act 1987***

Making an application

Information that must accompany your application form

- Statement of Grounds, if a separate sheet is necessary
- Copy of the relevant notice of refusal, permit or notice of decision to grant or amend a permit (sections 77 & 80)
- Calculation of elapsed days (section 79 only). See *VCAT website Calculating elapsed days in failure applications*.
- Copy of the permit to be amended in its current form and in its proposed form (where application is to amend an existing permit)
- Copy of the permit application, all supporting material submitted to the responsible authority and the latest set of plans which currently form part of the application. Plans must be in not less than A3 size.
- Copy of any council report about your permit application (if available)
- Copy of Cultural Heritage Management Plan and approval (if relevant)

You must also provide information about the zone, overlays or other planning controls that affect your land and the reasons why a planning permit is required under the planning scheme. You may need to obtain this information from the responsible authority if you do not know the details.

If your application is incomplete and you do not include all the material and information required, plus payment of the fee, your application may be rejected or struck out.

What will happen after you lodge your application for review?

After you lodge your application for review, the Tribunal will allocate a hearing date to hear the application. The Tribunal will issue an initiating order setting out the hearing date and giving directions about steps that you and other parties to the proceeding must comply with. The initiating order will set dates by which each step must be completed. A hearing date will not be allocated until your application is complete.

If you fail to comply with the Tribunal's initiating order by the dates specified in the order, your application may be struck out without further notice. If you are unable to comply with any aspect of the initiating order, you must apply to the Tribunal in writing for an extension of time. You cannot change dates without an order by the Tribunal.

If you intend to apply to amend the plans which form part of the permit application, you may only do this in accordance with VCAT's Practice Note PNPE9 – Amendment of Plans and Applications after you have given notice of your application for review as directed by the Tribunal.

The Tribunal relies on the accuracy of the information you provide with your application to calculate the length of time required for the hearing. If you believe the time allocated is insufficient or too much, please advise the Tribunal in writing when you return the statement of service that will be sent to you with the initiating order.

Planning and Environment List

Victorian Civil and Administrative Tribunal
55 King Street Melbourne VIC 3000
GPO Box 5408 Melbourne VIC 3001
Ausdoc DX 210576 Melbourne

Website www.vcat.vic.gov.au
Email admin@vcat.vic.gov.au

Telephone 1300 01 8228
(1300 01 VCAT)

**Administrative Division
Section 77, 79 or 80**

VCAT Reference Number (Office Use Only) P /

Cost of the Development

The estimated cost of this development is: \$ 40, 000.00

Select what your matter relates to?

- ☒ Single dwelling
☐ Multi dwelling or non-dwelling

The cost of development will normally be the cost specified in the permit application.

Name of Applicant(s)

If the name below is not identical to the name on the permit application lodged with the responsible authority, you will require leave of the Tribunal to amend the name of the permit applicant to accord with the name below. Include the complete name if the applicant is a company: e.g. XYZ Co. Pty Ltd.

Full Name Michael Andrew Runge

Do you require leave of the Tribunal to amend the name of the permit applicant?

- ☒ Yes ☐ No

Address and contact details of Applicant(s)

All correspondence will be sent to the applicant(s) at this address or email, unless the 'Details of Representative' section is completed, in which case all correspondence will be sent to the representative address or email. Complete only one section. DO NOT COMPLETE BOTH SECTIONS. Address for service must be a Victorian address – VCAT Rules 2008 Order 4.08.

Address for service

Business phone		After hours phone	
Mobile		Fax number	
Email			

Details of Representative

Name/Firm HWL Ebsworth Lawyers
 Reference Number/ Contact person Mark Bartley

Address for service

Level 26, 530 Collins Street MELBOURNE VIC 3000

Business phone	0386 44 3649	After hours phone	
Mobile		Fax number	
Email	mbartley@hwle.com.au kcallander@hwle.com.au		

Statutory basis of the application

Victorian Civil and Administrative Tribunal
 55 King Street Melbourne VIC 3000
 GPO Box 5408 Melbourne VIC 3001
 Ausdoc DX 210576 Melbourne

Website www.vcat.vic.gov.au
 Email admin@vcat.vic.gov.au

Telephone 1300 01 8228
 (1300 01 VCAT)

You must attach a copy of the responsible authority's decision (except for an application under section 79) No more than one box may be ticked. If your application does not fall under the following sections, do not use this form.

What are you requesting VCAT to review?

- ☐ Refusal to grant a planning permit or an amendment to a planning permit under section 77 *Planning and Environment Act 1987*
- ☐ Failure to grant a permit within the prescribed time under section 79 *Planning and Environment Act 1987*
- ☒ Conditions in a permit under section 80 *Planning and Environment Act 1987*. List disputed conditions below:

Conditions 1 (a), 2(a), 2(c)

Information about the land to which this application and the permit applies

If there is no conventional address (street number, street and locality) insert a land description:

- *Certificate of Title volume and folio;*
- *Lot and lodged plan number;*
- *Crown allotment; or*
- *Section number /Township/Parish.*

Address or description of the land

1480 Plenty Road, MERNDA Lot 1 TP 9555220

Responsible Authority

City of Whittlesea

Details of the permit application

Permit application number

716367

Insert brief description of proposal

Demolition and works associated with the remains of the Graff's house heritage place (within land affected by a heritage overlay) in accordance with the endorsed plans.

Is the permit application an application to amend an existing permit? If yes, you need to insert the existing permit number and attach copies of the permit in its current and proposed form.

☐ Yes

☒ No

Existing permit number

716367

Please provide the following information and material about the permit application to assist the Tribunal to process your application as expeditiously as possible.

Victorian Civil and Administrative Tribunal
55 King Street Melbourne VIC 3000
GPO Box 5408 Melbourne VIC 3001
Ausdoc DX 210576 Melbourne

Website www.vcat.vic.gov.au
Email admin@vcat.vic.gov.au

Telephone 1300 01 8228
(1300 01 VCAT)

Provide a copy of the permit application, all supporting material submitted to the responsible authority and the latest set of plans which currently form part of the application. Plans must be in not less than A3 size.	See Attachment A
What is the name of the relevant planning scheme, the zone and any overlay or other control applying to the subject land?	Whittlesea Planning Scheme GRZ1 - General Residential Zone - Schedule 1 VPO1 - Vegetation Overlay Schedule 1 IPO1 - Incorporated Plan Overlay Schedule 1 HO21 - Heritage Overlay 21 DP05 - Development Plan Overlay - Schedule 5 DCP09 - Development Contributions Plan Overlay - Schedule 9
Is the proposal exempt from the notice requirements or review rights under the <i>Planning and Environment Act 1987</i> ? If so, specify by what provision in the planning scheme.	No
Was notice of the current application given under relevant provisions of section 52 of the <i>Planning and Environment Act 1987</i> by you or the responsible authority?	No
Were there any objections made that you are aware of and, if so, how many (approximately)?	Unsure
In relation to Aboriginal Cultural Heritage and the need for a Cultural Heritage Management Plan (CHMP): (a) Is the location of the proposed use and / or development on or partly on an area of Cultural Heritage sensitivity as defined under Divisions 3 or 4 of the <i>Aboriginal Heritage Regulations 2007</i> ? (b) Is the proposed use and / or development of the land a high impact activity as defined under Division 5 of the <i>Aboriginal Heritage Regulations 2007</i> ? (c) Is the activity exempt from a CHMP under Division 2 of the <i>Aboriginal Heritage Regulations 2007</i> ? (d) Is the activity exempt from a CHMP because of significant ground disturbance? (e) If a CHMP is required, has CHMP been provided and approved? If so please provide a copy.	No
Are there any questions of law likely to arise? If so, provide details.	No

Reasons for reviewing the decision (Statement of Grounds)

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A "statement of grounds"

- is a short but precise list of issues you wish to raise with VCAT, which contests the decision made by the responsible authority. The Planning and Environment Act 1987 and planning schemes define the issues VCAT can consider. VCAT must have regard to the matters set out in section 84B of the Planning and Environment Act 1987.
- is not required for an application under section 79 of the Planning and Environment Act 1987 (failure to grant a permit within the prescribed time).

Set out a short statement of the grounds you rely on to support your application. Attach a separate sheet if necessary.

1. The requirements of condition 1(a) and 2 (a) are onerous, excessive and unnecessary to achieve the heritage objective sought to be achieved.
2. The requirements of condition 2(c) are unlawful and excessive having regard to the purpose of the permit.

Attachments

Attach the following documents to this application. Tick and reference the attachments provided. Attach a separate schedule of attachments if necessary.

<input type="checkbox"/> Statement of Grounds, if a separate sheet is necessary	Ref. No.	
<input checked="" type="checkbox"/> Copy of the relevant notice of refusal, permit or notice of decision to grant or amend a permit (sections 77 & 80)	Ref. No.	Attachment A
<input type="checkbox"/> Calculation of elapsed days (section 79 only). See VCAT website <i>Calculating elapsed days in failure applications</i> .	Ref. No.	
<input type="checkbox"/> Copy of the permit to be amended in its current form and in its proposed form (where application is to amend an existing permit)	Ref. No.	
<input checked="" type="checkbox"/> Copy of the permit application, all supporting material submitted to the responsible authority and the latest set of plans which currently form part of the application. Plans must be in not less than A3 size.	Ref. No.	Attachment B
<input type="checkbox"/> Copy of any council report about the permit application (if available)	Ref. No.	
<input type="checkbox"/> Copy of Cultural Heritage Management Plan and approval (if relevant)	Ref. No.	
Other attachments (if relevant)		

Hearing time and complexity

Victorian Civil and Administrative Tribunal
55 King Street Melbourne VIC 3000
GPO Box 5408 Melbourne VIC 3001
Ausdoc DX 210576 Melbourne

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Email admin@vcat.vic.gov.au

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(1300 01 VCAT)

Estimate the time it will take you to present your complete case at the hearing (submissions plus witnesses) and the number of expert witnesses you intend to call, if any.

Time to make submissions & present evidence: Hours Minutes

Number of witnesses: Expertise:

See VCAT's Practice Note PNVCAT2 – Expert Evidence for information about the obligations of expert witnesses and what must be included in the report of an expert witness.

Are you seeking a compulsory conference?

☒ Yes

☐ No

A request for compulsory conference does not always mean that VCAT will schedule one. On the other hand, VCAT may schedule a compulsory conference even if parties do not request it.

Acknowledgement

I acknowledge that:

- To the best of my knowledge, all information provided in this application is true and correct and that no details relevant to the application have been left out.
- I approve the information that has been provided.
- It is an offence under section 136 of the *Victorian Civil and Administrative Tribunal Act 1998* to knowingly give false or misleading information to VCAT.

Category of person completing this application:

☐ Applicant in person

☒ Authorised Representative

Name of person completing this application (print)

Date

Checklist

Before you lodge this application, make sure that:

- X You have completed all details and responded to all questions.
- X All documents regarding fees (e.g. fee waiver documents, credit card form or cheque) are supplied with your application.
- X You have attached and properly referenced all of the attachments listed in this form.

Fees

You must pay the relevant application fee at the same time you lodge this form. Fees may change each year. To find out about the current fee, visit the VCAT website www.vcat.vic.gov.au or call VCAT on 1300 01 8228.

VCAT may waive the requirement to pay a fee in some instances. Details are available on the VCAT website. You should apply for a waiver at the same time that you lodge this form.

Application Fee	\$1,194.50
------------------------	-------------------

Fees can be paid via money order, cheque, cash or credit card.

Money orders and cheques are to be made payable to 'VCAT'. Cash payments will only be

accepted if you are delivering this application in person to VCAT. Do not send cash in the mail. If faxing or emailing the application, you can only pay by credit card.

If you wish to pay the fee by credit card, please fill in the details on the next page.

Lodgement and Contact Information

Lodge this completed form, any attachments and the applicable fee by:

Email to:	admin@vcat.vic.gov.au
Mail to:	The Principal Registrar VCAT Planning and Environment List GPO Box 5408 MELBOURNE VIC 3001
DX delivery to:	The Principal Registrar VCAT Planning and Environment List DX 210576 MELBOURNE Victoria
Deliver in person during office hours to:	The Principal Registrar VCAT Planning and Environment List Ground floor, 55 King Street MELBOURNE VIC 3001 Office Hours: Monday to Friday from 8:30am to 4:30pm

About VCAT Fees

VCAT fees are charged according to three levels:

- Corporate fees for businesses and companies with a turnover of more than \$200,000 in the previous financial year, corporate entities and government agencies
- Standard fees for individuals, not-for-profit organisations, and small businesses and companies with a turnover of less than \$200,000 in the previous financial year. Companies must provide a statutory declaration to support this claim
- Concession fees for people who hold the Australian Government Health Care Card. You must provide a copy of your card with your application

To find out if you need to pay an application fee and how much it costs, visit the fees page at www.vcat.vic.gov.au

Fee Relief

We can reduce or not charge (waive) a VCAT fee in certain circumstances.

Some people are automatically entitled to a full fee waiver. You can also apply for fee relief if paying the fee would cause you financial hardship.

Visit vcat.gov.au for more information about fee relief

Are you applying for fee relief?

X No – complete **Fee payment** section

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Website www.vcat.vic.gov.au
Email admin@vcat.vic.gov.au

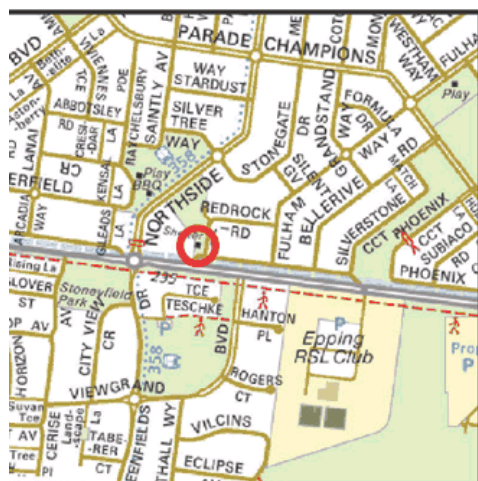
Telephone 1300 01 8228
(1300 01 VCAT)



1480 PLENTY ROAD, MERNDA

PROPOSED HERITAGE INTERPRETIVE PIECE

PURPOSE: AS PER THE REQUIREMENTS OF CONDITION 1A OF PLANNING PERMIT 716367 (DEMOLITION OF HERITAGE PLACE), IT IS CONSIDERED THAT THE SPECIFIED AREA TO BE SET ASIDE (1000m²) IS EXCESSIVE. OUR SUGGESTION IS TO REDUCE THIS AREA TO 300m² & MODEL THE FUTURE INSTALLATION WITHIN 1480 PLENTY ROAD, MERNDA ON THE INTERPRETIVE PIECE WITHIN **22W REDROCK ROAD, WOLLERT** (SEE BELOW)



A. MELWAYS



B. CADASTRE PLAN



C. AERIAL PHOTO



D. AERIAL PHOTO (ZOOMED IN)



E. ELEVATION (VIEWED FROM HARVEST HOME ROAD)



F. ELEVATION (VIEWED FROM REDROCK ROAD)

EXISTING HERITAGE INTERPRETIVE PIECE EXAMPLE

ADDRESS: 22W REDROCK ROAD, WOLLERT
MUNICIPALITY: CITY OF WHITTLESEA
ESTATE: SUMMERHILL ESTATE
LOT AREA: 606m²
SHELTER AREA: APPROXIMATELY 300m² (AS PER THE AREA SHADED IN PINK WITHIN **FIGURE D** ABOVE)

KEY ELEMENTS: SHELTER CONSTRUCTED WITH SIMILAR ROOF & EAVES TO ORIGINAL DAIRY STRUCTURE.

THE SHELTER INCLUDES A BBQ AREA, SERIES OF BENCH SEATS, A STONE WALL BORDER & LANDSCAPING ENCLOSED WITHIN CHAIN FENCING.

***NOTE:** THE SHELTER PERMITTER ABUTS AN EXISTING FOOTPATH THAT CONNECTS TO THE SURROUNDING PEDESTRIAN NETWORK EXTENDING TO HARVEST HOME ROAD & NORTHSIDE DRIVE & GREENFIELDS DRIVE

ACCESS: PEDESTRIAN ACCESS IS AVAILABLE ON SOUTHERN, WESTERN AND NORTHERN BOUNDARIES. VEHICULAR ACCESS IS MADE AVAILABLE VIA REDROCK ROAD WITH A GATE INSTALLED TO PREVENT PARKING OUTSIDE OF MAINTENANCE PERIODS

CASE STUDY EXAMPLE

22W REDROCK ROAD, WOLLERT

OCTOBER 2018

City of Whittlesea and Neighbourhood Houses

Growing Together

Neighbourhood Houses are grass roots and responsive to community needs

Source: NHVIC and DHHS data 2017

Each YEAR
120,240

people use Neighbourhood Houses

86,880

people participate in programmed activities

IN
2017

2,112
VOLUNTEERS

WORKED
12,720
HOURS

worth
\$314,184

Each YEAR
Neighbourhood Houses
provide

9,684

Events, Courses,
Childcare &
Community Transport

2,797

Life skills programs

1,303

Pre accredited programs

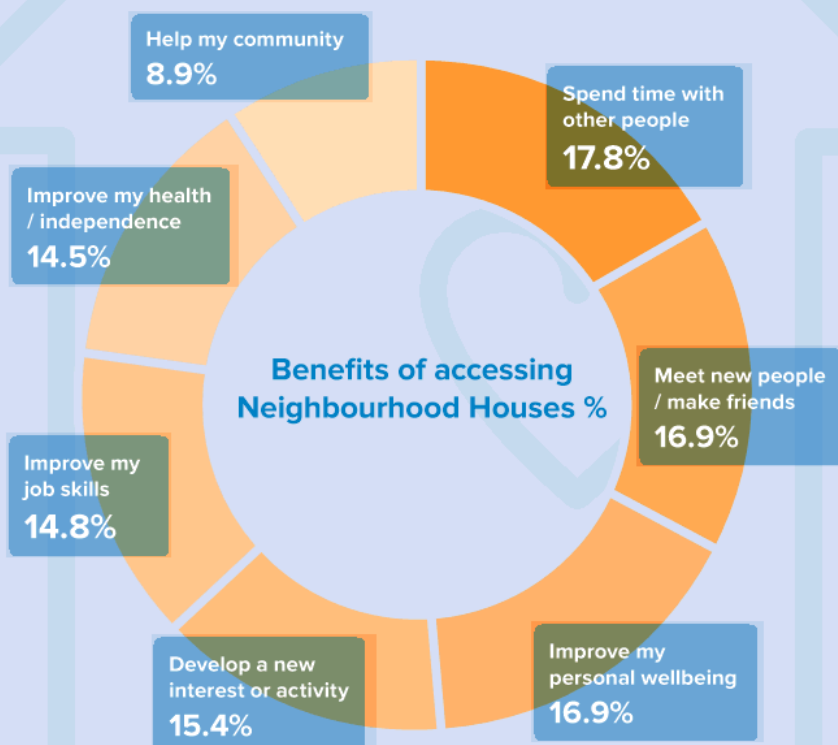
1,271

Accredited programs

724

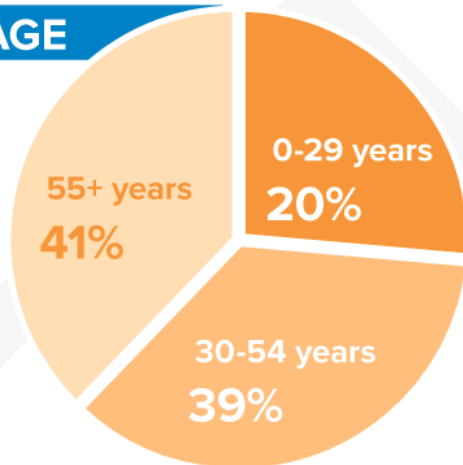
Health and wellbeing sessions

Why people come to
Neighbourhood Houses



Who accesses neighbourhood houses

AGE



Hello

你好

35%

are from non english speaking backgrounds



41.6% are Concession card holders

80%

of learners who complete a **PRE-ACCREDITED** course in a Neighbourhood House go on to complete an **accredited TAFE qualification** in Victoria.

—Deloitte Research 2018

NEIGHBOURHOOD HOUSES AND LEARNING CENTRES IN WHITTLESEA

CREEDS FARM LIVING AND LEARNING CENTRE

🏠 2 Snugburgh Way,
Epping North VIC 3076
☎ 03 9023 4606
🌐 creedsfarm.org.au
📘 Creeds-Farm-LLC

THOMASTOWN NEIGHBOURHOOD HOUSE

🏠 52 Main Street, Thomastown 3074
☎ 03 8376 6939
🌐 tnh.org.au
📘 ThomastownNH
📷 thomastownnh
📱 @TTownNHouse

MILL PARK COMMUNITY HOUSE & A.T.S.S.

🏠 68 Mill Park Drive
Mill Park VIC 3082
816 Plenty Road
South Morang VIC 3752
1a Gorge Road
South Morang VIC 3752
☎ 03 9404 4565
🌐 millparkcommunityhouse.com
📘 millparkcommunityhouse

LALOR LIVING & LEARNING CENTRE

🏠 French Street Hall,
47A French Street Lalor VIC 3075
☎ 03 9465 5162 or 03 9465 6409
🌐 lalorllc.vic.edu.au

WHITTLESEA COMMUNITY HOUSE INC

🏠 92A Church St,
Whittlesea VIC 3757
☎ 03 9716 3361
🌐 wchi.com.au
📘 wtchag



**City of
Whittlesea**

Live Streaming of Council Meetings Protocol

1. Video and Sound Set-up

- a. The default camera position will be at the rear of the Council Chamber behind the public gallery seating to ensure that the main Council table is in frame during the meeting.
- b. The Mayor and Councillors, Chief Executive Officer and Manager Governance will be recorded during the meeting.
- c. Councillors and any officers speaking must activate the wireless microphone in front of them before they speak.
- d. Anyone speaking must speak clearly to ensure the quality of the audio being broadcast and so that persons in the public gallery including persons using the Assisted Hearing Device are able to hear clearly.

2. Identified Risks

- a. Councillors and Officers must be aware of the risk of expressing opinions and/or statements that are defamatory or considered to be offensive.
- b. To avoid the risk of defamation occurring, Councillors and officers should avoid making statements about a person which causes injury to that person's reputation by:
 - i. Disparaging them;
 - ii. Causing others to shun or avoid them; or
 - iii. Subjecting them to hatred, ridicule or contempt

3. Meetings Closed to the public

- a. Where Council resolves to close the meeting to the public in accordance with section 89(2) of the *Local Government Act 1989*, the meeting will cease to be live streamed.
- b. Officers will ensure that the audio recording of the meeting will continue when the meeting is closed to the public so that the recording is available for the purposes of producing the minutes.

4. Public Gallery

- a. It is not intended that visitors in the public gallery will be recorded and signage to this effect will be visibly displayed in the foyer of the Council Chamber, which reads

This public meeting is being recorded and streamed live. The recording will be archived and available on Council's website. All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded.

City Of Whittlesea – Governance Department

Document Name: Live Streaming of Council Meetings Protocol
Document Owner: Governance Department
Approved By: Manager Governance

Date: 24 July 2018
Version: 1.03
Page Number: Page 1 of 2

- b. To ensure that all who attend the meeting are aware of the recording and live streaming of the Council meeting, the Chairperson will read out the statement contained in clause 3a at the commencement of any meeting being broadcast.
- c. By participating in a public Council meeting, members of the public agree to being recorded. In the event of exceptional circumstances where an individual is unwilling to be recorded, it is the Chairperson's discretion to call for a motion to cease recording.

5. Question Time

- a. If a person is present at the meeting who has submitted a public question, they may be recorded as per clause 3a. Their full name will be read out by the Mayor.

City Of Whittlesea – Governance Department

Document Name: Live Streaming of Council Meetings Protocol
Document Owner: Governance Department
Approved By: Manager Governance

Date: 3 October 2018
Version: 1.03
Page Number: Page 2 of 2

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Australian Local Government Women's Association Incorporated (ALGWA) (External)</p> <p>ALGWA is the peak body representing the interests of women in local government across Australia. The Association seeks to assist in furthering women's knowledge, understanding and participation in the function of Local Government.</p> <p><i>Council's membership entitles it to appoint one delegate for the purposes of communication with Council and the delegate also has voting rights. The delegate has the right to stand for election to the Executive Committee of Management, which is separate to being the Council delegate. Council membership entitles anyone at Council to receive discounted rates when attending events held by the Association. The Association conducts several functions each year and members are informed of these events via email and the Association's webpage.</i></p> <p><i>ALGWA meetings for 2019 will be set in late November 2018.</i></p>	<p>Delegate: Cr Pavlidis (Voting rights)</p> <p>Substitute: Cr Sterjova</p>	<p>Delegate: (Voting rights)</p> <p>Substitute:</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Bundoora Indoor Netball & Sport Centre Board (External)</p> <p>The Board was appointed to oversee the running of the Centre including reviewing the Business Plan, advising on the development and review of the maintenance program for the Centre and determining user fees.</p> <p><i>Meetings of the Board are governed by an Agreement between Council and RMIT which provides for Council to appoint three delegates to sit on the Board each having one vote. The appointment of substitutes is not permitted.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Kelly</p> <p>Delegate: Cr Kirkham</p> <p>Officer: Manager Leisure and Community Facilities</p>	<p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Officer: Manager Leisure and Community Facilities</p>	<p>Agreement between Council and RMIT University</p>
<p>CEO Employment Matters Advisory Committee (Internal Advisory Committee)</p> <p>The Advisory Committee is to make recommendations to Council on contractual employment matters, on performance matters and any other functions or responsibilities prescribed by the Act relating to the Chief Executive Officer (CEO).</p> <p>An independent person is also a member of the Committee and is appointed by Council for a fixed term in a separate report.</p>	<p>Delegate: The Mayor</p> <p>Delegate: Cr Alessi</p> <p>Delegate Cr Monteleone</p> <p>Delegate Cr Cox</p> <p>The Terms of Reference were amended on 18 December 2017 to provide for five members being the Mayor, three other Councillors and an independent person.</p>	<p>Delegate: The Mayor</p> <p>Delegate:</p> <p>Delegate</p> <p>Delegate</p>	<p>Terms of Reference adopted by Council on 9 August 2016 and amended on 18 December 2017 when the membership composition changed. The Terms of Reference were reviewed and changes made on 3 April 2018.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>City of Whittlesea Arts Cultural and Sporting Grants Program for Young People (Internal Advisory Committee)</i></p> <p>The Grants Program provides funding to young residents of the City of Whittlesea to enable them to develop their cultural and sporting endeavours and to increase participation in sporting and cultural activities.</p> <p>An Advisory Committee of Councillors considers applications and makes recommendations to a Council Officer who has delegated power to approve payments based on the Program's guidelines.</p> <p><i>There is no limit to the number of Councillors on the Advisory Committee.</i></p> <p><i>The Advisory Committee meets monthly as a 'virtual' Committee as required.</i></p>	<p>Delegate: Cr Cox</p> <p>Delegate: Cr Desiato</p> <p>Delegate: Cr Pavlidis</p>	<p>Delegate:</p> <p>Delegate:</p> <p>Delegate:</p>	<p>Terms and conditions of program were adopted by Council on 10 December 2013</p>
<p><i>City of Whittlesea Australia Day Awards Committee (Internal Advisory Committee)</i></p> <p>This Committee represents a cross-section of the community to promote and administer the City of Whittlesea Australia Day Awards.</p> <p><i>Meets approximately 4 times per year on a Monday at Council Offices, dates to be set annually.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Mayor of the Day (Chairperson)</p> <p>Delegate: Cr Joseph</p> <p>The Terms of Reference were amended on 18 December 2017 to provide for the Mayor of the Day and one other Councillor to be the Councillor delegates.</p>	<p>Delegate: Mayor of the Day (Chairperson)</p> <p>Delegate:</p>	<p>Terms of Reference adopted by Council on 6 May 2014 and amended on 18 December 2017</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Darebin Creek Management Committee Incorporated (External)</i></p> <p>The Committee promotes the preservation, environmental protection and ecologically sensitive development and maintenance of the Darebin Creek Linear Park.</p> <p>The Committee also undertakes individual projects that benefit the local community by promoting environmental awareness through Councils, schools and the wider community.</p> <p><i>Meetings of the Association are governed by its constitution which provides for one Council delegate with voting rights on the Committee of Management.</i></p> <p><i>The appointment of a substitute is permitted under the constitution and the substitute delegate has voting rights in lieu of the delegate.</i></p> <p><i>Meets on the last Wednesday of every second month at 5pm.</i></p>	<p>Delegate: Cr Cox (Voting rights)</p> <p>No substitute appointed (Voting rights when attending in lieu of the delegate)</p> <p>Officer: Manager Parks and Open Space</p>	<p>Delegate: (Voting rights)</p> <p>Substitute: (Voting rights when attending in lieu of the delegate)</p> <p>Officer: Team Leader Conservation Management</p>	<p>Incorporated Association governed by its Constitution</p>
<p><i>Epping Community Activity Centre Incorporated (External)</i></p> <p>This Association manages the Epping Community Activity Centre.</p>	<p>Delegate: Cr Monteleone (Voting rights)</p> <p>Officer: Team Leader Community Facilities or delegate</p>	<p>This Committee will be dissolved. Consequently no further appointment is required.</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Friends of Farm Vigano Incorporated (External)</i></p> <p>This Association is dedicated to the preservation, restoration and future development of the property known as Farm Vigano.</p> <p><i>Meetings of the Association are governed by its constitution. The constitution provides for Council's Chief Executive Officer or his nominated representative (in this case Council's appointed representatives) to attend meetings of the Management Committee and take part in debate but the nominees are not entitled to a vote.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Observer: Cr Alessi (Non-voting rights)</p> <p>Observer: Cr Pavlidis (Non-voting rights)</p> <p>Officer: Chief Executive Officer or Delegate (Non-voting rights)</p>	<p>Observer: (Non-voting rights)</p> <p>Observer: (Non-voting rights)</p> <p>Officer: Chief Executive Officer or Delegate (Non-voting rights)</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Friends of South Morang (External)</i></p> <p>FOSM was incorporated on 11 March 2002 and, based on its Statement of Purpose its objectives are to:</p> <ul style="list-style-type: none"> • Promote the development of educational facilities, programs, services and activities for the benefit of residents • Foster the development of recreation, sport and community facilities, programs, services and activities for the benefit of residents • Promote the protection and enhancement of the flora and fauna of the Plenty River Gorge and surrounding areas • Promote the development of local infrastructure to meet these objectives • Consult with relevant government and non-government agencies or organisations for the purpose of achieving these objectives, and <p>Seek and raise funds to pursue the objectives of the Association.</p> <p><i>Meetings are held in South Morang on a Thursday and commence at 7.30pm. The meeting schedule for FOSM for 2019 has not yet been set.</i></p>	<p>Delegate: Cr Desiato</p>	<p>Delegate:</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Health and Wellbeing Partnership Plan 2017-2021 Steering Committee (Internal)</i></p> <p>Council has a statutory and civic responsibility to plan strategically to enable people living in the municipality to achieve maximum health and wellbeing. The Health and Wellbeing Partnership Plan (HWPP) is a roadmap to achieve this.</p> <p>The HWPP Steering Committee will guide a strategic and integrated approach to the development, implementation and evaluation of the Plan.</p> <p>Membership of the committee consists of key community and health sector organisations, Councillors and members of Council Staff.</p> <p><i>Meetings will be held twice during the development of the HWPP and annually, or more frequently as required, for progress reporting purposes during the implementation period (October 2017 – October 2021).</i></p>	<p>Delegate: Cr Pavlidis</p> <p>Substitute: Cr Sterjova</p>	<p>Delegate:</p> <p>Substitute:</p>	<p>Terms of Reference adopted by Council on 31 October 2017.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Interface Councils Group (External)</i></p> <p>This Group includes Whittlesea, Nillumbik, Hume, Mitchell, Melton, Cardinia, Casey, Yarra Ranges, Wyndham and Mornington Peninsula Councils, which are characterised by being part rural and part urban.</p> <p>At its Forum held on 3 December 2014 the Interface Councils Group agreed that Councils could nominate an alternate delegate to attend the Interface Council's Group Forums and to participate in delegations to Ministers.</p> <p>Council on 3 February 2015 resolved to nominate substitute delegates to this Group.</p> <p><i>Meetings of this Group are governed by its terms of reference which provide for one Council delegate with voting rights.</i></p> <p><i>Meetings taking place on 6 March, 5 June, 4 September, 4 December at 10:30-12.30pm at MAV – 60 Collins Street, Melbourne.</i></p>	<p>Delegate: Mayor of the Day <i>(Voting rights)</i></p> <p>First Substitute: Cr Alessi</p> <p>Second Substitute: Cr Cox</p> <p>Officer: Chief Executive Officer</p> <p>Substitute: Director Partnerships and Engagement or delegate nominated by the Chief Executive Officer</p>	<p>Delegate: Mayor of the Day <i>(Voting rights)</i></p> <p>First Substitute:</p> <p>Second Substitute:</p> <p>Officer: Chief Executive Officer</p> <p>Substitute: Director Partnerships, Planning and Engagement or delegate nominated by the Chief Executive Officer</p>	<p>Unincorporated group governed by a Terms of Reference.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>MAV - Municipal Association of Victoria (External)</p> <p>The MAV provides industry leadership by supporting local government to achieve high levels of respect and recognition through improved performance.</p> <p><i>Meetings of the Association are governed by its Rules which provide for Council's delegate to have voting rights.</i></p> <p><i>The Delegate attends and votes at State Council meeting.</i></p> <p><i>The appointment of a substitute is permitted under the Rules and the substitute delegate has voting rights in lieu of the delegate.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Cox (Voting rights)</p> <p>Substitute: Cr Kozmevski (Voting rights when attending in lieu of the delegate – if delegate cannot attend a form needs to be submitted to MAV advising name of substitute)</p>	<p>Nominations to the MAV and its associated Committees is currently not possible as Council resolved to not pay the membership fee for the 2018-2019 year on 26 June 2018.</p> <p>Council resolved on 2 October 2018 to consider membership of the MAV after the outcome of the invitation to the MAV CEO to present at Council Forum on the benefits of membership to Council.</p>	<p>Created by the Municipal Association of Victoria Act 1907 (as amended)</p>
<p>MAV Multicultural Committee (External)</p> <p>To inform and progress multicultural policy issues impacting on local government as prioritised by the MAV Strategic Plan.</p> <ul style="list-style-type: none"> The committee should identify priority issues to be addressed which are consistent with the Strategic Plan and MAV Board priorities <p><i>The Terms of Reference state that membership of the Committee is determined by the MAV Board. The Council delegate would be the nominee put forward to the MAV Board for membership of the Committee.</i></p> <p><i>Meets quarterly.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Pavlidis</p>	<p>Nominations to the MAV and its associated Committees is currently not possible as Council resolved to not pay the membership fee for the 2018-2019 year on 26 June 2018.</p> <p>Council resolved on 2 October 2018 to consider membership of the MAV after the outcome of the invitation to the MAV CEO to present at Council Forum on the benefits of membership to Council.</p>	<p>Terms of Reference established by the MAV</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>MAV Planning Committee (External)</p> <p>To engage member councils and inform and progress land use planning issues impacting on local government as prioritised by the MAV Strategic Plan and through State Council.</p> <ul style="list-style-type: none"> The committee should identify priority issues consistent with the Strategic Plan, State Council resolutions and MAV Board priorities annually Short-term project or policy specific working groups may be created where the need arises <p><i>The Terms of Reference state that membership of the Committee is determined by the MAV Board through the Strategic Plan. The Council delegate would be the nominee put forward to the MAV Board for membership of the Committee.</i></p> <p><i>Meets every quarter.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Monteleone</p>	<p>Nominations to the MAV and its associated Committees is currently not possible as Council resolved to not pay the membership fee for the 2018-2019 year on 26 June 2018.</p> <p>Council resolved on 2 October 2018 to consider membership of the MAV after the outcome of the invitation to the MAV CEO to present at Council Forum on the benefits of membership to Council.</p>	<p>Terms of Reference established by the MAV</p>
<p>Meadowglen International Athletics Stadium Incorporated (External)</p> <p>This Committee of Management manages the Meadowglen International Athletics Stadium.</p>	<p>Delegate: Cr Kozmevski (Voting rights)</p> <p>Officer: Leisure Planner</p>	<p>This Committee will be dissolved. Consequently no further appointment is required.</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Melbourne's Northern Metropolitan Mayor's and CEO's Forum (External)</p> <p>The Group is intended to provide a unified voice for the north so as to advocate for projects that will enhance the lives of our communities.</p> <p>The Group comprises Banyule City Council, Darebin City Council, Moreland City Council, Shire of Nillumbik, City of Whittlesea and Yarra City Council.</p> <p><i>This is not a decision making group and therefore there is no provision for the Council delegate to have voting rights.</i></p> <p><i>Meetings for 2018 have not yet been set</i></p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Officer: Chief Executive Officer</p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Officer: Chief Executive Officer</p>	<p>Unincorporated group without a specific Terms of Reference.</p>
<p>Merri Creek Management Committee Incorporated (External)</p> <p>This Association promotes the management of the Merri Creek and its catchment through the provision of technical advice and support to Councils and other agencies.</p> <p><i>Meetings of the Association are governed by its Constitution which provides for two Council delegates on the Management Committee with voting rights. There is no reference in the Constitution to the appointment of a substitute.</i></p> <p><i>Meets every third Thursday of month alternating between City of Moreland and City of Whittlesea in February, May, August and November each year at 6:30pm.</i></p>	<p>Delegate: Cr Kozmevski (Voting rights)</p> <p>Officer: Manager Parks and Open Space</p>	<p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Officer: Team Leader Conservation Management</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Metropolitan Local Government's Waste Forum (MLGWF) (External)</p> <p>The Metropolitan Waste Management Group (MWMG) works with metropolitan Councils to plan, coordinate and facilitate the procurement of waste management and resource recovery services. The Metropolitan Local Governments' Waste Forum (MLGWF) has been set up to support the effective operation of the MWMG.</p> <p><i>The MLGWF consists of a Councillor (voting member) and a Council officer (as an advisory non-voting member) from each of the 30 metropolitan Councils. The substitute has voting rights as proxy but nomination must be in writing to the Chair of the Forum. The nomination is enduring until it is revoked.</i></p> <p>The Officer attends as an Advisory Member to the Forum. The Advisory Member is able to participate fully in all Forum proceedings and activities but does not hold a vote unless acting as a proxy for a specific meeting.</p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Alessi (Voting rights)</p> <p>Substitute: Cr Kozmevski</p> <p>Additional Substitute: All remaining Councillors</p> <p>Officer: Manager City Presentation</p> <p>The Officer attends as a substitute with voting rights.</p>	<p>Delegate: (Voting rights)</p> <p>Substitute:</p> <p>Additional Substitute: All remaining Councillors</p> <p>Officer: Manager City Presentation</p> <p>The Officer attends as a substitute with voting rights.</p>	<p>Operating Guidelines developed under the Environment Protection Act 1970 (as amended).</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Metropolitan Transport Forum Inc. (External)</p> <p>This Forum promotes effective, efficient and equitable transport in metropolitan Melbourne by providing a forum for debate, research and policy development, and by disseminating information to improve transport choices.</p> <p><i>Meetings of the Forum are governed by its Constitution which provides for Council's delegate to have voting rights.</i></p> <p><i>The appointment of a substitute is permitted under the Constitution and the substitute delegate has voting rights in lieu of the delegate.</i></p> <p><i>Meets 1st Wednesday of month at Melbourne Town Hall from February to December, 6pm-8.30pm.</i></p>	<p>Delegate: Cr Desiato (Voting rights)</p> <p>Substitute Cr Monteleone (Voting rights when attending in lieu of the delegate)</p> <p>Officer: Manager City Design and Transport and Team Leader Strategic Transport</p>	<p>Delegate: (Voting rights)</p> <p>Substitute (Voting rights when attending in lieu of the delegate)</p> <p>Officer: Manager City Design and Transport and Team Leader Strategic Transport</p>	<p>Incorporated Association governed by its Constitution.</p>
<p>Municipal Emergency Management Planning Committee (MEMPC) (Internal)</p> <p>This Committee promotes emergency management preparedness with stakeholders within the municipality and oversees the emergency management procedures for the municipality.</p>	<p>Delegate: Cr Cox (Voting rights)</p> <p>Substitute: Cr Sterjova (Voting rights when attending in lieu of the delegate)</p> <p>Officer: Municipal Emergency Resource Officer</p>	<p>A Councillor delegate is not required on this Committee as the committee structure has changed under the new Emergency Management Amendment Act 2018. The constitution of this committee does not include a Councillor delegate.</p>	<p>Created by Council as an obligation under the State Emergency Management Act 1986 (as amended)</p> <p>Superseded by the Emergency Management Amendment Act 2018</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Municipal Fire Management Planning Committee (MFMP) (Internal)</i></p> <p>The Committee is made up of fire response agencies and is responsible for maintaining a fire prevention and response process for the municipality.</p> <p><i>Meetings for 2019 will be set at the end of November 2018.</i></p>	<p>Delegate: Cr Cox (Voting rights)</p> <p>Officer: Municipal Fire Prevention Officer</p>	<p>Delegate: (Voting rights)</p> <p>Officer: Municipal Fire Prevention Officer</p>	<p>Created by Council as an obligation under the Country Fire Authority Act 1958 (as amended)</p>
<p><i>Northern Alliance for Greenhouse Action Executive (NAGA) (External)</i></p> <p>The NAGA formed in 2002 as a network to share information, skills and resources related to climate change action. NAGA's members are the cities of Banyule, Darebin, Hume, Manningham, Melbourne, Moreland, Whittlesea, Yarra, Shire of Nillumbik and Moreland Energy Foundation (MEFL). NAGA'S goal is to substantially contribute to the transition to a low-carbon future.</p> <p><i>The NAGA Executive was formed in 2009 to ensure sound and effective decision-making. It is a senior leadership group comprising Councillors, Council Senior and Executive Officers, CEO of MEFL and NAGA Executive Officer.</i></p> <p><i>Decisions are generally made by consensus and therefore voting is not usually required. Officer delegates have observer status only.</i></p> <p><i>Meets quarterly. Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Cr Alessi (Voting rights)</p> <p>No substitute appointed</p> <p>Officer: Executive Officer Sustainability Planning</p>	<p>Delegate: (Voting rights)</p> <p>No substitute appointed</p> <p>Officer: Executive Officer Sustainability Planning</p>	<p>Terms of Reference</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Risk & Audit Advisory Committee (Internal)</i></p> <p>The Audit & Risk Committee's purpose is to advise Council in fulfilling its oversight responsibilities for the financial and non-financial reporting process, internal controls, the audit process, risk management and Council's process for monitoring compliance with legislation and regulations and the Code of Conduct.</p> <p>The Charter provides for two Councillor delegates with voting rights.</p> <p><i>This is a Council Advisory Committee.</i></p> <p><i>Meetings for 2019 will be set at the end of November 2018.</i></p> <p><i>Independent members of the Committee are separately appointed by Council for a fixed term.</i></p>	<p>Delegate: Cr Alessi <i>(Voting rights)</i></p> <p>Delegate: Cr Kozmevski <i>(Voting rights)</i></p>	<p>Delegate: <i>(Voting rights)</i></p> <p>Delegate: <i>(Voting rights)</i></p>	<p>Charter adopted by Council on 10 October 2017</p>
<p><i>Riverside Community Activity Centre Incorporated (External)</i></p> <p>This Association manages the Riverside Community Activity Centre.</p>	<p>Delegate: Cr Lalios <i>(Voting rights)</i></p> <p>Officers: Team Leader Community Facilities or delegate</p>	<p>This Committee will be dissolved. Consequently no further appointment is required.</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p><i>Victorian Local Governance Association (VLGA) (External)</i></p> <p>The VLGA promotes good governance and sustainability by supporting local governments and communities through programs of advocacy, training, information provision and support.</p> <p><i>Council has 2 Councillor delegates, both with voting rights. A delegate may stand for election to the Committee of management if they wish.</i></p> <p><i>The Leading the Agenda Forum takes place on the 3rd Thursday of every month from March-November at Pitcher Partners Level 19, 15 William Street, Melbourne 6pm-8.30pm. The AGM is held late November.</i></p>	<p>Delegate: Cr Desiato <i>(Voting rights)</i></p> <p>No further delegate appointed <i>(Voting rights)</i></p>	<p>Nominations to the VLGA is currently not possible as Council resolved to not pay the membership fee on 26 June 2018.</p> <p>Council resolved on 2 October 2018 to consider membership of the VLGA after the outcome of the invitation to the VLGA CEO to present at Council Forum on the benefits of membership to Council.</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Visual Art and Civic History Collections Acquisitions Advisory Group (AAG) (Internal)</p> <p>The AAG was established to make recommendations to the Manager Community Cultural Development and Director Community Services regarding acquisitions and deaccessions over \$2,000 in value for the City of Whittlesea's Visual Art and Civic History Collections, as guided by the Visual Art and Civic History Collections Policy.</p> <p>An initial call for Expressions of Interest for community representatives was unsuccessful. A second call for Expressions of Interest for community representatives will be made.</p> <p>Meets twice a year with additional meetings held as required. Meetings for 2019 have not yet been set.</p>	<p>Delegate: Cr Pavlidis</p> <p>Delegate: Cr Alessi</p> <p>The Terms of Reference were amended on 18 December 2017 to provide for two Councillor delegates.</p> <p>Officer: Team Leader Arts, Heritage and</p> <p>Officer: Events and Cultural Collection Coordinator and</p> <p>Officer: Team Leader Information Management</p>	<p>Delegate:</p> <p>Delegate:</p> <p>Officer: Team Leader Arts, Heritage and Events</p> <p>Officer: Cultural Collection Coordinator and</p> <p>Officer: Team Leader Information Management</p>	<p>Terms of Reference adopted by the Council on 7 June 2016 and amended on 18 December 2017</p>
<p>Westgarthtown Pioneer Precinct Advisory Committee (Internal)</p> <p>This Committee provides a forum for the Friends of Westgarthtown, the Lutheran Church and Council staff to exchange information on the management of the various sites within the Pioneer Precinct.</p> <p>Council has 3 Councillor delegates, all with voting rights, one of whom shall be the Chairperson.</p> <p>Meetings for 2019 have not yet been set.</p>	<p>Delegate: Cr Alessi (Voting rights)</p> <p>Delegate: Cr Cox (Voting rights)</p> <p>No further delegate appointed (Voting rights)</p> <p>Officer: Heritage Coordinator</p>	<p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Officer: Heritage Coordinator</p>	<p>Terms of Reference adopted by the Council on 17 November 2015.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea Community Connections (External)</p> <p>Whittlesea Community Connections (WCC) provides a range of services to support and assist the local community. WCC provides direct help and assistance and links people to the right place, person or organisation.</p> <p>Meets every 3rd Monday of the month at WCC at Epping Plaza 10am - 11.30am.</p>	<p>Delegate: Cr Alessi (Voting rights)</p> <p>Substitute: Cr Sterjova</p>	<p>Delegate: (Voting rights)</p> <p>Substitute:</p>	<p>Incorporated Association governed by its Constitution.</p>
<p>Whittlesea Community Futures Partnership (External)</p> <p>The Whittlesea Community Futures Partnership is a voluntary alliance of 59 organisations including the City of Whittlesea, State and Federal Government and Human Service Organisations, working together with shared commitments and goals for the benefit of the local community.</p> <p>Meetings for 2019 have not yet been set.</p>	<p>Delegate: Cr Pavlidis (Non-voting rights)</p> <p>Delegate: Cr Cox (Non-voting rights)</p> <p>Officer: Director Partnerships and Engagement or Delegate</p>	<p>Delegate: (Non-voting rights)</p> <p>Delegate: (Non-voting rights)</p> <p>Chairperson: Director Partnerships, Planning and Engagement</p> <p>Officer: Partnerships and Projects Officer</p>	<p>Terms of Reference adopted by the Partnership, of which the City of Whittlesea is a member.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea Courthouse Association (External)</p> <p>The Association manages the historic courthouse building which also operated as a Visitor Information Centre.</p> <p><i>The Constitution outlines the Officers of the Association. It provides a clause for "An executive officer of the City of Whittlesea to be represented".</i></p> <p><i>Meets 4th Wednesday of every month at 7pm at Whittlesea Courthouse.</i></p>	<p>Delegate: Cr Joseph (Non-voting rights)</p> <p>Substitute: Cr Sterjova (Non-voting rights)</p> <p>Officer: Director Partnerships and Engagement or Delegate</p>	<p>Delegate: (Non-voting rights)</p> <p>Substitute: (Non-voting rights)</p> <p>Officer: Director Partnerships, Planning and Engagement or Delegate</p>	<p>Incorporated Association governed by its Constitution</p>
<p>Whittlesea Country Music Festival Association Incorporated (External)</p> <p>The Committee of Management manages the Whittlesea Country Music Festival.</p> <p><i>The constitution provides for the CEO of Council (or their representative) to attend meetings of the Committee and participate in discussions but they are not entitled to a vote.</i></p> <p><i>Fortnightly from April–October, weekly from November–March. Meetings are held on Wednesday at Whittlesea Bowling Club, Church Street, Whittlesea 6:00pm – 7:30pm</i></p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Substitute: Cr Joseph (Non-voting rights)</p> <p>Officer: Director Community Services or Delegate</p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Substitute: (Non-voting rights)</p> <p>Officer: Director Community Services or Delegate</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea Disability Network (WDN) (Internal Advisory Committee)</p> <p>The WDN is an active network of residents with disabilities, carers and service providers who meet monthly to consider, advocate, advise and address issues for people with disabilities in the municipality.</p> <p><i>The WDN is not a decision making body and therefore no voting rights apply.</i></p> <p><i>Meets monthly from February to December each year, on the second Tuesday of each month, from 9.30 am to 12 noon at Council Offices.</i></p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Substitute: Cr Sterjova (Non-voting rights)</p> <p>Substitute: Cr Cox (Non-voting rights)</p> <p>Officer: Team Leader Access</p>	<p>Delegate: Mayor of the Day (Non-voting rights)</p> <p>Substitute: (Non-voting rights)</p> <p>Substitute: (Non-voting rights)</p> <p>Officer: Team Leader Access</p>	<p>Terms of Reference are currently being reviewed</p>
<p>Whittlesea Multicultural Communities Council (WMCC) (External)</p> <p>The WMCC enhances co-operation among the diverse communities and promotes a greater awareness of multicultural values and needs within the municipality.</p> <p><i>The delegate is a member of the Committee but does not have voting rights.</i></p> <p><i>Meets bi-monthly on Thursdays from 5.30pm – 7.30pm at Lalor Library, 2A May Road, Lalor</i></p>	<p>Delegate: Cr Pavlidis (Non-voting rights)</p> <p>Substitute: Cr Kozmevski (Non-voting rights)</p> <p>Officer: Team Leader Aboriginal & Cultural diversity or Delegate</p>	<p>Delegate: (Non-voting rights)</p> <p>Substitute: (Non-voting rights)</p> <p>Officer: Team Leader Aboriginal & Cultural diversity or Delegate</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea Reconciliation Group (Internal)</p> <p>The Group commenced in 2001 as a community based committee to be a key reference group for Council on the continuing reconciliation process and to foster understanding of historical, cultural and contemporary issues impacting Aboriginal and Torres Strait Islander communities.</p> <p><i>This is a key reference group for Council.</i></p> <p><i>Meetings for 2019 have not yet been set.</i></p>	<p>Delegate: Mayor of the Day (Voting rights)</p> <p>Delegate: Cr Cox (Voting rights)</p> <p>Officer: Manager Community Cultural Development or Delegate</p> <p>Officer: Aboriginal Liaison Officer</p>	<p>Delegate: Mayor of the Day (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Officer: Manager Community Cultural Development or Delegate</p> <p>Officer: Aboriginal Liaison Officer</p>	<p>Terms of Reference adopted by the Council on 7 February 2018.</p>
<p>Whittlesea Secondary College Chaplaincy Committee (External)</p> <p>The Committee co-ordinates chaplaincy services for students.</p> <p><i>The delegate is a member of the Committee with voting rights.</i></p> <p><i>Meets 1st Thursday of every month at 7.30pm at Whittlesea Secondary College, (no meetings during School holidays).</i></p>	<p>Delegate: Cr Kirkham (Voting rights)</p> <p>Substitute: Cr Monteleone</p>	<p>Delegate: (Voting rights)</p> <p>Substitute:</p>	<p>Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea Showground and Recreation Reserves Committee of Management (External)</p> <p>This Committee provides an oversight or coordination role for the various users of the Crown land parcel centred on the Scrubby Creek and Plenty River and bisected by Yea Road in Whittlesea. The Committee is responsible for the maintenance and safe provision of a range of public open space elements and activities within the reserve.</p> <p><i>Meets 2nd Tuesday of every second month at 8pm at the showgrounds.</i></p>	<p>Delegate: Cr Joseph</p> <p>Officer: Chief Executive Officer or Delegate</p>	<p>Delegate:</p> <p>Officer: Chief Executive Officer or Delegate</p>	<p>Committee of Management under the control of the Department of Environment and Primary Industries</p>
<p>Whittlesea Community House (External)</p> <p><i>(formerly known as Whittlesea Township Community House & Alliance Group Incorporated)</i></p> <p>This group aims to strengthen small communities in Whittlesea township and help them take charge of their future.</p> <p><i>The Councillor delegate has observer status only and is not a member of the Committee.</i></p> <p><i>Meets 2nd Tuesday of the month at 6:30pm at Neighbourhood House 92A Church St Whittlesea.</i></p>	<p>No delegate appointed</p> <p><i>(Non-voting rights)</i></p>	<p>No delegate appointment required.</p>	<p>Incorporated Association governed by its Constitution</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Whittlesea YMCA (External)</p> <p>This organisation fosters programs and services in the local area with a key objective to assess the needs of the local community and devise programs and services that address those needs, focusing on recreation, health and wellbeing.</p> <p><i>The Board can co-opt members to the Committee and this is how the Council delegates are represented. Co-opted members have no voting rights.</i></p> <p><i>Meets on the last Wednesday of the month at 7.00pm at Mill Park Leisure Centre.</i></p>	<p>Delegate: Cr Kozmevski (Non-voting rights)</p> <p>Delegate: Cr Cox (Non-voting rights)</p>	<p>Council resolved on 7 August 2018 that Council remove its representatives on this committee due to potential conflict interest.</p> <p>Consequently no further appointment is required.</p>	<p>Incorporated Association governed by its Constitution</p>
<p>Whittlesea Youth Commitment Management Group (WYC) (External)</p> <p>The Group helps young people to develop a sense of connectedness within their communities via youth programs and events, community and social planning, information and referral services and support to the Whittlesea Youth Network.</p> <p><i>The WYC is not a decision making body and therefore no voting rights are required.</i></p> <p><i>Meets six times per year (February-December) on a Thursday at 1pm-2.30pm at The Lakes P-9 School, South Morang.</i></p>	<p>Delegate: Cr Sterjova (Non-voting rights)</p> <p>Substitute: Cr Pavlidis</p> <p>Officer: Manager Family Children & Young People</p>	<p>Delegate: (Non-voting rights)</p> <p>Substitute:</p> <p>Officer: Manager Family Children & Young People</p>	<p>No Statement of Purpose formalised. Is not an incorporated body but operates under the auspices of RMIT.</p>

ORGANISATION/COMMITTEE	APPOINTED COUNCIL REPRESENTATIVE FOR 2018	APPOINTED COUNCIL REPRESENTATIVE FOR 2019	CONSTITUTION, TERMS OF REFERENCE OR STATEMENT OF PURPOSE HELD
<p>Yarra Plenty Regional Library Board (External)</p> <p>The Board has responsibility for the provision and management of the library service and comprises two representatives from each of the three member Councils - Whittlesea, Banyule and Nillumbik.</p> <p><i>Meetings of the Board are governed by its constitution which provides for two persons from each of the three member Councils to be on the Board. One person must be a Councillor while the second appointee can be any other person. The delegates have voting rights.</i></p> <p><i>Meets February, April, June, August, October and December from 5:30pm at various locations.</i></p>	<p>Delegate: Cr Alessi (Voting rights)</p> <p>Delegate: Cr Kozmevski (Voting rights)</p> <p>Officer: Director Community Services</p>	<p>Delegate: (Voting rights)</p> <p>Delegate: (Voting rights)</p> <p>Officer: Director Community Services</p>	<p>Agreement under section 196 of the Local Government Act 1989 (as amended)</p>



Locality Map

Attachment 1



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Map Scale: 1 : 2000
Date: 03/10/2018
Produced By: jor

Attachment 2

Cottage Boulevard						
DAY	DATE	TIME	Unrestricted		Illegal Parking	Total Parking
e.g	1/01/2018	12:00	30	100%		30
MON	13/08/2018	10:00	3	10%	0	3
	13/08/2018	14:00	3	10%	1	4
TUE	14/08/2018	11:45	1	3%	1	2
	14/08/2018	14:00	2	7%	1	3
WED	15/08/2018	10:00	3	10%	0	3
	15/08/2018	14:00	2	7%	0	2
THURS	16/08/2018	10:15	2	7%	0	2
	16/08/2018	14:20	4	13%	0	4
FRI	17/08/2018	10:00	5	17%	2	7
	17/08/2018	14:00	3	10%	2	5
MON AVERAGE			3.00	10%	0.50	3.50
TUE AVERAGE			1.50	5%	1.00	3.00
WED AVERAGE			2.50	8%	0.00	2.50
THURS AVERAGE			3.00	10%	0.00	3.00
FRI AVERAGE			4.00	13%	0.00	2.50

ATTACHMENT 3A

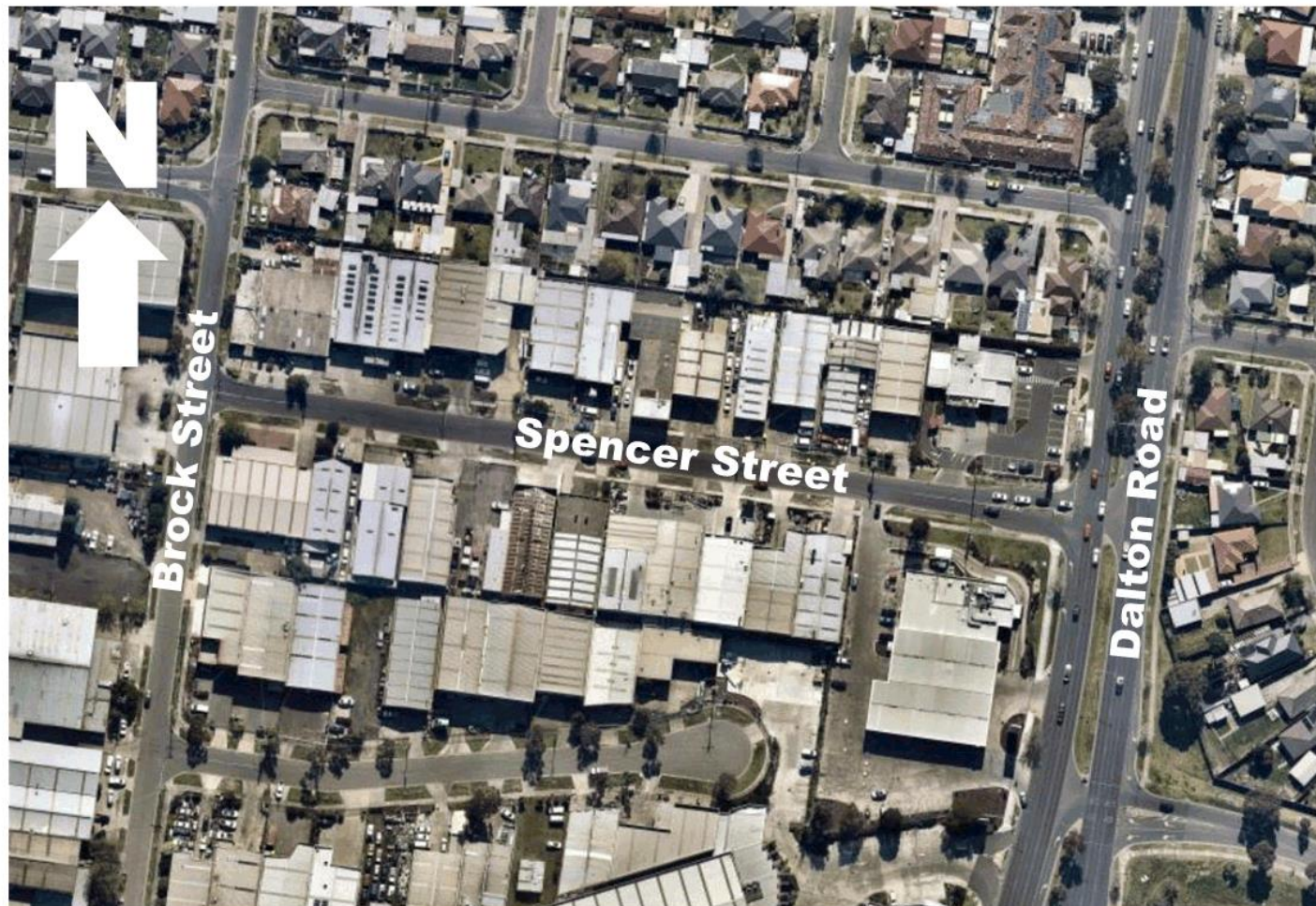


ATTACHMENT 3B



Attachment 1

Locality Plan
Spencer Street, Thomastown



ATTACHMENT 2



ATTACHMENT 2



ATTACHMENT 2



ATTACHMENT 2



Attachment 3

SPENCER STREET PARKING OPTIONS

OPTION 1 - INDENTED PARALLEL PARKING ON BOTH SIDES OF THE ROAD

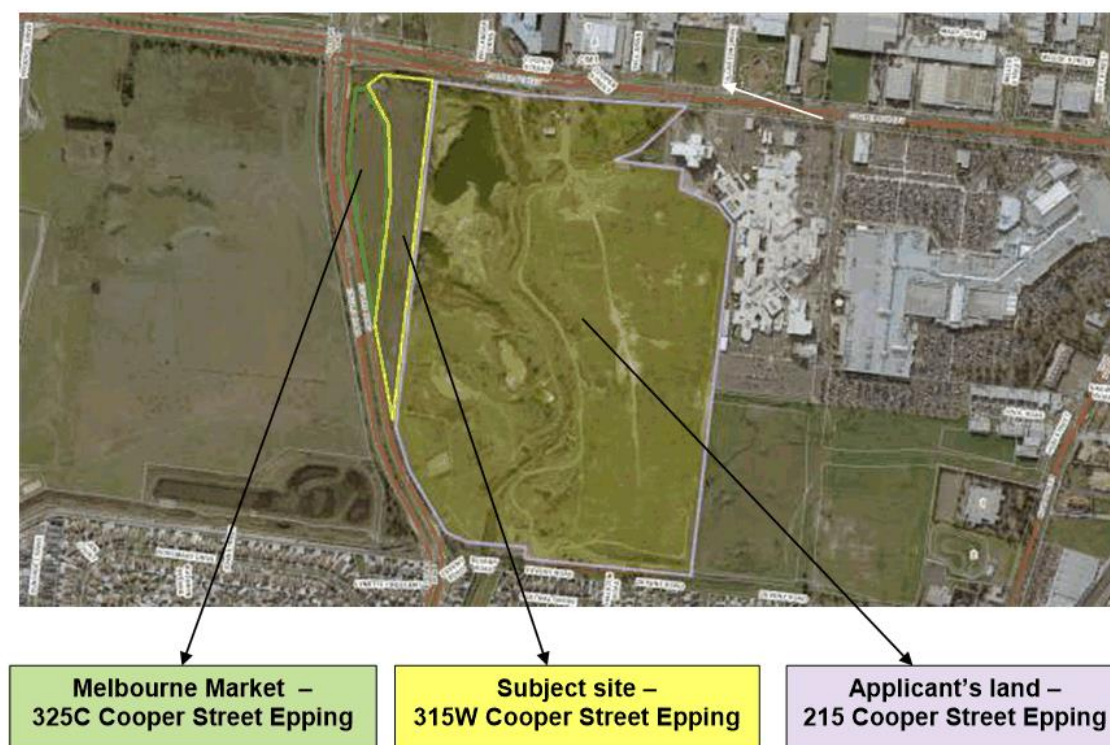
Advantages	Disadvantages
<ul style="list-style-type: none"> Frees up road space for traffic, less traffic congestion. 	<ul style="list-style-type: none"> No net gain in parking spaces (indented spaces simply displace existing kerbside spaces).
	<ul style="list-style-type: none"> Loss of nature strip, street trees, or opportunity to replace missing trees.
	<ul style="list-style-type: none"> Estimated cost - \$600,000.
	<ul style="list-style-type: none"> Higher traffic speeds (can be managed with raised pavements at 10% extra cost, but not ideal or suited to truck traffic).
	<ul style="list-style-type: none"> Higher crash risk (due to higher speeds).
	<ul style="list-style-type: none"> Falsely raises community's expectations that it will address parking concerns.

OPTION 2 - INDENTED PARALLEL PARKING ON NORTH SIDE OF THE ROAD

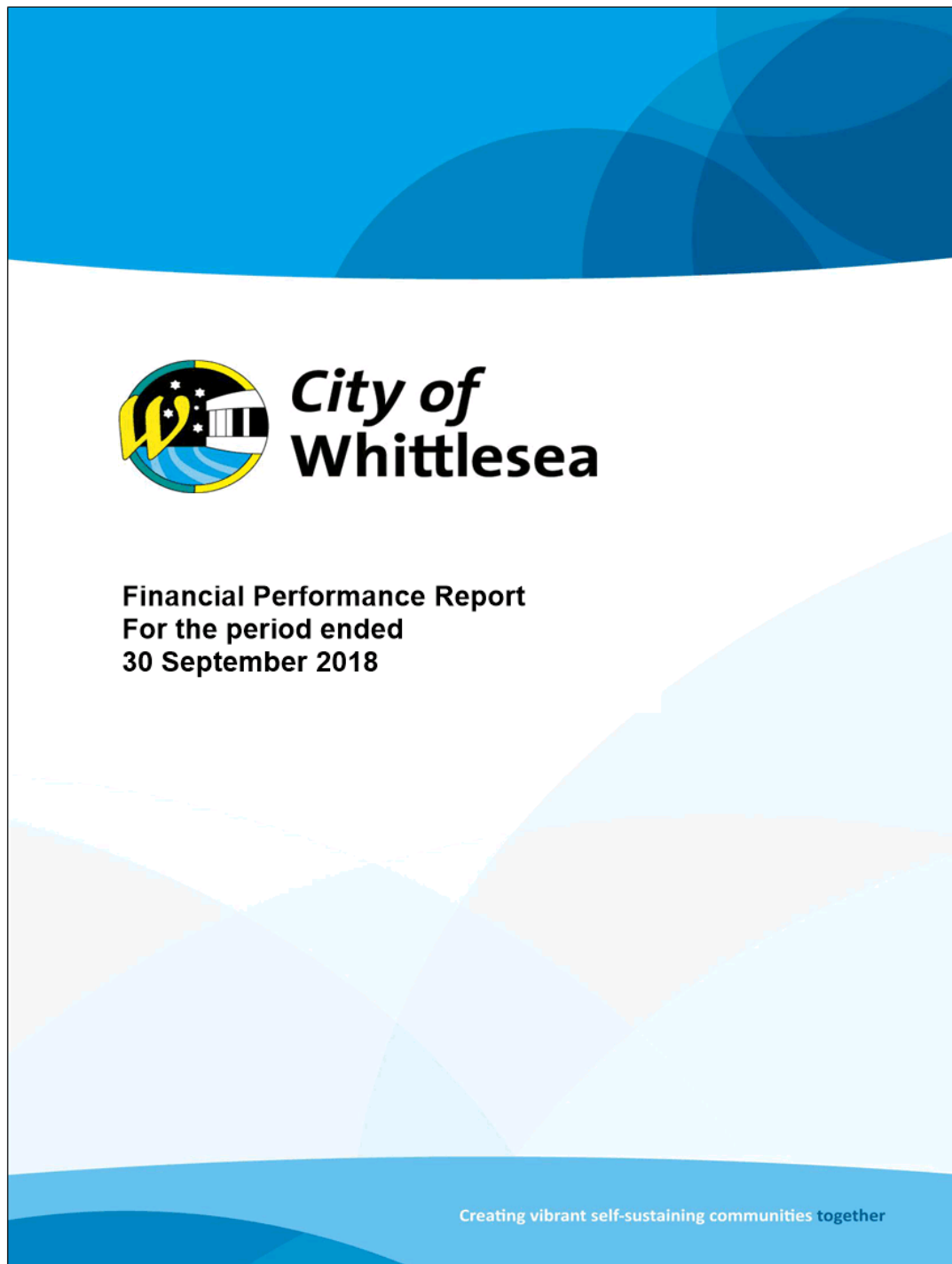
Advantages	Disadvantages
<ul style="list-style-type: none"> Frees up road space for traffic (although not as much as Option 1), less traffic congestion. 	<ul style="list-style-type: none"> No net gain in parking spaces (indented spaces simply displace existing kerbside spaces).
	<ul style="list-style-type: none"> Loss of nature strip, street trees, or opportunity to replace missing trees, on north side only.
	<ul style="list-style-type: none"> Estimated cost - \$430,000.
	<ul style="list-style-type: none"> Slightly higher traffic speeds (can be managed with raised pavements at 10% extra cost, but not ideal or suited to truck traffic).
	<ul style="list-style-type: none"> Higher crash risk (due to higher speeds).
	<ul style="list-style-type: none"> Falsely raises community's expectations that it will address parking concerns.

OPTIONS 3 / 4 - INDENTED 90° ANGLE PARKING ON SOUTH / NORTH SIDE OF THE CARRIAGEWAY ONLY

Advantages	Disadvantages
<ul style="list-style-type: none"> Net gain of 25 / 19 parking spaces. 	<ul style="list-style-type: none"> Loss of footpath (only on side of road with parking).
<ul style="list-style-type: none"> Frees up road space for traffic (although not as much as Option 1), less traffic congestion. 	<ul style="list-style-type: none"> Increased risk to pedestrians.
	<ul style="list-style-type: none"> Does not accord with Urban Development Guidelines, if Council removed a footpath it would seem (to some of the community) that Council had double standards.
	<ul style="list-style-type: none"> Not consistent with Council health, walking and cycling strategies.
	<ul style="list-style-type: none"> Loss of nature strip, street trees, or opportunity to replace missing trees (only on side with angle parking).
	<ul style="list-style-type: none"> Estimated cost - \$320,000.
	<ul style="list-style-type: none"> Slightly higher traffic speeds (can be managed with raised pavements at 10% extra cost, but not ideal or suited to truck traffic).
	<ul style="list-style-type: none"> Higher crash risk (due to higher speeds).
	<ul style="list-style-type: none"> Falsely raises community's expectations that it will address parking concerns.



City of Whittlesea Financial Performance Report



City of Whittlesea Financial Performance Report

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Income summary	4
Expenditure summary	6
Balance sheet	8
Statement of cash flows	10
Statement of capital works	12
Summary of reserves	13
Appendices	14

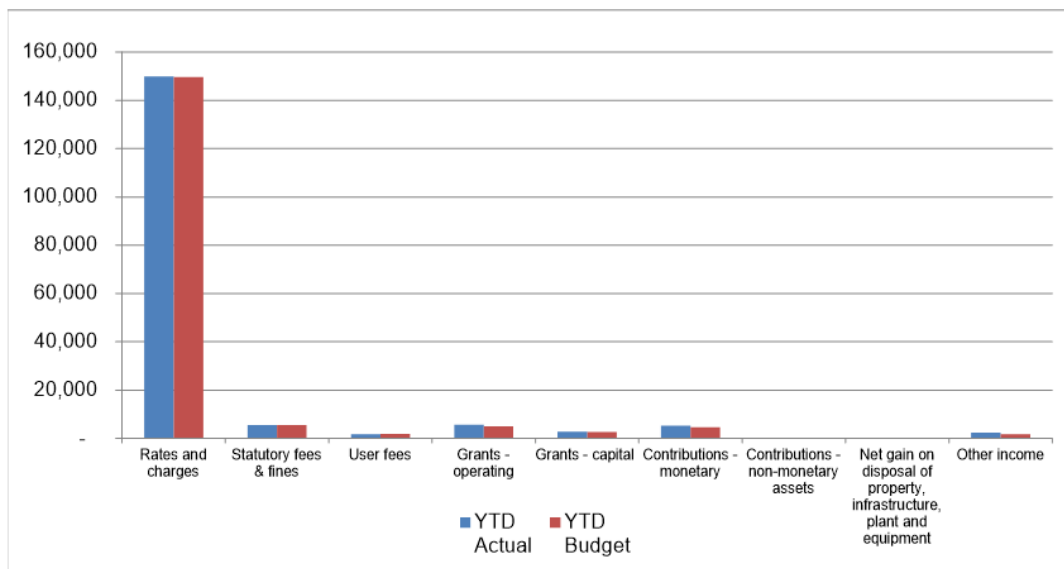
City of Whittlesea Financial Performance Report

Comprehensive income statement

	2018/19 YTD Actual \$'000	2018/19 YTD Budget \$'000	2018/19 YTD Variance \$'000	2018/19 Adopted Budget \$'000
Income				
Rates and charges	149,916	149,692	224	150,001
Statutory fees & fines	5,488	5,509	(21)	11,634
User fees	1,848	1,961	(113)	12,219
Grants - operating	5,603	5,113	490	26,917
Grants - capital	2,738	2,700	38	10,273
Contributions - monetary	5,328	4,600	728	12,378
Contributions - non-monetary assets	-	-	-	98,077
Net gain on disposal of property, infrastructure, plant and equipment	234	200	34	88
Other income	2,425	1,688	737	8,080
Total income	173,580	171,463	2,117	329,668
Expenditure				
Employee benefits	19,540	20,534	(994)	89,583
Materials and services	10,270	10,725	(455)	64,808
Depreciation and amortisation	6,212	6,339	(127)	25,355
Bad and doubtful debts	28	30	(2)	391
Borrowing costs	171	181	(10)	1,841
Other expenses	4,563	4,157	406	14,936
Total expenditure	40,784	41,966	(1,182)	196,913
Total comprehensive result	132,796	129,497	3,299	132,755

City of Whittlesea Financial Performance Report

Income summary



		2018/19 YTD Actual \$'000	2018/19 YTD Budget \$'000	2018/19 YTD Variance \$'000	2018/19 Adopted Budget \$'000
Income					
Rates and charges		149,916	149,692	224	150,001
Statutory fees & fines		5,488	5,509	(21)	11,634
User fees		1,848	1,961	(113)	12,219
Grants - operating	1.1	5,603	5,113	490	26,917
Grants - capital		2,738	2,700	38	10,273
Contributions - monetary	1.2	5,328	4,600	728	12,378
Contributions - non-monetary assets		-	-	-	98,077
Net gain on disposal of property, infrastructure, plant and equipment		234	200	34	88
Other income	1.3	2,425	1,688	737	8,080
Total income		173,580	171,463	2,117	329,668

City of Whittlesea Financial Performance Report

Analysis of income variances**1.1 Grants - operating****9.6% Variance \$0.49M Fav**

Includes all monies received from State and Commonwealth sources for the purpose of funding the delivery of programs and services to ratepayers. Favourable year to date variance is due to the following grants tracking higher than year to date budgets: Early Years \$129K, Aged & Disability \$70K, School Crossings \$207K and Grants Commission \$60K.

1.2 Contributions - monetary**15.8% Variance \$0.49M Fav**

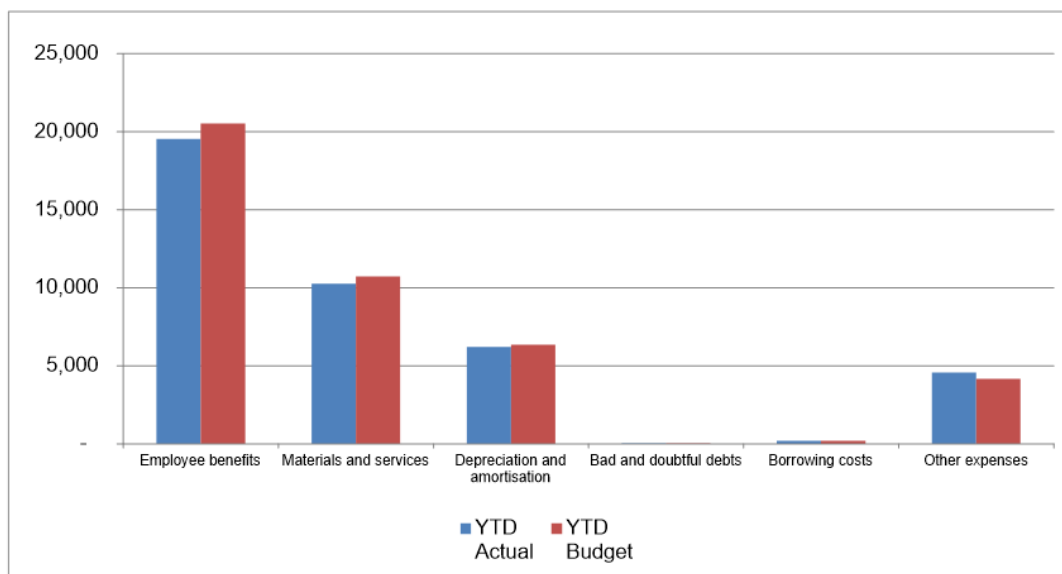
Contributions from developers towards specific projects (predominantly capital works). Higher than budgeted due to higher than anticipated development activity within the municipality.

1.3 Other income**43.7% Variance \$0.74M Fav**

Includes interest on investments, operational sales, reimbursements and other uncategorised items. Favourable year to date variance due to interest on investments \$691K and higher than budgeted WorkCover discount from early payment of premium \$54K.

City of Whittlesea Financial Performance Report

Expenditure summary



		2018/19 YTD Actual \$'000	2018/19 YTD Budget \$'000	2018/19 YTD Variance \$'000	2018/19 Adopted Budget \$'000
Expenditure					
Employee benefits	2.1	19,540	20,534	(994)	89,583
Materials and services		10,270	10,725	(455)	64,808
Depreciation and amortisation		6,212	6,339	(127)	25,355
Bad and doubtful debts		28	30	(2)	391
Borrowing costs		171	181	(10)	1,841
Other expenses	2.2	4,563	4,157	406	14,936
Total expenditure		40,784	41,966	(1,182)	196,913

City of Whittlesea Financial Performance Report

Analysis of expenditure variances**2.1 Employee benefits****4.8% Variance \$0.99M Fav**

Includes all labour related expenditure such as salaries, wages, allowances and on-costs such as leave entitlements, superannuation and WorkCover. Favourable year to date variance mainly due to lower than budgeted payments to permanent/fixed term staff (due to vacancies and timing of appointments).

2.2 Other expenses**9.8% Variance \$0.41M Unfav**

Relate to a range of unclassified items including contributions to community groups, utility costs, and other financial costs (transaction fees). Unfavourable variance is predominantly due to Leisure Centre contract variations \$406K.

City of Whittlesea Financial Performance Report

Balance sheet

	Notes	2018/19 YTD Actual \$'000	2017/18 Actual \$'000	Net Movement \$'000
Current assets				
Cash and cash equivalents		54,046	55,288	(1,242)
Financial assets (investments)		113,500	113,500	-
Trade and other receivables	3.1	159,132	22,485	136,647
Inventories		310	169	141
Other assets		5,825	4,166	1,659
Total current assets		332,813	195,608	137,205
Non-current assets				
Investment in associate		2,838	2,838	-
Unlisted shares		22	22	-
Infrastructure, property, plant and equipment		3,400,187	3,398,930	1,257
Intangible assets		793	793	-
Investment property		2,600	2,600	-
Total non-current assets		3,406,440	3,405,183	1,257
Total assets		3,739,253	3,600,791	138,462
Current liabilities				
Trade and other payables		27,786	23,289	4,497
Trust funds and deposits		12,605	10,168	2,437
Provisions		17,407	18,168	(761)
Interest bearing loans and borrowings		1,559	2,066	(507)
Total current liabilities		59,357	53,691	5,666
Non-current liabilities				
Provisions		2,720	2,720	0
Interest bearing loans and borrowings		14,212	14,212	-
Total non-current liabilities		16,932	16,932	0
Total liabilities		76,289	70,623	5,666
Net assets		3,662,964	3,530,168	132,796
Equity				
Accumulated surplus	3.2	2,566,359	2,399,763	166,596
Reserves		1,096,605	1,130,405	(33,800)
Total equity		3,662,964	3,530,168	132,796

City of Whittlesea Financial Performance Report

Analysis of balance sheet**Comparison to prior financial year - June 2018 actual**

3.1 - Receivables have increased due to rate debtors (including Fire Service Levy). This is because rates are recognised as income when notices are sent out at the start of the financial year. The rate debtor balance reduces throughout the year as payments are received - either by instalments or in full by 15 February.

3.2 - Accumulated surplus is the value of all net assets less reserves that have accumulated over time. The movement is directly related to the surplus for the period (refer to Income statement) and net reserve transfers.

City of Whittlesea Financial Performance Report

Statement of cash flows

	Notes	2018/19 YTD Actual \$'000	2017/18 Actual \$'000
Cash flows from operating activities			
Rates and charges		27,837	142,925
Statutory fees and fines		2,062	10,227
User fees		552	12,022
Grants - operating		5,631	30,472
Grants - capital		2,783	12,722
Contributions - monetary		5,446	19,828
Interest received		1,257	4,794
Trust funds and deposits taken		4,585	11,021
Other receipts		1,005	6,015
Net GST refund		3,129	10,386
Net Fire Services Levy		3,321	(68)
Materials and services		(27,867)	(59,378)
Trust funds and deposits repaid		(2,149)	(9,935)
Other payments		(5,673)	(17,652)
Employee costs		(22,663)	(85,030)
Net cash provided by (used in) operating activities	4.1	(744)	88,349
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(655)	(49,898)
Proceeds from sale of property, infrastructure, plant and equipment		834	695
Net purchase of investments (maturing later than 90 days)		-	(34,000)
Net cash provided by (used in) investing activities	4.2	179	(83,203)
Cash flows from financing activities			
Repayment of borrowings		(507)	(11,818)
Finance costs		(171)	(1,637)
Net cash provided by (used in) financing activities	4.3	(677)	(13,455)
Net increase (decrease) in cash and cash equivalents		(1,242)	(8,309)
Cash and cash equivalents at the beginning of the year		55,288	63,597
Cash and cash equivalents at the end of the period	4.4	54,046	55,288

City of Whittlesea Financial Performance Report

Explanation of statement of cash flows**4.1 Operating activities**

Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

4.2 Investing activities

Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities included the acquisition and sale of assets such as vehicles, property and equipment.

4.3 Financing activities

Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to organisations. These activities also include repayment of the principal component of loan repayments for the year.

4.4 Cash and cash equivalents at the end of the period

Cash and cash equivalents at the end of the period have decreased by \$1.24 million.

City of Whittlesea Financial Performance Report

Statement of capital works

	2018/19 YTD Actual \$'000	2018/19 YTD Budget \$'000	2018/19 YTD Variance \$'000	2018/19 Annual Budget \$'000
Capital works areas				
Buildings	1,690	1,892	201	39,207
Drains	0	4	4	93
Planning & feasibility	42	90	48	500
Open space	4,028	2,450	(1,578)	22,378
Plant & equipment	862	574	(288)	4,002
Roads & paths	1,346	2,485	1,139	23,623
Transport	44	10	(34)	5,896
Total capital works	8,013	7,505	- 508	95,700

Refer to New Works Program 2018/19 Q1 report presented to Council at the November meeting for more detail.

City of Whittlesea Financial Performance Report

Summary of Reserves

	Notes	2017/18 Actual \$'000	Net transfers \$'000	2018/19 YTD Actual \$'000
Discretionary reserves				
Car parking		28,295	-	28,295
Land banking (App. 5)		734,234	-	734,234
Plant replacement		1,902,771	(603,693)	1,299,078
Technology improvement (App. 3)		5,660,842	(82,042)	5,578,800
Aged & Disability minor capital		322,305	-	322,305
Environmental Projects Reserve (App. 2)		3,761,073	(3,220)	3,757,853
Infrastructure reserve (App. 1)		10,360,209	(31,519)	10,328,690
LASF defined benefit plan		3,288,325	-	3,288,325
Synthetic turf replacement		1,670,000	-	1,670,000
Tip replacement		2,455,354	343,750	2,799,104
Insurance reserve		263,471	-	263,471
Legal expenditure reserve		200,000	-	200,000
People Strategy implementation reserve (App. 4)		500,000	-	500,000
Native vegetation offset site maintenance		772,242	46,537	818,779
		31,919,121	(330,187)	31,588,934
Non-discretionary reserves				
Carlingford Estate DC reserve		1,766,692	(1,445,485)	321,207
Community Infrastructure Levy		4,127,773	141,454	4,269,227
Developers contributions		55,586,730	2,719,132	58,305,862
Epping Plaza DC		1,478,237	(22,203)	1,456,034
Net gain compensation		3,166,418	(20,759)	3,145,659
Non standard street lighting		2,853,446	59,420	2,912,866
Parklands contributions (open space)		2,650,160	855,394	3,505,554
Planning permits drainage		1,360,968	57,832	1,418,800
Plenty Road duplication		1,567,266	70,941	1,638,207
Permit conditions reserve		17,782	799,300	817,082
Purchase of church		380,000	-	380,000
Traffic lights construction		369,747	-	369,747
Street tree contributions reserve		134,855	-	134,855
Loan repayment reserve		2,170,900	-	2,170,900
		77,630,974	3,215,026	80,846,000
Total Reserves		109,550,095	2,884,840	112,434,934
Reconciliation to balance sheet				
New Works carried fwd reserve (loans)		13,035,024	(17,373,594)	(4,338,570)
Carried forward projects reserve		7,103,493	(7,103,493)	-
Asset revaluation reserve		988,508,635	-	988,508,635
		1,008,647,152	(24,477,087)	984,170,065
		1,118,197,247	(21,592,247)	1,096,605,000

APPENDIX 1 - INFRASTRUCTURE RESERVE

YEAR	OPENING BALANCE	TRANSFERS		CLOSING BALANCE	COMMENT
		CONTRIBUTION (IN)	ALLOCATION (OUT)		
2017/18	641,354	20,492,048	10,773,193	10,360,209	Transfer out funded early repayment of loan parcel.
2018/19	10,360,209		31,519	10,328,690	Q1 Funding for construction of Findon Road extension (PID 1218 \$24,194) and Signalised intersection Ferres Bvd/Findon Rd (PID 2039 \$7,325)
2019/20	10,328,690			10,328,690	
2020/21	10,328,690			10,328,690	
2021/22	10,328,690			10,328,690	
2022/23	10,328,690			10,328,690	
2023/24	10,328,690			10,328,690	
2024/25	10,328,690			10,328,690	
2025/26	10,328,690			10,328,690	
2026/27	10,328,690			10,328,690	
2027/28	10,328,690			10,328,690	
2028/29	10,328,690			10,328,690	
2029/30	10,328,690			10,328,690	
2030/31	10,328,690			10,328,690	
2031/32	10,328,690			10,328,690	
2032/33	10,328,690			10,328,690	

* Reserve created with transfers from accumulated surplus \$20,492,048

APPENDIX 2 - ENVIRONMENTAL PROJECT RESERVE

YEAR	OPENING BALANCE	TRANSFERS		CLOSING BALANCE	COMMENT
		CONTRIBUTION (IN)	ALLOCATION (OUT)		
2017/18	2,993,638	767,435	-	3,761,073	
2018/19	3,761,073		3,220	3,757,853	Q1 Funding for Energy Efficiency program (PID 1914 \$1,039), Street Light Bulk Replacement program (PID 2119 \$1,365), Mosaic Reserve - Pump Shed Acoustic Treatment (PID 2232 \$816)
2019/20	3,757,853			3,757,853	
2020/21	3,757,853			3,757,853	
2021/22	3,757,853			3,757,853	
2022/23	3,757,853			3,757,853	
2023/24	3,757,853			3,757,853	
2024/25	3,757,853			3,757,853	
2025/26	3,757,853			3,757,853	
2026/27	3,757,853			3,757,853	
2027/28	3,757,853			3,757,853	
2028/29	3,757,853			3,757,853	
2029/30	3,757,853			3,757,853	
2030/31	3,757,853			3,757,853	
2031/32	3,757,853			3,757,853	
2032/33	3,757,853			3,757,853	

* Transfer from Green Garden Bins surplus 2017/18.

APPENDIX 3 - TECHNOLOGY IMPROVEMENT FUND RESERVE

YEAR	OPENING BALANCE	TRANSFERS		CLOSING BALANCE	COMMENT
		CONTRIBUTION (IN)	ALLOCATION (OUT)		
2017/18	4,392,719	1,546,126 *	278,003	5,660,842	
2018/19	5,660,842	-	82,042	5,578,800	Q1 Funding for ICT Network Infrastructure (PID1874 \$69,314), IT Mobility (PID 1877 \$2,580), IT Computer Hardware (PID 225 \$10,148)
2019/20	5,578,800			5,578,800	
2020/21	5,578,800			5,578,800	
2021/22	5,578,800			5,578,800	
2022/23	5,578,800			5,578,800	
2023/24	5,578,800			5,578,800	
2024/25	5,578,800			5,578,800	
2025/26	5,578,800			5,578,800	
2026/27	5,578,800			5,578,800	
2027/28	5,578,800			5,578,800	
2028/29	5,578,800			5,578,800	
2029/30	5,578,800			5,578,800	
2030/31	5,578,800			5,578,800	
2031/32	5,578,800			5,578,800	
2032/33	5,578,800			5,578,800	

* Transfers from accumulated surplus (16/17) \$1,500,000 and consolidation of Telemetry Conduit Reserve \$5,540 and Computer Equipment Reserve \$40,586.14. 2017/18 Funding for HRIS Review (PID 1944 \$278,003)

APPENDIX 4 - PEOPLE STRATEGY IMPLEMENTATION RESERVE

YEAR	OPENING BALANCE	TRANSFERS		CLOSING BALANCE	COMMENT
		CONTRIBUTION (IN)	ALLOCATION (OUT)		
2017/18	-	500,000 *	-	500,000	
2018/19	500,000			500,000	
2019/20	500,000			500,000	
2020/21	500,000			500,000	
2021/22	500,000			500,000	
2022/23	500,000			500,000	
2023/24	500,000			500,000	
2024/25	500,000			500,000	
2025/26	500,000			500,000	
2026/27	500,000			500,000	
2027/28	500,000			500,000	
2028/29	500,000			500,000	
2029/30	500,000			500,000	
2030/31	500,000			500,000	
2031/32	500,000			500,000	
2032/33	500,000			500,000	

* Transfers from accumulated surplus (16/17) \$500,000 to form this reserve.

City of Whittlesea Financial Performance Report

APPENDIX 5 - LAND BANKING RESERVE

YEAR	OPENING BALANCE	TRANSFERS		CLOSING BALANCE	COMMENT
		CONTRIBUTION (IN)	ALLOCATION (OUT)		
2017/18	574,234	160,000 *	-	734,234	
2018/19	734,234			734,234	
2019/20	734,234			734,234	
2020/21	734,234			734,234	
2021/22	734,234			734,234	
2022/23	734,234			734,234	
2023/24	734,234			734,234	
2024/25	734,234			734,234	
2025/26	734,234			734,234	
2026/27	734,234			734,234	
2027/28	734,234			734,234	
2028/29	734,234			734,234	
2029/30	734,234			734,234	
2030/31	734,234			734,234	
2031/32	734,234			734,234	
2032/33	734,234			734,234	

* Sale of 182 & 214W Greenhills Rd, Bundoora

City of Whittlesea Financial Performance Report

Land Banking Reserve Transaction Details

Land Banking Reserve	Year	\$
Contributions		
Operating surplus transfers	2010-2011	3,179,630
Property rental income 1 Central Avenue	2011-2013	14,705
Property sales 115W Elation Blvd	2017	10,000
Property sales 158-190 Barry Road Thomastown	2004	325,000
Property sales 2 Fore Street Whittlesea	2002	225,226
Property sales 24 Rochester Drive Thomastown	2001	178,234
Property sales 24W Maxwell St Lalor	2007	9,000
Property sales 380 Bridge Inn Road, Mernda	2017	240,226
Property sales 384 & 385 Gordon's Rd	2004	2,304,075
Property sales 510 McDonalds Rd South Morang	2005	786,850
Property sales 763 Plenty Road South Morang	2014	460,110
Property sales 801 Plenty Rd Sth Morang	2006	500,000
Property sales 857/859 Plenty Rd	2007	10,128,338
Property sales Drainage reserve	2007	164,025
Property sales Duffey Street Reserve	2007	150,000
Property sales Edgars Rd	2005	370,000
Property sales L3 Cnr McDonalds/Plenty Rds Sth	2006	4,148,967
Property sales Lot 3 90W Epping Rd, Epping 3076	2013	142,282
Property sales Plenty Road Duplication, South Morang	2005	560,000
Property sales 182 & 214W Greenhills Rd, Bundoora	2018	160,000
		24,056,667
Expenditure		
Golf course construction	' 2004	751,327
Land purchases - 100 Gorge Rd, South Morang	' 2013	27,017
Land purchases - 215 Cooper Street	' 2017	80,000
Land purchases - 384 & 385 Gordon's Rd	' 2003	45,000
Land purchases - 45 Regent Street Mernda	' 2017	2,756,071
Land purchases - 713 High Street, Epping	' 2014	4,252,565
Land purchases - 17-19 Johnsons Rd Mernda	' 2016-2017	1,800,000
Land purchases - 11 Victor Court Lalor, 28W Songbird Cres South Morang	' 2016	57,414
Subdivision costs	2005-2016	2,955,356
New Works		10,423,352
2015/16 priority projects		174,331
		23,322,433
Balance		734,234

***Note:** Properties purchased using the land banking reserve fund. Proceeds from future disposal of these properties will be returned to the land banking reserve.

Community Sports Infrastructure Loans Scheme Guidelines



**CHANGE
OUR
GAME**



Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.

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Available at www.sport.vic.gov.au/grants

(1807011)

Message from the Minister for Sport, John Eren

In 2017 we released Active Victoria - a strategic framework to increase sport and recreation across Victoria. This framework identified a need to find new sources of investment to deliver community sports infrastructure.

In response to this, the Andrews Labor Government announced a \$100 million *Community Sports Infrastructure Loans Scheme* in the 2018-19 Victorian Budget as part of a broader approach to increase and simplify infrastructure investment.

This scheme is in addition to the Labor Government's record investment in community sports infrastructure – \$241.6 million in the 2018-19 Victorian Budget and over \$400 million since 2014.

The scheme will provide councils, clubs, associations, education institutions and facility managers access to low-interest loans guaranteed by the Victorian Government. These loans can be used to develop high-quality sport and recreation infrastructure that increases access to sport and active recreation in Victoria.

Eligible projects include the upgrade and development of significant community sport and recreation infrastructure such as indoor or outdoor aquatic leisure facilities, indoor sports stadiums, community sport precincts and synthetic sports surfaces.

The *Community Sports Infrastructure Loans Scheme* is a significant addition to existing infrastructure programs that reflect our commitment to health, wellbeing and community sport and recreation.

This program will also help communities, both metropolitan and regional, enhance their chances of attracting and hosting local and regional competitions, tournaments and events.

I know that by working together we can make sport more inclusive, increase local participation, stimulate economies and create more local jobs.

I look forward to seeing many exciting projects and benefits come out of the *Community Sports Infrastructure Loans Scheme*.



John Eren

Hon John Eren MP
Minister for Sport

Message from the Parliamentary Secretary for Treasury and Finance, Daniel Mulino

Whilst we're renowned for the quality of our international sporting offerings, it is grassroots sport that is the bedrock of our towns and suburbs.

That's why the 2018-19 Victorian Budget included an unprecedented investment in community sporting facilities across the state.

Included in that investment is the new \$100 million *Community Sports Infrastructure Loans Scheme*, which will significantly improve local facilities and fund new sporting infrastructure.

The scheme will provide councils, clubs, associations, educational institutions and facility managers who have the capacity to service project loans with access to low interest loans guaranteed by the Victorian Government.

Eligible projects will include outdoor aquatic leisure facilities, indoor sports stadiums, community sport precincts and synthetic sports surfaces.

With the backing of Victoria's prized triple A credit rating, eligible community sports organisations can access subsidised interest rates, allowing them to invest in high-quality infrastructure for their community organisations.

The initiative is part of a \$241 million investment that will upgrade facilities at suburban grounds, local clubs and high-performance centres across the state.

We're upgrading local grounds, change rooms and pavilions so everyone has the facilities they need to play and watch the sport they love. We also know that Victoria is experiencing strong demand for sports and recreation facilities and we need to find new ways to address that demand.

It reflects the Andrews Labor Government's focus on modern and accessible community sports infrastructure that can be enjoyed by everyone, regardless of their age, suburb, background, gender or ability.

Ultimately, it will bring families and local communities together and help ensure a healthier and more active Victoria.



A handwritten signature in dark ink, appearing to read 'Daniel Mulino'.

Daniel Mulino MLC

Parliamentary Secretary for Treasury and Finance

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Community Sports Infrastructure Loans Scheme

1. About the loans scheme

The innovative \$100 million *Community Sports Infrastructure Loans Scheme* was announced as part of the 2018-19 Victorian Budget.

The *Community Sports Infrastructure Loans Scheme* will support the delivery of community sport and recreation infrastructure by providing organisations access to low-interest government-guaranteed loans between \$500,000 and \$10 million.

1.1 What are the objectives of the loans scheme?

The objectives of the *Community Sports Infrastructure Loans Scheme* include:

- Increase opportunities for councils, clubs, associations, educational institutions and facility managers to invest in the development of community sport and recreation infrastructure, in addition to existing funding opportunities.
- Incentivise organisations such as local government to bring forward community sport and recreation infrastructure delivery.
- Increase the capacity and access to sport and recreation opportunities in Victoria.
- Facilitate the upgrade and development of significant metropolitan and regional community sport and recreation infrastructure.
- Support projects which provide the greatest community access and benefit.
- Support a range of organisations who can demonstrate the capability and capacity to deliver the Victorian Government's objectives as outlined in the *Active Victoria Strategic Framework*.

1.2 How much can be applied for?

Organisations may seek lending approval for loans between \$500,000 and \$10 million.

1.3 How does the scheme work?

The triple-A credit rating currently held by Victoria means that the state can borrow money at cheaper rates than are commercially available. This puts the government in a strong position to use their borrowing power to guarantee loans to organisations who would not be able to access finance at such rates.

In addition to accessing a low-interest rate loan from the Treasury Corporation of Victoria, organisations will receive additional interest subsidies that will further reduce the interest rate paid by borrowers by at least 50 per cent.

The primary benefit of the *Community Sports Infrastructure Loans Scheme* is that organisations will be able to achieve savings through having access to low-interest subsidised loans financed through the Treasury Corporation of Victoria.

1.4 What would the interest rate on a loan be?

Loans through the scheme will be provided at the Treasury Corporation of Victoria's borrowing rate at the date of contract execution. As of 25 June 2018, the interest rate for a 10 year loan from the Treasury Corporation of Victoria was 3.10 per cent (inclusive of administrative costs).

It's anticipated that the Victorian Government's additional interest subsidies will reduce the interest rate paid by organisations by at least 50 per cent.

It is important to note that the Treasury Corporation of Victoria's borrowing rates are subject to market fluctuations and therefore the actual interest rate offered will be dependent on the Treasury Corporation of Victoria's borrowing rate at the date of contract execution.



2. Eligibility

Loan applications must demonstrate strong community sport and recreation benefits while satisfying a credit assessment which will consider the applicant's capacity to repay the loan and meet interest payments, among other measures.

2.1 Who can apply?

Applications may be submitted for community sport and recreation infrastructure projects to be developed within Victoria from eligible applicants, including:

- Local government authorities.
- Incorporated, not-for-profit organisations whose primary purpose is to facilitate community sport and recreation activities including:
 - sport and recreation clubs and associations
 - sport and recreation clubs who own their own land, are a tenant of a private facility or not a tenant of a local council.
- Victorian state sporting associations or the national sporting organisation seeking to invest in a community infrastructure project.
- Not-for-profit and private facility managers with long-term community facility management arrangements.
- Private enterprises with long term community access arrangements or those who can demonstrate long term access to the public.
- Educational institutions such as universities or non-government schools (schools not in a position to borrow funds are encouraged to work with project partners).

Applications from organisations with limited alternative revenue streams will be considered a priority.

2.2 Who is ineligible?

General government sector agencies generally are not able to borrow from Treasury Corporation of Victoria as they are funded through the budget process. These entities include:

- Alpine Resorts Co-ordinating Councils
- Parks Victoria
- Kardinia Park Trust
- Melbourne and Olympic Park Trust
- State Sports Centre Trust
- TAFEs
- Public primary and secondary schools

A full list of ineligible government sector entities can be found at www.sport.vic.gov.au/loans

2.3 What types of projects may be supported?

Priority will be given to the projects that provide the greatest community benefit. Projects that may be supported under the scheme include, but are not limited to:

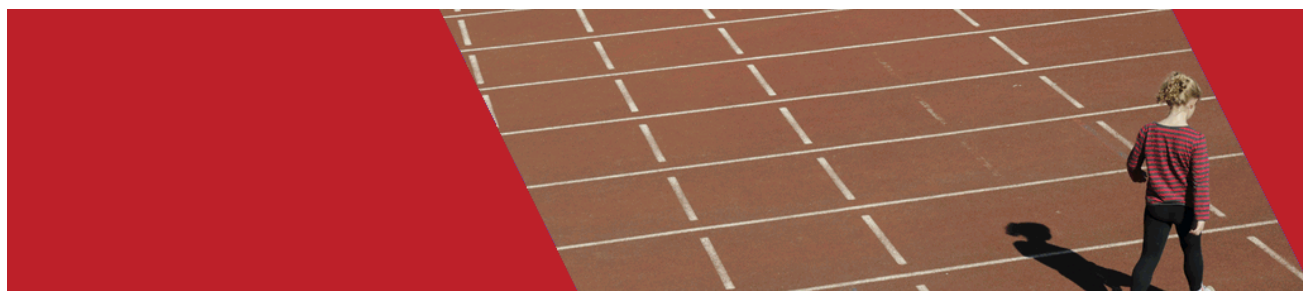
- New or redeveloped indoor or outdoor aquatic leisure facilities.
- New or redeveloped indoor sports stadiums.
- Pavilions including changeroom developments.
- Synthetic sports surfaces (including replacements).
- Active recreation infrastructure including but not limited to trails, play spaces, skate parks and BMX tracks.
- New or upgraded community sport precincts including sports fields and lighting.

Projects are expected to be delivered by qualified professionals, incorporate universal design principles and comply to Australian standards and those of the relevant sport.

The *Community Sports Infrastructure Loans scheme* can:

- Fund 100 per cent of the total project cost.
- Be secured in conjunction with a government grant ensuring that any grant funding program ratios are still met with the required cash contributions.

The scheme encourages a collaborative approach to infrastructure delivery between a range of partners that support community health and wellbeing. This may include commercial elements that support an organisation's financial sustainability.



2.4 What types of projects will not be supported?

Projects that will not be supported under the scheme include, but are not limited to:

- Facilities where little or no public access is available.
- Purchase of land or buildings.
- Requests for retrospective funding.
- Routine or cyclical maintenance works.
- Purchasing or maintaining any equipment.
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water, asset maintenance and other utilities.
- Requests for multiple loans for a single project.
- Applications to refinance an existing loan or borrowings.
- Projects that are not able to demonstrate a reasonable likelihood of being able to pay the loan.

3. Loan Application

3.1 What information is required in an application?

Applications will consist of three components. All components must be provided in order for an application to be deemed eligible for assessment. These include:

- Loan application form
- Business case
- Supporting documentation

Loan Application Form

- A loan application form will seek/include basic applicant, loan and project details. The loan application form can be downloaded at www.sports.vic.gov.au/loans

Business Case

All applicants will be required to submit a business case which aligns strongly with the objectives of the scheme and addresses the following:

- Project Justification
 - Background / rationale
 - Current and proposed facility use
 - Strategic alignment with Active Victoria
 - Land owner, stakeholder and community support
- Project Delivery
 - Tendering and project development
 - Expected outcomes and benefits
 - Demonstrated long-term facility tenure and public access
 - Facility management and organisational governance
- Financial Information
 - Loan request details
 - Project budget and financial contributions
 - Financial impact of new infrastructure
 - Financial sustainability of organisation
 - Ability to service the loan

An example business case template can be downloaded at www.sport.vic.gov.au/loans that may assist applicants address the required information.

Supporting Documentation

Applications will be required to provide documentation to support their business case and demonstrate financial viability, security and capacity to repay. This includes:

- Schematic plans or detailed area schedules for prefab/modular projects.
- Quantity survey or tender price is required.
- Evidence of other confirmed funding contributions.
- Evidence of long-term community access arrangements that extends to the life of the loan as a minimum, with a preferred duration for the life of the facility.
- Any additional business or feasibility planning documents.

- Evidence of land owner, stakeholder and community consultation and support.
- Facility Management Plan / Schedule of Use.
- Audited financial statements for the previous three years.
- Estimated financial statements for the next five years.
- Projected cash flow forecast (including project related capital, operating and maintenance costs) demonstrating a capacity to repay the loan, without further borrowing, under various interest rates and other scenarios.
- Evidence of security for the loan in the form of assets or significant and consistent cash flow surpluses.

3.3 How do I submit my application?

Applicants are required to submit their loan application form, business case and supporting documentation to loans@sport.vic.gov.au

All applications and additional documentation must be submitted prior to **11.59 pm on Friday 31 August 2018**

The following working day, you will receive a confirmation email notifying you of receipt of the application.

3.4 How are applications assessed?

Sport and Recreation Victoria is administering the *Community Sports Infrastructure Loans Scheme* in collaboration with Department of Treasury and Finance and Local Government Victoria.

The broad process associated with the assessment of an application is as follows:

- Sport and Recreation Victoria seeks and assesses applications from organisations in the form of a business case for the proposed project.
- If the project demonstrates strong alignment to the scheme's objectives, Sport and Recreation Victoria will refer the project for financial analysis to the Department of Treasury and Finance.

- Department of Treasury and Finance will assess the applicants' financial viability, security and capacity to repay the loan and service the interest cost.
- Should an organisation meet the above criteria, Department of Treasury and Finance will recommend a state guaranteed loan be given by Treasury Corporation of Victoria to the successful applicant.
- If the guarantee is approved, the applicant will then enter into an agreement with Treasury Corporation of Victoria which will outline the terms and conditions of the loan.
- Your organisation will also be required to sign an agreement with the Department of Health and Human Services that sets out community access expectations along with other obligations, including timely delivery.
- The Department of Health and Human Services will also support your project by providing expert advice and input to assist your development.

4. Timelines

The *Community Sports Infrastructure Loans Scheme* will administer its first round of loan applications within the following timelines.

Loans scheme applications open	Mid July 2018
Loans scheme applications close	31 August 2018
Notification of outcomes	Early October 2018
Loan Agreements signed	October 2018 onwards

The scheme will seek delivery of projects within 24 months from the execution of the contract.



5. Conditions that apply to loan applications

5.1 Loan Terms

Organisations will have flexibility when structuring their loan/s. Organisations will be able discuss the following conditions with the Department of Treasury and Finance and Treasury Corporation of Victoria to ensure the loan structure is consistent with business requirements:

- Fixed or variable interest rate
- Loan term (up to 15 years)
- Requirements for a limited interest only period
- Security to be provided
- Timing of repayments (monthly/quarterly/semi-annual)

Your organisation will also be required to sign an agreement with the Department of Health and Human Services that sets out long term community access expectations and financial scenarios for circumstances where a facility's use changes during that time.

5.2 Acknowledging the Victorian Government's support and promoting success

Successful applicants need to acknowledge the Victorian Government's support through the *Community Sports Infrastructure Loans Scheme*. Acknowledgement and Publicity Guidelines form part of the Community Access Agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases, promotional material and placement of a permanent Victorian Government endorsed sign/plaque at the site during construction and upon completed of infrastructure activities.

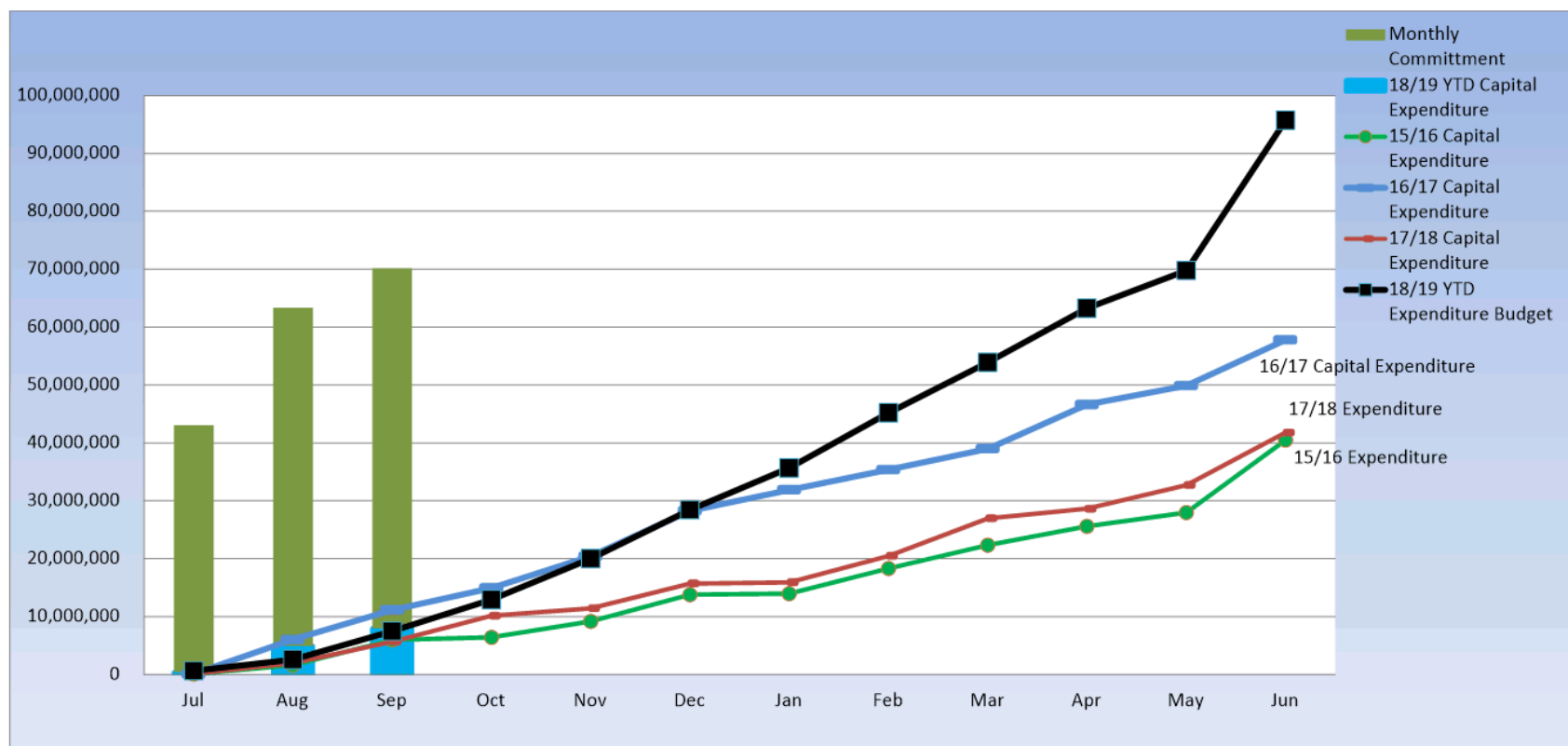
When your organisation wishes to launch an infrastructure project which is receiving funding from the government at a public event or similar, you are required to give the Minister for Sport and the Treasurer the opportunity to officially open or launch the activity. Your organisation is also required to invite the Minister for Sport to significant events associated with the project including ground breaking ceremonies, construction inspections, openings, launches and photo opportunities.

These guidelines reflect current expectations of Victorian Government recognition. Visit the **Acknowledgement and Publicity Guidelines** page for more information < <http://www.sport.vic.gov.au/grants-and-funding/funded-project-information-forms-and-templates> >.



NEW WORKS PROGRAM - FINANCIAL PERFORMANCE - September 2018




New Works	Year to Date \$'000s				Full Year Budget \$'000s
	Budget	Actuals	Variance	Commitments	
Total New Works Program	7,505	8,013	-508	62,161	95,700



The chart above provides a financial summary on the status of the New Works Program as at the end of September 2018. The value of work completed to the end of September is \$8,013,406 (blue column) with contracts and purchase orders committing another \$62,161,156 (green column). The black line indicates the accumulative budget for 2018/19 (The lines above and below show previous years' expenditure).

2018/19 New Works Project Progress Report - as at 30 September 2018




Carry forward projects from 2017/18




















Legend - Percentage Variance between YTD Actuals and YTD Budgets	
	Variance is less than or equal to 5% of YTD Budget
	Variance is greater than 5% and less than or equal to 10% YTD Budget
	Variance is less than or equal to 10% YTD Budget

PID	Project Name	YTD Actuals	YTD Budget	Variance	Annual Budget	Status Indicator	Quarterly Comments
Building							
0175	Disability Action Plan - Ongoing Program	0	0	0	120,000		Concept design for all abilities upgrade works at established area Preschool in progress. Works plan for ongoing improvement program across various sites (5 year plan) at development phase.
0177	Office Refurbishment and Alterations - Various Locations	33,543	72,000	38,457	290,000		Ongoing program involving office improvements to provide greater flexibility and occupational functionality. Program behind plan to 30 September 2018.
1324	Construct pavilion and car park - Harvest Home Road soccer pitches	0	97,000	97,000	4,971,398		Construction contract awarded. Official opening of project and announcement of successful Growing Suburbs grant of \$2.8M held 27th September 2018.
1382	Mernda Recreation and Leisure Centre	0	10,000	10,000	1,067,218		The scope of the development is being reviewed in line with Council requirements.
1413	Construct Social Support Services Facility - Mernda Villages CAC (DPC)	0	0	0	90,000		Design scope currently being reviewed.
1419	Construct Community Activity Centre - Epping North - Edgars Creek	0	0	0	7,000,000		Currently working with Lendlease to finalise concept design and legal agreement.
1462	Upgrade pavilion - Duffy Street Reserve	9,028	10,000	972	1,090,060		Design is currently in progress.
1486	Construct Tennis Pavilion, Edgars Creek - adjacent to P-12 school Steen Avenue	0	0	0	150,000		The draft masterplan for the Council sites in the Edgars Creek Community Education precinct must be finalised and agreed with the developer (Lendlease) before detailed pavilion design can commence. Discussions with the developer in recent months have been focused on the design and delivery of the CAC. It is anticipated that the masterplan will be finalised in Q2, allowing for the pavilion design to commence in Q3.
1589	Redevelop Mill Park Leisure Centre	644,641	337,113	-307,528	13,887,113		Council awarded the construction contract at the 3rd July Council Meeting. Construction has now commenced with site setup completed and demolition well in progress.
1698	Upgrade pavilion - Main Street Reserve Thomastown	273,800	120,000	-153,800	2,552,503		Design and Construct contract awarded. Detailed design in progress.
1701	Conversion of Janefield School Building into Community Facility - University Hill	1,268	90,240	88,972	405,219		Stage 1 - Building works complete. Stage 2 (new ramp and deck) - Building Permit Amendment application and Request for Quotation being prepared.
1849	Civic Precinct - HVAC and Refurbishment (Sustainable Climate Control Project)	368,525	350,000	-18,525	3,370,000		Stage 3 - Central Area including upgrade of HVAC in Great Hall and Council Chambers completed.
1914	Energy Efficiency Program - Various	1,039	0	-1,039	275,000		The 75 kW solar installation on the Epping Animal Welfare Facility is in progress. This will substantially reduce the size of the electricity bills at the site. Structural assessments on the roofs of Council facilities have been undertaken in preparation for further solar PV installations.
1915	Refurbish building - Whittlesea Aquatic Facility	239,444	658,000	418,556	940,579		Stage 1 refurbishment of facility and mains power upgrade in progress. Works on-track for completion in anticipated of the 2018/19 season opening in November 2018.
1919	Leased Building/Property Renewal Program - Various	3,665	0	-3,665	100,000		Renewal works completed as required. Project on track.
1920	Implementation of Signage Management Plan - Various	1,172	0	-1,172	200,000		Plan implementation and further project expenditure is pending Council approval of the draft Signage Management Plan.
1923	Planned renewal - Minor works	44,925	62,500	17,575	500,000		Minor renewal and upgrade works are in progress as per program of works.
2053	Sycamore BMX Facility Improvement - Sycamore Reserve, Mill Park	4,701	1,000	-3,701	567,556		Tender analysis complete. Recommendation to be presented to Council in October 2018.
2184	Hazelglen ELC - environmental improvements	0	5,000	5,000	5,000		Project Complete.
2185	Mill Park Library refurbishment	41,410	33,000	-8,410	940,000		Commencement of works event held 14 September 2018. New fixed joinery to be installed by end of September. Design works for refurbishment works on track for construction Q3.
2188	Construct additional kindergarten room - Thomastown Primary School	7,100	23,000	15,900	100,000		Project scope finalised. About to commence detailed design. Construction works programmed for future years.
2215	Portable change rooms - A.F. Walker Reserve, Whittlesea	10,621	0	-10,621	300,000		Building contractor appointed for the design and construction contract of a modular change room at AF Walker Reserve.
2220	Prism Park - Tennis Facility Development	2,156	0	-2,156	0		Community consultation underway.
2231	Bubup Wilam ELC facility upgrade	3,368	0	-3,368	0		Construction underway and on schedule. Funded by External Grant.
2235	Whittlesea Library Study Space	0	0	0	35,000		Project scope confirmed. Works to commence in Q2 - pending approvals and contractors availability.
2253	Additional Storeroom Spring Street Hall, Thomastown	0	23,000	23,000	250,000		Documentation is underway and consultation is planned for Q2.
	Total BUILDINGS	1,690,405	1,891,853	201,448	39,206,646		
Drains							
1064	Drainage improvement works - Various Locations	0	4,000	4,000	60,000		Contracts awarded, works to commence Q2.
1802	Hillcroft Estate Drainage Issues	0	0	0	32,819		Construction of table drain has been delayed due to legal matters that have not been resolved with the property owner.
	Total DRAINS	0	4,000	4,000	92,819		
Feasibility and Planning							
1847	Planning and Feasibility Studies for Future Projects	42,288	90,000	47,712	500,000		Refer to Planning and Feasibility Q1 report in Attachment 4 for status detail.
	Total FEASIBILITY	42,288	90,000	47,712	500,000		
Open Space							
0002	Implement Sportsfield Strategy - Sportsfield Upgrades	17,550	40,000	22,450	2,075,639		Tenders close on the 26th of September for award at the November council meeting. Oval redevelopment is to be completed in conjunction with PID 2115 - Sportsground Lighting Upgrades. Construction to commence on site in January 2019 as agreed with the clubs.
0118	Renewal of playgrounds and general landscape improvements	4,590	175,000	170,410	1,440,053		Pandora Park, Thomastown - In detail design phase Nickson Street park, Bundoora - Commence construction in October Willow Park, Whittlesea - Issue to Tender in October Thomastown east Reserve, Thomastown - In detail design phase Buckmaster Park, Mill Park - Issue to Tender in October VR Michael Reserve, Epping - Commence construction in October
0252	Street Tree Renewal Program - Ongoing	0	0	0	450,000		Tender for street tree supply, removal and install closed. Consultation artwork and flyers in progress in preparation for distribution in early October.
0259	Reconstruct courts - Dr Harry Jenkins Reserve, Mill Park	5,000	0	-5,000	240,000		This project will undertake design and construction of 4 replacement synthetic grass courts at Dr Harry Jenkins Reserve, inclusive of LED lighting, drainage and associated infrastructure. Delivery of this years works will be concurrent with the 2019/20 New Works Program budget and will roll across financial years. Design is currently in progress, with works scheduled to commence in April 2019 and completion scheduled for September 2019.
0405	Whittlesea Public Gardens Master Plan	5,550	0	-5,550	460,000		Master plan was endorsed at 4th September Council Meeting. Works progressing on the social gathering spaces and the playground area.
0632	Skate Parks - Growth Areas - Various Locations	0	0	0	40,000		Council's Cycle Sports and Skate Strategy nominates Laurimar Skate Park to be extended to include street skate elements. Tender for design consultant is currently being evaluated with contract to be awarded in October. Community consultation is scheduled to occur in November.
0685	Construct two soccer pitches and pavilion - Koukoura Drive	0	0	0	50,000		Project budget may not be required to deliver scope as works were complete in 2017/18 through release of developer bonds. To be reviewed in Q2.
0696	Construct playing fields and pavilion - Lalor West Reserve (Mosaic)	2,229,326	1,400,000	-829,326	5,150,190		Successfully completed stage 1 minor drainage works. Stage 2 works (construction of pitches, pavilion and car park) began in early February 2018 and are progressing.

2018/19 New Works Project Progress Report - as at 30 September 2018




Carry forward projects from 2017/18















































Legend - Percentage Variance between YTD Actuals and YTD Budgets	
	Variance is less than or equal to 5% of YTD Budget
	Variance is greater than 5% and less than or equal to 10% YTD Budget
	Variance is less than or equal to 10% YTD Budget

PID	Project Name	YTD Actuals	YTD Budget	Variance	Annual Budget	Status Indicator	Quarterly Comments
0703	Painted Hills Rec Reserve and Community Pavilion	851,826	86,123	-765,703	4,776,578		Main Contract for the construction of the pavilion and soccer pitches was awarded by Council in August 2018 and works have now commenced. Carpark works completed.
1107	Construct shared path - Bruce's Creek reserve - Kinglake Views to Yea Road	0	0	0	30,000		Design of shared path in progress.
1142	Upgrade tennis courts and pavilion - TH Hurrey Reserve	370,966	422,350	51,384	2,920,171		The pavilion is currently in construction, the carpark is reaching completion and landscaping works are underway. The contract for the intersection upgrade at the reserve entrance has been awarded and construction now commenced.
1563	Upgrade Coaches Boxes - Various Locations	24,458	55,000	30,542	55,000		This year coaches boxes will be upgraded at WA Smith Reserve north oval and Duffy St Reserve, with 2 boxes at each ground. Works have commenced and are scheduled for completion around the start of October 2018.
1564	Cricket Practice Net Upgrade (various locations)	50,000	10,000	-40,000	210,000		This years project will upgrade the cricket practice nets at AF Walker Reserve, Whittlesea township. Works are currently in progress and completion is scheduled for the end of November 2018.
1627	Upgrade tennis courts and pavilion - Lalor Tennis Club	164,598	140,000	-24,598	300,000		STAGE 3 - Pavilion Complete STAGE 4 - Carpark Complete STAGE 5 - Forecourt Extension - Currently in Progress
1636	Course improvement works-Growing Frog	0	20,000	20,000	20,000		Works scoped to replace failed pump. Change request for additional funding was approved at Open Space Board and is included in the budget adjustments in Q1 report to Council.
1717	Establishment of additional dog off leash areas - Various Locations	0	0	0	60,000		The scope of works for the Lyndarum Dog off leash area upgrades are currently being reviewed in order to undertake the design in November.
1834	Cricket Wickets Upgrade (various locations)	50,000	60,000	10,000	70,000		This years program will deliver cricket centre wicket upgrades at Mill Park Lakes Reserve west oval and Waterview Reserve south oval, inclusive of turf reinstatements, covers, spindles and racks. Works are in progress with completion scheduled and the grounds ready for use (inclusive of turf establishment) by November 2018.
2052	Sycamore BMX Track Development	3,945	1,000	-2,945	279,036		Project to be retendered as a Design and Construct Contract in November 2018.
2054	Vehicle Exclusion Fencing	1,994	20,000	18,006	100,000		Tenders have been issued for priority park sites (Benjamin Close Park and Lucy Court Park) for construction before the end of 2018. Further sites to be tendered in the coming months.
2115	Sports Ground Lighting Upgrade - Various Sites	6,096	0	-6,096	220,000		Sportsground lighting upgrade to be undertaken in conjunction with the redevelopment of Epping Recreation Reserve (PID 2). Tender has been advertised (closing 26/09) for award at November council meeting. Tender has been issued with drawings showing 50LUX LED light towers, with tender option to increase to 100LUX pending budget availability. Construction to commence on site in January as agreed with the clubs
2125	Huskisson Reserve - Master Plan	1,201	10,000	8,799	25,000		Consultation and Engagement plan complete and will be carried out between 6th September and 15th October. Memo issued to Council regarding consultation process and actions. Council Forum to present findings from consultation scheduled for 30th October.
2145	Norris Bank Reserve Master Plan, Bundoora	42,570	0	-42,570	800,000		Detailed design is being undertaken for the upgrade to the play space, picnic area, water play space and nature play area which is to be tendered in November. A Design and Construct tender for the purpose of engaging a specialised playground supplier to design, supply and install the feature customised play structure closed 26 September. This contract will be awarded in November. Construction of both contracts to commence April 2019.
2153	Waterview Reserve - Additional Shelter	9,035	10,000	965	51,660		Building permit issued. Construction has commenced on site.
2172	Sportsfield Irrigation upgrade program	0	0	0	120,000		Scoping of required works currently in progress. Works are expected to commence in Q3.
2174	Boardwalk/ bridges refurbishment	0	0	0	200,000		Discussions ongoing with Melbourne Water regarding bridge approach construction requirements at Bruce's Creek in Whittlesea to ensure construction over the 1 in 100 year flood line. Previously completed Audit will be analysed to establish priorities moving forward.
2176	Quarry Hills Regional Parkland drainage issues	5,000	0	-5,000	150,000		A strategic Drainage Review was undertaken in 2017/18 which identified a range of drainage locations along the interface in Quarry Hills Regional Parkland that require upgrading to minimise ongoing issues with adjacent residential properties. Design is in progress for high priority drainage locations. Works scheduled to commence December 2018 / January 2019.
2192	All Abilities Playspace - Mill Park	68,018	0	-68,018	1,237,457		Design consultation with the community is ongoing with pop up information sessions planned for early October. Consultation closes on the 19th October. Car park contract has been awarded with construction to commence late September/early October. Construction of the first stage of the play space will commence April 2019.
2205	Sycamore BMX Track and Car Park Lighting	3,511	0	-3,511	393,420		Track light documents and detailed drawings being prepared for public tender.
2206	Construction of Rotunda & Pathway Lighting Installation Mill Park Lakes	0	0	0	75,421		Shelter installed. The procurement of solar lights has not demonstrated best value. Alternate procurement methods are being pursued in order to achieve best value for Council.
2210	May Road Community Precinct/Library Landscaping	0	0	0	38,690		Project scope under review.
2222	Lighting Upgrade - Church St Whittlesea	500	550	50	160,000		Lighting authority currently reviewing and assessing proposed plan.
2232	Mosaic Reserve - Pump Shed Accoustic Treatment	816	0	-816	120,000		This project will provide an acoustic enclosure around the existing pump facility at Mosaic Reserve to ensure compliance with EPA noise requirements. Works are scheduled to commence Q2.
2246	Laurimar Primary School Netball Courts Lighting and Shelter	111,430	0	-111,430	0		Construction is currently in progress. Fully funded by external Grant.
2250	Botanica Park master plan implementation	0	0	0	60,000		The Botanica Park Master Plan outlines, as part of Future works, for the installation of outdoor fitness equipment in the place of the recently removed play equipment. Planning for creation of an outdoor fitness station is currently being undertaken. Design of the area will be undertaken in November.
	Total OPEN SPACE	4,027,981	2,450,023	-1,577,958	22,378,315		
Plant and Equipment							
0104	Replacement of Council fleet - Ongoing Program	603,693	165,000	-438,693	796,000		Ongoing program for the replacement of existing fleet items.
0106	Furniture and equipment purchases	4,136	3,000	-1,136	70,000		Purchase of furniture and equipment due to OH&S requirements and replacement of existing items due to wear and tear.
0225	IT - Various computer system hardware and other IT equipment	10,562	8,880	-1,682	111,000		Ongoing program for the replacement of hardware and IT equipment as required.
0241	Acquisition of Visual Art - Civic Centre	0	0	0	10,000		Research continues to identify potential acquisitions that will build the Cultural Collection so that it is a strong fiscal asset which is relevant to this municipality and its residents.
0369	Furniture and fittings for halls and CACs - Various Locations	21,470	19,950	-1,520	80,000		Ongoing program to supply and replace furniture at council halls and community centres.
0419	Management of the Public Art Collection	0	0	0	59,000		Project scoping and research is continuing and is on track to install a public artwork/s in South Morang. Site analysis has been undertaken and a preferred site has been identified, pending final approval. The project is on track.
1874	IT - ICT Infrastructure Asset Program	69,314	0	-69,314	317,236		Awaiting outcome of joint tender with Banyule and Moreland Councils for 'Infrastructure as a Service' to determine way forward.
1877	IT - Mobility	2,580	7,200	4,620	90,000		Implementation of mobile devices in progress.
1878	IT - A0 Plotters / Scanners and IM Scanner	0	0	0	25,000		Scoping requirements for plotter and large format scanner devices to meet organisations needs.
1944	IT - HRIS Review	0	0	0	168,290		Implementation of online PDP's in progress.
1945	IT - Online GIS	3,930	0	-3,930	8,930		Finalisation of the current phase of online portal for residents. Expansion of My Neighbourhood application being explored.
1946	IT - SharePoint/PROV	45,335	0	-45,335	45,350		Software has been purchased and installed, implementation by vendor scheduled to commence in Q2.
2003	IT - MCH and Remote Network Link	5,924	0	-5,924	34,245		Implementation of remote network continuing. Several sensors for Proof of Concept trial have been installed and data is being collected.
2035	IT - Telephone System BCP and Renewal	0	0	0	100,000		Assessing current and future technologies for the upgrade of telephone systems.
2110	IT - Health Systems and Mobile Application	0	0	0	100,000		Project implementation on track. Initial launch of new Health System scheduled for Q2.
2112	IT - Smartphones for MCH Centres	26,608	10,000	-16,608	26,640		Project complete.
2113	IT - PC Replacement - Civic Centre	0	360,000	360,000	1,500,000		Finalising the evaluation of devices on offer from vendors.

2018/19 New Works Project Progress Report - as at 30 September 2018

Carry forward projects from 2017/18

Legend - Percentage Variance between YTD Actuals and YTD Budgets	
	Variance is less than or equal to 5% of YTD Budget
	Variance is greater than 5% and less than or equal to 10% YTD Budget
	Variance is less than or equal to 10% YTD Budget

PID	Project Name	YTD Actuals	YTD Budget	Variance	Annual Budget	Status Indicator	Quarterly Comments
2173	IT - Replacement of Infringement Issuing Devices and Provision of an Integrated	0	0	0	220,000		Tender evaluation completed.
2175	IT - Plan mark up and data capture improvement	69,057	0	-69,057	200,000		Implementation in progress with training to commence in Q2.
2214	May Road Lalor CCTV Project	0	0	0	40,745		Detailed design completed. Construction phase expected to be completed Q2.
2252	Marveloo - Mobile Changing Places Toilet Facility	0	0	0	0		Grant application to Dept of Health and Human Services has been successful. Finalising shared usage agreement with partnering Councils Banyule and Nillumbik. Design and construction to commence Q2.
	Total PLANT AND EQUIPMENT	862,610	574,030	-288,579	4,002,436		
Roads and Paths							
0076	Local road resurfacing works - Ongoing Program	70,000	0	-70,000	2,000,000		Asphalt program progressing well, on track and within budget.
0077	Local road reconstruction/rehabilitation	134,411	700,000	565,589	2,500,000		Commencement of some sites has been delayed due to contractor availability.
0157	Upgrade road east side Betula Avenue - between Belmont Ave & McKimmies Rd	0	0	0	37,000		Design tender has been awarded. Design to be completed by the end of December 2018 for construction in 2019.
0361	Car Park rehabilitation - various	26,400	0	-26,400	65,000		Construction is in progress and 50% completed.
1113	Bicycle facilities - provide new on-road & off-road paths	0	0	0	100,000		Project sites identified in South Morang, Epping and Mernda. Works to commence at the start of school holidays (end of September) and expected to be completed by early February 2019.
1218	Construct Findon Road extension - Williamsons Road to Danaher Drive	24,194	0	-24,194	3,416,474		SMEC engaged to complete Findon Road extension design. Final design to be submitted to Council at end of November 2018. Finalisation of land acquisition in progress. Joint valuation with Melbourne Water and Council completed, however valuation figure currently under review.
1258	Upgrade disabled parking bays to DDA requirements - Various locations - DDA Work	44,890	50,000	5,110	50,000		DDA parking construction at Edward Street Kindergarten and Mernda Village Medical Centre has been completed.
1265	Kerb Ramp DDA Upgrades - Kerb Alignment	0	0	0	40,000		Construction contract awarded with works to commence in Q2.
1736	Construct road - Edgars Road - O'Herns Road to Harvest Home Road	0	0	0	6,744,019		Negotiations remain ongoing between Council and Development Victoria regarding the construction of a missing road link between Rockfield Street and O' HERNS Road. Delivery timeframe is uncertain as approval of Planning Permit is pending.
1789	Safe Routes to Schools	0	0	0	25,000		Safe Routes to Schools project is to be delivered with the Traffic Management Around Schools (PID 2248). These works will start in November 2018.
1812	Upgrade shared path - Darebin Creek - Metropolitan Ring Road to Findon Road	1,850	100,000	98,150	413,928		Wayfinding signs under construction.
1815	Bundoora Shopping Centre Upgrade	510	14,950	14,440	302,859		Stage 2 Design of works in Dennison Mall - Currently in Progress
1875	Construct Road - Regent Street - Sackville St to Grafton St	359,967	150,000	-209,967	221,137		Road is open for public use. Minor work still to be completed are electrical pit relocation and wearing course. Additional electrical work is scheduled for completion in November 2018. Relocation of stockpile is in progress.
1896	Retail Activity Centres - Streetscape Condition Audit & Improvements - Various L	4,300	0	-4,300	250,000		New outdoor furniture has been ordered and installed as per the opportunities highlighted in the streetscape audit report.
1956	Construct shared path - McDonalds Road (north side) - Darebin Creek to Civic Dr	5,780	0	-5,780	140,453		Shared path construction from Darebin Creek to Scarborough Road in early November 2018 and expected to be completed before end of this year subject to weather condition. Design documentation for the shared path section adjacent to Meadow Glen Drive intersection to be completed early next year.
1970	Acquire land - Grange Drive construction - Williamsons Road to future Findon Rd	0	0	0	280,000		Land acquisition is being prepared in conjunction with Findon Road Extension project. It is noted that there are ongoing negotiations with the Developer.
1992	Construct shared path - Plenty Road (west side) - McKimmies Drive to Weathilland	0	0	0	700,000		Works in progress. Works are being undertaken by VicRoads as part of the Plenty Road Mill Park - Stage 1 works.
2008	Construct shared path - Hendersons Road Drain - Childs Road to Findon Road	5,000	12,000	7,000	85,000		Design of the shared path is underway. Full design documentation expected to be completed by April 2019.
2014	Construct shared paths - South Morang - Findon Road to Hawkstowe Parade	0	0	0	20,000		Survey contract awarded and surveying to start in mid October. Design will follow this work.
2072	Streetscape improvements program - Lalor High Street Shops	28,882	200,000	171,118	1,896,359		Preliminary Works (Station Street) - Works in progress and to be completed in October 2018. Stage 01 Works - Currently out to tender.
2077	Streetscape improvements program - Thomastown High Street Shops	8,225	15,000	6,775	283,460		Consultation on preliminary designs has been completed. Some aspects of the preliminary design to be updated based on feedback received.
2114	Missing Footpath Links Program - Various locations	8,750	304,620	295,870	710,000		Projects have been awarded throughout the municipality. Construction scheduled to start in October 2018.
2119	Street Light bulk replacement program	1,365	31,000	29,635	400,000		Stage 6 of the bulk street light changeover for a further 530 energy efficient street light on our major roads has commenced.
2121	High Street Epping Streetscape Upgrade	0	0	0	30,000		Framework Options completed. Presented at Council Forum on 11th September to provide an update on the project in line with the Epping Central Structure Plan review.
2136	Construct shared path - Bridge Inn Road - Towerhill Ave to Mernda Station	0	563,000	563,000	563,000		Works completed.
2140	Construct Shared Path - Davisson Street - McDonalds Road to Cooper Street	9,100	0	-9,100	32,000		Detailed design is in progress.
2142	480 Cooper Street - Fire main	0	0	0	235,670		Project on hold pending negotiations with stakeholders.
2179	Bridge Upgrade - Plenty River Bridge - Cades Road	0	0	0	20,000		Proposed bridge upgrade was considered to have very low benefit for community and high cost for implementation. Instead, the flood management sign has been installed.
2190	Reconstruct car park - Mill Park Leisure Centre	0	0	0	967,500		The Carpark Works will be undertaken as part of the redevelopment of the Mill Park Leisure Centre, which is currently in progress.
2213	Safety Lighting along path at Border Dve Mill Park	0	0	0	92,200		The procurement of solar lights has not demonstrated best value. Alternate procurement methods are being pursued in order to achieve best value for Council.
2217	Station Street, between Childs Road and Heyington Avenue, Thomastown / Lalor	6,455	70,000	63,545	340,349		Installation of road cushions in Station Street complete. Installation of raised threshold treatments in Dorothy Avenue and Derrick Street completed.
2225	Riverside CAC - Indented parking bay in Doreen Rogan Way	8,500	3,500	-5,000	100,000		Detailed design is in progress
2227	Safety lighting along path - Gorge Road South Morang	950	1,045	95	100,000		Assessment completed by external consultant for the lighting deficiencies. Sourcing construction quote and engaging authorised utilities contractor for improvement works.
2228	Yan Yean Pipe Track - Rail Reserve to Williamsons Road	158,452	0	-158,452	0		Civil works complete. Installation of permeable paving in early October.
2247	Pathways to Stations	438,542	270,000	-168,542	450,000		Vincent Drive footpath and Old Plenty Road shared path completed. Simons Creek Shared Path (Mernda) in progress.
2255	Pedestrian Barrier/Fence Breadalbane Ave, Mernda	0	0	0	12,000		Currently in Tender phase. Construction expected to commence by the end of 2018.
	Total ROADS AND PATHS	1,346,522	2,485,115	1,138,593	23,623,408		
Transport							
0304	LATM Schemes various treatments	8,940	0	-8,940	450,000		Detailed design of Betula/Belmont roundabout is in progress.
0439	Improve disability access (DDA) to public transport	0	0	0	70,000		2018/19 program of works scoped, to be delivered in conjunction with Public Transport Victoria's bus shelter upgrade program. Waiting for feedback and approval from PTV for the 2018/19 proposed program.
0443	Traffic control devices - un-programmed works	20,185	0	-20,185	240,000		Minor works are underway. Detailed design in progress for 3 school crossing upgrades.
0445	Collector Road traffic management - Various locations	7,150	0	-7,150	150,000		Detailed designs currently underway for Redleap Avenue, Barry Road and Great Brome Avenue.
0446	Installation bus shelters - Various Locations	0	0	0	20,000		2018/19 program of works scoped, and to be delivered in conjunction with Public Transport Victoria's program of works. Site selection in progress to be confirm with PTV.
1448	Roadside hazard protection	0	0	0	75,000		Detailed design complete, with award of construction contract scheduled for September 2018.

2018/19 New Works Project Progress Report - as at 30 September 2018

Carry forward projects from 2017/18

Legend - Percentage Variance between YTD Actuals and YTD Budgets

Variance is less than or equal to 5% of YTD Budget

Variance is greater than 5% and less than to equal to 10% YTD Budget

Variance is less than or equal to 10% YTD Budget

PID	Project Name	YTD Actuals	YTD Budget	Variance	Annual Budget	Status Indicator	Quarterly Comments
1751	Signalise intersection - Bridge Inn Road/Sissinghurst Parade	0	0	0	342,131		Works being completed by the Developer and supervised by Development Engineering team. Intersection works 85% completed. It is expected traffic signal will be switched on before Christmas.
2039	Signalise intersection - Ferres Blvd/Findon Rd	7,325	10,000	2,675	3,508,825		Evaluation report completed. To be presented to Council in October for contract award.
2248	Traffic Management Around Schools	0	0	0	1,040,451		Concept plan to determine traffic treatments being developed. Detail Design assessment and approval is currently in progress with construction to follow.
Total TRANSPORT		43,600	10,000	-33,600	5,896,407		
Total		8,013,406	7,505,021	-508,385	95,700,031		

2018/19 New Works Program First Quarter Project Progress Report

REDEVELOP MILL PARK LEISURE CENTRE



REFURBISH BUILDING – WHITTLESEA AQUATIC FACILITY



CONSTRUCT PLAYING FIELDS AND PAVILION – LALOR WEST RESERVE (MOSAIC)



UPGRADE DISABLED PARKING BAYS TO DDA REQUIREMENTS

Edward Street Kindergarten, Bundoora



Mernda Village Medical Centre, Mernda



PATHWAYS TO STATIONS

Bridge Inn Road, Mernda



Cuckoo Street, South Morang



Simons Creek, Mernda



YAN YEAN PIPE TRACK – RAIL RESERVE TO WILLIAMSONS ROAD



PROJECT STATUS OF PID 1847 - 2018/19 PLANNING FEASIBILITY PROGRAM

ID	Project Name	Project Description	Planning & Feasibility Program (PID 1847)			Comments
			Original Approved Budget	Proposed Revised Budget	Expenditure	
HIGH PRIORITY						
332	Construction of Sexton's Hut - Epping Cemetery.	Confirm scope of renewal works, complete any design work required and prepare cost estimate.	\$ 15,000	\$ 15,000		Background research re: heritage value, management agreements, ownership and maintenance responsibilities has been completed. Confirmation of scope of renewal works underway.
684 685 1400 1401 1415	Epping North Infrastructure Delivery Plan	Complete site analysis, develop preliminary masterplans, concept plans and cost estimates for the delivery of community infrastructure sites across the Epping North corridor.	\$ 40,000	\$ 40,000		Future community infrastructure sites and required site investigations for each identified. A request for quotation has been issued for initial Geo testing to be undertaken in Q2.
704	Planning for the recreation reserve land allocation at Ashley Park (Orchard Road)	Undertake site analysis and concept planning for the recreation reserve land allocation at Ashley Park (Orchard Road) to address emerging sporting trends within the north eastern growth corridor. PID 704 is currently planned for 2023/24 for soccer pitches and pavilion.	\$ 30,000	\$ 30,000		Site analysis and review of functional requirements for the recreation reserve proposal is underway. Works will result in confirmed scope for the site.
1144	Replace Tennis Court Surfaces - Epping Recreation Reserve	Complete condition assessment and any other site condition reporting required to confirm scope of works for court replacement.	\$ 10,000	\$ 10,000		Background research re: management agreements, ownership and maintenance responsibilities has been completed. Confirmation of scope of renewal works underway.
1426	Construct Community Activity Centre - west of Epping Road (Epping North East Precinct 4)	Undertake site analysis, confirm functional requirements and prepare preliminary concept design and cost estimate.	\$ 25,000	\$ 25,000		Site analysis and review of functional requirements underway.
2000	Mill Park Lakes Stormwater Harvesting Project	Investigate the potential for using harvested stormwater from the Henderson Creek Wetlands (Mill Park Lakes) for the irrigation of Mill Park Lakes Recreation Reserve sportsfields and Hillsvieview Recreation Reserve sportsfields. \$1.0m in 2023/24 & \$500k in 2024/25.	\$ 10,000	\$ 10,000		Site analysis and review of functional requirements to commence in Q2.
1996	Construct hall - Laurimar Community Activity Centre	Confirm functional requirements and prepare preliminary concept design and cost estimate.	\$ 15,000	\$ 15,000		Site analysis and review of functional requirements for the hall addition proposal is underway. Works will result in confirmed scope for preliminary concept design and cost estimate.
2065	Refurbish facility - TRAC - Thomastown Recreation & Aquatic Centre	Complete condition assessment and identify scope of renewal works required in the next 5-10 years and prepare cost estimate. Works scheduled in 2023/24.	\$ 15,000	\$ 15,000		Condition assessment procured and scheduled to be undertaken in Q2. Works will result in confirmed scope for future required works.
2181/2182	Refit space to accommodate MCH consult room & adolescent clinic room - Plenty Valley Super Clinic	Project is contingent on space becoming available at the GP Superclinic. Confirm whether space is likely to become available for Council in the next four years, identify functional requirements and scope of renewal works, and prepare cost estimate.	\$ 5,000	\$ 5,000		Council have been unsuccessful in negotiations with Plenty Valley Health regarding refurbishment of a space at the GP super clinic as a MCH space. Therefore the project will not proceed. Project to be removed from future budgets.
2223	Mill Park Basketball Stadium Redevelopment	Develop design options and cost estimates for proposed facility improvements (e.g. additional amenities) and confirm scope of any required asset renewal and disability access works.	\$ 25,000	\$ 25,000	\$ 4,655	Background research re: management agreements, ownership and maintenance responsibilities has been completed. Request for quotes issued for initial Building Condition audits and DDA Access report with work to be undertaken in Q2.
2241	Epping North Library - Aurora Northern Town Centre	Undertake site analysis, confirm functional requirements and prepare preliminary concept design and cost estimate.	\$ 35,000	\$ 35,000		Site analysis and review of functional requirements underway.
Various	Various Business Cases	Development of a variety of detailed Business Cases as required, eg: • Aboriginal Gathering Space • 1704 - Activation of PRACC • 1906 - Upgrade Pavilion - HR Uren Reserve • 2237 - Construct CAC - West Wollert • 2240 - Construct Early Activation Hub - Woodstock	\$ 50,000	\$ 50,000	\$ 25,530	Business case development commenced in conjunction with project stakeholders. Quotes for Activation of PRACC currently being assessed for award to successful consultant.
Various	Preparation of grant applications	External assistance and review of funding applications to Federal and State Government grants that open in 2018/19.	\$ 25,000	\$ 25,000		Grants prepared for several grant opportunities that have opened in 2018/19 including: - Childrens Facilities Capital Program - Sports Australia - Community Sport Infrastructure Program

PROJECT STATUS OF PID 1847 - 2018/19 PLANNING FEASIBILITY PROGRAM

ID	Project Name	Project Description	Planning & Feasibility Program (PID 1847)			Comments
			<u>Original Approved Budget</u>	<u>Proposed Revised Budget</u>	<u>Expenditure</u>	
Various	Mernda Town Centre	Planning and concept planning work for the delivery of community facilities in Mernda Town Centre. PID 669 - Youth Facility PID 1408 - Living & Learning Centre PID 1409 - Performing Arts Space PID 1410 - Outreach Centre PID 1411 - Maternal Child Health Centre PID 1454 - Library (\$5.0m in 2023/24 for Library)	\$ 50,000	\$ 50,000		Ongoing negotiations with the developer mean that the land boundary has not yet been confirmed and site access is an issue with regard to completing site investigations.
1915	Refurbish building - Whittlesea Aquatic Facility	Undertake a feasibility study and options analysis on the installation of a canopy/cover over the Whittlesea Pool and future improvements.	\$ 35,000	\$ -		Budget allocation to be removed from the Planning and Feasibility Program as installation of canopy/cover has been found to be not economically viable.
	Mernda Recreation Reserve (Schotters Road) - Future Plan	Undertake review, economic analysis and concept plan for future reuse of run down recreation facilities. Undertake an options analysis to inform future redevelopment.	\$ 20,000	\$ 20,000		Site analysis and functional requirements for the site are currently being reviewed.
	Bubup Willam Early Learning Centre Enhancements	Develop a plan for the expansion of the existing centre that will involve site analysis, options development, concept planning and cost estimates. Preparation for State Government Grant opportunities.	\$ 20,000	\$ 20,000		Application for "Stage Two" Project submitted to Aboriginal Community Infrastructure Program for funding. Stakeholders continuing to work with Bubup Wilam management to further develop "Stage Three" project for submission to future grant funding rounds.
	Public Amenity Plan	Prepare Public Toilet Amenities Improvement Plan to ensure there is adequate provision of public amenities within the City of Whittlesea. This will include: • Condition assessments of all existing toilet amenities • Undertake gap analysis and service options. • Consultation with community and key stakeholders (ie business associations) • Develop improvement plan for existing facilities and identify future service provisions. • Develop information guide.	\$ 40,000	\$ 40,000		Stakeholder workshops to commence in Q2 to further define scope requirements for project.
	Whittlesea Courthouse site - Future Plan	Undertake site analysis, economic analysis and concept plan options for the potential future uses of the Whittlesea Courthouse site.	\$ 20,000	\$ 20,000	\$ 8,790	Preliminary site investigation and concept plan work has been completed. Economic analysis work is underway and programmed for completion in Q2.
	Established Areas Infrastructure Plan	Develop delivery plan for future infrastructure improvements, including site analysis, condition audits, concept plans and cost estimates.	\$ 15,000	\$ 15,000	\$ 3,313	Site analysis and review of functional requirements for the McLeans Road Kindergarten proposal is underway.
	Redleap Reserve - Masterplan development	Redleap Reserve Master Plan Development (as part of the Open Space Strategy Implementation)The City of Whittlesea Open Space Strategy (2016) identified Redleap Reserve as a major community park.	\$ -	\$ 35,000		Master plan to be prepared to help guide the future direction and on going community expectation associated with the long term use of the reserve.
			\$ 500,000	\$ 500,000	\$ 42,288	

2018/19 Project Adjustments

Report to Council	Project ID	Project Name	Income		Expenditure		Net	Comment
			Original Budget	Revised Budget	Original Budget	Revised Budget		
Projects with Offsets								
Q1	3022	Urbanise Cookes Road - Bridge Inn Road to 45 Cookes Road Doreen	0	(500,000)	0	800,000	(300,000)	Offset by PID 76 Road Reseal Program
Q1	76	Road Reseal Program	0	0	2,000,000	1,700,000	300,000	Offset against 3022 - Urbanise Cookes Rd
Projects with Unbudgeted External Funding								
Q1	3024	Blackspot Funding - Great Brome Ave Traffic Management Works	0	(346,700)	0	346,700	0	Project totally funded from Blackspot Funding. No contribution from the CoW required.
Q1	2231	Bubup Wilam ELC facility upgrade - Stage 1	0	(109,350)		109,350	0	Grant received from DELWP. No CoW contribution required.
Q1	2231	Bubup Wilam ELC facility upgrade - Stage 2		(573,282)	0	573,282	0	Grant received from DELWP. No CoW contribution required.
Q1	2246	Laurimar Primary School Netball Courts Lighting and Shelter	0	(250,000)	0	250,000	0	Grant Received from DET. No CoW contribution required.
Q1	2228	Yan Yean Pipe Track	0	(265,000)	0	265,000	0	Project fully funded by LXRA.
Q1	1324	Harvest Home Road Community Pavilion Development	0	(3,025,000)	4,971,398	4,971,398	3,025,000	Grant received from Growing Suburbs Fund (#2.8M) and Female Friendly Facilities Fund (\$225,000) that will replace Council funding in 2018/19 resulting in a surplus of Council funds of \$3.025m.
Q1	1462	Upgrade Pavilion - Duffy Street Reserve	(290,060)	(421,293)	1,090,060	1,221,293	0	Grant received from Female Friendly Facilities Fund (\$131,233) that will add to Council funding in 2018/19 to enable delivery of the project in 2018/19 and 2019/20.
Q1	1915	Refurbish Building - Whittlesea Aquatic Facility	0	(312,000)	940,579	1,252,579	0	Grant received from Growing Suburbs Fund towards Stage 2 of the Whittlesea Aquatic Facility which will commence in works in April 2019 to enable works at the facility to be completed during the off-season.
Q1	2215	Portable Change Rooms - AF Walker Reserve	0	(100,000)	300,000	400,000	0	Grant received from SRV to enable the completion of the unisex change room facility at A.F Walker Reserve in 2018/19.
New Projects or Additional Funds Required								
Q1	2252	Marveloo - Mobile Changing Places Toilet Facility	0	(100,000)	0	120,000	(20,000)	Grant (\$100k) received from the Department of Health and Human Services. \$20k Council contribution to be funded from surplus to be derived from the 2018/19 NWP.
Q1	1636	Course Improvements	0	0	20,000	72,000	(52,000)	Irrigation pump failure - funding offset from the 2018/19 NWP.
Q1	3020	Parking Management for Thomastown West Kindergarten & Childcare Centre	0	0	0	40,000	(40,000)	\$40k to come from surplus to be derived from the 2018/19 NWP. Project emanated from a Council Report presented to Council in April 2018 with recommendation to include in the 2018/19 budget.
Q1	3010	Review of Security Measures at Council Sites	0	0	0	330,000	(330,000)	Report presented and approved by ELT on 16 July 2018. Source of funding to be derived from the 2018/19 NWP.
Q1	3026	Refurbishment of Bus Garage at Barry Road CAC	0	0	0	100,000	(100,000)	Existing garage is not structurally sound and does not accomodate for the size of the new bus and therefore doesn't fit within the existing garage/shed. Proposal is to demolish old shed and replace with new garage to accommodate the size of the new bus and to provide a structure that is safe and engineered to an acceptable standard.
Q1	2153	Additional Shelter for Waterview Recreational Reserve Pavilion	0	8,500	51660	71,660	(28,500)	Additional modifications are required and the relocation of the proposed design requested by the tenant Club has increased the costs. Additional items also include the installation of side screens to provide additional shade to the northern shelter which will require additional posts, footings and storm water pipes. \$20k funding to be sourced from surplus to be derived from the 2018/19 NWP. The Club is contributing \$8,500 towards the project.

(570,500)

2,454,500 Surplus (\$2.8m) to fund projects that require additional budget (\$570,500) and the balance(\$2,454,500) to be transferred to the Infrastructure Reserve

SUCCESSFUL GRANT FUNDING ANNOUNCED SINCE 1 JULY 2018

2018/19 GROWINGS SUBURBS FUND GRANT								
PROJECT	PID	FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Harvest Home Road Community Pavilion Development	1324	\$4,971,398 (includes 2017/18 cf \$1,971,398)	\$600,000	\$0	\$0	\$5,643,820	\$2,800,000	Save \$2,800,000 of Council Capital in 2018/19
Urban Streetscape Improvement Program - Thomastown High Street	2077	\$283,460 (including 2017/18 cf \$133,460)	\$500,000	\$2,189,750	\$0	\$2,973,210	\$1,450,000	Save: \$500,000 of Council Capital in 2019/20 \$950,000 of Council Capital in 2020/21
Norris Bank Reserve Redevelopment	2145	\$800,000	\$500,000	\$0	\$0	\$1,400,000	\$500,000	Save \$500,000 of Council Capital in 2019/20
Whittlesea Aquatic Centre Community Amenity	1915	\$940,579 (including 2017/18 cf \$440,579)	\$500,000	\$0	\$0	\$1,600,000	\$312,000	Adds \$312,000 in Council Capital in 2018/19 for Stage 2 works

SPORT AND RECREATION VICTORIA - 2019/20 Community Sports Infrastructure Fund								
PROJECT	PID	FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Whittlesea Aquatic Centre Community Amenity	1915	\$940,579 (including 2017/18 cf \$440,579)	\$500,000	\$0	\$0	\$1,600,000	\$250,000	Adds to the 2019/20 New Works Program Budget
Mosaic Recreation Reserve Sports Lighting Installation	696	\$5,150,190 (including 2017/18 cf \$1,600,190)	\$985,000	\$0	\$0	\$8,085,000	\$125,000	Adds to the 2019/20 New Works Program Budget
Norris Bank Reserve Tween Playspace Development	2145	\$800,000	\$500,000	\$0	\$0	\$1,300,000	\$106,000	Adds to the 2019/20 New Works Program Budget

SUCCESSFUL GRANT FUNDING ANNOUNCED SINCE 1 JULY 2018

PROJECT	PID	2018/19 Country Football and Netball Program FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
A F Walker Recreation Reserve Unisex Change Facility	2215	\$300,000 (including 2017/18 cf \$100,000)	\$0	\$0	\$0	\$300,000	\$100,000	Adds: \$90,000 to the 2018/19 New Works Program Budget \$10,000 to the 2019/20 New Works Program Budget
ABORIGINAL COMMUNITY INFRASTRUCTURE PROGRAM								
PROJECT	PID	Round One FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Bubup Wilam Facility Upgrade Project Stage 1	2231	\$109,350	\$0	\$0	\$0	\$109,350	\$109,350	Adds to the 2018/19 New Works Program Budget
PROJECT	PID	Round Two FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Bubup Wilam Facility Upgrade Project Stage 2	2231	\$573,282	\$0	\$0	\$0	\$573,282	\$573,282	Adds to the 2018/19 and 2019/20 New Works Program Budget
LOCAL ROADS TO MARKET PROGRAM (Department of Economic Development, Jobs, Transport and Resources)								
PROJECT	PID	FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Costa Mushroom Exchange Transport Improvements	3022	\$800,000	\$0	\$0	\$0	\$800,000	\$300,000	Adds to the 2018/19 New Works Program Budget
FEDERAL INFRASTRUCTURE INVESTMENT BLACK SPOT PROGRAM (VicRoads)								
PROJECT	PID	FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Great Brome Avenue	3024	\$346,700	\$0	\$0	\$0	\$346,700	\$346,700	Adds to the 2018/19 New Works Program Budget
2018-19 FEMALE FRIENDLY FACILITIES FUND (Sport and Recreation Victoria)								
PROJECT	PID	FUNDING IMPACT						
		CURRENTLY IN NWP*					FUNDING AMOUNT GRANTED	BUDGET IMPACT
		2018/19	2019/20	2020/21	2021/22	TOTAL PROJECT COST		
Duffy Street Reserve Pavilion Upgrade	1462	1,090,060 (includes 2017/18 cf \$290,060)	\$200,000	\$0	\$0	\$1,300,000	\$131,233	Adds to the 2018/19 New Works Program Budget
Harvest Home Road Community Pavilion Development	1324	\$4,971,398 (includes 2017/18 cf \$1,971,398)	\$600,000	\$0	\$0	\$5,643,820	\$250,000	Save \$225,000 of Council Capital in 2018/19 \$25,000 of Council Capital in 2019/20
							\$7,353,565	