



***City of*
Whittlesea**

AGENDA

OF SPECIAL COUNCIL MEETING

HELD ON

TUESDAY 3 JULY 2018

AT 6.15PM

SUMMONS

You are advised that a Special Meeting of Council has been called by the Chief Executive Officer on Tuesday, 3 July 2018 in Council Chamber, 25 Ferres Boulevard, South Morang at 6.15pm for the transaction of the following business.

**S OVERLAND
CHIEF EXECUTIVE OFFICER**

COUNCILLORS

KRIS PAVLIDIS	MAYOR, SOUTH WEST WARD
LAWRIE COX	SOUTH WEST WARD
STEVAN KOZMEVSKI	SOUTH WEST WARD
CAZ MONTELEONE	SOUTH WEST WARD
EMILIA LISA STERJOVA	DEPUTY MAYOR, NORTH WARD
TOM JOSEPH	NORTH WARD
RICKY KIRKHAM	NORTH WARD
SAM ALESSI	SOUTH EAST WARD
ALAHNA DESIATO	SOUTH EAST WARD
NORM KELLY	SOUTH EAST WARD
MARY LALIOS	SOUTH EAST WARD

SENIOR OFFICERS

SIMON OVERLAND

CHIEF EXECUTIVE OFFICER

RUSSELL HOPKINS

DIRECTOR COMMUNITY SERVICES

STEVE O'BRIEN

DIRECTOR PLANNING AND MAJOR PROJECTS

NICK MANN

DIRECTOR CITY TRANSPORT & PRESENTATION

HELEN SUI

DIRECTOR CORPORATE SERVICES

LIANA THOMPSON

DIRECTOR PARTNERSHIPS & ENGAGEMENT

MICHAEL TONTA

MANAGER GOVERNANCE

ORDER OF BUSINESS

The Chief Executive Officer submits the following business:

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1. OPENING

1.1 MEETING OPENING AND PRAYER

The Chief Executive Officer will open the meeting with the reading of the prayers:

Almighty God, we humbly beseech thee, to vouchsafe thy blessing upon this council. Direct and prosper its deliberations to the advancement of thy glory and the true welfare of the people of the Whittlesea City Council.

Our father who art in heaven, hallowed be thy name, Thy kingdom come, Thy will be done in earth as it is in heaven. Give us this day our daily bread and forgive us our trespasses as we forgive them that trespass against us; and lead us not into temptation but deliver us from evil, For thine is the kingdom, the power and the glory, for ever and ever.

Amen

1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS STATEMENT

The Mayor will read the following Acknowledgement of Traditional Owners Statement.

On behalf of the Whittlesea City Council I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan as the traditional owners of this place.

1.3 PRESENT

2. APOLOGIES

3. DECLARATIONS OF INTEREST

4. NOTICES OF MOTION**4.1 NOTICE OF MOTION 858 - RESCISSION OF COUNCIL RESOLUTION –
ITEM 4.1.2 – DECLARATION OF RATE AND ADOPTION OF 2018/2019 BUDGET**

Attachments: 1 Item 4.1.2 - Declaration of Rates and Adoption of
2018/19 Budget - Report and Attachments 1-4 [↓](#)

Author: Cr Ricky Kirkham

Councillor Kirkham representing the North Ward has given notice that it is his intention to move the following Motion at the Ordinary meeting of Council to be held on Tuesday 7 August 2018 at 6.30pm.

Mayor's Note

The Mayor Cr Pavlidis, recognising the impact on the community and the operations of Council of waiting until 7 August to deal with this matter, has determined that this rescission motion should be dealt with at a Special Council meeting to be held on Tuesday 3 July 2018 at 6.15pm.

MOTION

THAT Council resolve to rescind the resolution made at the Special Council Meeting held on 26 June 2018 in relation to Item 4.1.2 – Declaration of Rates and Adoption of 2018/2019 Budget which reads:

THAT Council resolve to:

- A. 1. *Accept the recommendations of the Council Budget 2018/19 Advisory Committee ("Committee") outlined in Attachment 1, having heard and considered public submissions on the proposed 2018/19 Annual Budget, noting that the Committee's recommendations will add a net cost of \$107,227 to the budget.***
- 2. *Notify submitters of Council's decision and the reasons for the decision.***
- 3. *Adopt the 2018/19 Annual Budget (Attachment 2) and 2018-22 Strategic Resource Plan (Attachment 3), noting that both documents will be updated with the accepted recommendations of the Committee.***
- 4. *Authorise the Chief Executive Officer to give public notice of this decision to adopt the Budget, in accordance with section 130(2) of the Local Government Act 1989 ("the Act").***
- 5. *Adopt the 2018/19 Rating Strategy (Attachment 4).***
- 6. *Declare that the amount which Council intends to raise by general rates is \$142,039,463 and the amount Council intends to raise by waste services charges is \$7,198,148 and such further amount as lawfully levied as a consequence of this resolution.***

7. ***Declare the rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act:***

<i>Type of Charge</i>	<i>Per Rateable Property</i>
<i>Residential/Farm waste charge</i>	<i>\$93.15</i>
<i>Commercial/Industrial waste charge</i>	<i>\$150.20</i>

8. ***Declare that the general rate be declared in respect of the 2018/19 financial year.***

9. ***Declare that the general rate be raised by the application of differential rates.***

10. ***Declare that a differential rate be set for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:***

Farm Land

Any land which is “farm land” within the meaning of section 2(1) of the Valuation of Land Act 1960.

Other Land

Any land which is not farm land, including land which is used or adapted to be used primarily for:

- a) residential; or***
- b) commercial purposes.***

11. ***Determine each differential rate by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described in paragraph 10 of this Resolution) by the relevant percentages indicated in the following table:***

<i>Category</i>	<i>Percentage</i>
<i>Other Land (including Residential and Commercial Land)</i>	<i>0.04930848</i>
<i>Farm Land</i>	<i>0.02958509</i>

12. ***Record that it considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions and that:***

- a) The respective objectives of each differential rate be those specified in the Schedule to this Resolution.***
- b) The respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution.***
- c) The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution.***

- d) *The relevant -
 - i) *uses;*
 - ii) *geographical locations;*
 - iii) *planning scheme zonings of;*
 - iv) *types of buildings on; and*
 - v) *the respective types or classes of land be those identified in the Schedule to this Resolution.**
13. *Confirm that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.*
14. *Declare that no incentives be given by Council for the payment of general rates before the dates fixed or specified for their payment under section 167 of the Act.*
15. *Record that:*
- a) *Council grants to each owner of rateable land which -
 - i) *is located within or part within a Green Wedge, Green Wedge A or Rural Conservation Zone within the meaning of the Whittlesea Planning Scheme; and*
 - ii) *is not less than 8 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares in area;**
- a rebate (the Sustainable Land Management Rebate).*
- b) *The Sustainable Land Management Rebate be an amount equal to -
 - i) *30% of the general rates which would otherwise be payable in respect of rateable land which is 50 hectares or more in area; and*
 - ii) *20% of the general rates which would otherwise be payable in respect of rateable land which is not less than 8 hectares and not equal to or more than 50 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares and not equal to or more than 50 hectares in area.**
 - c) *The Sustainable Land Management Rebate be conditional upon -
 - i) *the owner of the rateable land (or his or her agent) bi-annually making application for the Sustainable Land Management Rebate to be granted;**

- ii) *the ability of the owner of the rateable land (or his or her agent) to demonstrate a commitment to maintaining and improving the quality of their land, consistent with the assessment criteria stated in the Sustainable Land Management Rebate Scheme Application Guidelines;*
 - iii) *the owner of the rateable land (or his or her agent) establishing to the satisfaction of Council such plans for land management works, and the carrying out of such land management works over a specified time, as are consistent with the Sustainable Land Management Rebate Scheme Application Guidelines; and*
 - iv) *the application of, and compliance with, the Sustainable Land Management Rebate Scheme Application Guidelines.*
- d) *The Sustainable Land Management Rebate be granted to -*
 - i) *assist in the proper and sustainable development of the municipal district;*
 - ii) *support and encourage the application of sustainable land management practices;*
 - iii) *preserve places within the municipal district which are of environmental interest;*
 - iv) *preserve, restore and maintain places of environmental importance and value within the municipal district;*
 - v) *improve the productive capacity of rural land; and*
 - vi) *promote the objectives described in the Sustainable Land Management Rebate Scheme Application Guidelines.*

16. Record also that:

- a) *Council grants a rebate to each owner (or, where applicable, occupier) of land comprising any part of the Melbourne Wholesale Markets ("the Markets");*
- b) *the rebate became operative upon the commencement of trading at the Markets (September 2015), and is an amount equal to the rates which would otherwise have been payable in respect of the land (2018/19 budget: \$804,882); and*
- c) *the rebate be granted to assist the proper development of the municipal district.*

17. Require that the general rates must be paid -

- a) *By lump sum payment, made on or before 15 February 2019; or*
- b) *By four instalments made on or before the following dates:*

- i) Instalment 1: 30 September 2018*
 - ii) Instalment 2: 30 November 2018*
 - iii) Instalment 3: 28 February 2019*
 - iv) Instalment 4: 31 May 2019*
- 18. Confirm that it will, subject to sections 171 and 172 of the Act, require a person to pay interest on any general rates which -**
- a) that person is liable to pay; and*
 - b) have not been paid by the date specified for payment.*
- 19. Authorise Council's Team Leader Revenue Services to levy and recover the general rates in accordance with the Act.**

SCHEDULE

Farm Land Objective

To encourage the use (and continued use) of land for agricultural purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

- 1. implementation of good governance and sound financial stewardship;***
- 2. construction, renewal, upgrade, expansion and maintenance of infrastructure assets;***
- 3. development and provision of health, environmental, conservation, leisure, recreation, youth and family and community services;***
- 4. provision of strategic and, economic management, town planning and general support services; and***
- 5. promotion of cultural, heritage and tourism aspects of Council's municipal district.***

Types and Classes

Any rateable land which is 'farm land' within the meaning of section 2(1) of the Valuation of Land Act 1960.

Use and Level of Differential Rate

This particular differential rate will be used to support farming by providing a discount for Farm Rate properties.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 Financial Year.

Other Land (Including Residential And Commercial Land) Objective

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the relative benefits derived from the cost of carrying out of such functions. These functions include the:

- 1. implementation of good governance and sound financial stewardship;***
- 2. construction, renewal, upgrade, expansion and maintenance of infrastructure assets;***
- 3. development and provision of health, environmental, conservation, leisure, recreation, youth and family and community services;***
- 4. provision of strategic and, economic management, town planning and general support services; and***
- 5. promotion of cultural, heritage and tourism aspects of Council's municipal district.***

Types and Classes

Any rateable land which is not Farm Land.

Use and Level of Differential Rate

This particular rate will be used as the default rate that is applicable to the majority of the properties within this municipal district.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 Financial Year.

- B.**
- 1.** *Note it has reviewed the membership fees under Items 2055 and 2700 for the Municipal Association of Victoria and the Victorian Local Governance Association for the coming financial year.*
 - 2.** *Whilst budgeted for, the fees are not to be paid without a separate resolution of Council considering benefits gained and where possible avoiding duplication by the two organisations. A short report listing the benefits from each and / or duplications is to be provided to Council. This matter to be finalised at the 2 October 2018 Ordinary council meeting.*

Special Council Agenda

Tuesday 26 June 2018

4.1.2 DECLARATION OF RATES AND ADOPTION OF 2018/19 BUDGET

- Attachments:**
- 1** Council Budget 2018/19 Advisory Committee Minutes
[↓](#)
 - 2** 2018/19 Annual Budget [↓](#)
 - 3** Strategic Resource Plan 2018-22 [↓](#)
 - 4** 2018/19 Rating Strategy [↓](#)

Responsible Officer: Director Corporate Services

Author: Team Leader Management Accounting

RECOMMENDATION SUMMARY

1. Accept the recommendations of the Council Budget 2018/19 Advisory Committee ("Committee") outlined in *Attachment 1*, having heard and considered public submissions on the proposed 2018/19 Annual Budget, noting that the Committee's recommendations will add a net cost of \$107,227 to the budget.
2. Adopt the 2018/19 Annual Budget (*Attachment 2*) and 2018-22 Strategic Resource Plan (*Attachment 3*), noting that both documents will be updated with the accepted recommendations of the Advisory Committee.
3. Authorise the Chief Executive Officer to give public notice of this decision to adopt the Budget, in accordance with section 130(2) of the *Local Government Act 1989* ("the Act").
4. Declare that the general rate be declared in respect of the 2018/19 financial year.
5. Adopt the 2018/19 Rating Strategy (*Attachment 4*).

KEY FACTS AND / OR ISSUES

The purpose of this report is to consider the outcomes from the Council Budget Submissions Advisory Committee Meeting held on 7 June 2018 (*Attachments 1*) and adopt the 2018/19 Annual Budget (*Attachment 2*).

- Council approved the 2018/19 Proposed Budget for advertising at the Special Council Meeting held 24 April 2018.
- Following the statutory budget submission period (27 April 2018 – 25 May 2018), 22 written submissions were received.
- The Committee considered all written and oral submissions that were received and has recommended 7 changes to the Draft 2018/19 Budget at a net cost of \$107,227.
- If the Committee's recommendations are accepted, Council's budgeted 2018/19 cash surplus will reduce to \$544,773

Special Council Agenda

Tuesday 26 June 2018

REPORT**BACKGROUND**

Council resolved at its Council Meeting on 24 April 2018, in accordance with Section 129 of the *Local Government Act 1989* ('the Act'), to give public notice of its intention to adopt the 2018/19 Budget and to invite submissions on the proposed Annual Budget from the public.

In accordance with Section 223 of the Act, Council invited written submissions on the Proposed Budget. A total of 22 submissions were received during the submission period, which closed on 25 May 2018.

PROPOSAL

It is proposed that Council consider the recommendations of the Committee to determine whether or not they should be included in the 2018/19 adopted budget, then following this consideration, adopt the 2018/19 Budget.

CONSULTATION

In accordance with the provisions of the Act, public notice has been given inviting submissions on the 2018/19 Proposed Budget. A total of 22 submissions were received and considered by the Committee appointed by Council.

CRITICAL DATES

The process adopted by Council was:

Council approved 2018/19 Proposed Budget for public notice	24 April 2018
Council gave public notice	27 April 2018
Period for lodging submissions closed	25 May 2018
Committee met to consider submissions	7 June 2018
Council meeting to adopt 2018/19 Budget	26 June 2018

SUBMISSIONS ADVISORY COMMITTEE RECOMMENDATIONS

The Committee comprising the Mayor, Cr Kris Pavlidis, Cr Sam Alessi and Cr Lawrie Cox were appointed to hear and consider submissions. The Committee met on 7 June 2018 and gave each submitter requesting to be heard the opportunity to be heard in support of their submission.

After hearing from the submitters, the Committee considered each written and oral submission and made its recommendations, which propose to add a net \$107,227 in expenditure to fund the following items/requests:

A full summary of the budget submissions and the recommendations of the Committee are included in *Attachment 1*.

FINANCIAL IMPLICATIONS

The Committee's recommendations will add a net cost of \$107,227. The cost of these items will be funded from the initial budgeted surplus of \$652,000.

POLICY STRATEGY AND LEGISLATION

Council prepares its annual budget under the provisions of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

Special Council Agenda

Tuesday 26 June 2018

LINKS TO THE COUNCIL PLAN

Council Priority	Organisational Sustainability
Future Direction	Good governance
Theme	Resource management
Strategic Objective	Our Council strives to achieve long term financial sustainability

DECLARATIONS OF CONFLICTS OF INTEREST

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

The Responsible Officer reviewing this report, having made enquiries with the relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

CONCLUSION

It is recommended that Council amend the advertised 2018/19 Proposed Annual Budget and 2018-22 Proposed Strategic Resource Plan noting the changes recommended by the Committee and notify each submitter of Council's decision

RECOMMENDATION

THAT Council resolve to:

1. Accept the recommendations of the Council Budget 2018/19 Advisory Committee ("Committee") outlined in *Attachment 1*, having heard and considered public submissions on the proposed 2018/19 Annual Budget, noting that the Committee's recommendations will add a net cost of \$107,227 to the budget.
2. Notify submitters of Council's decision and the reasons for the decision.
3. Adopt the 2018/19 Annual Budget (*Attachment 2*) and 2018-22 Strategic Resource Plan (*Attachment 3*), noting that both documents will be updated with the accepted recommendations of the Committee.
4. Authorise the Chief Executive Officer to give public notice of this decision to adopt the Budget, in accordance with section 130(2) of the *Local Government Act 1989* ("the Act").
5. Adopt the 2018/19 Rating Strategy (*Attachment 4*).
6. Declare that the amount which Council intends to raise by general rates is \$142,039,463 and such further amount as lawfully levied as a consequence of this resolution.
7. Declare that the general rate be declared in respect of the 2018/19 financial year.
8. Declare that the general rate be raised by the application of differential rates.
9. Declare that a differential rate be set for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

Farm Land

Any land which is “farm land” within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

Other Land

Any land which is not farm land, including land which is used or adapted to be used primarily for:

- a) residential; or
- b) commercial purposes.

10. Determine each differential rate by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described in paragraph 8 of this Resolution) by the relevant percentages indicated in the following table:

Category	Percentage
Other Land (including Residential and Commercial Land)	0.04930848
Farm Land	0.02958509

11. Record that it considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions and that:
- a) The respective objectives of each differential rate be those specified in the Schedule to this Resolution.
 - b) The respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution.
 - c) The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution.
 - d) The relevant -
 - i) uses;
 - ii) geographical locations;
 - iii) planning scheme zonings of;
 - iv) types of buildings on; and
 - v) the respective types or classes of land be those identified in the Schedule to this Resolution.
12. Confirm that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.

Special Council Agenda

Tuesday 26 June 2018

13. Declare that no incentives be given by Council for the payment of general rates before the dates fixed or specified for their payment under section 167 of the Act.
14. Record that:
- a) Council grants to each owner of rateable land which -
 - i) is located within or part within a Green Wedge, Green Wedge A or Rural Conservation Zone within the meaning of the Whittlesea Planning Scheme; and
 - ii) is not less than 8 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares in area;a rebate (the Sustainable Land Management Rebate).
 - b) The Sustainable Land Management Rebate be an amount equal to -
 - i) 30% of the general rates which would otherwise be payable in respect of rateable land which is 50 hectares or more in area; and
 - ii) 20% of the general rates which would otherwise be payable in respect of rateable land which is not less than 8 hectares and not equal to or more than 50 hectares in area or which, when combined with adjacent land in the same ownership, is continuous and not less than 8 hectares and not equal to or more than 50 hectares in area.
 - c) The Sustainable Land Management Rebate be conditional upon -
 - i) the owner of the rateable land (or his or her agent) bi-annually making application for the Sustainable Land Management Rebate to be granted;
 - ii) the ability of the owner of the rateable land (or his or her agent) to demonstrate a commitment to maintaining and improving the quality of their land, consistent with the assessment criteria stated in the Sustainable Land Management Rebate Scheme Application Guidelines;
 - iii) the owner of the rateable land (or his or her agent) establishing to the satisfaction of Council such plans for land management works, and the carrying out of such land management works over a specified time, as are consistent with the Sustainable Land Management Rebate Scheme Application Guidelines; and
 - iv) the application of, and compliance with, the Sustainable Land Management Rebate Scheme Application Guidelines.
 - d) The Sustainable Land Management Rebate be granted to -
 - i) assist in the proper and sustainable development of the municipal district;

- ii) support and encourage the application of sustainable land management practices;
 - iii) preserve places within the municipal district which are of environmental interest;
 - iv) preserve, restore and maintain places of environmental importance and value within the municipal district;
 - v) improve the productive capacity of rural land; and
 - vi) promote the objectives described in the Sustainable Land Management Rebate Scheme Application Guidelines.
15. Record also that:
- a) Council grants a rebate to each owner (or, where applicable, occupier) of land comprising any part of the Melbourne Wholesale Markets ("the Markets");
 - b) the rebate became operative upon the commencement of trading at the Markets (September 2015), and is an amount equal to the rates which would otherwise have been payable in respect of the land (2018/19 budget: \$804,882); and
 - c) the rebate be granted to assist the proper development of the municipal district.
16. Require that the general rates must be paid -
- a) By lump sum payment, made on or before 15 February 2019; or
 - b) By four instalments made on or before the following dates:
 - i) Instalment 1: 30 September 2018
 - ii) Instalment 2: 30 November 2018
 - iii) Instalment 3: 28 February 2019
 - iv) Instalment 4: 31 May 2019
17. Confirm that it will, subject to sections 171 and 172 of the Act, require a person to pay interest on any general rates which -
- a) that person is liable to pay; and
 - b) have not been paid by the date specified for payment.
18. Authorise Council's Team Leader Revenue Services to levy and recover the general rates in accordance with the Act.

SCHEDULE***Farm Land Objective***

To encourage the use (and continued use) of land for agricultural purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. implementation of good governance and sound financial stewardship;
2. construction, renewal, upgrade, expansion and maintenance of infrastructure assets;
3. development and provision of health, environmental, conservation, leisure, recreation, youth and family and community services;
4. provision of strategic and, economic management, town planning and general support services; and
5. promotion of cultural, heritage and tourism aspects of Council's municipal district.

Types and Classes

Any rateable land which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

Use and Level of Differential Rate

This particular differential rate will be used to support farming by providing a discount for Farm Rate properties.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 Financial Year.

Other Land (Including Residential And Commercial Land) Objective

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the relative benefits derived from the cost of carrying out of such functions. These functions include the:

1. implementation of good governance and sound financial stewardship;
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4. provision of strategic and, economic management, town planning and general support services; and
5. promotion of cultural, heritage and tourism aspects of Council's municipal district.

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This particular rate will be used as the default rate that is applicable to the majority of the properties within this municipal district.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings

1. All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018/19 Financial Year.



**City of
Whittlesea**

**Minutes Council Budget 2018-19
Advisory Committee**

Thursday 7 June 2018

Assembly Location: Council Chamber, 25 Ferres Boulevard, South Morang

Councillors:	Present	Apology
Cr Kris Pavlidis (Mayor)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sam Alessi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Lawrie Cox	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers:		
Mr Simon Overland, Chief Executive Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Russell Hopkins, Director Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Helen Sui, Director Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Nick Mann, Director City Transport & Presentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Steve O'Brien, Director Planning & Major Projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Liana Thompson, Director Partnerships & Engagement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Amy Montalti, Manager Finance & Assets	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Sean McManus, Manager Advocacy, Communications & Economic Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr Graham Haylock, Team Leader Management Accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs Raveena Naidu, Accountant, Management Accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Janet Taylor, Governance Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms Kate Howard, Governance Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Meeting commenced at 6:50pm

1

Council Budget 2018-19 Advisory Committee
Meeting Minutes held at 6.30pm Thursday 7 June 2018



ACKNOWLEDGMENT OF TRADITIONAL OWNERS STATEMENT READ BY THE CHAIRPERSON

The Chairperson read the Acknowledgement of Traditional Owners Statement

INTRODUCTION

The Chairperson introduced the Council Budget 2018-19 Advisory Committee.

DECLARATIONS OF INTEREST

Declaration of Interest: Yes ☐ No ☒

HEARING OF SUBMITTERS

Written submissions were received from the following submitters who were heard in support of their submission.

No.	Name	Page No.
1.	Friends of Westgarthtown – Léon Borrack	9
3.	Whittlesea & Plenty Valley Tourism Association – Charles Castle	20
5.	Epping RSL – Narelle Powell	30
9.	Friends of Toorurrong Inc – Judy Clements	41
12.	Toni – Marie Wulfert	55
13.	Whittlesea Community House Inc – Mary Lynn Griffith	57
14.	Whittlesea United Soccer Club – Koray Kolege	65
16.	Plenty Valley Arts Inc - Pamela Ziedas	70
17.	Plenty Valley Arts Inc - Pamela Ziedas	74
18.	Plenty Valley Arts Inc - Pamela Ziedas	78
21.	Brotherhood of St Laurence – Joseph Youhana	88
22.	The Whittlesea Multicultural Community Council – Sofia Kotanidis	95

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Tuesday 26 June 2018

Council Budget 2018-19 Advisory Committee
Meeting Minutes held at 6.30pm Thursday 7 June 2018

**OTHER SUBMISSIONS - NOT BEING HEARD**

The Chairperson noted further submissions were received from the following submitters who indicated they did not wish to be heard in support of their submission

No.	Name	Page No.
2.	Gordon Proudfoot	18
4.	New Horizons Church and Other Community Groups	25
6.	Boomerang Bags	33
7.	Arty Kovacs	35
8.	AlfiePaoli	38
10.	Stacey Ackland	47
11.	Alliance for Gambling Reform	51
19.	Victoria State Emergency Service Gary Doorbar	82
20.	Chandana Rao	85
23.	Adrian Pennell	99

CLOSURE OF PUBLIC MEETING

The Chairperson advised the submitters that the Committee would consider all written and oral submissions and make its recommendations at the Special Council Meeting to be held on Tuesday 26 June 2018.

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Special Council Agenda

Tuesday 26 June 2018

Council Budget 2018-19 Advisory Committee
Meeting Minutes held at 6.30pm Thursday 7 June 2018

**CONSIDERATION OF SUBMISSIONS AND COMMITTEE RECOMMENDATIONS**

The Committee considered all written submissions and oral presentations and made recommendations in accordance with the attached table.

ALL SUBMISSIONS		
No.	Name	Page No.
1.	Friends of Westgarthtown – Léon Borrack	9
2.	Gordon Proudfoot	18
3.	Whittlesea & Plenty Valley Tourism Association – Charles Castle	20
4.	New Horizons Church and Other Community Groups	25
5.	Epping RSL – Narelle Powell	30
6.	Boomerang Bags	33
7.	Arty Kovacs	35
8.	AlfiePaoli	38
9.	Friends of Toorurrong Inc – Judy Clements	41
10.	Stacey Ackland	47
11.	Alliance for Gambling Reform	51
12.	Toni – Marie Wulfert	55
13.	Whittlesea Community House Inc – Mary Lynn Griffith	57
14.	Whittlesea United Soccer Club – Koray Kolege	65
15.	Duplicated submission	
16.	Plenty Valley Arts Inc - Pamela Ziedas, Thelma Cordwell, Lucy Cleary and Jennie Curlie	70
17.	Plenty Valley Arts Inc - Pamela Ziedas	74
18.	Plenty Valley Arts Inc - Pamela Ziedas	78
19.	Victoria State Emergency Service Gary Doorbar	82
20.	Chandana Rao	85
21.	Brotherhood of St Laurence – Hutch Hussein, Nikki Jain and Mohammed Yassin	88
22.	The Whittlesea Multicultural Community Council – Sofia Kotanidis	95
23.	Adrian Pennell	99

The Committee's recommendations made in the attached tables (attached) will be submitted to the Special Council Meeting on Tuesday 26 June 2018 for consideration.

CLOSURE

Meeting closed at 9.55pm

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SUBMISSIONS

7 June 2018

BS_001

From: online@whittlesea.vic.gov.au
Sent: Thursday, 26 April 2018 9:50 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
 Léon Borrack
Organisation/group:
 Friends of Westgarthtown
Position held in the organisation/group:
 Treasurer
Residential Address:
Mailing Address:
Contact number:

Email:
 treasurer@westgarthtown.org.au

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:
 Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No previous submission has been made in relation to the new funding specifically requested in this submission. However, the attached proposal provided in support of our submission places the request in the context of the existing funding provided by Council to operate Ziebell's Farmhouse on Council's behalf.

Please document your written submission.:

The current operational agreement for Ziebell's Farmhouse between the City of Whittlesea and the Friends of Westgarthtown expires on 30 June 2018. The attached proposal outlines funding changes that would enable the Friends of Westgarthtown to renew this agreement for a further three years.

For over twenty years, our volunteer members have successfully partnered with Council to operate and grow Ziebell's Farmhouse as a significant cultural and heritage destination. Like most community groups however, we face increasing challenges resourcing the administration of our day-to-day operations. Continued success requires a paid part-time manager for Ziebell's Farmhouse to be appointed in the coming financial year.

To do this, we are requesting an increase to Council provided annual funding of \$34,227 in 2018/19, and a further \$33,388 in 2019/20.

The attached proposal provides our full submission, including appropriate details to support the requested additional annual funding.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/1d4908cc-eee9-442c-88f2-2a7fc063172f/FoW-ZFManagementProposal-2018.pdf

Terms & Conditions:

I agree to the Terms & Conditions

1

Item 1

Attachment 2

Page 7

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Attachment - BS_001

Ziebell's Farmhouse

Future management proposal

Friends of Westgarthtown Inc.
14 The Willows Gisborne Vic 3437
t: 0410 816 515
treasurer@westgarthtown.org.au
westgarthtown.org.au

April 2018

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018



Executive summary

The current operational agreement between the City of Whittlesea and the Friends of Westgarthtown expires on 30 June 2018. The purpose of this proposal is to outline funding changes that would enable the Friends of Westgarthtown to renew this agreement for a further three years.

For over twenty years, our volunteer members have successfully partnered with Council to operate and grow Ziebell's Farmhouse as a significant cultural and heritage destination. Like most community groups however, we face increasing challenges resourcing the administration of our day-to-day operations.

Continued success requires the appointment of a paid part-time manager for Ziebell's Farmhouse in the coming financial year. This proposal outlines a solution that would allow the Friends of Westgarthtown to employ a member of staff for this role using funding provided by Council.

In support of this proposal we have planned a transitional budget for 2018/19, and a new baseline budget for 2019/20 and beyond. These budgets require an increase to Council provided annual funding of \$34,227 in 2018/19, and a further \$33,388 in 2019/20. In 2020/21 (the final year of a new three-year agreement), a CPI-only increase is all that would be needed.

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Background

Strengths

Ziebell's Farmhouse is one of the City of Whittlesea's most significant heritage assets. It is an established cultural destination with growing visitor numbers and passionate support in the local, descendant, history and heritage communities. Its multi-faceted appeal includes historic buildings, gardens, a museum and cultural education; as well as the adjacent reserve, church & cemetery.

Over the years, the Friends of Westgarthtown committee (who manage Ziebell's Farmhouse on behalf of the City of Whittlesea) have developed wide-ranging high-quality interpretation in the form of tours, museum installations, printed guides and a website.

The combination of strong support from Council (including funding), and our knowledgeable, capable and experienced committee, have seen Ziebell's Farmhouse flourish. Highlights include:

- Restoration of the Farmhouse and outbuildings
- Restoration of the garden
- Large attendances at events such as German festivals and open gardens
- Production of our film 'Westgarthtown & World War I'
- Accreditation as a museum with Museums Australia (Vic.)

Challenges

Ziebell's Farmhouse now faces challenges that make the current management arrangement unsustainable beyond the next few years.

The Friends of Westgarthtown's capacity to administer Ziebell's Farmhouse is concentrated within an ageing committee. Age, fatigue and increasing demand threatens the viability of these arrangements.

At the same time, increasing administrative responsibilities (e.g. compliance issues, maintenance, gardening, funding requirements, volunteer management, etc.) demand more time.

This changing environment threatens the committee's capacity to keep the facility operational and open to the public.

Capacity is also constraining growth and limiting the realisation of new opportunities. For example, we believe demand exists to open Ziebell's Farmhouse more often, and a volunteer's program to do so could be started. Unfortunately, the committee does not have the time required to launch and administer such a program.

Although active succession planning efforts have recently brought younger capable people to the committee, newer members all have demanding careers and aren't able to provide the time needed to administer day-to-day activities.

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018



Unlike other community-operated Council facilities, Ziebell's Farmhouse provides limited opportunities for large-scale independent revenue generation. For example, although we run tours and fund-raising events, we do not have the facilities needed to generate significant income from private functions.

Our newly received museum accreditation will provide significant benefits to Council and the community through professional recognition, access to public funding, professionalism of management and the quality of museum services. However, additional ongoing administrative expenses will be incurred in curating and caring for our collection in accordance with our accreditation obligations.

Looking to the future, the Westgarthtown Pioneer Precinct reserve will be consolidated into 100% Council ownership when the Lutheran Church sell their portion to the City of Whittlesea. This change will present opportunities for the community, but also challenges for Council. Although the Friends of Westgarthtown are ideally placed to assist, doing so would not be feasible without resolving the challenges outlined above.

Options

The Friends of Westgarthtown's preferred solution to these challenges is to appoint a part-time manager for Ziebell's Farmhouse, and ensure sufficient budget is available for the appointee to effectively manage and resource the day-to-day tasks of operating Ziebell's Farmhouse. This solution could only be achieved with funding or staffing support from Council.

The alternative for us is to not renew Council's operational agreement to manage the property. In view of the passion and effort delivered by the Friends of Westgarthtown over 25 years, much of it by the same small team of dedicated people, this is not at all the outcome we want. However, without addressing the challenges, the Friends of Westgarthtown will be forced to discontinue the present management arrangements.

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018



Proposed solution

The Friends of Westgarthtown seek Council's assistance to employ a part-time staff member to manage the administration of Ziebell's Farmhouse operations. The Ziebell's Farmhouse manager would report to the Committee of Management of the Friends of Westgarthtown Inc and be provided with the resources necessary to succeed in the role.

Our proposal seeks to transition day-to-day administration from the committee of management to the new manager during the course of the coming financial year (2018/19). Although we would welcome discussing options for the manager to be employed directly by Council, our preferred solution is for the Friends of Westgarthtown to be the employer.

Funding considerations

The operational agreement for Ziebell's Farmhouse between Council and the Friends of Westgarthtown expires on 30 June 2018. A new agreement is yet to be negotiated. To make the transition to employing a manager, changes to the existing Appendix 5 funding agreement will need to be incorporated into the new operational agreement.

Employment costs

Costs include wages and wage oncosts for an employee working 20 hours per week. Should it be agreed that the manager be employed by the City of Whittlesea, direct funding of these components would not be required.

Office space

The manager will need a location to work. Although it may be possible to work from Ziebell's Farmhouse some of the time, it is not currently feasible to set up a permanent desk there. Our funding proposal allows modest funds for the manager to establish a home office, or to rent a desk in a shared office environment. Should it be agreed that Council will provide a desk within their facilities, direct funding for office space would not be required.

Administration

Additional administration funding will be needed for professional services and office/stationery expenses. Legal, accounting and bookkeeping services will be used to provide employment advice to the committee of management and provide professional administrative support to the manager.

Museum accreditation

To date, the Friends of Westgarthtown have drawn on our self-managed Westgarthtown Fund to support the museum's accreditation. Ongoing support is sought to pay for consulting services, equipment and consumables that will allow us to curate and care for the collection in accordance with our obligations as an accredited museum.

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Funding request

The table below summarises the additional funding requested from Council to support a new three-year operational agreement. The first column lists the current funding received from Council, whilst the remaining three columns list the funding requested in each year of the new agreement. Whilst 2018/19 is planned as a transition year, 2019/20 and 2020/21 include full funding for manager-lead administration.

	2017/18	2018/19	2019/20	2020/21
Existing funding*	20,500	20,709	20,920	21,132
New funding				
Wages		15,625	37,500	37,882
Wage Oucosts		3,703	8,888	8,978
Office Space		3,750	9,000	9,092
Administration		5,041	6,058	6,120
Museum Expenses		6,108	6,170	6,233
Total new funding	-	34,227	67,616	68,304
Total annual funding	20,500	54,936	88,535	89,436

*indexed to CPI

Detailed budget planning

In the interests of full transparency, Appendix A presents our organisational-wide budget plans for the coming two financial years, including all sources of revenue and expenses for the Friends of Westgarthtown. Total income includes the above funding request from Council, plus revenue from other sources such as subscriptions & donations, tours, and our self-managed Westgarthtown Fund. Total expenses include those associated with operating Ziebell's Farmhouse, as well as other costs incurred by the organisation.

Whilst museum accreditation brings with it the capacity to apply for funds from other levels of government, to further develop the museum and deliver on our forward plans, thereby relieving Council of that financial pressure, these cannot be included here as they are typically provided on a project-by-project basis rather than as a secure regular source of ongoing operational revenue.



Appendix A — FoW budget planning

	2017/18	2018/19	2019/20
Income			
Ziebell's Farmhouse Operations	20,500	54,936	88,535
Subscriptions & Donations	3,720	3,920	4,120
Tour Income	2,760	3,060	3,460
Event Income	440	740	940
Regular Visitor Income	240	340	450
Sale of Goods	950	1,100	1,250
Westgarthtown Fund Revenue	5,000	-	-
External Grant Revenue	500	-	-
Interest Income	100	100	100
Other Revenue	-	-	-
Total Income	34,210	64,196	98,855
Less Cost of Sales			
Cost of Tours	2,040	2,300	2,600
Cost of Events	500	600	700
Cost of Goods Sold	420	500	600
Total Cost of Sales	2,960	3,400	3,900
Gross Profit	31,250	60,796	94,955
Less Operating Expenses			
Wages	-	15,625	37,500
Wage Oncosts	-	3,703	8,888
Office space	-	3,750	9,000
Administration	423	5,041	6,058
Museum Expenses	7,134	6,108	6,170
Cleaning	3,259	3,318	3,352
Garden Expenses	15,804	16,091	16,255
Insurance	1,069	1,080	1,091
Incidentals	63	800	892
Newsletter etc.	200	300	400
Website etc.	120	120	120
Association Memberships	300	500	500
Training & Seminars	240	500	700
Marketing & Publications	1,100	2,110	2,280
Research	1,500	1,700	1,700
Bank Fees	36	50	50
Total Operating Expenses	31,250	60,796	94,955
Net Profit	-	-	-

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_19_002

From: online@whittlesea.vic.gov.au
Sent: Wednesday, 2 May 2018 5:43 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
Gordon Proudfoot
Organisation/group:
Not applicable
Position held in the organisation/group:
Not applicable
Residential Address:

Mailing Address:

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

Not applicable

Please document your written submission.:

I do not believe your statement about the waste charge not being an additional charge. This is only the Councils way of getting around the State Governments limits on increases.

Also I do not like bearing an extra charge for an ABISMAL garbage service. The "garbos" are always late and often leave parts of the garbage either on the road or nature strips or in the bin.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

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Item 1 Attachment 2

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Item 4.1.2 Attachment 1

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_003

From:
Sent: Tuesday, 8 May 2018 1:32 PM
To:
Subject: FW: Grant Application - Whittlesea & Plenty Valley Tourism Association
Attachments: Covering Letter CEO Apr 18.pdf; Application For Grant.pdf

From:
Sent: Monday, 23 April 2018 11:59 AM
To: [REDACTED]
Cc: S
Subject: FW: Grant Application - Whittlesea & Plenty Valley Tourism Association

Dear Charles

Thank you for the application.

I have forwarded this onto the Partnerships and Engagement Directorate.

Regards,

Tracey Khan | Executive Assistant to CEO
City of Whittlesea

phone 03 9217 2170 | TTY 133 677 (ask for 9217 2170)
Civic Centre, 25 Ferres Blvd, South Morang, Vic 3752
web www.whittlesea.vic.gov.au

From: [REDACTED]
Sent: Sunday, 22 April 2018 7:11 PM
To: Simon Overland <Simon.Overland@whittlesea.vic.gov.au>
Subject: Grant Application - Whittlesea & Plenty Valley Tourism Association

Dear Mr. Overland,

Please find attached a covering letter and Application For A Grant from the Whittlesea & Plenty Valley Tourism Association for the period July 2018 to June 2019.

Hard copies of the attachments will be hand delivered to the Council Offices tomorrow.

Regards

Charles Castle

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SUBMISSIONS

7 June 2018

Executive Summary

Whittlesea & Plenty Valley Tourism Association Inc. is requesting a grant from the City of Whittlesea to complete the following project planned July 2018 – June 2019

These are items for which funding is sought

Brochure 10,000 copies	\$7,000
TOTAL	\$7,000

This is the next step in developing the Association as a stand alone tourism identity.

The project will assist in the promotion of the City of Whittlesea and the area as a whole to people living locally and visitors alike. It will also help the Whittlesea & Plenty Valley Tourism Association to: grow its membership

Brochures	\$7,000.00
------------------	-------------------

In 2018/19 the Association aims to produce 10,000 brochures similar in format to the current WPVTA general brochure which was proudly sponsored by the City of Whittlesea.

The brochure will introduce tourists to the highlights of historical and heritage sites in the Whittlesea and Plenty Valley area as well as information about parks, festivals and events, markets, accommodation, and other tourism attractions. It will incorporate an easy to use map showing where tourist attractions are located.

The brochures will be distributed by the Whittlesea & Plenty Valley Tourism Association (WPVTA) while attending events such as the Country Music Festival, Australia Day Celebrations, Wattle Festival (Hurstbridge), Music in the Park, Whittlesea Show and the Celtic Festival (Kilmore). They will also be supplied to our members, information centres, Council offices, shopping centres in the Whittlesea and Plenty Valley Area.

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

From: online@whittlesea.vic.gov.au
Sent: Tuesday, 8 May 2018 8:45 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

BS_19_004

Name: Shane Lepp
Organisation/group: New Horizons Whittlesea
Position held in the organisation/group: Senior Pastor
Residential Address:
Mailing Address: PO Box 43 Whittlesea 3757
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No

Please document your written submission.:

Executive Summary

New Horizons Church, along with community groups including Whittlesea Playgroup, Whittlesea Mainly Music, Community Kitchen and Ulysses Motorcycle Social Club is requesting a grant from the City of Whittlesea to complete the following project planned for July 2018 – June 2019.

These are the items for which funding is sought

Asphalt sealing of the cross-over between roadside (28 Forest Street) and the footpath of the community used buildings.

Asphalting of the driveway and carpark area around the present buildings.

Total Contribution from the Council: \$10,000

The Buildings at 28 Forest Street, Whittlesea are used extensively by several community groups as well as the New Horizons Church. The facilities are on Crown Land with a current long term lease arrangement.

1

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Presently the groups using the facilities include:

Whittlesea Playgroup (3 days a week)
Whittlesea Mainly Music (Thursdays)
Community Kitchen – providing a free lunch to community members (Wednesdays)
New Horizons Youth Group – open to community (Friday nights)
Tai Chi Exercise Classes (Wednesdays)
Ulysses Social Club (Saturday mornings)
New Horizons Church (Sundays and for various activities during the week)

Many of the local residents that attend the Community Kitchen come with walkers and scooters and the gravel driveway can be difficult for them to navigate. Similarly, the loose gravel can also be hazardous for the motorcycles, (ridden by over 50's) parents with children, prams etc.
We want this community hub to be socially inclusive and so are planning to seal the driveway and parking area to allow for better access for some of the most vulnerable members of our community. It will also allow the youth on Friday nights to better utilise this space. We have been told that far more members of the community would be willing to attend these activities if the access was improved, especially in the wetter months of the year.

We feel it will become an even better asset to the local area of Whittlesea and surrounding districts. The local groups are all fundraising to assist with meeting the costs of the asphaltting which will be approximately \$40,000 with drainage.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/0e38caf5-55a7-4a5e-939c-fb39890aa52f/Executive_Summary_COW_Grant.docx

Terms & Conditions:

I agree to the Terms & Conditions

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Attachment BS_004

Executive Summary

New Horizons Church, along with community groups including Whittlesea Playgroup, Whittlesea Mainly Music, Community Kitchen and Ulysses Motorcycle Social Club is requesting a grant from the City of Whittlesea to complete the following project planned for July 2018 – June 2019.

These are the items for which funding is sought

Asphalt sealing of the cross-over between roadside (28 Forest Street) and the footpath of the community used buildings.

Asphalting of the driveway and carpark area around the present buildings.

Total Contribution from the Council: \$10,000

The Buildings at 28 Forest Street, Whittlesea are used extensively by several community groups as well as the New Horizons Church. The facilities are on Crown Land with a current long term lease arrangement.
Presently the groups using the facilities include:

Whittlesea Playgroup (3 days a week)
Whittlesea Mainly Music (Thursdays)
Community Kitchen – providing a free lunch to community members (Wednesdays)
New Horizons Youth Group – open to community (Friday nights)
Tai Chi Exercise Classes (Wednesdays)
Ulysses Social Club (Saturday mornings)
New Horizons Church (Sundays and for various activities during the week)

Many of the local residents that attend the Community Kitchen come with walkers and scooters and the gravel driveway can be difficult for them to navigate. Similarly, the loose gravel can also be hazardous for the motorcycles, (ridden by over 50's) parents with children, prams etc.

We want this community hub to be socially inclusive and so are planning to seal the driveway and parking area to allow for better access for some of the most vulnerable members of our community. It will also allow the youth on Friday nights to better utilise this space. We have been told that far more members of the community would be willing to attend these activities if the access was improved, especially in the wetter months of the year.

We feel it will become an even better asset to the local area of Whittlesea and surrounding districts.

The local groups are all fundraising to assist with meeting the costs of the asphalting which will be approximately \$40,000 with drainage.

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_005

From: online@whittlesea.vic.gov.au
Sent: Tuesday, 8 May 2018 2:04 PM
To: Shared Mailbox - IS Information Management Info
Subject: Council Action Plan Submission was submitted

Name:
Ross Harvey
Organisation/group:
Epping RSL Sub Branch
Position held in the organisation/group:
Treasurer
Residential Address:
195 Harvest Home Road Epping
Mailing Address:
195 harvest home road Epping
Contact number:

Email:
admin@eppingrsl.com.au

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Please document your written submission.:

Funding for The Epping RSL Dawn Service as per previous years

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

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Item 1 Attachment 2

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_006

From: online@whittlesea.vic.gov.au
Sent: Wednesday, 9 May 2018 11:31 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name: Marjorie
Organisation/group: Boomerang Bags Epping
Position held in the organisation/group: Founding volunteer
Residential Address:
Mailing Address:

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No

Please document your written submission.:

I propose that council residents and businesses are audited to determine their waste levy/fees. Many household and businesses that are consciously reducing their waste and therefore, reducing the need for regular waste collection, should not pay the same amount for waste collection.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

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Item 1

Attachment 2

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_007

From: online@whittlesea.vic.gov.au
Sent: Thursday, 10 May 2018 12:20 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
 Arty Kovacs
Organisation/group:
 Resident
Position held in the organisation/group:
 Ratepayer
Residential Address:

Mailing Address:

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

no

Please document your written submission.:

This submission relates to the proposal that waste services be on a separate line to general rates. In itself this is harmless as long as the overall bill lies within the State Government guidelines. If it is used as a means of increasing our rates beyond the State Government's rate cap of 2.25%, it shows just how poorly the council is managed.

Most households have not received an increase in pay for quite some time, and yet the council rates are inevitably increased on an annual basis, regardless of the ratepayers capacity to pay. Households need to live within their means, it's time the council did the same.

Waste collection is a core service provided by the council. Council must maintain core services, and pare back discretionary spending as needed to balance the books, without raising rates.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

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Item 1 Attachment 2

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Item 4.1.2 Attachment 1

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_008

From: online@whittlesea.vic.gov.au
Sent: Sunday, 13 May 2018 4:36 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:

Alfie

Organisation/group:

Position held in the organisation/group:

Residential Address:

Mailing Address:

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No

Please document your written submission.:

We need indented car parks outside 119,121,123 & 125 Queens Gardens Bundoora, as it is dangerous to park outside these locations due to high traffic & a narrow road. The whole of our estates main roads has indented parking except outside these addresses. It will only be outside 4 houses & it will make a huge difference especially from a safety point of view as 2 cars will be able to travel on the road without having to dodge parked cars & lowering the risk of any accidents occurring due to the high traffic & cars parked on the side of the road, which only allows one moving car to pass through at a time.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

1

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Item 4.1.2

Attachment 1

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018



BS_009

**Friends of Toorourrong Inc. – Table of Plenty.
Submission to City of Whittlesea 2018/19 Budget Process.**

Background.

Friends of Toorourrong Inc. (FoT) is a group of volunteers with a shared passion for Toorourrong Reservoir Park, Toorourrong Reservoir and surrounds (The Park). The purposes of the group are:-

- to engage volunteers in Parks Victoria approved activities within the Park such as planting, weeding, plant propagation and visitor tours;
- to build community awareness of the Park's flora, fauna, water infrastructure and history;
- to collaborate with stakeholders and supporters/funders to design and deliver specific projects or activities that reflect our shared passion for the Park;
- to be proactive in alerting the relevant authorities of any concerns that may arise within the Park and ensuring that they are dealt with in an appropriate manner.

The group acts in a cooperative mutually supportive partnership with Parks Victoria and is also engaged with Melbourne Water and the City of Whittlesea as other site stakeholders.

The FoT will be collaborating with other groups in conducting the "Black Saturday" 10th Anniversary Memorial Service on February 7th, 2019.

History.

The Toorourrong Reservoir was built in 1885. Located in the pristine catchment of the Great Dividing Range, it collects and supplies water to the Yan Yean Reservoir and combined with a series of hand built stone aqueducts was importantly, Melbourne's first water supply. Throughout history, the Toorourrong Reservoir has attracted locals and visitors for community and social gatherings in a unique setting of historic and environmental significance.

The Park was burnt out in the devastating "Black Saturday" fires of 2009, following which it was closed for many years. It has now reopened but during this time, the public has lost its connection with this special place.

Project – The Table of Plenty.

This event will bring the community together to share lunch at the *Table of Plenty* in the unique and picturesque setting of the Toorourrong Reservoir. The event will be a collaboration of local farmers, food manufacturers and students of hospitality who will showcase the food of the district and in doing so, will seek to achieve the following objectives:-

- To promote and celebrate the Toorourrong Reservoir and Park, its cultural heritage and indigenous and European history;
- To celebrate the recovery and reopening of The Park since the "Black Saturday" bushfires;
- To promote the unique environment at the base of the Great Dividing Range and the conservation of its flora and fauna;
- To promote the story of farming, food production and manufacturing in the Plenty Valley throughout history and today;
- To promote the story of Whittlesea's significant role in Melbourne's first water supply.



- To encourage the public to return to the Park as visitors from within the Municipality and for those outside the district, to see the Park as a destination to visit, encouraging tourism potential and economic benefits for the district.

Stakeholder involvement and collaboration.

The *Table of Plenty* will be based on collaboration between local food producers and manufacturers and students and teachers.

Whittlesea Secondary College teachers and students of hospitality will conduct the 'back of house' role. They will gain first-hand experience in a range of activities including project management, menu planning, food preparation and presentation.

The focus of the menu will be seasonal, fresh shared platters of local and indigenous food and beverages.

The 'front of house' role will be conducted by tertiary hospitality students, (Potentially in collaboration with Melbourne Polytechnic).

Melbourne Water and Parks Victoria are the authorities responsible for the operation of the reservoir, the water catchment and surrounding parklands. Both have provided support for the event being located at the Toorourrong Reservoir Park.

Melbourne Water – FoT has been well supported by Melbourne Water in developing the concept of this event. Furthermore, Melbourne Water and FoT are collaborating in a project to compile stories and recollections of the Toorourrong Reservoir as told by local people who worked at The Park or had a close connection with it. These stories will be published in a book which will be launched at the inaugural *Table of Plenty* event.

City of Whittlesea – extensive discussions have been held with officers from Community Development and Economic Development departments. Working with the City of Whittlesea will assist in expanding the concept and event to realize its full potential ie. To develop such events and promote locations within the Municipality as tourist destinations for residents of the district and also from further afield.

The City of Whittlesea "Black Saturday" Bushfire Memorial is also located within the grounds of the Toorourrong Reservoir.

Throughout the planning and development stages we have also consulted with:- food and beverage producers and manufacturers, local indigenous elder and cultural representatives, local hiring companies, community groups. We have received excellent response from local food manufacturers keen to be involved eg. That's Amore Cheese, Bertocchi Smallgoods, Apted's Orchards, Florida Cheese, Shaw's Road Winery etc.

Furthermore, we have received letters and offers of support from many community and other groups including:- Whittlesea Community House, Town Crier Community Newspaper, Whittlesea Agricultural Society Inc., Whittlesea Masonic Lodge, Whittlesea Historical Society, Whittlesea Scout and Guide Hall Committee of Management, Whittlesea Lions Club, Melbourne Water – Paul Balassone – Principal, Cultural Heritage, Parks Victoria - Trevor Graham – Ranger Team Leader, City of Whittlesea (Mr. Neville Kurth, Manager, Community Wellbeing, Municipal Recovery Manager), Whittlesea Community Gardens, Mr.Ivan Petersen Co Chairperson Whittlesea Community Resilience Committee.

**Target audience.**

The *Table of Plenty* will be widely promoted across a range of demographics, age groups, genders and localities. The event will be open to 100 people to attend, representing many different sectors and who will carry the message of the event back to their community.

Specific target audience could include those listed above plus:- Friends Groups, City of Whittlesea Agribusiness Reference Group, Landcare groups, Community Gardens, Whittlesea Photography Group, Whittlesea Word Weavers, Country Fire Authority.

The event would also seek to target groups from outside the south of the Municipality and outside the Municipality.

Community benefit.

The benefit to the community falls into two categories, immediate and future:-

Immediate:-

- Reconnecting locals and visitors with a once much loved natural and built asset, whilst encouraging an understanding of the environment, heritage and health and wellbeing benefits of local parks,
- Provide local students of hospitality with the experience of participating in the event;
- Local food producers and manufacturers product exposure to the attending audience.
- Developing a sense of community.

Future:-

- Tourism potential for the township, the district, the City of Whittlesea;
- Marketing opportunities for producers and manufacturers;
- Economic benefits;
- Potential to become part of the Melbourne Food and Wine Festival.
- Flow on potential to other community events at the Toorourrong Reservoir Park eg. opera in the Park, food events with guest chefs, family movie events, Ranger walk and talk with children.

Links to City of Whittlesea Planning and Strategy.

The *Table of Plenty* project has numerous linkages to City of Whittlesea Plans and Strategies and is consistent with Council priorities and goals as follows:-

Council Plan 2017-21 Shaping our Future

- Health & Wellbeing – Goal “We build a healthy and sustainable community that has a sense of wellbeing, inclusion and belonging”. Toorourrong Reservoir Park is a place to enhance physical and psychological wellbeing, encouraging activity, community connectivity, use of open space.
- Jobs & Investment – Goal “We grow our economy by attracting jobs and investment”. The potential of the Table of Plenty to produce economic benefits through tourism, food production and manufacturing.
- Environmental Sustainability – Goal “We have a sustainable and healthy city, effectively managing our environmental impacts over the long term”. The event is an opportunity to promote the unique environment found within the Municipality and encourage an appreciation of our rural land and its importance to the broader community.

**Community Building Strategy**

- Build Community Connections – our event will build local relationships, strengthen groups, exchange information, encourage volunteering and supporting one another in the local community.
- Build organisational capacity – The Table of Plenty is a community building activity.
- Build local democracy – the activity will develop local leadership and increase community engagement.
- Build linkages – increasing collaboration between community groups, encourage new communities to participate and develop an understanding about their district.

Economic Development Strategy – the Table of Plenty event has the potential for outcomes closely aligned with the goals of this Strategy such as:-

- Actively strengthening and promoting our visiting economy,
- Collaborating with operators and land owners to strengthen and promote our natural and built attractions,
- To position our City as a critical player in establishing Melbourne's north as a nationally significant food hub.

Project funding.

The *Table of Plenty* will be a ticketed event, whereby attendees participate in the "long table" lunch of shared platters of fresh seasonal produce.

This is a concept applied by the Melbourne Food and Wine Festival's "Regional World's Longest Lunches". The concept is built around long tables, local produce, stunning locations and country hospitality. Many of these events attract significant chefs and are priced accordingly.

Our inaugural event would be pitched at a similar concept yet simplified to control costs and to enter into this space at an achievable level. The natural setting of The Park gives the event its unique elements yet also means that all equipment and supplies need to be taken in to the site.

The major cost is for the hire of equipment etc.

We have applied for a Community Development Grant (\$5000) and would require an additional funding amount of \$15000.

Our Vision.

Victoria is renowned for its vibrant food culture as can be seen in districts such as the Yarra Valley and the Mornington Peninsula. Both are locations of scenic beauty, open space, rural character and communities. The common element as the key to their success would appear to be their thriving food, wine and hospitality industry which has brought great economic benefit.



As with the City of Whittlesea, both are in close proximity to Melbourne. The majority of the land mass in the City of Whittlesea is rural. The district has been significant historically as a farming district and was known as the "food bowl" during the Gold Rush days. Whittlesea's location at the base of the Great Dividing Range brings unique environmental elements. The Municipality has a rich heritage in built form and has played a major role in the story of Melbourne's first water supply and the Toorourrong Reservoir and the Yan Yean Reservoir are both places of scenic interest. Despite this, very few people, both within our own suburbs and from outside the area, have any knowledge of these elements which deserve recognition and preservation and which could form the basis of our own tourism industry. One missing element would appear to be our lack of food culture.

Our vision for the *Table of Plenty* is to create an event which captures the elements of interest we see in other localities. We believe this event has the potential to attract tourism to the area and achieve positive outcomes consistent with Council's vision and policies.

The Toorourrong Reservoir is a "gem". It should be shared with our community and beyond.

We appreciate the opportunity afforded by the City of Whittlesea to develop this concept on behalf of the community and thank you in anticipation.

Themes – community, heritage, culture – indigenous & European, food, farming, environment, economy, manufacturing, food miles, tourism, recovery, resilience, education, vocational training, district profile.

Friends of Toorourrong Inc.

Ian Goding
Chair.

Jan Hyndman
Secretary.

Judy Clements
Committee Member.

Judy Clements
Email :



Attachment BS_009

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Friends of Toorourrong Inc.

Ian Goding
Chair.

Jan Hyndman
Secretary.

Judy Clements
Committee Member.

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

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BS_010

From: online@whittlesea.vic.gov.au
Sent: Thursday, 17 May 2018 4:17 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
 Stacey
Organisation/group:
Position held in the organisation/group:

Residential Address:

Mailing Address:
 as above

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

no

Please document your written submission.:

Whittlesea Council Proposed budget submission

Waste Management Options and Fees

I have been doing some reading, and a lot of budget goes into waste disposal. Often rating households that don't produce a lot of waste the same as those who do produce a lot, unless they request extra bins. I don't think this is really fair, when other families may work hard to produce less. I feel these families need to be reimbursed of charged less for doing these things. I am hoping through your waste management system, you can entertain the thought of better waste rating systems for families who don't produce that much waste, I-e opt for a fortnightly pick up, or monthly bin pick up cycles for example. If we are paying more for tipping fees, it may now be time to look at better waste segregation and collection methods, ie take in Nillumbik's bin system, bin every fortnight, but organics bin for those who don't compost at home!! Our shire needs this system. The people that live in the Whittlesea shire are some of the most wasteful society I have ever met! Please look at encouraging more options than the convenience lifestyle this area craves. Offer incentives run waste blitz media type stunts at supermarkets etc and get everyone thinking.

Charge less for low wasters!!

These are some options you offer for purchase and waste management on your website;

Waste Management Waste Fees Garden Waste Bin Service \$77.00

Extra 120 Litre Garbage Bin (per annum) \$213.26

Extra 240 Litre Recycling Bin (per annum) \$86.54

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Extra 240 Litre Commercial Garbage Bin (per annum) \$519.23
 Extra Commercial Recycling Bin (per annum) \$86.54
 ReIn Worm Factory \$73.00
 Palamont (210 ltr) \$53.00
 Palamont (280 ltr) \$80.00 Delivery Fee \$6.36
 Bokash Bin \$66.00 Compost Stirrer \$14.50
 Home recycling tray \$7.20

I hate to break it to you, but purchasing this equipment from council isn't actually any cheaper than Bunnings!!! I know as I researched thoroughly! Prices need to be reduced significantly if you want more people to take on the option of reducing organic waste, and possibly some education classes. I.e we no longer bin dog poo, we now have a poo worm farm going and running beautifully, fertilising all our plants other than the edibles. Composting saves so much bin room, not to mention new dirt for the garden, but also saves in greenhouse gases and years of decomposition than may have occurred in a few short weeks in a compost bin – the only way to get people doing this is to effectively challenge them as a council to reduce their waste and think outside the square. Getting local business on board and encouraging more sustainable practices and getting them to think.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_011

From: online@whittlesea.vic.gov.au
Sent: Wednesday, 23 May 2018 3:48 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
Susan Rennie
Organisation/group:
Alliance for Gambling Reform
Position held in the organisation/group:
Director
Residential Address:
Mailing Address:
G06, 60 Leicester Street Carlton 3053
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

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Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

Yes

Please document your written submission.:

See attached letter.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/efadcaac-6746-4464-82ee-076b14a82146/Submission_to_Whittlesea_2018-19_budget.docx

Terms & Conditions:

I agree to the Terms & Conditions

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Ground Floor, 60 Leicester St
Carlton, VIC 3056
(03) 9999 7372 – info@agr.org.au
www.pokiesplayyou.org.au

Attachment BS_011



Wednesday 23 May 2018

Mayor and Councillors
City of Whittlesea

Re: Letter in support of City of Whittlesea draft budget 2018/19

Dear City of Whittlesea colleagues,

On behalf of the Alliance for Gambling Reform, I would like to congratulate the City of Whittlesea for your strong and on-going work advocating for gambling reform. I have read your draft annual budget which is currently out for comment. I commend your on-going commitment to partnership with the Alliance for Gambling Reform and note that your draft budget includes the proposal to implement of the Pokies Play You campaign as one of your major initiatives for 2018/19.

By including support for the Alliance and this campaign in your draft budget, the City of Whittlesea is ensuring your on-going position as a leader among Victorian councils in the field of gambling reform advocacy. The Alliance very much values our partnership. Your leadership has assisted us to leverage significant additional funds so that our collective efforts to secure gambling reform are strengthened. With losses from poker machines looking set to exceed \$110 million in the City of Whittlesea this financial year, the need for such work has never been more apparent.

Furthermore, Council's victory at VCAT in the Commercial Hotel case demonstrates the power of councils, community members and advocates working together. It has been my privilege to walk alongside the Whittlesea community in this case.

The Alliance is excited about the year ahead and the changes we can achieve by working together. I will be in touch with you in the next month to introduce you to the new Alliance Council Gambling Harm Advisor and organise a meeting with council officers to explore all the possibilities for our work together in the future.

In the meantime, please get in touch with me at any stage with questions or to share your feedback, ideas and plans.

Regards

Susan

Dr Susan Rennie
Director Alliance for Gambling Reform &
Councillor, City of Darebin

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Item 4.1.2 Attachment 1

Page 75

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_012

From: online@whittlesea.vic.gov.au
Sent: Wednesday, 23 May 2018 8:50 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
 Toni-Marie
Organisation/group:
Position held in the organisation/group:
Residential Address:
Mailing Address:

Contact number:

Email:

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Yes, The submission was successful in last years budget and was denied in 2018 with a motion to redirect funds

Please document your written submission.:

A Tennis Pavillion, including toilets and a drinking fountain are required at the Shields St Tennis facility due to the S173 agreement with Development Victoria. The pavilion could be portable and would used also by the community. The courts would have a locking mechanism and a booking system. This facility has one of the largest Tennis Hot Shots programs in Australia, is used by St Mary of the Cross Mackillop school and Al Siraat College amongst other users. The courts can be used for competition at the local level.

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I agree to the Terms & Conditions

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_013

From: online@whittlesea.vic.gov.au
Sent: Friday, 25 May 2018 1:06 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name: Mary-Lynn Griffith
Organisation/group: Whittlesea Community House Inc
Position held in the organisation/group: Manager
Residential Address: 92A Church St, Whittlesea 3757
Mailing Address: PO Box 364, Whittlesea 3757
Contact number: 0397163361
Email: wchi@whittleseach.com.au

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:
 Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:
 we have applied for support in 2017/8 budget submission

Please document your written submission.:

We seek assistance from Council to support the Community Gardening programme at the Whittlesea Community Garden ("the Garden") in the Whittlesea Township.
 The Garden is now integral to the delivery of community information, Township activities, and wider services tending to the reduction of social isolation in Whittlesea.
 Specifically, limited Public transport, and ageing population, reduced government servicing, and movement to 'affordable' housing on the outskirts of the metropolitan limits of the City of Whittlesea all lead to an increasing problem of social isolation and attendant mental health difficulties in the Township and surrounding area.

The Garden in Laurel St, Whittlesea, was set up in July 2010 as partnership between 5 organisations with support from the City of Whittlesea, after the 2009 bushfires. Most of the groups involved have exhausted their means, some have left the area and the Garden has become the responsibility solely of the Whittlesea Community House Inc.

The Garden has grown and developed to cater for a wide variety of cultures, backgrounds, ages disabilities and social needs under the stewardship of the co-ordinator Dr Megan Smithwick. She has obtained a number of grants for activities and workshops that have been extremely successful in engaging old with the young through schools (the newly set up Special School in Whittlesea) and seniors groups, nursing homes and garden members, but her own funding remains unsupported. Unlike other Community Gardens the level of community accessibility is only able to occur with the employment of a skilled worker, such as Dr Smithwick, utilising a sound community development approach tailored to the array of needs of community members.

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Activities at the Garden include sustainable gardening, sustainable households, community arts and culture projects such as mosaic benches tables and water features, physical health and wellbeing, healthy eating workshops, bottling and preserving, compost making etc. There is continuing work to develop the reflective area which is the site for the annual 2009 bushfire remembrance. Volunteers are engaged and supported at the garden. High school and primary school students are regular attendees. People on low incomes are encouraged to use garden beds at low cost to supplement family meals. The Garden is also an effective platform for dissemination of community information and engagement with other programs and initiatives - including Council activities. With paid coordination, all of these things may be maintained and are set to thrive.

The Whittlesea Community House urgently needs funding to maintain this very necessary co-ordination position and seeks support from the City of Whittlesea as per below.
For a 9 hours a week commitment the annual costs are:

\$16,244 wages
\$ 219 leave loading
\$1,542 superannuation
\$175 workcover

Total: \$18,180

An infusion of funds in sum of this figure will ensure the continued growth of this successful initiative and the widening spread of good will in this community.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

Special Council Agenda

Tuesday 26 June 2018

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7 June 2018

BS_014

From: online@whittlesea.vic.gov.au
Sent: Friday, 25 May 2018 11:10 AM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
Koray Ertem Kolege
Organisation/group:
Whittlesea United Soccer Club
Position held in the organisation/group:
Committee member
Residential Address:

Mailing Address:
PO Box 171 Somerton VIC 3062
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

N/A

Please document your written submission.:

Please see attached letter dated 23rd May 2018.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/8841434b-dcee-4703-8f69-38ee21937891/WUSC_budget_submission_letter.pdf

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Whittlesea United Soccer Club

ABN: 92 994 954 613
Thomas Street Recreation Reserve
21 A Thomas Street, Thomastown VIC 3074
PO Box 627 Thomastown 3074
E | info@whittleseaunderground.com.au

23rd May 2018

Councillors
Whittlesea City Council
25 Ferres Boulevard
South Morang VIC 3752

Dear Councillors

Re: Mosaic Recreation Reserve staged development.

I write to you to firstly expressing my pleasure in receiving news of the endorsed soccer strategy and commend the decision.

Secondly as a part of the soccer strategy we were allocated Mosaic Recreation Reserve (MRR) which is a huge step forward for our club and members. Currently we are sprawled over three separate sites which has made it difficult for growth but over the last year we have nearly doubled our junior participation and added to our female participation which is a major initiative for our club. We are also in the early phases of setting up a 10-week program for children with learning difficulties which we hope to launch mid-year next year.

After the soccer strategy was confirmed we were advised by council that due to budget restraints for the MRR project it was decided that the project would become a staged development. With stage one to complete the major works which is included in this years budget and stage two the installation of lights on the grass pitch which has been omitted. The estimated cost of stage two is approximately \$160,000. Whilst we are excited at the prospect of receiving new facilities, this was dampened by the introduction of a staged development as we would only have access to one field at night for all our members for the foreseeable future. This presents many difficulties for our club as it places us back in the position we were in before the soccer strategy was adopted. We will continue to have one ground available for all members which will mean that we will need to continue using a second or third facility to accommodate our numbers.

We understand that formulating a yearly budget is not easy however we ask that you reconsider the decision to omit the second stage development of Mosaic Recreation Reserve and include it again in this year's budget. This will allow our club to serve its members from the one facility as promised in the soccer strategy and secondly to complete the project in its entirety this budget year to allow for funding of other projects for other clubs in future years.

Kindest regards



Koray Kolege
Committee Member

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Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_016

From: online@whittlesea.vic.gov.au
Sent: Thursday, 24 May 2018 8:47 PM
To: Shared Mailbox - IS Information Management Info
Subject: Council Action Plan Submission was submitted

Name: Pamela Ziedas
Organisation/group: Plenty Valley Arts Inc.
Position held in the organisation/group: Secretary
Residential Address: Le Page Homestead, Hawkstowe Park, Gordons Rd, South Morang 3752
Mailing Address: PO Box 34, South Morang, 3752
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Please document your written submission.:

Artists Trail 27-28 October 2018

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/ec805e11-8ccc-4077-a5f9-f0c1d1ef293b/491688e6-39eb-4fdb-ab07-073e6a2557b6/PVA_Submission_re_Artists_Trail_27-28_Oct_2018.docx

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Attachment BS_016

City of Whittlesea25th May 2018**Council Action Plan Submission****Artists' Trail**

Whittlesea and Plenty Valley area have some amazing artists which unfortunately are isolated from one another and are not well known by the general community. We, Plenty Valley Arts would like to rectify this by holding an advertised Artists Trail event much as is successfully run currently by Eltham and Warrandyte artists.

Council's initiative with the new CAPOW event team project has brought to light many artists within the Whittlesea area that want to have higher exposure in the community. Plenty Valley Arts group has the ability to display not only our own artists work but other local talent. A trail that wends its way around the Plenty Valley area taking in the Le Page homestead gallery as well as visiting other artists studios would be a first in Whittlesea.

We would like to share this inaugural event and be supported by Council with the hope that it could be continued annually. This would underpin the value that Council is demonstrating for local artists and other talented organisations.

Plenty Valley Arts is prepared to partake in organising the event and would estimate our budget to be \$2,000.00 We would work closely with the management event team.

In the main we require advertising, perhaps in the form of a brochure giving details of individual artists' studios and photos of some of their work as well as listing Le Page homestead where we could display samples of other artists' work. We have our own Pottery barn and could display ceramics and glass work from other artists. We could also provide a "High Tea" or other refreshment for visitors.

The date chosen for this event is 27th to 28th October 2018. We are prepared to put in the hard yards to get it started and hope that the Council will support us and all artists in this area for the benefit of the whole community.

Yours sincerely,

Pam Ziedas

Plenty Valley Arts Incorporated
PO Box 34 South Morang 3752

Contact:

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Tuesday 26 June 2018

SUBMISSIONS

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BS_017

From: online@whittlesea.vic.gov.au
Sent: Thursday, 24 May 2018 8:45 PM
To: Shared Mailbox - IS Information Management Info
Subject: Council Action Plan Submission was submitted

Name: Pamela Ziedas
Organisation/group: Plenty Valley Arts Inc.
Position held in the organisation/group: Secretary
Residential Address: Le Page Homestead, Hawkstowe Park, Gordons Rd, South Morang 3752
Mailing Address: PO Box 34, South Morang, 3752
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Please document your written submission.:

Kids/Adults Art in the Park 14.4.19

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/ec805e11-8ccc-4077-a5f9-f0c1d1ef293b/ad6f7756-ef41-4fa9-8c98-e71a3ee155d4/PVA_Submission_re_Kids-Adults_Art_14.4.2019.docx

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Attachment BS_017

City of Whittlesea25th May 2018Council Action Plan SubmissionKids / Adults Art in the Park

Plenty Valley Arts would like to request support from Whittlesea Council for \$ 2,000.00 to be used for an adult Art Education experience alongside the current "Kids Art in the Park" which is to be held on Sunday 14th April 2019.

Council has long supported the Kids Art event held in April each year. They have previously provided the infrastructure including advertising, printing of flyers, supply of tents and Animal Nursery. Council employees have always been present at the event to assist.

Plenty Valley Arts has always supplied parking attendants, teachers and supervisors, all paint, clay and craft materials, face painting, balloon twisters and refreshments for all workers. Mill Park Garden Club assist by contributing Devonshire Teas and sausage sizzles.

We would like to increase this event to be an Art experience for all adults, be they parents, grandparents or single people. We need therefore to provide the materials and equipment for the adults which would be more expensive than the children's materials.

We envisage three tutors at an hourly cost of approximately \$60 to \$ 100. each. We could run several sessions for the day in oil/acrylics, pastel, watercolour, and charcoal. We would need at least one more tent and could use our barn for additional space. We can provide easels, backing boards and tables. We would need parking attendants and guides and more food options than have been previously offered. There would be a possibility to phone and book in a time slot for adults.

We feel this could be a great community event bringing all ages together in a unique environment – the beautiful park surroundings of Hawkstowe Park in the Plenty Valley Gorge.

Yours sincerely,

Pam Ziedas

Plenty Valley Arts Incorporated
PO Box 34, South Morang 3752

Contact:

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Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_018

From: online@whittlesea.vic.gov.au
Sent: Thursday, 24 May 2018 8:56 PM
To: Shared Mailbox - IS Information Management Info
Subject: Council Action Plan Submission was submitted

Name: Pamela Ziedas
Organisation/group: Plenty Valley Arts Inc.
Position held in the organisation/group: Secretary
Residential Address: Le Page Homestead, Hawkstowe Park, Gordons Rd, South Morang 3752
Mailing Address: PO Box 34, South Morang, 3752
Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Please document your written submission.:

Hawkstowe Music Festival 18.11.2018

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/ec805e11-8ccc-4077-a5f9-f0c1d1ef293b/82d01187-8645-40a7-9579-b7ca4579a9da/PVA_Submission_re_Hawkstowe_Music_Festival_18.11.2018.docx

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Attachment BS_18

Please attach any relevant photographs or other documents to demonstrate your achievements:

Filename: Hawkestone Jazz Festival 2017 Town Crier.pdf
 File size: 4.2 MB

Max 25mb per file

Financial

Proof of Expenditure

Please attach copies of receipts of goods or services purchased with grant funds

Filename: APRA \$82.50.pdf
 File size: 1010.7 KB
 Filename: Ballon Twister \$220.00.pdf
 File size: 507.2 KB
 Filename: Power Solutions \$661.06.pdf
 File size: 731.4 KB
 Filename: Audio-1st Deposit \$750.pdf
 File size: 736.2 KB
 Filename: Audio-Balance \$750.pdf
 File size: 714.3 KB
 Filename: Liquor Licence \$59.40.pdf
 File size: 763.2 KB
 Filename: Party Hire \$ 2632.98.pdf
 File size: 665.9 KB
 Filename: Parke Vc Licence \$128.90.pdf
 File size: 790.8 KB
 Filename: Band - L \$3520.pdf
 File size: 447.3 KB
 Filename: PPCA \$62.84.pdf
 File size: 665.5 KB
 Filename: parking fee \$350.00.pdf
 File size: 128.0 KB
 Filename: Toilet Hire \$649.00.pdf
 File size: 814.5 KB

Max 25mb

Budget

Please provide a description of the items funding was provided for.

Please refer to your application, agreement/letter of offer for details.

Expenditure (Items funding was provided for)	Cost \$
1. In - Band	\$3,520.00
1. Party Hire - Stage, Marquee, Seats	\$3,632.98
1. Audio - Equipment Hire & Operator	\$1,500.00
1. Power Solutions - Generator & Power Distribution	\$661.06
1. Disabled Toilet Hire	\$649.00
Phonographic Performance Fee	\$62.84
APRA Aust Performing Rights Ass Fee	\$82.50
Vc Comm for Gambling & Liquor -Liquor Licence	\$59.40
Parke Victoria Licence	\$128.90
1. Parking Assistance	\$350.00
Catering by PVA for bands- costs	\$105.25
Catering by PVA for volunteers	\$110.00
Ballon Twister	\$220.00
	\$11,681.93

Certification

I certify that the information and attachments within this report are a true and accurate record of the distribution of the grant funds received and the success of the funded project.

I agree * ☒ Yes ☐ No

Name * Mrs Pamela Zedes

Position * Secretary

Date * 26/01/2018
Must be a date

Privacy Notice

In compliance with the Information Privacy Act 2009 (the Act) personal information on this form may be stored in The City of Whittlesea's records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be provided to the financial institution which handles The City of Whittlesea's financial transactions and may be disclosed to other agencies and third parties for purposes related to this application and/or monitoring compliance with the Act. Except in these circumstances, personal information will only be disclosed to third parties with your consent unless otherwise required or authorised by law.

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25 Ferres Boulevard, South Morang, Victoria 3752, Australia
Ph: 03 9217 2170

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

From: online@whittlesea.vic.gov.au
Sent: Thursday, 26 April 2018 9:50 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name: Léon Borrack
Organisation/group: Friends of Westgarthtown
Position held in the organisation/group: Treasurer
Residential Address:
Mailing Address:

Contact number:

Email:
 treasurer@westgarthtown.org.au

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No previous submission has been made in relation to the new funding specifically requested in this submission. However, the attached proposal provided in support of our submission places the request in the context of the existing funding provided by Council to operate Ziebell's Farmhouse on Council's behalf.

Please document your written submission.:

The current operational agreement for Ziebell's Farmhouse between the City of Whittlesea and the Friends of Westgarthtown expires on 30 June 2018. The attached proposal outlines funding changes that would enable the Friends of Westgarthtown to renew this agreement for a further three years.

For over twenty years, our volunteer members have successfully partnered with Council to operate and grow Ziebell's Farmhouse as a significant cultural and heritage destination. Like most community groups however, we face increasing challenges resourcing the administration of our day-to-day operations. Continued success requires a paid part-time manager for Ziebell's Farmhouse to be appointed in the coming financial year.

To do this, we are requesting an increase to Council provided annual funding of \$34,227 in 2018/19, and a further \$33,388 in 2019/20.

The attached proposal provides our full submission, including appropriate details to support the requested additional annual funding.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/1d4908cc-eee9-442c-88f2-2a7fc063172f/FoW-ZFManagementProposal-2018.pdf

Terms & Conditions:

I agree to the Terms & Conditions

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Tuesday 26 June 2018

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Attachment BS_019

25 May, 2018

Cr Kris Pavlidis
Mayor,
Darebin Council
PO Box 91
Preston VIC 3072



ABN 24 603 467 024
Brotherhood of St Laurence
Multicultural Communities Team
713 High St, Epping 3046
Ph: 9422 5650
HEAD OFFICE: 67 Brunswick Street,
Fitzroy 3065
www.bsl.org.au/refugees

Dear Mayor Pavlidis,

BUDGET SUBMISSION

I write to seek Whittlesea Council's leadership and funding to ensure both advocacy and practical support for people seeking asylum living in Whittlesea.

The latest Federal Government statistics (Dec 2017) indicate that the largest numbers of people seeking asylum are resident in Victoria, at 42% (8200). Within this, almost half (49%, 5,206) reside in LGAs within the north west metropolitan area. Brimbank has the highest population at 17% (1,432 people), followed by Whittlesea at 13% (1,085 people), Hume at 7% (591 people) and Darebin features in the top 10 LGAs with 262 people (3.2%). If we extrapolate from the statewide data, 16.5% are aged between 16-25 years old and another 38% aged between 26-35 years old. They feature high populations of those from Iran, Sri Lanka, Afghanistan, Pakistan and Iraq. Hume Council has provided funds and we are now seeking contributions from other NW Councils.

As you may know, this group has been eligible for income support whilst job-searching, however, as per recent [Saturday Paper](#) and [Guardian articles](#), the Federal Government is undertaking a process between April-June 2018 to assess people as "job-ready" and those deemed so, will **lose income support within days of the 4 June notice**. Whilst the Brotherhood is undertaking advocacy given our concerns around this new announcement **leaving families in poverty and suffering well-being impacts**, we are also seeking to expand our employment programs to be prepared for greater demand for job help.

Hence, I write to seek funds for the conduct of our **Employment Pathways for People Seeking Asylum (EPPSA) program** in Whittlesea. The Brotherhood of St Laurence (BSL) established the **EPPSA program** in 2013, in response to a growing need and gap amongst young people seeking asylum who had been granted work rights but lacked the opportunity to receive tailored employment support. BSL regarded this as a lost opportunity for our community, knowing how much skills and talents they had to contribute and how we could maximise both their economic and social contribution to our community by harnessing their strengths. Over the past five years, the program has been delivered in **Moreland, Brimbank, Darebin, Yarra and Whittlesea** with the support of short-term local government and philanthropic sources. Whilst initially focused on young people, our recent work has highlighted there is a need for our program amongst people seeking asylum of all ages, who require support to navigate the Australian job market. Our program has four key aims:

1. Facilitate an understanding of Australian recruitment systems, approaches and navigating Australian workplaces
2. To provide support to participants in establishing short and long term goals relating to education and training, volunteering and/or employment
3. Provide support to individuals to sustain employment, volunteer placements

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4. Increase the confidence of participants in their own skills and capabilities related to education and employment

Given that no other organisation is providing employment readiness support in Whittlesea and ongoing demand exists, we propose to run a two day course, provide weekly 1-1 job-club support, offering volunteer, training or employment pathways guidance and/or help tailoring their CVs, at the Epping Community Services Hub. The cost for this would be \$48,000 (ex GST). A more detailed proposal of program KPIs are attached.

Thank you for consideration of this proposal and Whittlesea Council's ongoing support for the social inclusion of people seeking asylum in our community. We would also welcome

1. Your advocacy to the Federal Government to seek that they do not implement this draconian new measure of leaving people seeking asylum without income support'
2. Councils' consideration of reinvigorating a similar program to the 2014 iteration of the [Darebin Asylum Seeker Support Project](#), which had the aim of ensuring the social inclusion of asylum seekers into the wider Darebin Community, through the creation of Darebin Community Passport – a directory of local agencies willing to support people seeking asylum with free or low cost services. We understand Council has a directory of Whittlesea Services in planning.

Collectively, these initiatives have the potential to alleviate the potential destitution people seeking

Should you require further information, please contact myself on (03) 9422 5617/ 0438 507 103 or via email hutchhusein@bsl.org.au

Yours sincerely,



HUTCH HUSSEIN
Senior Manager
Refugees, Immigration & Multiculturalism

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**Employment Pathways for People Seeking Asylum
(EPPSA) Program**
Proposal from the Brotherhood of St Laurence – May 2018



This proposal aims to give an overview of our Employment Pathways for People Seeking Asylum (EPPSA) program - its objectives, evidence for its need and future delivery plans in north-west LGAs, where a need exists and hence articulate why we are seeking additional program funds.

1. PROGRAM OVERVIEW

a. Program Background

The Brotherhood of St Laurence (BSL) established the **Employment Pathways for People Seeking Asylum (EPPSA) program** in 2013, in response to a growing need and gap amongst young people seeking asylum who had been granted work rights but lacked the opportunity to receive tailored employment support. BSL regarded this as a lost opportunity for our community, knowing how much skills and talents they had to contribute and how we could maximise both their economic and social contribution to our community by harnessing their strengths. Over the past five years, the program has been delivered in **Moreland, Brimbank, Darebin, Yarra and Whittlesea** with the support of short-term local government and philanthropic sources. Whilst initially focused on young people, our recent work has highlighted there is a need for our program amongst people seeking asylum of all ages, who require support to navigate the Australian job market. **In July, we start in Hume.**

b. Barriers the program is seeking to address

Despite having work rights, people seeking asylum lack access to the intensive job search assistance and supports required to secure employment. People seeking asylum are only eligible for the Federal Government's Jobactive Stream A services, which is usually reserved for the "most job ready jobseeker". Under this, they predominantly receive group (not 1:1) guidance on how to apply for jobs and how to access self-help computer facilities. Hence, it does not allow for the intensive level of job search assistance this group requires and does not address the following common barriers:

- Lack of awareness about Australian employment/recruitment system or local labour markets;
- Lack of knowledge about Australian training and education pathways;
- Lack of support networks jobseekers can traditionally rely upon to gain work opportunities, e.g. family and friends, as well as others in employment; and
- Limited understanding of Australian 'workplace culture', which impacts retention.

NEW DEVELOPMENT IMPACTING DEMAND: This group has been eligible for income support whilst job-searching, however, as per recent [Saturday Paper](#) and [Guardian articles](#), the Federal Government is undertaking a process between April-June 2018 to assess people as "job-ready" and those deemed so, will lose income support. Whilst BSL is undertaking advocacy given our concerns around this **leaving families in poverty and suffering well-being impacts**, we are also seeking to expand our employment programs to be prepared for **greater demand for job help**.

c. Program Achievements

Whilst based in five LGAs, the program has attracted nearly 400 participants from across 22 LGAs in its four years. EPPSA has had great success largely due to the high motivation of attendees keen to gain work and the individualised, intensive and tailored support available to participants. For example, in our **most recent program in Moreland, 62% (28) of participants were referred into training pathways, 40% (18) of participants secured work or work experience and 20% of (9) participants were supported into volunteering roles.** In a recent evaluation, participants also alluded to the **broader outcomes of this program's support** – they highlighted an improvement in confidence and self-esteem, an increase in

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7 June 2018

understanding of the Australian work force and empowerment through identification of a pathway towards career goal. The following quotes attest to these:

- *"I learnt about health and safety...how to compose yourself at work... about my rights. So much information. I didn't know those things and I just wanted to work so it was really helpful. It really does a lot for people who have just come here. We don't have any **knowledge about how things work** especially how to get job, the way things work in Australia."*
- *"When we come to the program, they teach us how to talk to employers and approach them, how to search for jobs, where the specific jobs are. In terms of dressing for interviews, they also teach us. Being shown how to use the computer and what to do, how to do it. Many, many things that I have **benefitted a lot from the training.**"*

2. PROGRAM OBJECTIVES, VEHICLES, KPI OUTPUTS & OUTCOMES

The EPPSA program has four key objectives and this table summarises the delivery vehicles, outputs and desired outcomes in achieving them. Fundamentally, through 1-1 and group support, it aims to assist participants identify, plan and pursue pathways to employment, volunteering and/or study.

PROGRAM OBJECTIVES	VEHICLES TO ACHIEVE OBJECTIVE	KPI OUTPUTS	DESIRED OUTCOMES
1.Facilitate an understanding of Australian recruitment systems, approaches and navigating Australian workplaces	<ul style="list-style-type: none"> • Training Course (2 day), covering: Information about working and workplaces in Australia, where to look and find work opportunities, how to apply for jobs, how to prepare a resume and cover letter, interview skills and practice interviews, where to look for and find volunteer opportunities 	QUANTITATIVE outcomes relating to ~ 100 participants ~ 6 x 2 day courses (60 ppl [10x6]) ~ 1-1 support to 70 people	<ul style="list-style-type: none"> • Increased understanding of Australian recruitment systems etc • Maximise participants making informed choices • Maximise successful job-hunting
2.To provide support to participants in establishing short and long term goals relating to education and training, volunteering and/or employment	<ul style="list-style-type: none"> • Pathway plan developed informed by career aspirations and life goals • Provide individualised ongoing support and assistance. This can include resume assistance, facilitated referrals to training, employment, education, volunteering, recognition of overseas qualifications help and other community engagement opportunities. 	Pathway Plan for each participant 1-1 Individualised ongoing support and assistance	<ul style="list-style-type: none"> • Participants identify relevant pathways towards their goals relating to stable and fulfilling employment • Successful placement in desired short-term or long-term pathway (eg. education and training, volunteering and/or employment)
3.Provide support to individuals to sustain employment, volunteer placements	<ul style="list-style-type: none"> • Recruiting employers to provide job placements and work experience • Leverage employer engagement and brokerage support from state government funded programs • Provide post placement support. 	~ Min of 30 into training ~Min of 40 linked into job / volunteering placements ~ 1-1 post placement support for all	<ul style="list-style-type: none"> • Either via EPPSA staffer advocacy and/or leveraged support, work experience and/or paid job placements • Increased chance of retention with post placement support
4.Increase the confidence of	This occurs through: a. Pathway plan development b. 1-1 coaching and/or	All above activities.	Increased confidence towards vocational pathway

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participants in their own skills and capabilities related to education and employment	c. Volunteering to gain workplace exposure		
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3. WHY AND WHERE IS THIS PROGRAM NEEDED?

The latest Federal Government statistics (Dec 2017) indicate that the largest numbers of people seeking asylum are resident in Victoria, at 42% (8200). Within this, almost half (49%, 5,206) reside in LGAs within the north west metropolitan area. Brimbank has the highest population at 17% (1,432 people), followed by Whittlesea at 13% (1,085 people), Hume at 7% (591 people) and Darebin features in the top 10 LGAs with 262 people (3.2%). If we extrapolate from the statewide data, 16.5% are aged between 16-25 years old and another 38% aged between 26-35 years old. They feature high populations of those from Iran, Sri Lanka, Afghanistan, Pakistan and Iraq. Hume Council has provided funds and we are now seeking contributions from other NW Councils.

4. FUTURE DELIVERY CONSIDERATIONS & POTENTIAL COUNCIL ROLE

Pending interest from local councils for the 2018-19 financial year, we will either locate the project in a central location and eligibility will be for participants who live, work or play in the funding LGA's council areas. It is highly likely and evident, from the statistics showing that we've served residents from 22 LGAs, that people seeking asylum, due partly to their precarious residential status and limited eligibility to support services, will travel long distances to programs that are tailored to support their employment and education pathway needs. If this approach were taken, then a central location may be better positioned close to or within sponsoring LGAs. Separate from funding, we would seek the **following in-kind support from Councils:**

- In kind support through use of council training rooms, course catering and computer hub access
- Assist in recruiting participants through Council communication channels/program referrals
- Volunteering/job placement opportunities

5. FUNDS NEEDED

We wish to leverage our existing funding and seek co-contributing local government and philanthropic funds to maximise the program's length and impact. For a two day per week presence at the Epping Community Services Hub, the **cost would be \$48,000** (ex GST).

For further information about this proposal, please contact:

Ms Hutch Hussein, Senior Manager, Refugees, Immigration & Multiculturalism (RIM)
 Brotherhood of St Laurence - Multicultural Communities Team (MCT),
 Epping Community Services Hub, 713 High St, Epping,
 Phone 9422 5617 (direct) 0438 507 103 e: hutchhussein@bsl.org.au www.bsl.org.au/refugees

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_020

From: online@whittlesea.vic.gov.au
Sent: Friday, 25 May 2018 3:55 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name:
Chandana Rao

Organisation/group:
Position held in the organisation/group:
Residential Address:
Mailing Address:

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

No

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No

Please document your written submission.:

Implement Phase 3 of "Pokies Play You".

I propose restricting the number of Poker Machines in the LGA, having equal number of venues completely free of pokies, initiating more programs to create awareness on gambling harm, actively supporting gambling advocacy groups in the area.

Attach further information to support your submission.:

Terms & Conditions:

I agree to the Terms & Conditions

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

BS_021

From: online@whittlesea.vic.gov.au
Sent: Friday, 25 May 2018 4:56 PM
To: Shared Mailbox - FINANCE Budget Group
Subject: Budget Submission was submitted

Name: Hutch Hussein
Organisation/group: Brotherhood of St Laurence
Position held in the organisation/group: I Senior Manager, Refugees, Immigration & Multiculturalism (RIM)
Residential Address: Epping Community Services Hub
Mailing Address: 713 High St
Contact number:

Email: hutchhussein@bsl.org.au

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting held on Thursday, 7 June 2018 in support of your written submission?:

Yes

Section 223 of the Local Government Act:

I/We under S.223 of The Local Government Act (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed budget

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including an Community Grant applications.:

No

Please document your written submission.:

Regarding funding for an employment readiness program for people seeking asylum.

Attach further information to support your submission.:

/umbraco/plugins/umbracoContour/files/903cea76-141a-4233-9ead-6de983676052/29a8a6c8-ad4d-44d2-9c36-c1cce71e793e/PAVLIDIS_Mayor_-_Employment_Program_for_People_Seeking_Asylum.pdf

Terms & Conditions:

I agree to the Terms & Conditions

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Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Budget Submission

BS_022

The Chief Executive Officer
City of Whittlesea
Locked Bag 1 Bundoora
MDC 3083 9217 2111
info@whittlesea.vic.gov.au

Name: Sofia Kotanidis

Organisation/group: The Whittlesea Multicultural Community Council (WMCC Inc)

Position held in the organisation/group: Acting Chairperson

Residential Address:

Mailing Address: PO Box 1274, Lalor 3075

Contact number:

Email:

Do you wish to appear in person or by a person acting on your behalf before a Committee of Council meeting in support Of your written submission? Yes

Section 223 of the *Local Government Act*
I/We under S.223 of *The Local Government Act* (right to make submission) are hereby making a formal written submission in relation to the 2018/2019 proposed Budget

Have you previously applied for Support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? No

Please provide details including any Community Grant applications.

Submission**INTRODUCTION:**

The Whittlesea Multicultural Community Council (WMCC Inc) seeks an Intercultural Community Engagement Coordinator. This position will work with the WMCC to develop an Intercultural Program toward the realization of an Intercultural Centre for the Whittlesea community.

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BACKGROUND:

The WMCC is an umbrella Organisation representative of 18 community organizations and collaborations. The WMCC mission is to advocate for a cohesive and inclusive multicultural community through the facilitation of Intercultural and cross generational relationships. The City of Whittlesea enjoys a hugely diverse community with new and emerging cultural groups as well as the more established and recently communities of refugee and asylum seeking status. The changing demographic profile has presented huge opportunities as well as challenges for our community. WMCC believes it is timely for an approach that actively brings cultural communities together in an interactive coordinated and consolidated manner.

INTERCULTURAL CENTRE:

WMCC is the co-founder of the campaign for a Whittlesea Cultural Centre that was the subject of the Council Feasibility Study approx 10 years ago. This emanates from the CALD working group of Whittlesea Community Futures partnership. The Study identified strong community support for a physical space that would enable individuals and community groups to share their cultural heritage, and learn from each other with social, economic, tourist benefit.

PARTNERS/COLLABORATION:

WMCC has strong and long standing working relationships with the following organizations who support this proposal:
 City of Whittlesea
 YPRLibraries
 Whittlesea Interfaith Network
 Whittlesea U3A
 Whittlesea Community Leadership Network
 Lalor living and Living

INTERCULTURAL COORDINATOR:

It is envisaged this role would :
 i. Engage & Consult target communities about Program development
 ii. Develop an MOU with Council & WMCC to guide the working relationship
 iii. Identify possible venues for co-use of potential programs
 iii. Coordinate annual Intercultural Program of activities/events
 iv. Facilitate & support the active inclusion of communities in the planning and delivery of Intercultural Programs

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7 June 2018

The Chief Executive Officer
City of Whittlesea
22 Ferres Blvd.
SOUTH MORANG, 3752

BS_023

Email:

23RD May, 2018

Dear Sir,

Please find attached a submission objecting to aspects of the 2018/2019 budget.

Unfortunately I will not be able to be present at the meeting at which objections will be considered as I will be travelling.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Adrian Pennell'.

ADRIAN PENNELL

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SUBMISSIONS

7 June 2018

OBJECTION TO 2018/2019 BUDGET

I hereby object to the 2018/2019 budget for the following reasons :

1. The rates that we pay are equivalent to or higher than those for properties owned by friends in other municipalities. The level of service and amenity is higher than within the City of Whittlesea.
2. The rate cap was introduced to control rate rises. Previously waste collection was funded out of general rate revenue. Why do we need a waste service levy, particularly if it is to be "revenue neutral". To ratepayers this new charge can only be seen as a way of avoiding the rate cap and allows potential increases in revenue at a later date when it will not be revenue neutral. We already pay \$77 per year for a "green" bin, in other councils we have been provided with this facility at no charge.
3. The budget document is confusing. Rates are capped at 2.25%, but rates and charges are shown to be up by 5.29%. Which is the real increase?
4. Council should withdraw from collecting recyclables until the burden is shared amongst all consumers/producers and not at the expense of ratepayers. As part of this process all products need to be classified as recyclable or biodegradable. Research and policy development needs to be undertaken by State and Federal governments and producers at no cost to ratepayers. This will involve point of sale charges/deposits. Previous attempts by councils and by groups such as the MAV have failed, they have only increased the cost to ratepayers.
5. If local government cannot lobby the State Government in conjunction with the previous proposal to reduce the land fill levy with a more scientific approach to waste disposal then local government should get out of the game.
6. Employee costs are too high at \$90 million which approximates to 45%, ranking the city with the higher cost councils reported by the Herald Sun on 13th May, 2018. A figure of 30% or below would be a reasonable target.
7. It is difficult for a lay person to correlate the budget and previous annual report for 2016/2017 in regard to senior officer's salaries. The budget shows \$2.068 million in salaries, whereas Note 40 in the annual report shows payments amounting to \$8.06 million.
8. I believe that by council figures 16% of the population are over 65 years of age. Most would be on fixed incomes and they cannot afford the continued cost pressure of rates, energy and transport costs. Council needs to reduce the burden on these and other ratepayers.
9. The Growling Frog Golf Course should be sold. Its interest rate burden and operating costs are too high particularly when one considers the lack of use by ratepayers.
10. Despite annual increases in rate costs ratepayers are suffering diminution of service :
Council does not collect leaf litter from street trees
Council does not sweep indented parking bays
Council does not control weeds in granitic sand footpaths

Special Council Agenda

Tuesday 26 June 2018

SUBMISSIONS

7 June 2018

Council does not have a rodent control program

In some cases waste collection vehicles will not enter courts. Residents have to take their bins to the head of the courts. Why? Poor subdivision designs or poor collection vehicles?

11. Whilst Councillors payments and allowances have remained unchanged it is worth noting that the total cost of salaries, telephones, computers, training, transport, is too high. Having been present at the special council meeting called to consider the appointment of a Monitor, one can form the view that from a management and cost point of view, council representation should be reduced to five members.



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2018-19 Budget Submissions

No	Submitter Details		
BS_001	<p>Friends of Westgarthtown - Léon Borrack</p> <p>Gisborne 3437</p> <p>treasurer@westgarthtown.org.au</p>		
<p>Summary of Issues</p> <p>The current operational agreement for Ziebell's Farmhouse between the City of Whittlesea and the Friends of Westgarthtown expires on 30 June 2018. The attached proposal outlines funding changes that would enable the Friends of Westgarthtown to renew this agreement for a further three years.</p> <p>For over twenty years, our volunteer members have successfully partnered with Council to operate and grow Ziebell's Farmhouse as a significant cultural and heritage destination. Like most community groups however, we face increasing challenges resourcing the administration of our day-to-day operations. Continued success requires a paid part-time manager for Ziebell's Farmhouse to be appointed in the coming financial year.</p> <p>To do this, we are requesting an increase to Council provided annual funding of \$34,227 in 2018/19 and a further \$33,388 in 2019/20.</p> <p>The attached proposal provides our full submission, including appropriate details to support the requested additional annual funding.</p>			
<table border="1"> <tr> <td>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications:</td> <td>No previous submission has been made in relation to the new funding specifically requested in this submission. However, the attached proposal provided in support of our submission places the request in the context of the existing funding provided by Council to operate Ziebell's Farmhouse on Council's behalf.</td> </tr> </table>		Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications:	No previous submission has been made in relation to the new funding specifically requested in this submission. However, the attached proposal provided in support of our submission places the request in the context of the existing funding provided by Council to operate Ziebell's Farmhouse on Council's behalf.
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications:	No previous submission has been made in relation to the new funding specifically requested in this submission. However, the attached proposal provided in support of our submission places the request in the context of the existing funding provided by Council to operate Ziebell's Farmhouse on Council's behalf.		
<p>Committee Recommendation:</p> <p>That Council resolve to provide funding to the Friends of Westgarthtown for a period of three years (2018/19 - \$54,936, 2019/20 - \$88,535 and 2020/21 - \$89,436) under a funding and service agreement, with this funding to be evaluated prior to the end of this period.</p>			

BS_001

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_002	Gordon Proudfoot - Mernda
Summary of issues <p>I do not believe your statement about the waste charge not being an additional charge. This is only the Councils way of getting around the State Governments limits on increases.</p> <p>Also I do not like bearing an extra charge for an ABISMAL garbage service. The "garbos" are always late and often leave parts of the garbage either on the road or nature strips or in the bin.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
Officer Comment <p>In this budget the change will not result in an increase in the amount that residents would otherwise had of had to pay if the cost of waste services was included within the general rate fee.</p> <p>Depending on the longer term outcomes of the global changes in recycling processing, we acknowledge that we may need to increase our waste charge next year.</p> <p>The change will bring the City of Whittlesea into line with the majority of other Victorian Councils who currently have a separate waste services charge detailed on their rates notice.</p> <p>Council have recently made changes the waste collection service provider. The new service provider commenced collection services on 30 April 2018. This new provider will provide a higher level of operational performance than the previous provider based on the demonstrated service performance within other municipal contracts and the introduction of new technology that aids collection drivers in identifying collection runs. We acknowledge that there were poor levels of service provided to the community in January by Council's former waste collection contractor.</p>	
Committee Recommendation: <p>That Council resolve to:</p> <ol style="list-style-type: none"> 1. Note the submission; 2. Proceed with the introduction of the waste charge; 3. Note that the waste charge will not exceed the cost of delivering the service; and 4. Advise the submitter that there is no additional increase to overall rate payable in 2018/19, beyond the 2.25% rate capping. 	

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BS_002

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details	Summary of Issues
BS_003	Whittlesea & Plenty Valley Tourism Association Inc. - Charles Castle - Whittlesea	
Summary of issues		
Whittlesea & Plenty Valley Tourism Association Inc. is requesting a grant from the City of Whittlesea to complete the following project planned July 2018 – June 2019		
These are items for which funding is sought		
Brochure 10,000 copies \$7,000		
Total \$7,000		
Refer to attached application for additional details.		
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.		
Officer Comment		
Council previously funded and supported the Whittlesea & Plenty Valley Tourism Association Inc. (WPVTA) however, this arrangement ceased in the 2016/2017 financial year by mutual agreement in January 2017. This was formalised in writing following ongoing relationship issues between both parties over many years which required a new direction. This transition to a different arrangement included transferring the following City of Whittlesea assets to WPVTA:		
<ul style="list-style-type: none">• Come See Whittlesea logo, which was trademarked to the Council;• The tourism trailer, which was owned and registered by the Council; and• The tourism marquee, owned by the Council.		
It was considered at the time of formally ending the relationship that the WPVTA would no longer require support from Council as it wanted to operate independently.		
According to the Australian Tourism Data Warehouse research over 80% of travellers use the internet to plan their holidays. Considering the recent history which saw Council cease all funding of the WPVTA and involvement in WPTVA operations due to its intent to operate independently and a user market more geared to online, it is not recommended to support this application.		

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BS_003

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

The Economic Development team is focussing its effort on the Visiting Friends and Relatives (VFR) market which represents the largest visitor segment in the municipality. As part of this campaign it is planned to produce a promotional visitor attraction brochure and map that draws upon the content of the City of Whittlesea managed tourism website, profiling our attractions and driving traffic back to the website. This would ensure consistency with brand and complement our central online tourism presence. The brochure would align with the principles of educating the key target market (Visiting Friends & Relatives) and highlighting the breadth of shopping, dining, entertainment, natural assets and major events. The City of Whittlesea has a significant distribution reach with the brochure planned to be included as a separate piece in the annual Community Calendar delivered to all households in December. It would also be available at:

- Major events
- Community Centres
- Local and surrounding Visitor Information Centres
- Accommodation
- Restaurants
- Retail Centres

The print costs for this brochure can be done within \$7000 and this is considered a more viable and far reaching approach, aligned to Council's brand and online presence.

Committee Recommendation:

That Council resolve to provide up to \$5,000 for the production of 10,000 brochures to be produced in partnership with Council.

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_004	Shane Lepp, Senior Pastor - New Horizons Church - Whittlesea
<p>Summary of issues</p> <p>New Horizons Church, along with community groups including Whittlesea Playgroup, Whittlesea Mainly Music, Community Kitchen and Ulysses Motorcycle Social Club is requesting a grant from the City of Whittlesea to complete the following project planned for July 2018 – June 2019.</p> <p>These are the items for which funding is sought</p> <p>Asphalt sealing of the cross-over between roadside (28 Forest Street) and the footpath of the community used buildings.</p> <p>Asphalting of the driveway and carpark area around the present buildings.</p> <p>Total Contribution from the Council: \$10,000</p> <p>The Buildings at 28 Forest Street, Whittlesea are used extensively by several community groups as well as the New Horizons Church. The facilities are on Crown Land with a current long term lease arrangement.</p> <p>Presently the groups using the facilities include:</p> <ul style="list-style-type: none"> Whittlesea Playgroup (3 days a week) Whittlesea Mainly Music (Thursdays) Community Kitchen – providing a free lunch to community members (Wednesdays) New Horizons Youth Group – open to community (Friday nights) Tai Chi Exercise Classes (Wednesdays) Ulysses Social Club (Saturday mornings) <p>New Horizons Church (Sundays and for various activities during the week)</p> <p>Many of the local residents that attend the Community Kitchen come with walkers and scooters and the gravel driveway can be difficult for them to navigate. Similarly, the loose gravel can also be hazardous for the motorcycles, (ridden by over 50's) parents with children, prams etc.</p> <p>We want this community hub to be socially inclusive and so are planning to seal the driveway and parking area to allow for better access for some of the most vulnerable members of our community. It will also allow the youth on Friday nights to better utilise this space. We have been told that far more members of the community would be willing to attend these activities if the access was improved, especially in the wetter months of the year.</p>	

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BS_004

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

We feel it will become an even better asset to the local area of Whittlesea and surrounding districts.	
The local groups are all fundraising to assist with meeting the costs of the asphaltting which will be approximately \$40,000 with drainage.	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
<p>Officer Comment</p> <p>A similar funding submission was received in 2017/18 for the same budget request from Stephen Harvey - New Horizons Whittlesea Assembly of God Inc.</p> <p>Officer comments in the Advisory Committee Meeting from the 2017/18 Budget submissions meeting noted:</p> <ol style="list-style-type: none"> 1. That 28 Forrest Street Whittlesea is crown land occupied by the New Horizons Whittlesea Assembly of God Inc.; and 2. Council does not fund new works projects on land that is not owned by and/or has no legal land management agreement with Council. <p>As the land ownership remains the same, Council's position has not changed.</p>	
<p>Committee Recommendation:</p> <p>That Council resolve to provide up to \$10,000 if satisfied that the amount is necessary for the submitter to complete the works as described.</p>	

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_005	Ross Harvey, Treasurer, Epping RSL Sub Branch
Summary of issues Funding for The Epping RSL Dawn Service as per previous years – refer attachment	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	Yes
<p>Officer Comment</p> <p>Council awarded the Epping RSL \$9,000 per annum for three years commencing in the 2015/16 financial year.</p> <p>In a letter dated 4/12/17, the RSL provided a quote from Light and Sound Solutions. The quote itemises the stage, audio / visual equipment, lighting, generators, sundry and labour costs to the value of \$16,574.80 (incl. GST). Council's annual grant of \$9,000 supports the stage and screen components of the event.</p> <p>The letter requests that Council 'consider their monetary support for this year and further years so that it may become an ongoing yearly expenditure rather than requestion support yearly'.</p> <p>The Epping RSL play an important role in the local community and the Anzac Dawn Service is a solemn and significant event which commemorates our fallen soldiers.</p> <p>The recommendation is to support funding at \$9,000 per annum as requested, however it is not advisable to provide ongoing funding with no review timeline. Three year funding follow by review is recommended via a funding agreement which would specify conditions of accepting the funding such as acknowledgement of Council support, either through logo placement on publicity material or by displaying the Council banner at the event and specify that the RSL event organisers follow Council's Event Approvals System to ensure that the Dawn Service is delivered safely with regard to traffic and crowd management.</p> <p>Committee Recommendation:</p> <p>That Council resolve to provide funding of \$9,000 per annum for three years to the Epping RSL for the Dawn Service in accordance with its submission under a funding agreement that specifies conditions, which include submitting an acquittal report, acknowledgment of Council's support and compliance with the requirements of Council's Events Approvals System.</p>	

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BS_005

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_006	Marjorie Garcia, Boomerang Bags Epping
Summary of issues I propose that council residents and businesses are audited to determine their waste levy/fees. Many household and businesses that are consciously reducing their waste and therefore, reducing the need for regular waste collection, should not pay the same amount for waste collection.	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
Officer Comment Due to the size of the collection service it is impractical to tailor the charge based on individual household waste practices, and therefore Council is implementing a standard and compulsory charge. The only exception is if your property has a planning permit condition that requires you to arrange for your own waste collection service, or if you are a commercial business. While Council does not have any immediate plans to implement a more tailored charge, in the future residents could be offered different service options that may have different charges, as an incentive to increase recycling.	
Committee Recommendation: That Council resolve to note the comments provided by the submitter regarding the desire for the provision of more incentivised approaches to waste services.	

BS_006

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_007	Arty Kovacs - Mill Park
Summary of Issues <p>This submission relates to the proposal that waste services be on a separate line to general rates. In itself this is harmless as long as the overall bill lies within the State Government guidelines. If it is used as a means of increasing our rates beyond the State Government's rate cap of 2.25%, it shows just how poorly the council is managed.</p> <p>Most households have not received an increase in pay for quite some time, and yet the council rates are inevitably increased on an annual basis, regardless of the ratepayer's capacity to pay. Households need to live within their means, it's time the council did the same.</p> <p>Waste collection is a core service provided by the council. Council must maintain core services, and pare back discretionary spending as needed to balance the books, without raising rates.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
Officer Comment <p>Council is proposing to separate the waste services charge from general rates in 2018/19. This proposal will not result in an increase in the amount that residents pay to Council, it will simply mean your rate notice will include a separate line so that you can see the cost of collecting waste.</p> <p>Council however acknowledges that it may need to increase the waste charge in future years in response to global changes in recycling processing. This enables Council to maintain existing funding for other critical services it provides.</p> <p>In doing so it will allow Council to cover the cost of expected increases in the provision of waste management services for factors that are beyond the direct control of Council without unduly impacting on other Council services.</p>	
Committee Recommendation: <p>That Council resolve to:</p> <ol style="list-style-type: none"> 1. Note the submission; 2. Proceed with the introduction of the waste charge; 3. Note that the waste charge will not exceed the cost of delivering the service; and 4. Advise the submitter that there is no additional increase to overall rate payable in 2018/19, beyond the 2.25% rate capping. 	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_008	Alfie Paoli - Bundoora
<p>Summary of issuesWe need indented car parks outside 119,121,123 & 125 Queens Gardens Bundoora, as it is dangerous to park outside these locations due to high traffic & a narrow road. The whole of our estates main roads has indented parking except outside these addresses. It will only be outside 4 houses & it will make a huge difference especially from a safety point of view as 2 cars will be able to travel on the road without having to dodge parked cars & lowering the risk of any accidents occurring due to the high traffic & cars parked on the side of the road, which only allows one moving car to pass through at a time.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
<p>Officer Comment</p> <p>Linacre Drive is the main street in the area and was designed to have indented parking.</p> <p>Linacre Drive has been designed to be a higher order collector road and a potential future bus route that funnels the majority of the local traffic from the estate towards University Hill Shopping precinct and Plenty Road.</p> <p>Queens Gardens is considered a local street and does not have high traffic volumes or instances of injury accidents outside of these properties.</p> <p>The traffic volumes and design of Queens Gardens does not warrant indented parking at these locations.</p> <p>The road design at this location includes drainage, underground power, telecommunications and street trees. The provision of indented parking would require alterations to the drainage, power and telecommunications services and result in tree loss which would be detrimental to the streetscape and amenity of the street.</p>	
<p>Committee Recommendation:</p> <p>That the Council resolve to:</p> <ol style="list-style-type: none"> 1. Not install indented parking outside 119,121,123 & 125 Queens Gardens Bundoora; and 2. Advise the submitter Council's decision and the reasoning behind this decision. 	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_009	Friends of Toorourrong Inc. - Humevale
Summary of issues <p>The <i>Table of Plenty</i> will be a ticketed event, whereby attendees participate in the "long table" lunch of shared platters of fresh seasonal produce. This is a concept applied by the Melbourne Food and Wine Festival's "Regional World's Longest Lunches". The concept is built around long tables, local produce, stunning locations and country hospitality. Many of these events attract significant chefs and are priced accordingly.</p> <p>Our inaugural event would be pitched at a similar concept yet simplified to control costs and to enter into this space at an achievable level. The natural setting of The Park gives the event its unique elements yet also means that all equipment and supplies need to be taken in to the site.</p> <p>The major cost is for the hire of equipment etc.</p> <p>We have applied for a Community Development Grant (\$5000) and would require an additional funding amount of \$15000.</p> <p>Refer to attachment for details about this request.</p>	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	Yes. Applied for Community Development Grant for \$5000.
Officer Comment <p>The proposal aims to build the capacity of the event to be sustained in the long term and form part of the Melbourne Food and Wine Festival. The event will make a positive contribution to the visitor economy, promoting natural and built attractions, and working in partnership with the local agricultural industry, local food and beverage products and local students. The event will help create a strong sense of place. This application demonstrates strong links to the Economic Development, Tourism and Community Building strategies.</p>	
Committee Recommendation: <p>That Council resolve to provide funding in the sum of \$20,000 in the 2018/2019 budget to Friends of Toorourrong Inc. <i>Table of Plenty</i> for the purpose conducting the inaugural "Long Table Lunch" in accordance with Friends of Toorourrong Inc submission on the basis that no other funding will be provided through the Community Development Grants process in 2018/19.</p>	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details																								
BS_010	Stacey Ackland - Doreen																								
<p>Summary of issues</p> <p>Waste Management Options and Fees</p> <p>I have been doing some reading, and a lot of budget goes into waste disposal. Often rating households that don't produce a lot of waste the same as those who do produce a lot, unless they request extra bins. I don't think this is really fair, when other families may work hard to produce less. I feel these families need to be reimbursed or charged less for doing these things.</p> <p>I am hoping through your waste management system, you can entertain the thought of better waste rating systems for families who don't produce that much waste, i.e opt for a fortnightly pick up, or monthly bin pick up cycles for example.</p> <p>If we are paying more for tipping fees, it may now be time to look at better waste segregation and collection methods, ie take in Nilumbik's bin system, bin every fortnight, but organics bin for those who don't compost at home!! Our shire needs this system. The people that live in the Whittlesea shire are some of the most wasteful society I have ever met!! Please look at encouraging more options than the convenience lifestyle this area craves. Offer incentives run waste blitz media type stunts at supermarkets etc and get everyone thinking.</p> <p>Charge less for low wasters!!</p> <p>These are some options you offer for purchase and waste management on your website:</p> <table> <tr> <td>Waste Management Waste Fees Garden Waste Bin Service</td><td>\$77.00</td></tr> <tr> <td>Extra 120 Litre Garbage Bin (per annum)</td><td>\$213.26</td></tr> <tr> <td>Extra 240 Litre Recycling Bin (per annum)</td><td>\$86.54</td></tr> <tr> <td>Extra 240 Litre Commercial Garbage Bin (per annum)</td><td>\$519.23</td></tr> <tr> <td>Extra Commercial Recycling Bin (per annum)</td><td>\$86.54</td></tr> <tr> <td>Rein Worm Factory</td><td>\$73.00</td></tr> <tr> <td>Palamont (210 ltr)</td><td>\$53.00</td></tr> <tr> <td>Palamont (280 ltr)</td><td>\$80.00</td></tr> <tr> <td>Delivery Fee</td><td>\$6.36</td></tr> <tr> <td>Bokash Bin</td><td>\$66.00</td></tr> <tr> <td>Compost Stirrer</td><td>\$14.50</td></tr> <tr> <td>Home recycling tray</td><td>\$7.20</td></tr> </table> <p>I hate to break it to you, but purchasing this equipment from council isn't actually any cheaper than Bunnings!!! I know as I researched thoroughly!! Prices need to be reduced significantly if you want more people to take on the option of reducing organic waste, and possibly some education classes. i.e we no longer bin dog poo, we now have a poo worm farm going and running beautifully, fertilising all our plants other than the edibles.</p>		Waste Management Waste Fees Garden Waste Bin Service	\$77.00	Extra 120 Litre Garbage Bin (per annum)	\$213.26	Extra 240 Litre Recycling Bin (per annum)	\$86.54	Extra 240 Litre Commercial Garbage Bin (per annum)	\$519.23	Extra Commercial Recycling Bin (per annum)	\$86.54	Rein Worm Factory	\$73.00	Palamont (210 ltr)	\$53.00	Palamont (280 ltr)	\$80.00	Delivery Fee	\$6.36	Bokash Bin	\$66.00	Compost Stirrer	\$14.50	Home recycling tray	\$7.20
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Home recycling tray	\$7.20																								

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Tuesday 26 June 2018

2018-19 Budget Submissions

Composting saves so much bin room, not to mention new dirt for the garden, but also saves in greenhouse gases and years of decomposition than may have occurred in a few short weeks in a compost bin – the only way to get people doing this is to effectively challenge them as a council to reduce their waste and think outside the square. Getting local business on board and encouraging more sustainable practices and getting them to think.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

No

Officer Comment

While Council has no immediate plans to implement a differential service charge for waste services, the provision of a separate waste services charge will facilitate an approach of this type should Council wish to do so in the future.

Council's current Waste and Resource Recovery Strategic Plan details an action to investigate the issues associated with the provision of an organic bin service. This investigation will be undertaken in the 2018/19 financial year subject to funding.

Committee Recommendation:

That Council resolve to:

1. Note the submission;
2. Proceed with the introduction of the waste charge;
3. Note that the waste charge will not exceed the cost of delivering the service; and
4. Advise the submitter that there is no additional increase to overall rate payable in 2018/19, beyond the 2.25% rate capping.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_011	Susan Rennie, Director, Alliance for Gambling Reform - Carlton
<p>Summary of issues</p> <p>On behalf of the Alliance for Gambling Reform, I would like to congratulate the City of Whittlesea for your strong and on-going work advocating for gambling reform. I have read your draft annual budget which is currently out for comment. I commend your on-going commitment to partnership with the Alliance for Gambling Reform and note that your draft budget includes the proposal to implement of the Pokies Play You campaign as one of your major initiatives for 2018/19.</p> <p>By including support for the Alliance and this campaign in your draft budget, the City of Whittlesea is ensuring your on-going position as a leader among Victorian councils in the field of gambling reform advocacy. The Alliance very much values our partnership. Your leadership has assisted us to leverage significant additional funds so that our collective efforts to secure gambling reform are strengthened. With losses from poker machines looking set to exceed \$110 million in the City of Whittlesea this financial year, the need for such work has never been more apparent.</p> <p>Furthermore, Council's victory at VCAT in the Commercial Hotel case demonstrates the power of councils, community members and advocates working together. It has been my privilege to walk alongside the Whittlesea community in this case.</p> <p>The Alliance is excited about the year ahead and the changes we can achieve by working together. I will be in touch with you in the next month to introduce you to the new Alliance Council Gambling Harm Advisor and organise a meeting with council officers to explore all the possibilities for our work together in the future.</p> <p>In the meantime, please get in touch with me at any stage with questions or to share your feedback, ideas and plans.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications:</p>	
Yes	
<p>Officer Comment</p> <p>The submission congratulates Council on continuing its financial contribution (\$25,000) and partnership commitment to the Alliance for Gambling Reform (AGR) for the 2018- 2019 period.</p> <p>This submission is congratulating and acknowledging Council's commitment as a long-term State-wide leader in advocating to reduce gambling harm in the community.</p> <p>The \$25,000 AGR contribution has been allocated for in the 2018-2019 Community Building & Planning Department budget.</p> <p>Supporting the initiatives of the AGR is consistent with, Council's current and previous advocacy efforts and work concerned about the harmful impacts of gambling in our community.</p>	

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Tuesday 26 June 2018

2018-19 Budget Submissions

The AGR mission aligns closely with, and builds upon, endorsement of the Pokies Play You campaign as a key Council advocacy priority, actions identified in the 2017/18 Council Plan, the City of Whittlesea Gambling Strategy and Action Plan 2014 -2024 and legislated Health and Wellbeing Partnership Plan 2017 - 2021.

Committee Recommendation:

That Council resolve to:

1. Note the Alliance for Gambling Reform submission;
2. Continue to be a leader and advocate for legislative reforms, through the Pokies Play You advocacy campaign; and
3. Prepare correspondence to the Alliance for Gambling Reform thanking them for their submission and advising the City of Whittlesea looks forward to continued partnership work and will be providing financial contribution (\$25,000) for the 2018-2019 period.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_012	Toni-Marie Wuelfert - Epping
Summary of issues A Tennis Pavillion, including toilets and a drinking fountain are required at the Shields St Tennis facility due to the S173 agreement with Development Victoria. The pavilion could be portable and would used also by the community. The courts would have a locking mechanism and a booking system. This facility has one of the largest Tennis Hot Shots programs in Australia, is used by St Mary of the Cross Mackillop school and Al Siraat College amongst other users. The courts can be used for competition at the local level.	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	Yes. The submission was successful in last year's budget and was denied in 2018 with a motion to redirect funds
Officer Comment A petition was tabled at the 6 February 2018 Council meeting with the same proposal as outlined in this budget submission. A report responding to the petition will be tabled at the 5 June 2018 Council Meeting for consideration. The recommendations in the 5 June 2018 report are consistent with the officer recommendation below.	
Committee Recommendation: That Council resolve to: <ol style="list-style-type: none"> 1. Not allocate additional funds within the 2018/19 Council budget to the construction a pavilion and associated car parking at Prism Park. 2. Undertake concept and design work, within the existing Developer Contribution funding allocation for Prism Park, to identify the most appropriate facilities to support the existing public access tennis courts such as toilets, shade etc. 	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_013	Mary-Lynn Griffith, Manager, Whittlesea Community House Inc
<p>Summary of issues</p> <p>We seek assistance from Council to support the Community Gardening programme at the Whittlesea Community Garden ("the Garden") in the Whittlesea Township.</p> <p>The Garden is now integral to the delivery of community information, Township activities, and wider services tending to the reduction of social isolation in Whittlesea.</p> <p>Specifically, limited Public transport, and ageing population, reduced government servicing, and movement to 'affordable' housing on the outskirts of the metropolitan limits of the City of Whittlesea all lead to an increasing problem of social isolation and attendant mental health difficulties in the Township and surrounding area.</p> <p>The Garden in Laurel St, Whittlesea, was set up in July 2010 as partnership between 5 organisations with support from the City of Whittlesea, after the 2009 bushfires. Most of the groups involved have exhausted their means, some have left the area and the Garden has become the responsibility solely of the Whittlesea Community House Inc.</p> <p>The Garden has grown and developed to cater for a wide variety of cultures, backgrounds, ages disabilities and social needs under the stewardship of the co-ordinator Dr Megan Smithwick. She has obtained a number of grants for activities and workshops that have been extremely successful in engaging old with the young through schools (the newly set up Special School in Whittlesea) and seniors groups, nursing homes and garden members. but her own funding remains unsupported. Unlike other Community Gardens the level of community accessibility is only able to occur with the employment of a skilled worker, such as Dr Smithwick, utilising a sound community development approach tailored to the array of needs of community members.</p> <p>Activities at the Garden include sustainable gardening, sustainable households, community arts and culture projects such as mosaic benches tables and water features, physical health and wellbeing, healthy eating workshops, bottling and preserving, compost making etc. There is continuing work to develop the reflective area which is the site for the annual 2009 bushfire remembrance.</p> <p>Volunteers are engaged and supported at the garden. High school and primary school students are regular attendees. People on low incomes are encouraged to use garden beds at low cost to supplement family meals. The Garden is also an effective platform for dissemination of community information and engagement with other programs and initiatives - including Council activities.</p> <p>With paid coordination, all of these things may be maintained and are set to thrive.</p> <p>The Whittlesea Community House urgently needs funding to maintain this very necessary co-ordination position and seeks support from the City of Whittlesea as per below.</p>	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

For a 9 hours a week commitment the annual costs are:

\$16,244	wages
\$ 219	leave loading
\$1,542	superannuation
\$175	workcover
\$18,180	Total

An infusion of funds in sum of this figure will ensure the continued growth of this successful initiative and the widening spread of good will in this community.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

Yes

Officer Comment

The Whittlesea Community Garden (WCG) was originally funded as a community building project under bushfire recovery and has gone from strength to strength since its inception.

The Facilitator role has played a vital part in connecting and supporting a wide variety of community members to not only participate in the community garden activities but to also strengthen community resilience through community engagement and capacity building.

The WCG has facilitated many local programs and activities that ensure community members have an opportunity to share their knowledge, learn new skills, connect with people and participate in building a vibrant hub.

A lot of the WCG's achievements have been due to the passion and commitment of the Facilitator and without this important role the continued success of the WCG would be at risk. Recurrent funding of the Facilitator role will ensure this important work continues and will build on its current success.

The Facilitator role also completes the place based work of the part time Council funded Community Development Officer in the Township

The WCG program reflects the inclusive approach emphasised in Council's Community Garden Policy with community gardens supporting communities in many areas, such as healthy eating, active people, social connections, sustainability, families, school involvement and support groups.

Council has received similar budget submissions from this group for a number of years with Officers making a similar recommendation detailed below.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

Committee Recommendation:

That Council resolve to:

1. Note that Council will continue to support the Whittlesea Community Garden and match funding of \$9,000 in the 2018/19 Budget; and
2. Note the sustainability of the Whittlesea Community Garden program needs to be further investigated by Whittlesea Community House possibly through a Garden Steering Group or Garden Committee.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_014	Koray Ertem Kolege, Committee Member - Whittlesea United Soccer Club
<p>Summary of issues</p> <p>I write to you to firstly expressing my pleasure in receiving news of the endorsed soccer strategy and commend the decision.</p> <p>Secondly as a part of the soccer strategy we were allocated Mosaic Recreation Reserve (MRR) which is a huge step forward for our club and members. Currently we are sprawled over three separate sites which has made it difficult for growth but over the last year we have nearly doubled our junior participation and added to our female participation which is a major initiative for our club. We are also in the early phases of setting up a 10-week program for children with learning difficulties which we hope to launch mid-year next year.</p> <p>After the soccer strategy was confirmed we were advised by council that due to budget restraints for the MRR project it was decided that the project would become a staged development. With stage one to complete the major works which is included in this year's budget and stage two the installation of lights on the grass pitch which has been omitted. The estimated cost of stage two is approximately \$160,000. Whilst we are excited at the prospect of receiving new facilities, this was dampened by the introduction of a staged development as we would only have access to one field at night for all our members for the foreseeable future. This presents many difficulties for our club as it places us back in the position we were in before the soccer strategy was adopted. We will continue to have one ground available for all members which will mean that we will need to continue using a second or third facility to accommodate our numbers.</p> <p>We understand that formulating a yearly budget is not easy however we ask that you reconsider the decision to omit the second stage development of Mosaic Recreation Reserve and include it again in this year's budget. This will allow our club to serve its members from the one facility as promised in the soccer strategy and secondly to complete the project in its entirety this budget year to allow for funding of other projects for other clubs in future years.</p> <p>Refer to attached letter.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Officer Comment</p> <p>The Soccer Strategy (2018) recommended the relocation of Whittlesea United FC to Mosaic Recreation Reserve to allow the club to consolidate operations onto one site. This will facilitate further growth by the club. It should be noted the Soccer Strategy (2018) supports the inclusion of sports lighting on all full size pitches as this maximizes use of the pitch for matches and training.</p> <p>Following the review of Cost Plan B for the Mosaic Recreation Reserve development, a significant value management exercise had to be undertaken to bring the project scope in line with the budget. This included moving the sports lights for the eastern pitch into a second stage of development.</p>	

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Tuesday 26 June 2018

2018-19 Budget Submissions

Council Officers are working with State Government to explore funding opportunities for sports lighting on the eastern pitch at Mosaic Recreation Reserve. These funding opportunities would be for the 2019/20 financial year.

Committee Recommendation:

That Council resolve to explore external funding opportunities for the development of sports lights on the eastern pitch at Mosaic Recreation Reserve; and allocate matched funds in the 2019/20 Council budget if external funding is secured.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_016	Pamela Ziedas, Secretary, Plenty Valley Arts Inc - South Morang
<p>Summary of issues</p> <p>Plenty Valley Arts Inc. would like to ask the Council's support of \$2,000.00 for advertising to have an Artist's Trail event on 27th-28th October 2018 involving local artists in their studios and at Le Page homestead, Hawkstowe park South Morang.</p> <p>Whittlesea and Plenty Valley area have some amazing artists which unfortunately are isolated from one another and are not well known by the general community. We, Plenty Valley Arts would like to rectify this by holding an advertised <u>Artists Trail</u> event much as is successfully run currently by Eltham and Warrandyte artists.</p> <p>Council's initiative with the new CAPOW event team project has brought to light many artists within the Whittlesea area that want to have higher exposure in the community. Plenty Valley Arts group has the ability to display not only our own artists work but other local talent. A trail that wends its way around the Plenty Valley area taking in the Le Page homestead gallery as well as visiting other artists' studios would be a first in Whittlesea.</p> <p>We would like to share this inaugural event and be supported by Council with the hope that it could be continued annually. This would underpin the value that Council is demonstrating for local artists and other talented organisations.</p> <p>Plenty Valley Arts is prepared to partake in organising the event and would estimate our budget to be \$2,000.00 We would work closely with the management event team.</p> <p>In the main we require advertising, perhaps in the form of a brochure giving details of individual artists' studios and photos of some of their work as well as listing Le Page homestead where we could display samples of other artists' work. We have our own Pottery barn and could display ceramics and glass work from other artists. We could also provide a "High Tea" or other refreshment for visitors.</p> <p>The date chosen for this event is 27th to 28th October 2018. We are prepared to put in the hard yards to get it started and hope that the Council will support us and all artists in this area for the benefit of the whole community.</p> <p>Refer to attachment</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Officer Comment</p> <p>The proposal by Plenty Valley Arts (PVA) to host an artist's trail, (sometimes referred to as an open studios weekend) is an excellent idea and a timely suggestion to promote the arts sector of the City of Whittlesea. However this proposal needs further development if it is to be a successful and safe event for participants and attendees. For instance the artists opening up home based studios to the public will require insurance, as would the event organisers. This and many other aspects of organising an artist trail were not addressed in the submission.</p>	

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Tuesday 26 June 2018

2018-19 Budget Submissions

As an example the artists of Nillumbik run an open studios weekend, twice a year at the cost of \$35,000 involving many months of preparation. The PVA should prepare a full project plan, that describes every aspect of organising and implementing this event and also address their capacity to deliver and itemise full costings with a view to resubmitting either to the budget or Community Grants process.

Committee Recommendation:

That Council resolve to:

1. Note the submission and advise the submitter that Council will not support the proposal by Plenty Valley Arts to host an Artist's trail;
2. Provide information to the group on elements that would need to be considered to see such a proposal come to fruition; and
3. Recommend that Council's Community Grants Program is better suited.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_017	Pamela Ziedas, Secretary, Plenty Valley Arts Inc - South Morang
<p>Summary of issues</p> <p>Plenty Valley Arts Inc. request support of \$2,000.00 for an Art event to be included with Kids Art in the Park at Hawkstowe Park, South Morang on Sunday 14th April 2019. We propose to include an Adult Art experience with three tutors with two sessions of an hour and a half each alongside Kids Art and Craft activities and amusements and refreshments.</p> <p>Kids / Adults Art in the Park</p> <p>Plenty Valley Arts would like to request support from Whittlesea Council for \$ 2,000.00 to be used for an adult Art Education experience alongside the current "Kids Art in the Park" which is to be held on Sunday 14th April 2019.</p> <p>Council has long supported the Kids Art event held in April each year. They have previously provided the infrastructure including advertising, printing of flyers, supply of tents and Animal Nursery. Council employees have always been present at the event to assist.</p> <p>Plenty Valley Arts has always supplied parking attendants, teachers and supervisors, all paint, clay and craft materials, face painting, balloon twisters and refreshments for all workers. Mill Park Garden Club assist by contributing Devonshire Teas and sausage sizzles.</p> <p>We would like to increase this event to be an Art experience for all adults, be they parents, grandparents or single people. We need therefore to provide the materials and equipment for the adults which would be more expensive than the children's materials.</p> <p>We envisage three tutors at an hourly cost of approximately \$60 to \$ 100. each. We could run several sessions for the day in oil/acrylics, pastel, watercolour, and charcoal. We would need at least one more tent and could use our barn for additional space. We can provide easels, backing boards and tables. We would need parking attendants and guides and more food options than have been previously offered. There would be a possibility to phone and book in a time slot for adults.</p> <p>We feel this could be a great community event bringing all ages together in a unique environment – the beautiful park surroundings of Hawkstowe Park in the Plenty Valley Gorge.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
<p>Officer Comment</p> <p>Council currently provides annual funding of \$4,200 to support Kids Art in the Park. Officers believe that the proposal to include an Adult Art experience can be accommodated within the existing budget, and officers will work with PVA to this end.</p>	

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2018-19 Budget Submissions

Committee Recommendation:

That Council resolve to advise Plenty Valley Arts that Officers will work with it to enable the proposed Adult Art experience to be provided within the existing budget allocation.

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Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_018	Pamela Ziedas, Secretary, Plenty Valley Arts Inc - South Morang
<p>Summary of issues</p> <p>Hawkstowe Music Festival 18.11.2018</p> <p>Previously City of Whittlesea has supported our annual event at Hawkstowe of a music festival and has done so for many years. This event attracts a great many visitors from the Whittlesea community as well as people from other districts.</p> <p>We were given a grant last year of \$ 11,000.00 and this was accounted for in our Event Partnership Acquittal, a copy of which is attached. A copy of all documents was supplied.</p> <p>We would appreciate Councils' involvement again this year. We are not asking for an increase, just the same amount.</p> <p>The event provides music via local bands and a local school band in the picturesque Hawkstowe Park which has picnic facilities. This makes it a great day out for families and visitors. We also hold an art exhibition on the day so that the community can appreciate the art and culture of the area. There are many beautiful walks and a lovely lake.</p> <p>We also provide children's activities with art and craft materials with fully qualified teachers to assist. We have face painting and balloon art and this year will have a roving clown. The Mill Park Garden Club and other vendors assist with refreshments. Local tourism is promoted on the day, with pamphlets giving information about other sites within the area, accommodation available, and adventure trails. Local wineries are represented.</p> <p>We hope that the Council will once again approve funding for this wonderful event which promotes awareness to the community of the fantastic wildlife and scenery available in local parks. Children are able to run about in a safe environment whilst adults can relax and enjoy the music or take healthy walks with family.</p> <p>We also provide children's activities with art and craft materials with fully qualified teachers to assist. We have face painting and balloon art and this year will have a roving clown. The Mill Park Garden Club and other vendors assist with refreshments. Local tourism is promoted on the day, with pamphlets giving information about other sites within the area, accommodation available, and adventure trails. Local wineries are represented.</p> <p>We hope that the Council will once again approve funding for this wonderful event which promotes awareness to the community of the fantastic wildlife and scenery available in local parks. Children are able to run about in a safe environment whilst adults can relax and enjoy the music or take healthy walks with family.</p> <p>Refer to attachments</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.</p>	
Yes	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

Officer Comment

Plenty Valley Arts receive an annual funding allocation of \$11,000 for the Hawkstowe Music Event. An additional \$3,146, managed by Council is allocated to advertising, printing, publishing and food and refreshments. This amount is included in the draft 18/19 Council budget.

Council also provides officer support in the planning and delivery of the event.

Plenty Valley Arts are required to request the funds and acquit each year through Councils grants management system (Smarty Grants). It is recommended that Plenty Valley Arts continue to seek funding through the grants funding stream of Council for this event to ensure accountability and transparency in expenditure of Council monies.

Committee Recommendation:

That Council resolve to advise Plenty Valley Arts that funding as requested for the Hawkstowe Music Event is currently included in the draft 2018/19 budget.

BS_018

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_019	Gary Doorbar, Victoria State Emergency Service, Unit Controller - Mernda
Summary of issues <p>City of Whittlesea community is serviced by Victoria State Emergency Service Whittlesea Unit which is run entirely by volunteers providing 24 hour 365 days a year response to all emergencies including Rescue, Flood, Storm, Assist police, Fire, RSPCA and Ambulance. In 2016/17 the SES attended 454 requests for assistance. Although State government agreed to fund SES Units in 2017 under an agreement with the Municipal Association of Victoria which has been great for the Volunteers, unfortunately the funding is around 30% short of yearly operational costs of our Unit which does not include budgeting for replacing capital equipment. Volunteers are committed to continue raising funds working with local businesses and community groups to reduce that deficit. We are seeking support from Council to the value of \$25000 to assist the volunteer service the residents of Whittlesea. With the growth in our area we see the assistance of SES increasing also, without assistance from Council and local business it will put extra pressure on volunteers to raise funds to support the increase in requests for assistance.</p>	
<p>Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications:</p>	
Officer Comment <p>In previous years the State Government administered grants to Local Government to support local SES units. There was a long standing arrangement between State and Local Governments that Local Government will match the grant \$ for \$ to support local SES volunteer units. The City of Whittlesea participated in this scheme over the past 10 years.</p> <p>In 2016/17 the MAV requested a review of this arrangement in light of rate capping. As a result the State Government chose to send funds directly to SES units in 2017/18, negating Councils involvement and need to match funding.</p> <p>No contribution was made to the Whittlesea SES by Council in 17/18, although a similar budget submission was made to Council by the Unit.</p> <p>Councillors in the past have seen this as legitimate use of ratepayer funds to support volunteer units that help residents after extreme events. Funds are generally used to purchase equipment for disaster recovery. The SES are also important local partners in emergency planning and response and are very active on Council's Municipal Emergency Management Planning Committee.</p> <p>The State Government in its May 2018 budget has funded the SES for \$26.85M for Headquarters and Critical Assets and \$3M for the Heidelberg Heights Station relocation. There is no further detail of funding at the local level.</p> <p>Supplementary to the above funding, all SES Units are provided the opportunity to access funding through the Volunteer Emergency Services Equipment Program (VESEP). The VESEP is an ongoing program funded by the Victorian Government, which provides local emergency services volunteer group's access to grants for operational equipment, vehicles, trucks, tankers, watercraft, trailers and minor facility improvements. The 2018/19 program offers grants up to a maximum of \$150,000 excluding GST.</p>	

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2018-19 Budget Submissions

Legislative requirements

There are no legislative requirements for Council to financially support the State Emergency Service

Policy Impact

Council has no Policy on supporting emergency service agencies; it does however have a long history of working alongside emergency support agencies in emergency planning and in responding to emergencies.

Financial impact

There are no funds in the 2018/19 budget to support this request.

Impact on new works program

None.

Committee Recommendation:

That Council resolve to fund the Whittlesea SES Unit \$20,000 to replace capital equipment from the 2018/19 Budget.

Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_020	Chandana Rao - Thomastown
Summary of issues Implement Phase 3 of "Pokies Play You". I propose restricting the number of Poker Machines in the LGA, having equal number of venues completely free of pokies, initiating more programs to create awareness on gambling harm, actively supporting gambling advocacy groups in the area.	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
Officer Comment The City of Whittlesea has for a long time being a State-wide leader committed to reducing the harmful impacts of gambling in our community. We are a lead partner of the Alliance for Gambling Reform and support the Pokies Play You campaign. The City of Whittlesea phase 3 'Pokies Play You' campaign is advocating to the State Government to legislate for a long-term evidenced based public health approach to poker machine policy reform. One of the campaigns asks is seeking a review of poker machine distribution criteria to minimise harm from gambling in our municipality. Implementing phase 3 'Pokies Play You' campaign is a key Council advocacy priority action identified in the 2017/18 Council Plan. Council is working in partnership with local community, health and human services organisations (eg. Whittlesea Community Futures) to reduce gambling related harm through a variety of initiatives, such as the Libraries After Dark, Regional Partnership Project. The City of Whittlesea Gambling Strategy and Action Plan 2014-2024 and legislated Health and Wellbeing Partnership Plan 2017 – 2021, note gambling harm is a significant public health issue and state the importance of building community, support and awareness, alongside strengthening and stakeholder partnerships.	
Committee Recommendation: That Council resolve to: <ol style="list-style-type: none"> 1. Continue to be a leader and support partnership advocacy efforts for legislative reforms, through the 'Pokies Play You' advocacy campaign 2. Prepare correspondence thanking the submitter for her submission and inviting her to participate in of the City of Whittlesea 'Pokies Play You' advocacy campaign. 	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details
BS_021	Hutch Hussein, Senior Manager, Brotherhood of St Laurence - Epping
Summary of issues Regarding funding for an employment readiness program for people seeking asylum. Refer to attachment.	
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No
Officer Comment <p>The submission from the Brotherhood of St Laurence (BSL) requests \$48,000 (ex GST) to conduct the Employment Pathways for People Seeking Asylum (EPPSA) program in Whittlesea. BSL established the program in 2013 and it has been delivered out of the Cities of Moreland; Brimbank; Darebin; Yarra and Whittlesea and has attracted nearly 400 participants. The recent program run in Moreland saw 28 participants referred into training pathways, 18 securing work or work experience and 9 into volunteering roles.</p> <p>This funding would leverage existing funding to maximise the programs length and impact and support a 2 day a week position to provide ongoing individualised assistance, a two day training program to develop skills (e.g. finding and applying for jobs), assistance to develop a pathway plan (careers aspirations and life goals), recruiting employers and leveraging engagement and provision of post placement support.</p> <p>It is estimated that there are 1,085 asylum seekers in the City of Whittlesea and approx. 5,206 residing in the north west metropolitan area. This group of asylum seekers have been eligible for income support while searching for jobs, however if they are assessed as being 'job-ready' they will lose income support, leaving them with no income (for essentials such as food, rent, clothing, education).</p> <p>BSL has identified that this group still require support to address common barriers to employment, such as awareness and knowledge of the Australian recruitment systems and labour markets, training and education pathways, support networks and limited understanding of Australian workplace culture and is seeking to expand their employment program.</p> <p>This project has been endorsed by Whittlesea Community Futures and is listed in its Prospectus.</p> <p>BSL is the only organisation providing an employment program to asylum seekers in the northern region. This program can significantly improve the employment opportunities of asylum seekers. Importantly, this proposal is consistent with Council's Economic Development Strategy with a focus on local employment, and seeks to support a vulnerable group in pursuing and preparing for employment.</p> <p>It is recommended funding for 12 months. An extension of funding beyond 12 months should be based on a re-assessment of need and Federal policy.</p>	

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

Committee Recommendation:

That Council resolve:

1. Note the submission and advise the submitter that Council will not fund the sum of \$48,000 (ex GST) in the 2018/19 budget to the Brotherhood of St Laurence for the purpose of running the Employment Pathways for People Seeking Asylum (EPPSA) program in Whittlesea at this point in time.
2. Continue to work with Service Providers in the area to identify priorities in relation to asylum seekers.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details						
BS_022	Sofia Kotanidis, Acting Chairperson - The Whittlesea Multicultural Community Council - Lalor						
<p>Summary of issues</p> <p>INTRODUCTION</p> <p>The Whittlesea Multicultural Community Council (WMCC Inc) seeks an Intercultural Community Engagement Coordinator. This position will work with the WMCC to develop an Intercultural Program toward the realization of an Intercultural Centre for the Whittlesea community.</p> <p>BACKGROUND:</p> <p>The WMCC is an umbrella Organisation representative of 18 community organizations and collaborations.</p> <p>The WMCC mission is to advocate for a cohesive and inclusive multicultural community through the facilitation of intercultural and cross generational relationships.</p> <p>The City of Whittlesea enjoys a hugely diverse community with new and emerging cultural groups as well as the more established and recently communities of refugee and asylum seeking status.</p> <p>The changing demographic profile has presented huge opportunities as well as challenges for our community.</p> <p>WMCC believes it is timely for an approach that actively brings cultural communities together in an interactive coordinated and consolidated manner.</p> <p>INTERCULTURAL CENTRE:</p> <p>WMCC is the co-founder of the campaign for a Whittlesea Cultural Centre that was the subject of the Council Feasibility Study approx 10 years ago. This emanates from the CALD working group of Whittlesea Community Futures partnership.</p> <p>The Study identified strong community support for a physical space that would enable individuals and community groups to share their cultural heritage, and learn from each other with social, economic, tourist benefit.</p> <p>PARTNERS/COLLABORATION:</p> <p>WMCC has strong and long standing working relationships with the following organizations who support this proposal:</p> <table border="0"> <tr> <td>City of Whittlesea</td><td>YPRLibraries</td></tr> <tr> <td>Whittlesea Interfaith Network</td><td>Whittlesea U3A</td></tr> <tr> <td>Whittlesea Community Leadership Network</td><td>Lalor Living and Living</td></tr> </table>		City of Whittlesea	YPRLibraries	Whittlesea Interfaith Network	Whittlesea U3A	Whittlesea Community Leadership Network	Lalor Living and Living
City of Whittlesea	YPRLibraries						
Whittlesea Interfaith Network	Whittlesea U3A						
Whittlesea Community Leadership Network	Lalor Living and Living						

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

INTERCULTURAL COORDINATOR:

It is envisaged this role would :

- i. Engage & Consult target communities about Program development
- ii. Develop an MOU with Council & WMCC to guide the working relationship
- iii. Identify possible venues for co-use of potential programs
- iii. Coordinate annual Intercultural Program of activities/events
- iv. Facilitate & support the active inclusion of communities in the planning and delivery of Intercultural Programs

Refer to attachment.

Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.

No

Officer Comment

The Whittlesea Multicultural Community Council (WMCC) submission seeks an Intercultural Community Engagement Coordinator to develop an Intercultural Program toward the realisation of an Intercultural Centre for the Whittlesea Community.

This position was considered by Councillors during budget preparation and the draft 18/19 Council budget contains provision for an Intercultural Officer.

The position would be employed by the City of Whittlesea to build connections across communities, coordinate intercultural activities and services using existing community facilities.

Committee Recommendation:

That Council resolve to note the submission and advise the submitter that funding for an Intercultural Officer is already incorporated in Council's draft 2018/19 budget and advise and work with the Whittlesea Multicultural Community Council accordingly.

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Special Council Agenda

Tuesday 26 June 2018

2018-19 Budget Submissions

No	Submitter Details						
BS_023	Adrian Pennell Doreen						
Summary of issues							
Detailed submission objecting to aspects of the 2018/19 budget. Refer to attachment.							
Have you previously applied for support (successfully or unsuccessfully) from the City of Whittlesea regarding this submission? Please provide details including any Community Grant applications.	No						
Officer Comment							
<p>1. As per the Know Your Council website, the City of Whittlesea's 2016/17 average rates per residential assessment is below that of similar councils and as the state average as per the figures below;</p> <table border="1"> <tr> <td>Whittlesea</td><td>\$1,448.57</td></tr> <tr> <td>Similar Councils</td><td>\$1,755.55</td></tr> <tr> <td>All Councils</td><td>\$1,571.58</td></tr> </table> <p>2. Currently only seven out of the 79 Victorian Councils do not have a separate waste services charge, Whittlesea is one of the seven. The proposed change will bring the City of Whittlesea into line with the majority of Victorian Councils.</p> <p>All Victorian Councils are limited to increasing rates by a maximum 2.25% unless they apply for special consideration. However, the waste and recycling industry is going through a period of volatility with the cost of providing waste services rising well above the annual 2.25% increase in the rate cap. By separating the waste services charge from general rates, it will enable Council to manage any increasing charges imposed by the waste and recycling industry without compromising other services that Council currently provides to the community. As City of Whittlesea has its own landfills, the proposed waste service charge is much lower than most of other Councils. Provision of green bins is an opt-in service.</p> <p>3. The 5.29% movement in rates does not include the annualised effect of supplementary rates. Supplementary rates are rates which are charged to a property when there has been significant development on existing land, predominantly these are newly built homes. When the annualised effect of supplementary rates is included in the calculation the real increase is 2.25%. As per the state government fair go rating system policy supplementary rates must be included in the calculation.</p> <p>4. While the recycling industry has experienced some shocks in more recent times has lessened the rebate that Councils have traditionally received for the processing of materials presented within kerbside recycling bins, the current costs for re- processing these materials is still well below what it would cost Council to dispose of the materials into landfill. The current option (recycling the materials via the existing processing arrangements) also continues to provide significant environmental benefits as the processed materials are ultimately reprocessed into new material.</p>		Whittlesea	\$1,448.57	Similar Councils	\$1,755.55	All Councils	\$1,571.58
Whittlesea	\$1,448.57						
Similar Councils	\$1,755.55						
All Councils	\$1,571.58						

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Tuesday 26 June 2018

2018-19 Budget Submissions

5. The provision of waste management services is an essential service codified as a Council responsibility within the Local Government Act. Council is therefore compelled by this legislation to provide waste collection for its residents. Council will continue to lobby the State Government for the better use of funds collected via the Landfill Levy through its various advocacy bodies which include MAV and the Metropolitan Waste Management and Resource Recovery Group (MWRRG).
6. The City of Whittlesea is a growth municipality providing over 100 services to the community. Council manages its costs prudently while delivering this broad range of services to our community.
7. The budget document does not separate out key management personnel and senior officers salaries. In the 2016/17 annual report note 39 discloses key management personnel salaries which includes councillor allowances and councils executive leadership salaries (\$2.068mil) whereas note 40 includes senior officer salaries as defined by the local government act 1989 (\$8.016mil).
8. Currently over 13,000 pensioners receive a \$273.80 rebate on their council rates. It should also be noted that many of the services council offers assist the aged in the community.
9. The Growling Frog Golf has recently undergone a review of its operating model and recommendations have been put before Council that balance both cost and community benefit.
10. Council provide a range of litter management programs to ensure that the city presents in a manner consistent with community expectations. These include a programmed and supplementary street and footpath sweeping program to remove debris from roads and strip shopping centres. The supplementary sweeping program, which was implemented this current financial year, specifically targets streetscape that have larger trees in order to ensure that leaf drop does not unduly inconvenience the residents that live in those streets. While mechanical sweeper access to indented parking bays can be problematic, Council does attend some of these sites on a reactive basis utilising manual labour crews where required. A similar situation exists for our Waste Collection Vehicles. While it may be technically possible for these trucks to enter courts, for safety reasons we request that bins be placed at the head of court bowl areas. This reduces the amount of reversing manoeuvres that the trucks need to undertake. The operational approach emerged from a Worksafe directive, and is work practice commonly employed by most metropolitan Councils.

Council also has a gravel path maintenance program that seeks to maintain a functional path system. While weeds may occur within the paths in between maintenance cycles, the approach taken by Council ensures that these paths are maintained in a cost effective manner. Further to this, Council has implemented an ongoing program that will see the upgrade of many of these paths (from their current granitic sand into concrete paths). The recent work that has been undertaken in McDonalds Road, Epping (near the creek) is an example of this program.

Council undertakes an on-going rodent control program for its office buildings, community centres, and sporting pavilions. This work is undertaken by trained contractors.
11. The composition of Council, including number of councillors, is determined by the Victorian Electoral Commission and as such council has no discretion regarding councillor numbers and electoral boundaries.

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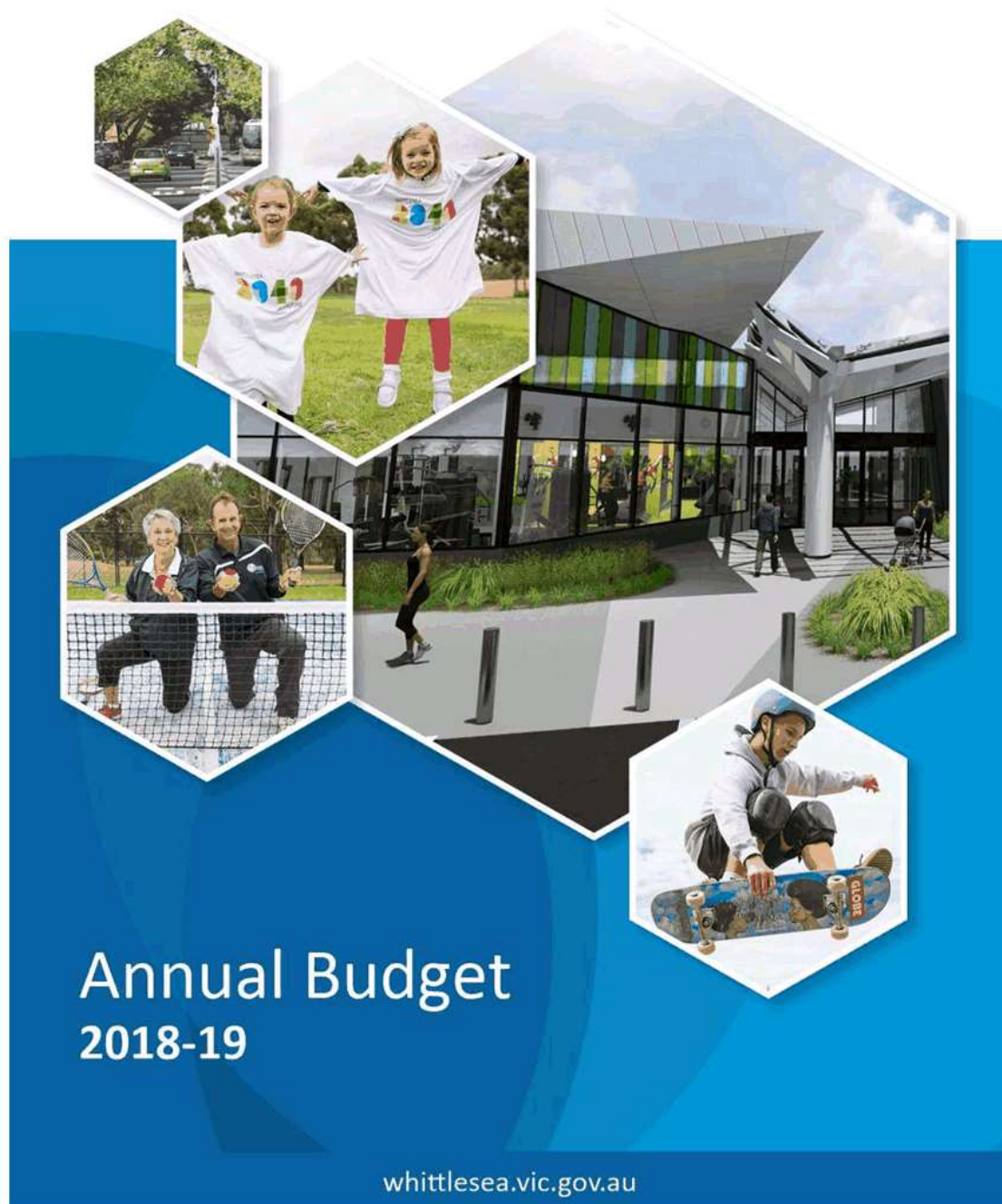
2018-19 Budget Submissions

Committee Recommendation

That Council resolve to:

1. Note the submitter's comments.
2. Note the submitter's comments.
3. Note the submitter's comments.
4. Note the submitter's comments.
5.
 - (a) Note the submitter's comments
 - (b) Continue to advocate via representative agencies for a more equitable re-distribution of the funds collected from the State Governments Landfill Levy and advise the submitter accordingly.
 - (c) Note that the waste charge will not exceed the cost of delivering the service; and
 - (d) Advise the submitter that there is no additional increase to overall rate payable in 2018/19, beyond the 2.25% rate capping.
6. Note the submitter's comments.
7. Note the submitter's comments.
8. Note the submitter's comments.
9. Note the submitter's comments and consider the available options in the review of the Growling Frog operating model.
10. Note the submitter's comments.
11. Note the submitter's comments.

Special Council Agenda



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Special Council Agenda

Mayor introduction

I am pleased to present the 2018/19 Budget to the City of Whittlesea community.

We are committed to delivering services, facilities and infrastructure for our rapidly growing community. It is always a challenge to provide everything our residents need and deserve, manage an extensive network of ageing infrastructure and keep our costs down. We will never be able to provide everything, but we seek to be as effective as possible. This means being innovative and smart about our service delivery and continually striving for ways to be more efficient and reduce costs.

Council's 2018/2019 Budget is \$285.6 million, which includes an operating budget of \$196.8 million and Capital Works Program of \$88.8 million to improve roads and facilities around the City.

Some of the capital works highlights of the 2018/2019 Budget include:

- redevelopment of Mill Park Leisure
- continued investment in roads renewal and rehabilitation program, dogs off leash areas, disability access and traffic management initiatives around schools
- ongoing program for upgrading playgrounds and general landscape improvements
- redevelopment of pavilion in Main Street Thomastown
- refurbishment of Mill Park Library
- development of an All Abilities Play Space in Mill Park
- construction of pavilion and car park at Harvest Home Road, Epping
- upgrade pavilion at Duffy Street Reserve
- upgrade sports ground at Epping Reserve
- upgrade of tennis courts and pavilion at TH Hurrey Reserve in Yan Yean
- construction of soccer pitches and pavilion at:
 - Doreen South Reserve
 - Lalor West Reserve
- signalisation of intersection at Ferres Boulevard and Findon Road, South Morang
- streetscape improvements for shopping precinct on High Street in Lalor
- construction of shared path on Bridge Inn Road between Towerhill Avenue and Mernda Railway Station.

Since the introduction of rate capping in 2016/17, the City of Whittlesea has kept its rates to the annual rate cap set by the Minister for Local Government. For the 2018/19 financial year, the cap on Victorian council rate rises has been set at 2.25 per cent.

This year residents will notice Council has introduced a waste services charge on their rates. Previously this charge has been integrated with general rates but from now on it will be itemised separately. The change will bring the City of Whittlesea into line with the majority of other Victorian Councils. Separating the waste charge enables Council to be more transparent about the costs of providing waste services. The charge will be set to ensure only direct cost recovery for Council; it is not a revenue stream.

No budget process is simple, however I am confident we have developed a financially responsible plan for the year ahead and proud that we are on track to fulfil the goals set out in our Council Plan.

I commend and endorse the 2018/19 Budget and I thank all staff of the City of Whittlesea who assisted with its development.

Cr Kris Pavlidis
Mayor

Special Council Agenda

Executive summary

The Proposed Budget for 2018/2019 is aligned to the vision set out in the 2017-2021 Council Plan. This Budget has a focus on implementing significant infrastructure projects whilst enabling Council to continue to deliver services and facilities for our rapidly growing community.

Rates & Valuations

Average rates in 2018/2019 will increase by 2.25 per cent, in line with the rate cap set by the Victorian Government.

Council is proposing to introduce waste service charges, using a revenue-neutral approach. Total revenue levied through the new waste service charges will be offset by the reduction on total general rates levied on properties.

Council will continue to use Net Annual Value as its rating valuation methodology and will continue to levy a differential rate on eligible farm land at 40% less than the general rate.

The 2018 general valuation resulted in an overall Capital Improved Value (CIV) increase of 33.6% for the municipality. Compared to the 2016 general valuation, residential properties had an average increase of 26.5%, rural properties had an average increase of 39.0%, commercial properties had an average increase of 21.9%, and the industrial properties had an average increase of 13.2%.

The table below confirms that with the introduction of a separate waste charge, the total 2018/19 rates and waste charges revenue is within the 2.25% rate cap set by the State Government and Council is not raising any addition revenue from the separated waste charge:

	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General rate	141,004	140,679	(325)	(0.2%)
Farm rate	777	1,361	584	75.2%
Residential/Farm waste charge	-	6,781	6,781	-
Commercial/Industrial waste charge	-	417	417	-
Total rates and charges	141,781	149,238	7,457	5.26%
Annualised 2017/18 supplementary rate revenue	4,173	-		
Total annualised rates and charges	145,954	149,238	3,284	2.25%

Budget highlights

Some key features included in the operating budget include:

- Whittlesea 2040: A project to develop a long term vision for the municipality
- Operating revenue of \$211.38 million (excluding developers contributions, non-monetary assets and non-recurrent capital grants)
- Operating expenditure of \$196.80 million
- \$6.78 million for provision of maternal and child health services
- \$2.01 million on supporting local youth
- \$7.58 million to provide homecare services and enable older people to live independently in their homes
- \$2.48 million for school crossing supervision
- \$4.70 million contribution to provide the Regional Library Service
- \$3.92 million on general footpath expenditure

Special Council Agenda

Capital works

The budget includes a new capital works budget of \$78.33 million and \$10.51 million of works carried forward from 2017/18 including:

Improving roads, footpaths and bike paths

- \$3.0 million for signalisation of Intersection at Ferres Boulevard and Findon Road
- \$1.0 million for streetscape improvement program for Lalor High Street Shops
- \$563,000 for construction of Shared Path on Bridge Inn Road between Towerhill Avenue and Mernda Railway Station
- Continued investment in Roads Renewal and Rehabilitation Program, Dogs Off Leash Areas, Disability Access and Traffic Management Initiatives Around Schools

Upgrading or building new community facilities

- \$12.0 million for Mill Park Leisure Centre Development
- \$940,000 for Mill Park Library refurbishment
- \$1.72 million for upgrade of tennis courts and pavilion at TH Hurrey Reserve
- \$800,000 for upgrade Pavilion at Duffy Street Reserve
- \$2.0 million Upgrade sports ground – Epping Reserve
- \$3.0 million for construction of Pavilion and carpark at Harvest Home Soccer Facility
- \$2.4 million for Main Street Thomastown Pavilion redevelopment
- Construct 2 Soccer Pitches and pavilion at:
 - Doreen South Reserve (\$2.58m)
 - Lalor West Reserve (\$3.55m)

Parks and playgrounds

- \$1.1 million for ongoing program for upgrading playgrounds and general landscape
- \$1.0 million for an All Abilities Play Space in Mill Park

Key pressures on the budget

- Rate capping has put enormous financial pressure on Council to manage its services and infrastructure delivery in the growth context. The cap for 2018/19 has been set at 2.25% (2017/18: 2.0%).
- The City of Whittlesea is one of the fastest growth municipalities in the nation.
- Erosion in the value of Grant funding for number of services. This occurs where local government provides a service to the community on behalf of the state and Federal Government. Overtime funds received by local governments do not increase in line with real cost increases.
- State Government Landfill levy has increased from \$9 per tonne in 2008/09 to \$64.23 per tonne in 2017/18 (614% increase in 10 years and added \$2.41M to Council's costs)
- Current financial crisis in the recycling industry presents significant uncertainty for recycling service delivery and price affordability

Special Council Agenda

Key budget outcomes

- **Total Revenue** : \$329.67 (2017/18 \$315.05M)
- **Total Expenditure** : \$196.80 (2017/18 \$193.18M)
- **Accounting Result**: a surplus of \$132.86M including capital grants and contribution based on total income of \$119.1M.
- **Underlying operating result**: a surplus of \$14.58M.
(Note: Underlying operating result is an important measure of sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses).
- **Cash result**: \$652,000 surplus.
This is the net funding result after considering the funding requirements to meet loan principal repayments, reserve transfers and rate funded capital expenditure exceeding depreciation. (Refer reconciliation table 2.8).
- **New Capital Works Program**: \$78.33M
 - o \$31.68M from Council operations (rates funded)
 - o \$7.28M from reserves
 - o \$27.37M from grants and contributions
 - o \$12.05M from loan borrowings

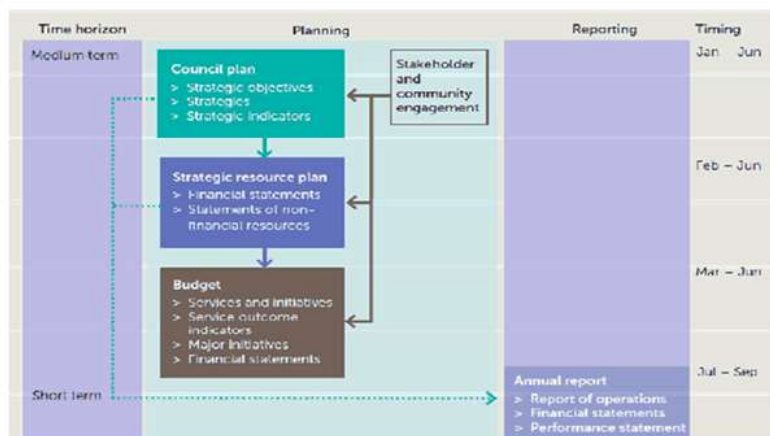
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1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

Special Council Agenda

1.2 Our purpose

Our vision

Our vision 'creating vibrant self-sustaining communities together'

The City of Whittlesea's vision guides our effort to keep pace with the rapid changes to and growth of our municipality over the next few years.

Our mission

The City of Whittlesea promises to:-

- *Use evidence to decide our community direction*
- *We use this evidence to advocate to Council and external parties*
- *We strategically resource our organisation to support our community*

Our values

- *Excellence*
- *Wellbeing*
- *Valuing diversity*
- *Respect*
- *Open communication*

1.3 Strategic objectives

Council delivers services and initiatives under 37 major service areas. Each contributes to the achievement of one of the seven Strategic Objectives, or Council Priorities as we named them in the Council Plan 2017- 2021. The following table lists the seven Council Priorities as described in the Council Plan.

Strategic Objective	Description
Roads, Access and Public Transport	Access in, out and around our community happens in many ways – through public transport, roads for vehicles, walking and bike pathways, communication and digital networks. Having access to locally provided services means that our daily business is conducted easily. Design and construction of our built infrastructure enables access for all. Travel times for residents are significant and increasing, particularly during the peak hours in the morning and afternoon when commuting to and from work, or when dropping off or picking up children at childcare facilities or schools. Reducing travel times will increase overall wellbeing and productivity and afford residents more time to spend with their families, friends, at work, shopping or while pursuing recreational activities.
Health and Wellbeing	A healthy community that supports and includes diverse people through all of life's stages and cares about life-long learning has a sense of wellbeing and belonging. Health services are available locally and easily accessed in community hubs. Support is available for young people, families, the elderly, and those who are isolated and disadvantaged. Access to education, training and information enables life-long learning for everyone.
Community Safety	For 2017-21, Council has a priority for the local community to be safe where harm from violence, alcohol and drugs is removed. Council is committed to improving safety in our neighbourhoods and towns and working in partnership with police and service providers to address safety issues and build a safe community for all who work, live and visit our City

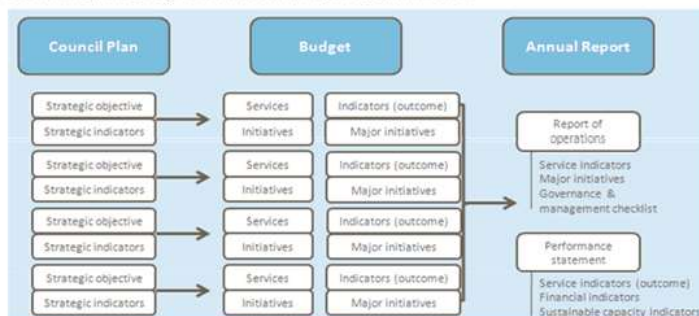
Special Council Agenda

Strategic Objective	Description
Jobs and Investment	<p>A diverse economy offers varied career opportunities so people can live and work in Whittlesea. Business attraction requires infrastructure and transport planning, affordable housing, skill development and a supportive regulatory environment. We need to work on supporting and developing opportunities for local businesses like growing the food we need locally. Education facilities offer everyone career and skill development options.</p> <p>For 2017-21, Council will focus on increasing the number of local jobs. Residents benefit from local employment opportunities in multiple ways. Local workers spend less time commuting, spend more of their money locally and form stronger relationships within their community.</p>
Organisational Sustainability	<p>Good governance is critical to keep Council sustainable organisationally. It means that the decision-making processes for managing public resources are accessible, transparent and appropriate. Council must take into consideration principles of social justice and human rights in the delivery of democratic government.</p> <p>It links to our people, where we need to attract, develop and retain skills to build a high performance culture. Council also understands the importance of adapting to the fast-paced change in technology, looking for continuous improvement opportunities aimed at delivering best-value services and operations to our community. Council is committed to exploring regional collaboration and joint services to support organisational sustainability.</p>
Planning and Infrastructure	<p>Places, spaces and events bring people together to socialise and access services and also help build our community and an understanding and appreciation of our diversity. Our community hubs provide a central place to meet, shop, have a haircut, go to the doctor, post a letter, do banking, have coffee, visit the library and be entertained. They bring people together. Urban design develops a sense of place built on heritage. Parks and recreation facilities improve community wellbeing and can be used for events and celebrations. There are many pathways to bring people together in all the communities that together make our City.</p>
Environmental Sustainability	<p>From 2017 – 21 Council will prioritise Environmental Sustainability in our community. This means managing the impacts of environmental, economic, and social activities so that we remain healthy over the long term. Our natural environment is a resource for all to enjoy and we need to protect it for future generations. This means our carbon footprint, water, waste, energy use, flora (particularly the majestic River Red Gums) and our fauna need to be cared for. Immigration, strong housing demand, economic growth, climate change, alternative energies and transport all provide challenges for our environment, future planning and how we live. Our daily routines have changed; we plan for tomorrow and use innovation to become more sustainable. Everyone does their bit to help.</p>

Special Council Agenda

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2018/19 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

2.1 Roads, Access & Public Transport

Access in, out and around our community happens in many ways – through public transport, roads for vehicles, walking and bike pathways, communication and digital networks. Having access to locally provided services means that our daily business is conducted easily. Design and construction of our built infrastructure enables access for all.

Travel times for residents are significant and increasing, particularly during the peak hours in the morning and afternoon when commuting to and from work, or when dropping off or picking up children at childcare facilities or schools. Reducing travel times will increase overall wellbeing and productivity and afford residents more time to spend with their families, friends, at work, shopping or while pursuing recreational activities.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Engineering Support Services	Statutory engineering approvals and the construction of new residential/commercial subdivision developments.	Exp	1,996	2,444	2,706
		Rev	(2,292)	(2,777)	(2,797)
		NET	(296)	(333)	(91)
Traffic Management	Safe and efficient management of Council's Local Road Network. Community education programs for safe traffic behaviour around schools. Delivery of School Crossing Safety program at flagged and un-flagged crossings, including management of Crossing Supervisors.	Exp	3,249	3,531	3,765
		Rev	(571)	(765)	(580)
		NET	2,678	2,766	3,185

Special Council Agenda

Major Initiatives

- 1) Advocate for the Northern Outer Suburban Arterial Road package, including duplication of: Epping Road; Bridge Inn Road; Findon Road and Craigieburn Road
- 2) Collaborate with VicRoads to get the best community outcomes from the O'Herns Road interchange, Plenty Road Stage 2
- 3) Advocate to bring forward the delivery of the E6 transport corridor/Outer Metro Ring including the development of a benefits study
- 4) Advocate for the delivery of the Wollert Rail Corridor through the timely development of the Wollert Rail Corridor business case and land purchase to secure the corridor
- 5) Advocate for the extension of tram route 86 from McKimmies Road through to the Plenty Valley Town Centre
- 6) Implement the Bicycle Strategy by delivering 12 shared path projects to improve cycling links to stations, including the construction of Plenty Road and Bridge Inn Road shared paths and landscaping of the Darebin Creek Trail
- 7) Improve congestion and access in South Morang by commencing the Findon Road and Ferres Boulevard intersection upgrade and the Findon Road extension between Williamsons Road and Plenty Road
- 8) Improve road safety and congestion on the local road network by completing 11 road upgrade projects, implementing a 'Local Area Traffic Management Plan' in Mill Park and designing a 'Local Area Traffic Management Plan' in Thomastown
- 9) Campaign for Council's advocacy priorities in the State election

Other Initiatives

- 10) Implement the Bicycle Plan 2016-2020 with work on the 10 programmed cycling paths and the development of a promotional campaign to encourage cycling participation.

Service Performance Outcome Indicators

	Indicator	Performance Measure	Computation	2016/17 Actual
Roads	Satisfaction	Sealed local road requests (The number of sealed local road requests per 100 kilometres of sealed local roads)	Number of sealed local road requests divided by Kilometres of sealed local roads X 100	4.64
	Condition	Sealed local roads below the intervention level (The percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	Number of kilometres of sealed local roads below the renewal intervention level set by Council divided by Kilometres of sealed local roads	98.90%
	Service Cost	Cost of sealed local road reconstruction (The direct reconstruction cost to Council per square metre of sealed local roads reconstructed)	Direct cost of sealed local road reconstruction divided by Square metres of sealed local roads reconstructed	\$120.95
	Service Cost	Cost of sealed local road resealing (The direct resealing cost to Council per square metre of sealed local roads resealed)	Direct cost of sealed local road resealing divided by Square metres of sealed local roads resealed	\$21.32
	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads	62

Special Council Agenda

2.2 Health & Wellbeing

A healthy community that supports and includes diverse people through all of life's stages and cares about life-long learning has a sense of wellbeing and belonging. Health services are available locally and easily accessed in community hubs. Support is available for young people, families, the elderly, and those who are isolated and disadvantaged. Access to education, training and information enables life-long learning for everyone.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Community Cultural Development Services	Strengthens social cohesion through the Arts, Events, Aboriginal reconciliation and multiculturalism and addresses race-based discrimination.	<i>Exp</i>	2,232	2,399	2,519
		<i>Rev</i>	(154)	(136)	(8)
		<i>NET</i>	2,078	2,263	2,511
Community Planning and Engagement	Enhances community wellbeing through building social capital, planning of local place based programs and services, planning and delivery of community infrastructure, actively engaging local residents, community organisations and other stakeholders.	<i>Exp</i>	2,637	3,448	3,391
		<i>Rev</i>	(270)	(352)	(129)
		<i>NET</i>	2,367	3,096	3,262
Community Support Service	Provides a range of Home and Community Care (HACC) services to eligible residents to support them living well in their homes.	<i>Exp</i>	12,434	12,669	11,536
		<i>Rev</i>	(8,920)	(8,464)	(7,367)
		<i>NET</i>	3,514	4,205	4,169
Cultural Heritage Management	Management of Cultural Heritage Policy and Strategy. Strategic heritage initiatives. Relationship management with statutory authorities and organisations. Coordination of protection for Council owned heritage places. Internal advice on heritage places, projects, assets and community history.	<i>Exp</i>	22	106	169
		<i>Rev</i>	(10)	(3)	-
		<i>NET</i>	12	103	169
Family, Children and Youth Services	Provides a range of programs, services and activities to families and children within the City of Whittlesea.	<i>Exp</i>	10,765	12,239	11,729
		<i>Rev</i>	(5,017)	(5,377)	(4,629)
		<i>NET</i>	5,748	6,862	7,100
Health Services	Immunisation Program for infants, school aged children and adults. Provision of public health surveillance and enforcement services. Plan, implement and evaluate activities to promote the health and wellbeing of the community.	<i>Exp</i>	3,047	3,539	3,412
		<i>Rev</i>	(1,752)	(1,733)	(1,499)
		<i>NET</i>	1,295	1,806	1,913
Positive Ageing Services	Coordinated and integrated planning of land use, facility and service provision for an ageing population.	<i>Exp</i>	831	1,026	981
		<i>Rev</i>	(170)	(205)	(86)
		<i>NET</i>	661	821	895
Social Support	Provides a range of Planned Activity Groups (PAGs) (Adult Day Care type service) including dementia specific, multicultural and Aboriginal and Torres Strait islander people; Volunteer Coordination to recruit, train, support and acknowledge local volunteers to assist with PAGs, Home Delivered Meals and Community Transport.	<i>Exp</i>	1,103	1,080	1,171
		<i>Rev</i>	(828)	(815)	(822)
		<i>NET</i>	275	265	349

Special Council Agenda

Major Initiatives

- 11) Deliver a VicHealth funded Alcohol Culture Change Initiative to address youth drinking culture —an initiative under the 'Health and Wellbeing Partnership Plan'
- 12) Review the 2013-18 Plan 'Connect: A municipal plan for children, young people and their families'
- 13) Provide training and support young people to strengthen their engagement and voice on significant issues, as part of the 'Youth Plan 2030+' implementation
- 14) Respond to the reform of the national market-based aged care and disability system
- 15) Deliver an Intercultural Centre Business Case and a Language Services Review under the 'Multicultural Action Plan'
- 16) Complete an Aboriginal Gathering Place Feasibility Study as part of the 'Reconciliation Action Plan'
- 17) Promote a guide for accessible public toilets across the municipality and develop a priority process to make Council's public buildings more accessible as part of the 'Disability Action Plan'
- 18) Implement phase 3 of the 'Pokies Play You' gambling advocacy campaign

Other Initiatives

- 19) Implement Building Respect: Whittlesea's Anti-Racism Strategy 2015-2019.
- 20) Advocate for gambling reforms (government and industry based) that prevent harm from gambling products and activities such as poker machines, on-line and sports betting.
- 21) Support the development and implementation of the Whittlesea Suicide Prevention project.
- 22) Emergency Management - Respond to State Government proposed new directions in emergency management and ensure Council is prepared for emergencies
- 23) Develop the Positive Ageing Action Plan 2019-23 - Develop the second action plan for the Positive Ageing Strategy.
- 24) Implement Soccer Strategy

Special Council Agenda

Service Performance Outcome Indicators			
Indicator	Performance Measure	Computation	2016/17 Actual
Food Safety	Timeliness Time taken to action food complaints (The average number of days it has taken Council to action food complaints received from members of the public about the safety or handling of food for sale)	Number of days between receipt and first response action for all food complaints divided by Number of food complaints	1.23
	Service Standard Food safety assessments (The percentage of registered class 1 and class 2 food premises that receive an annual food safety assessment)	Number of registered class 1 and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 divided by Number of registered class 1 and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984	99.11%
	Service Cost Cost of food safety service (The direct cost of the food safety service per food premises registered by Council, or for which Council has received notification, during the year)	Direct cost of the food safety service divided by Number of food premises registered or notified in accordance with the Food Act 1984	\$ 270.47
	Health & Safety Critical and major non-compliance notifications (The percentage of critical and major non-compliance outcome notifications that are followed up by Council)	Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up divided by Number of critical non-compliance notifications and major non-compliance notifications about food premises	100%
Maternal and Child Health	Satisfaction Participation in first MCH home visit (The percentage of infants enrolled in MCH service who receive the first MCH home visit)	Number first MCH home visits divided by Number of birth notifications received	105.71%
	Service standard Infant enrolments in MCH service (The percentage of infants enrolled in the MCH service)	Number of infants enrolled in the MCH service (from birth notifications received) divided by Number of birth notifications received	100%
	Service cost Cost of MCH service (The cost to Council of the MCH service per hour of service delivered)	Cost to Council of the MCH service divided by Hours worked by MCH nurses	\$ 70.35
	Participation Participation in MCH service (Percentage of children enrolled who participate in the MCH service)	Number of children who attend the MCH service at least once (in the year) divided by Number of children enrolled in the MCH service	78.23%

Special Council Agenda

	Indicator	Performance Measure	Computation	2016/17 Actual
Maternal and Child Health	Participation	Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participated in the MCH service)	Number of Aboriginal children who attend the MCH service at least once (in the year) divided by number of Aboriginal children enrolled in the MCH service	65.37%
	Satisfaction	User satisfaction with immunisation Service (The proportion of users who are satisfied with the children immunisation service)	User satisfaction with how council has performed on the provision of children immunisation service	100
Immunisation	Service standard	Vaccination of children by council (The proportion of children who are fully vaccinated by Council)	Percentage of children fully vaccinated by council	39.95%
	Service standard	Return of consent cards by secondary school children (The proportion of eligible secondary school children who return consent cards)	Number of secondary school consent cards returned divided by the total number of secondary school children	96.83%
	Service cost	Cost of immunisation service (The direct cost of immunising children and secondary school children per vaccination)	Direct cost of immunisation services divided by the total number of vaccinations	\$ 20.62
	Participation	Vaccination of children (The proportion of children who are fully vaccinated)	Percentage of children who are fully vaccinated in each age group	94.85%
	Participation	Vaccination of secondary school children (The proportion of secondary school children who are fully vaccinated by council)	Number of secondary school children fully vaccinated by council divided by the total number of secondary school children	85.08%
	Utilisation	Library collection usage (The number of library collection item loans per library collection item)	Number of library collection item loans divided by Number of library collection items	4.92
Libraries	Resource standard	Standard of library collection (The percentage of the library collection that has been purchased within the last five years)	Number of library collection items purchased in the last 5 years divided by Number of library collection items	83.95%
	Service cost	Cost of library service (The direct cost to Council of the library service per visit)	Direct cost of the library service divided by Number of visits	\$ 6.01
	Participation	Active library members (The percentage of the municipal population that are active library members)	Number of active library members divided by municipal population	14.89%

Special Council Agenda

2.3 Community Safety

For our community to be safe where harm from violence, alcohol and drugs is removed. Council is committed to improving safety in our neighbourhoods and towns and working in partnership with police and service providers to address safety issues and build a safe community for all who work, live and visit our City.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Animal Management	Domestic animal registration and renewals.	<i>Exp</i> 1,362	2,557	2,735
	Promotion of responsible pet ownership. Animal pound/shelter and associated vet services (dogs, cats, livestock). Animal collection service (dogs, cats, livestock). Investigations of dog attacks and noise & nuisance animal complaints. Audit of declared dangerous, guard dogs and domestic animal business premises. Ensure compliance with all associated legislative requirements. Review and implementation of Domestic Animals Management Plan.	<i>Rev</i> (1,917)	(1,591)	(1,875)
		<i>NET</i> (555)	966	860
Emergency Management Planning	Supports Emergency Management Planning Committee, build community emergency preparedness and resilience, increase councils capacity to respond to all emergencies. Leads business continuity planning.	<i>Exp</i> 483	595	669
		<i>Rev</i> (168)	(226)	(260)
		<i>NET</i> 315	369	409
Local Laws Enforcement	Protection of Council assets to minimise damage during construction. Parking enforcement services and removal of derelict and abandoned vehicles. Local laws prosecutions and review. Proactive and compliance activities on Unsightly Properties. Municipal fire prevention and inspections in urban and rural areas. Litter investigations and prosecution of dumped rubbish in the public domain and notified private properties.	<i>Exp</i> 2,934	3,046	3,343
		<i>Rev</i> (4,580)	(4,939)	(5,091)
		<i>NET</i> (1,646)	(1,893)	(1,748)

Major Initiatives

- 25) Engage key stakeholders to update the 'Family Violence Strategy'
- 26) Conduct a CCTV pilot project at May Road Shopping Precinct, Lalor to strengthen community safety
- 27) Raise awareness on how to prevent fires, keep animals, drive and park safely near shopping centres and schools in order to improve community safety

Other Initiatives

- 28) Implement the Community Safety and Crime Prevention Strategy (2016-2020).
- 29) Support for responsible management and regulation of alcohol in the Municipality through implementation of Council's Alcohol Harm Reduction Policy.
- 30) Review and update Council's Tobacco Strategy.
- 31) Review and update Council's Family Violence Strategy

Special Council Agenda

Service Performance Outcome Indicators			
Indicator	Performance Measure	Computation	2016/17 Actual
Animal Management	Timeliness Time taken to action animal management requests (applicable from 1 July 2015) (The average number of days it has taken for Council to action animal management related requests)	Number of days between receipt and first response action for all animal management requests divided by Number of animal management requests	1
	Service standard Animals reclaimed (The percentage of collected registrable animals under the Domestic Animals Act 1994 reclaimed)	Number of animals reclaimed divided by Number of animals collected	37.13%
	Service cost Cost of animal management service (The direct cost to Council of the animal management service per registrable animal under the Domestic Animals Act 1994)	Direct cost of the animal management service divided by Number of registered animals	\$ 55.28
	Health & safety Animal prosecutions (The number of successful animal management prosecutions)	Number of successful animal management prosecutions	1

Special Council Agenda

2.4 Jobs and Investment

A diverse economy offers varied career opportunities so people can live and work in Whittlesea. Business attraction requires infrastructure and transport planning, affordable housing, skill development and a supportive regulatory environment. We need to work on supporting and developing opportunities for local businesses like growing the food we need locally. Education facilities offer everyone career and skill development options.

For 2017-21, Council will focus on increasing the number of local jobs. Residents benefit from local employment opportunities in multiple ways. Local workers spend less time commuting, spend more of their money locally and form stronger relationships within their community.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
City of Whittlesea Business Support	Provides many levels of support to businesses including guidance, assistance through other Council departments, promotion of funding opportunities, networking with complementary businesses, promotion of their business to increase customer base.	<i>Exp</i>	1,265	1,351	1,469
		<i>Rev</i>	(4,902)	(547)	(375)
		<i>NET</i>	(3,637)	804	1,094

Major Initiatives

- 32) Implement the 'Economic Development Strategy' with a focus on the priority application approval process, the launch of an investment prospectus and the land capability assessment
- 33) Investigate co-working spaces and business incubator to support emerging and small businesses, and deliver a business education program (with Business Victoria and the ATO), networking opportunities and events.
- 34) Create inviting and active town and activity centres by commencing the upgrade of the Lalor Shopping Centre, developing Urban Design Frameworks at Epping Central and upgrading Local Activity Centres
- 35) Enable job growth through good land use planning across the Shenstone/Vearings Road/Cooper Street West precincts
- 36) Support job creation opportunities for vulnerable groups through external partnerships and City of Whittlesea programs
- 37) Investigate and promote innovative agribusiness opportunities on green wedge land, and partner with Melbourne Polytechnic, Yarra Valley Water and Deakin University

Other Initiatives

- 38) Strengthen, coordinate and promote work experience and student placement programs across Council and health sector partner organisations to maximise employment pathways, with a focus on local young people.
- 39) Explore partnerships with local governments in growth corridors to increase understanding and awareness of the barriers and trends related to women's employment in outer suburban locations.
- 40) Economic Development activity will focus on Council's vision to attract 10,000 jobs in five years. A priority application process will be launched to fast track developments that trigger jobs and investment. We will develop and launch an investment prospectus that will leverage of the regional Investment Attraction Strategy to highlight development opportunities in our city. We will actively pursue co-working spaces and a business incubator with the completion of a feasibility study and provide a range of programs to support our business community. We will continue to create a viable agribusiness sector with the completion of the Land Capability Assessment and partnerships that support the agribusiness economy. We will support job creation opportunities for vulnerable groups by partnering with a minimum of two workforce engagement programs.

Special Council Agenda

Service Performance Outcome Indicators			
Indicator	Performance Measure	Computation	2016/17 Actual
Economic Development	Participation Participation in business development activities (The percentage of businesses with an ABN in the municipality who participate in at least one Council business development activity)	Number of businesses with an ABN in the municipality who participate in a business development activity divided by Number of businesses with an ABN in the municipality	7.77%
	Service standard Delivery of planned business development activities (The percentage of planned Council business development activities that are delivered)	Number of business development activities delivered divided by Number of planned business development activities	100%
	Service cost Cost of economic development service (The direct cost to Council in providing economic development services per business with an ABN in the municipality)	Direct cost of delivering economic development activities divided by Number of businesses with an ABN in the municipality	\$ 88.40
	Economic activity Change in number of businesses (The percentage change in the number of businesses with an ABN in the municipality)	Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year divided by Number of businesses with an ABN in the municipality at the start of the financial year	8.37%

Special Council Agenda

2.5 Organisational Sustainability

Good governance is critical to keep Council sustainable organisationally. It means that the decision-making processes for managing public resources are accessible, transparent and appropriate. Council must take into consideration principles of social justice and human rights in the delivery of democratic government.

It links to our people, where we need to attract, develop and retain skills to build a high performance culture. Council also understands the importance of adapting to the fast-paced change in technology, looking for continuous improvement opportunities aimed at delivering best-value services and operations to our community. Council is committed to exploring regional collaboration and joint services to support organisational sustainability.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Advocacy	Advocates on behalf of and along-side Whittlesea communities and other partners, including members of the organisation to influence change in respect to public policy/strategy and resource allocation by state and federal governments. This includes advocating for local investment by not for profit organisations, the private sector and philanthropic organisations.	<i>Exp</i>	701	992	686
		<i>Rev</i>	(735)	(725)	(511)
		<i>NET</i>	(34)	267	175
Corporate Planning	Coordination of the corporate planning processes of the organisation including: Council Plan, Council Action Plan, Business Plans, LGPRF and other reporting requirements.	<i>Exp</i>	508	1,488	1,771
		<i>Rev</i>	(52)	-	-
		<i>NET</i>	456	1,488	1,771
Customer Service	Implementation of the Customer Service Strategy and associate projects annually. Management of Frontline Customer Services and Customer Contact Centre. Customer Request Management for service requests and complaints.	<i>Exp</i>	1,594	1,552	1,913
		<i>Rev</i>	-	-	-
		<i>NET</i>	1,594	1,552	1,913
Financial Services	Budget preparation and reporting, forward financial planning, performance reporting and management, compliance, and accounts payable services.	<i>Exp</i>	1,671	1,682	1,738
		<i>Rev</i>	(129)	(85)	(60)
		<i>NET</i>	1,542	1,597	1,678
Governance	Delivery of corporate and civic functions and events. Production of agenda and minutes for corporate meetings. Guidance and advice to Councillors on governance matters. Process request for Council documents under Freedom of Information legislation. Respond to requests for information as part of investigations by the Victorian and Commonwealth Ombudsman, Local Government Victoria, the Human Rights Commission. Produce Council's Annual Report. Maintain statutory registers. Coordinate naming proposals with the Office of Geographic Place Names.	<i>Exp</i>	2,538	1,870	1,882
		<i>Rev</i>	(251)	(154)	(3)
		<i>NET</i>	2,287	1,716	1,879

Special Council Agenda

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Information, Communication and Technology Services	Provides Information Management, Communication and Technology environment for all Councillors and Departments within the City of Whittlesea and to support the Council's online service delivery platform. Responsible for delivering a strong Information Management Framework and service and ensuring a sound ICT environment to support the Council's services.	<i>Exp</i>	6,260	7,403	8,737
		<i>Rev</i>	(458)	(215)	(1,095)
		<i>NET</i>	5,802	7,188	7,642
Marketing and Communication Services	Strategically promote the City of Whittlesea to build a positive image of its projects, services and initiatives.	<i>Exp</i>	1,417	1,478	1,619
		<i>Rev</i>	-	-	-
		<i>NET</i>	1,417	1,478	1,619
Procurement Services	Provision of support, systems, resources and advice to enable achievement of best value purchasing and contracting of works, goods and services.	<i>Exp</i>	765	750	815
		<i>Rev</i>	-	-	-
		<i>NET</i>	765	750	815
Research Services	Operates as an internal consultancy providing internal decision makers and external stakeholders with accurate, accessible and contemporary information.	<i>Exp</i>	643	773	879
		<i>Rev</i>	-	-	-
		<i>NET</i>	643	773	879
Revenue Generation	Generation and issue of rate notices, collection of rates and charges including debt recovery, sundry debtors and Fire Services Levy.	<i>Exp</i>	2,095	2,239	2,267
		<i>Rev</i>	(1,072)	(1,030)	(1,042)
		<i>NET</i>	1,023	1,209	1,225
Risk Management	Provision of guidance and support in relation to management of risk and insurance claims.	<i>Exp</i>	1,321	1,798	1,749
		<i>Rev</i>	(32)	(28)	(41)
		<i>NET</i>	1,289	1,770	1,708
Staff Services	Responsible for: developing a skilled and engaged workforce that with capabilities required to deliver quality services, and support the delivery of people and culture strategies and related organisational improvement projects.	<i>Exp</i>	3,024	2,018	2,291
		<i>Rev</i>	(116)	(82)	(125)
		<i>NET</i>	2,908	1,936	2,166
Property & Valuations	Provide statutory valuations on all properties within the municipality for general valuation and supplementary valuation purposes and undertakes continual maintenance of Council's property data base system.	<i>Exp</i>	984	1,033	1,023
		<i>Rev</i>	(887)	(450)	(952)
		<i>NET</i>	97	583	71
Council Operations	Core governance functions of the Chief Executive Officer and executive leadership team.	<i>Exp</i>	4,676	4,458	4,463
		<i>Rev</i>	(94)	(273)	(91)
		<i>NET</i>	4,582	4,185	4,372

Major Initiatives

- 41) Increase online transactions for customers as part of the 'Information Technology & Digital Strategy'
- 42) Enhance the customer experience in interacting with Council
- 43) Conduct service reviews to optimise community outcomes
- 44) Strategically manage the budget and long term financial plan to meet current and future community service and infrastructure requirements and Council Plan actions
- 45) Embed critical elements of the 'People Strategy': Leadership, Culture, Capability, Enabling Organisation and Wellbeing to support the best outcomes for the community

Special Council Agenda

- 46) Implement 2018/19 priority actions arising from the 'Communications Strategy'
47) Collaborate with the Northern Region Councils on priority contracts and tenders

Other Initiatives

- 48) Digital Transformation streamline operational processes & customer service.
49) Sports Grounds Fees and Charges Policy finalised and implemented - provide an equitable framework for the administration of sporting facilities
50) Customer Service Strategy 2016

Service Performance Outcome Indicators

Indicator	Performance Measure	Computation	2016/17 Actual
Governance	Transparency Council decisions made at meetings closed to the public (The percentage of Council resolutions made at an ordinary or special meeting of Council, or at a meeting of special committee consisting only of councillors, closed to the public under section 89(2) of the Local Government Act 1989)	Number of Council resolutions made at an ordinary or special meetings of Council, or at meetings of a special committee consisting only of councillors, closed to the public under section 89(2) of the Local Government Act 1989 divided by Number of council resolutions made at an ordinary or special meetings of Council or meetings of a special committee consisting only of councillors	26.95%
	Consultation and Engagement Satisfaction with community consultation and engagement (Community satisfaction rating out of 100 with the consultation and engagement efforts of the Council. This includes consulting and engaging directly with the Community on key local issues requiring decisions by Council) the Community on key local issues requiring decisions by Council)	Community satisfaction rating out of 100 with how council has performed on community consultation and engagement	60
	Attendance Councillor attendance at Council meetings (The percentage of attendance at ordinary and special Council meetings by Councillors)	The sum of the number of Councillors who attended each ordinary and special Council Meeting divided by (Number of ordinary and special Council meetings) multiplied by (the number of Councillors elected at the last Council general election)	87.73%
	Service cost Cost of governance (The direct cost of delivering Council's governance service per Councillor)	Direct cost of the governance service divided by Number of Councillors elected at the last Council general election	52,537.82
	Satisfaction Satisfaction with Council decisions (Community satisfaction rating out 100 with how Council has performed in making decisions in the interests of the Community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community	60

Special Council Agenda

2.6 Planning and infrastructure

Places, spaces and events bring people together to socialise and access services and also help build our community and an understanding and appreciation of our diversity. Our community hubs provide a central place to meet, shop, have a haircut, go to the doctor, post a letter, do banking, have coffee, visit the library and be entertained. They bring people together. Urban design develops a sense of place built on heritage. Parks and recreation facilities improve community wellbeing and can be used for events and celebrations. There are many pathways to bring people together in all the communities that together make our City.

Services

Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Asset and Facilities Management	Maintenance of Council assets to present an inviting and well maintained city through road, facility and other infrastructure related maintenance. Also includes strategic asset management to understand and manage the cost and use of an asset over its life.	<i>Exp</i>	23,898	23,229	25,166
		<i>Rev</i>	(1,920)	(1,775)	(1,733)
		<i>NET</i>	21,978	21,454	23,433
Building Control	Service is committed to ensuring that the amenity and safety of the community is maintained when using Buildings and Places of Public Entertainment, (POPEs). This includes the issue of Building Permits, Occupancy Permits for Buildings and POPEs, assessment and the issue of "Report & Consent" relative to building siting and encroachments. Inspection of existing buildings, including swimming pools, to ensure compliance of Essential Safety Measures and barriers. Enforcement of Building Legislation with the assistance of the Courts as required. Data entry, retrieval and dissemination in relation to all Building and Occupancy permits.	<i>Exp</i>	1,923	1,897	1,934
		<i>Rev</i>	(1,127)	(1,015)	(965)
		<i>NET</i>	796	882	969
Capital Works Program Delivery	Service leads the organisation's planning, development and delivery of major infrastructure and building projects from concept to completion.	<i>Exp</i>	2,960	2,939	3,182
		<i>Rev</i>	-	-	-
		<i>NET</i>	2,960	2,939	3,182
Leisure Services	Provision and management of community and sporting facilities; community club liaison and development; leisure strategic planning.	<i>Exp</i>	12,127	12,248	12,528
		<i>Rev</i>	(4,562)	(4,538)	(4,476)
		<i>NET</i>	7,565	7,710	8,052
City Presentation Services	Delivers waste management services to the municipality. Service also includes litter collection, graffiti removal and street sweeping.	<i>Exp</i>	21,175	22,411	21,865
		<i>Rev</i>	(4,902)	(5,058)	(5,419)
		<i>NET</i>	16,273	17,353	16,447
Land Planning	Undertake and complete strategic land use planning, design and policy projects including policy/strategy development, structure plans, design guidelines, master plans, development contributions and infrastructure planning. Consistent, accurate and timely assessment of planning applications for land uses, developments and subdivision of land.	<i>Exp</i>	5,996	6,856	6,921
		<i>Rev</i>	(2,560)	(2,621)	(1,891)
		<i>NET</i>	3,436	4,235	5,030

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Service area	Description of services provided		2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Parks and Open Space	Management of parks and open space network. Includes planning for future parks and open space projects.	<i>Exp</i>	13,835	14,358	15,470
		<i>Rev</i>	(618)	(310)	(310)
		<i>NET</i>	13,217	14,048	15,160
Property Services	Provides professional property management of Council property portfolio.	<i>Exp</i>	1,728	1,801	1,396
		<i>Rev</i>	(927)	(965)	(865)
		<i>NET</i>	801	836	531

Major Initiatives

- 51) Plan for the Mernda Town Centre Community Facility Hub
- 52) Commence Construction of the Main Street Pavilion in Thomastown
- 53) Improve the city's parks by upgrading neighbourhood parks in Thomastown, Bundoora, Whittlesea and Mill Park; and by commencing the Norris Bank Master Plan implementation
- 54) Renew the street trees of 20 streets as part of the 'Street Tree Management Plan'
- 55) Upgrade Mill Park Leisure Centre
- 56) Develop and implement a policy to improve design outcomes for residential developments ('Housing Diversity Strategy')
- 57) Commence constructing soccer facilities at Lalor, Doreen South and Harvest Home Road
- 58) Continue feasibility planning for the Mernda Aquatic and Indoor Sports Centre
- 59) Commence implementation of the 'Asset Management Strategy' including the development of five year asset investment programs
- 60) Develop a '30 Year Infrastructure Plan' to provide a longer term view of significant community infrastructure, including a tool for financial planning and advocacy

Other Initiatives

- 61) Promote water as drink of choice and maximise access to water refill stations in community settings, open space and through provision in activity centre design guidelines.
- 62) Implement the Active Whittlesea Strategy
- 63) Whittlesea Swim Centre Refurbishment
- 64) Community Meeting Spaces Strategy finalised and implemented - provide the rationale and evidence base for planning, development and management of community meeting spaces.
- 65) Upgrade of Mill Park Leisure Centre

Special Council Agenda

Service Performance Outcome Indicators			
Indicator	Performance Measure	Computation	2016/17 Actual
Waste Collection	Satisfaction Kerbside bin collection requests (The number of kerbside bin collection requests per 1000 kerbside bin collection households)	Number of kerbside garbage and recycling bin collection requests divided by Number of kerbside bin collection households X 1000	282.72
	Service Standard Kerbside collection bins missed (The number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts)	Number of kerbside garbage and recycling collection bins missed divided by Number of scheduled kerbside garbage and recycling collection bin lifts X 10,000	3.68
	Service Cost Cost of kerbside garbage bin collection service (The direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin)	Direct cost of the kerbside garbage bin collection service divided by Number of kerbside garbage collection bins	\$ 54.24
	Service Cost Cost of kerbside recyclables bin collection service (The direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin)	Direct cost of the kerbside recyclables bin collection service divided by Number of kerbside recyclables collection bins	\$ 27.60
	Waste Diversion Kerbside collection waste diverted from landfill (The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	Weight of recyclables and green organics collected from kerbside bins divided by Weight of garbage, recyclables and green organics collected from kerbside bins	41.80%
Statutory Planning	Timeliness Time taken to decide planning applications (The median number of days taken between the receipt of a planning application and a decision on the application)	Median number of days between the receipt of planning application and a decision on planning application	112
	Service Standard Planning applications decided within 60 days (The percentage of planning application decisions made within 60 days)	Number of planning application decisions made within 60 days divided by Number of planning application decisions made	54.15%
	Service Cost Cost of statutory planning service (The direct cost to Council of the statutory planning service per planning application received)	Direct cost of the statutory planning service divided by Number of planning applications received	\$2,352.90
	Decision Making Planning decisions upheld at VCAT (The percentage of planning application decisions subject to review by VCAT that were not set aside)	Number of VCAT decisions that did not set aside Council's decision in relation to a planning application divided by Number of VCAT Council decisions in relation to planning applications	38.89%

Special Council Agenda

	Indicator	Performance Measure	Computation	2016/17 Actual
Sports Grounds	Utilisation	Structured activities on sports fields (The number of structured activities per sports field)	Number of structured activities divided by the total number of sports fields	101.15
	Condition	Condition of sports fields (The number of sports fields unavailable for use due to sub-standard condition)	Number of days sports fields are unavailable for structured activities due to condition excluding maintenance and reconstruction/redevelopment divided by the total number of sports fields	7.88
	Service cost	Cost of sports grounds (The direct cost per sports field)	Direct cost of sports grounds divided by the number of sports fields	\$14,273.58
	Availability	Population per sports field (Head of municipal population per sports field)	Municipal population divided by the total number of sports fields	1,493.74
Aquatic Facilities	Satisfaction	User satisfaction with aquatic facility (optional) (The satisfaction of users with the aquatic facility)	User satisfaction with how council has performed on provision of aquatic facilities	65
	Service standard	Health inspections of aquatic facilities (The number of inspections by an authorised officer within the meaning of the Public Health and Wellbeing Act 2008 carried out per Council Aquatic facility)	Number of authorised officer inspections of Council aquatic facilities divided by Number of aquatic facilities	3.33
	Health and safety	Reportable safety incidents at aquatic facilities (The number of WorkSafe reportable aquatic facility safety incidents)	Number of WorkSafe reportable aquatic facility safety incidents	\$ -
	Service Cost	Cost of indoor aquatic facilities (The direct cost to council less any income received of providing indoor aquatic facilities per visit)	Direct cost of indoor aquatic facilities less income received divided by Number of visits to indoor aquatic facilities	\$ 0.18
	Service Cost	Cost of outdoor aquatic facilities (The direct cost to council less any income received of providing outdoor aquatic facilities per visit)	Direct cost of outdoor aquatic facilities less income received divided by Number of visits to outdoor aquatic facilities	\$ 10.92
	Utilisation	Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities divided by Municipal population	\$ 5.22

Special Council Agenda

2.7 Environmental Sustainability

From 2017 – 21 Council will prioritise Environmental Sustainability in our community. This means managing the impacts of environmental, economic, and social activities so that we remain healthy over the long term. Our natural environment is a resource for all to enjoy and we need to protect it for future generations. This means our carbon footprint, water, waste, energy use, flora (particularly the majestic River Red Gums) and our fauna need to be cared for. Immigration, strong housing demand, economic growth, climate change, alternative energies and transport all provide challenges for our environment, future planning and how we live. Our daily routines have changed; we plan for tomorrow and use innovation to become more sustainable. Everyone does their bit to help.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Sustainability Services	Provision of sustainability expertise in the following areas: Strategy and policy development and implementation; Climate change adaptation; Community and corporate sustainability education and events; Land management incentives, education and engagement; Environmental planning and compliance; Natural resource management & biodiversity planning.	<i>Exp</i> 1,092 <i>Rev</i> (116) <i>NET</i> 976	1,164 (82) 1,082	1,169 (47) 1,122
Conservation and Bushland Management	Planning and maintenance of Council's conservation and bushland reserves.	<i>Exp</i> 1,465 <i>Rev</i> (303) <i>NET</i> 1,162	1,600 (351) 1,249	1,773 (284) 1,490

Major Initiatives

- 66) Support and accelerate the development of the Waste Resource Recovery Centre together with relevant stakeholders
- 67) Finalise the mid cycle review of the 'Environmental Sustainability Strategy' and commence implementation of the four year plan
- 68) Endorse and implement Council's 'Biodiversity Action Plan'
- 69) Embed sustainable design into planning controls through policy development and planning scheme amendment

Other Initiatives

- 70) Provide environmental education and conservation programs, and support community led initiatives, to facilitate access to green open space.
- 71) Investigate partnerships and funding options for the mapping heat vulnerability project.
- 72) Native Vegetation Offset Plan Implementation

Special Council Agenda

2.8 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Exp.	Revenue
	\$'000	\$'000	\$'000
Road, Access & Public Transport	3,094	6,471	3,377
Health & Wellbeing	20,368	34,908	14,540
Community Safety	(479)	6,747	7,226
Jobs & Investment	1,094	1,469	375
Organisational Sustainability	27,913	31,833	3,920
Planning & Infrastructure	72,803	88,462	15,659
Environmental Sustainability	2,612	2,942	331
Total	127,405	172,832	45,427
Expenses added in:			
Rates funded capital expenditure	31,461		
Loan principal & interest	4,639		
Other	403		
Deficit before funding sources	163,907		
Funding sources added in:			
Rates and charges revenue	(150,001)		
Grants commission	(14,558)		
Total funding sources	(164,559)		
Cash result (surplus)/deficit for the year	(652)		
Operating adjustments			
Depreciation	25,355		
Capital expenditure	(88,832)		
Loan principal	(2,798)		
Transfers to and from reserves	19,369		
Capital contributions	(98,076)		
Written down value of assets sold	71		
New loan borrowing (excluding carry forwards)	12,050		
(Surplus)/deficit for the year	(132,862)		
Less			
Capital grants	9,359		
Capital contributions	108,922		
Underlying (surplus)/deficit funds for the year	(14,580)		

Special Council Agenda

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2018/19 has been supplemented with projection to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

Comprehensive Income Statement
 Balance Sheet
 Statement of Changes in Equity
 Statement of Cash Flows
 Statement of Capital Works
 Statement of Human Resources

Special Council Agenda

Comprehensive Income Statement

For the four years ending 30 June 2022

		Forecast Actual 2017/18	Budget 2018/19	Strategic Resource Plan Projections		
	NOTES	\$'000	\$'000	2019/20	2020/21	2021/22
				\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	142,871	150,001	157,147	164,667	174,215
Statutory fees and fines	4.1.2	11,053	11,634	12,095	12,576	12,856
User fees	4.1.3	12,270	12,219	12,387	13,134	13,552
Grants - Operating	4.1.4	21,866	26,917	27,183	27,944	28,538
Grants - Capital	4.1.4	11,135	10,273	1,071	-	-
Contributions - monetary	4.1.5	11,676	12,378	12,014	11,908	12,158
Contributions - non-monetary	4.1.5	96,154	98,077	100,039	102,039	104,080
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		164	88	196	102	141
Other income	4.1.6	7,867	8,080	7,810	7,907	8,006
Total income		315,056	329,668	329,942	340,277	353,546
Expenses						
Employee costs	4.1.7	85,961	89,583	91,407	94,542	97,255
Materials and services	4.1.8	65,032	64,788	61,939	63,476	65,954
Depreciation and amortisation	4.1.9	24,839	25,355	26,163	26,915	28,467
Bad and doubtful debts		391	391	391	391	391
Borrowing costs		2,113	1,841	2,169	3,162	3,458
Other expenses	4.1.10	14,846	14,849	15,177	15,700	16,278
Total expenses		193,182	196,806	197,246	204,186	211,803
Surplus/(deficit) for the year		121,874	132,862	132,696	136,091	141,743
Total comprehensive result		121,874	132,862	132,696	136,091	141,743

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Balance Sheet

For the four years ending 30 June 2022

		Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
	NOTES					
Assets						
Current assets						
Cash and cash equivalents		43,886	46,334	38,512	41,651	33,557
Trade and other receivables		10,892	11,265	11,668	12,262	12,758
Other financial assets		102,399	108,112	89,862	97,186	78,299
Inventories		216	223	229	236	243
Other assets		3,733	3,766	3,731	3,715	3,717
Total current assets	4.2.1	<u>161,126</u>	<u>169,700</u>	<u>144,002</u>	<u>155,050</u>	<u>128,574</u>
Non-current assets						
Other financial assets		22	22	22	22	22
Investments in associates, joint arrangement and subsidiaries		2,775	2,775	2,775	2,775	2,775
Property, infrastructure, plant & equipment		3,141,872	3,290,676	3,458,835	3,599,018	3,803,932
Investment property		2,435	2,435	2,435	2,435	2,435
Intangible assets		719	719	719	719	719
Total non-current assets	4.2.1	<u>3,147,823</u>	<u>3,296,627</u>	<u>3,464,786</u>	<u>3,604,969</u>	<u>3,809,883</u>
Total assets		<u>3,308,949</u>	<u>3,466,327</u>	<u>3,608,788</u>	<u>3,760,019</u>	<u>3,938,457</u>
Liabilities						
Current liabilities						
Trade and other payables		13,657	13,605	13,007	13,330	13,850
Trust funds and deposits		9,072	9,072	9,072	9,072	9,072
Provisions		18,758	19,588	20,494	21,399	22,315
Interest-bearing liabilities	4.2.3	2,798	6,472	4,123	5,139	6,825
Total current liabilities	4.2.2	<u>44,285</u>	<u>48,737</u>	<u>46,696</u>	<u>48,940</u>	<u>52,062</u>
Non-current liabilities						
Provisions		4,312	6,498	9,264	11,905	14,545
Interest-bearing liabilities	4.2.3	13,334	31,212	40,252	50,507	81,440
Total non-current liabilities	4.2.2	<u>17,646</u>	<u>37,710</u>	<u>49,516</u>	<u>62,412</u>	<u>95,985</u>
Total liabilities		<u>61,931</u>	<u>86,447</u>	<u>96,212</u>	<u>111,352</u>	<u>148,047</u>
Net assets		<u>3,247,018</u>	<u>3,379,880</u>	<u>3,512,576</u>	<u>3,648,667</u>	<u>3,790,410</u>
Equity						
Accumulated surplus		2,432,514	2,585,398	2,739,945	2,866,213	3,044,113
Reserves		814,504	794,482	772,631	782,454	746,297
Total equity	4.2.4	<u>3,247,018</u>	<u>3,379,880</u>	<u>3,512,576</u>	<u>3,648,667</u>	<u>3,790,410</u>

Special Council Agenda

Statement of Changes in Equity
For the four years ending 30 June 2022

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2018 Forecast Actual					
Balance at beginning of the financial year		3,125,144	2,350,588	679,882	94,674
Surplus/(deficit) for the year		121,874	121,874	-	-
Transfers to other reserves		-	(56,964)	-	56,964
Transfers from other reserves		-	17,016	-	(17,016)
Balance at end of the financial year		3,247,018	2,432,514	679,882	134,622
2019 Budget					
Balance at beginning of the financial year		3,247,018	2,432,514	679,882	134,622
Surplus/(deficit) for the year		132,862	132,862	-	-
Transfers to other reserves	4.3.1	-	(18,035)	-	18,035
Transfers from other reserves	4.3.1	-	38,057	-	(38,057)
Balance at end of the financial year	4.3.2	3,379,880	2,585,398	679,882	114,600
2020					
Balance at beginning of the financial year		3,379,880	2,585,398	679,882	114,600
Surplus/(deficit) for the year		132,696	132,696	-	-
Transfers to other reserves		-	(17,039)	-	17,039
Transfers from other reserves		-	38,890	-	(38,890)
Balance at end of the financial year		3,512,576	2,739,945	679,882	92,749
2021					
Balance at beginning of the financial year		3,512,576	2,739,945	679,882	92,749
Surplus/(deficit) for the year		136,091	136,091	-	-
Transfers to other reserves		-	(17,112)	-	17,112
Transfers from other reserves		-	7,289	-	(7,289)
Balance at end of the financial year		3,648,667	2,866,213	679,882	102,572
2022					
Balance at beginning of the financial year		3,648,667	2,866,213	679,882	102,572
Surplus/(deficit) for the year		141,743	141,743	-	-
Transfers to other reserves		-	(17,552)	-	17,552
Transfers from other reserves		-	53,709	-	(53,709)
Balance at end of the financial year		3,790,410	3,044,113	679,882	66,415

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Statement of Cash Flows

For the four years ending 30 June 2022

NOTES	Forecast Actual 2017/18	Budget 2018/19	Strategic Resource Plan Projections		
	\$'000	\$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	148,193	149,787	156,933	164,442	173,929
Statutory fees and fines	10,849	11,460	11,957	12,432	12,772
User fees	14,614	12,234	12,337	12,910	13,426
Grants - operating	24,052	29,609	29,901	30,739	31,392
Grants - capital	12,249	11,301	1,178	-	-
Contributions - monetary	10,718	10,846	11,082	11,324	11,572
Interest received	4,027	4,056	4,086	4,116	4,147
Other receipts	3,836	6,075	5,160	4,829	4,887
Net GST refund / payment	11,030	11,337	13,925	11,187	17,829
Employee costs	(83,570)	(86,568)	(87,734)	(90,997)	(93,698)
Materials and services	(88,700)	(88,094)	(85,923)	(87,176)	(90,323)
Net cash provided by/(used in) operating activities 4.4.1	67,298	72,043	72,902	73,806	85,933
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(50,358)	(83,767)	(103,884)	(71,654)	(142,355)
Proceeds from sale of property, infrastructure, plant and equipment	325	175	388	201	279
Payments for investments	(22,899)	(5,714)	18,250	(7,323)	18,887
Net cash provided by/ (used in) investing activities 4.4.2	(72,932)	(89,306)	(85,246)	(78,776)	(123,189)
Cash flows from financing activities					
Finance costs	(2,113)	(1,841)	(2,169)	(3,162)	(3,458)
Proceeds from borrowings	-	24,350	13,164	15,394	37,758
Repayment of borrowings	(11,964)	(2,798)	(6,472)	(4,123)	(5,139)
Net cash provided by/(used in) financing activities 4.4.3	(14,077)	19,711	4,523	8,109	29,161
Net increase/(decrease) in cash & cash equivalents	(19,711)	2,448	(7,821)	3,139	(8,095)
Cash and cash equivalents at the beginning of the financial year	63,597	43,886	46,334	38,512	41,651
Cash and cash equivalents at the end of the financial year	43,886	46,334	38,512	41,651	33,557

Special Council Agenda

Statement of Capital Works

For the four years ending 30 June 2022

	Forecast Actual 2017/18	Budget 2018/19	Strategic Resource Plan Projections		
NOTES	\$'000	\$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Property					
Land	-	280	-	-	-
Total land	-	280	-	-	-
Buildings	3,111	10,390	7,626	7,274	19,192
Building improvements	8,219	6,254	1,745	1,254	2,095
Total buildings	11,330	16,644	9,371	8,528	21,287
Total property	11,330	16,924	9,371	8,528	21,287
Plant and equipment					
Plant, machinery and equipment	1,325	986	1,841	997	1,355
Fixtures, fittings and furniture	152	90	240	90	90
Computers and telecommunications	1,475	2,326	956	897	854
Total plant and equipment	2,952	3,402	3,037	1,984	2,299
Infrastructure					
Roads	14,001	17,839	38,369	19,597	20,041
Bridges	298	200	100	100	-
Footpaths and cycleways	2,371	3,800	5,510	3,026	3,458
Drainage	1,517	247	1,545	65	770
Recreational, leisure and community facilities	11,797	36,424	17,543	19,534	87,472
Waste management	263	-	-	-	-
Parks, open space and streetscapes	4,604	4,967	3,995	6,405	4,871
Other infrastructure	1,468	5,029	11,005	1,163	1,269
Total infrastructure	36,319	68,506	78,067	49,890	117,881
Total capital works expenditure	4.5.1 50,601	88,832	90,475	60,402	141,467
Represented by:					
New asset expenditure	20,854	51,793	64,664	33,479	113,541
Asset renewal expenditure	9,672	11,072	9,603	16,832	17,948
Asset expansion expenditure	1,567	1,605	2,141	2,952	1,903
Asset upgrade expenditure	18,508	24,362	14,067	7,139	8,075
Total capital works expenditure	4.5.1 50,601	88,832	90,475	60,402	141,467
Funding sources represented by:					
Grants	(11,135)	(12,789)	(6,843)	-	-
Contributions	(5,516)	(17,220)	(18,833)	(4,518)	(13,816)
Council cash	(21,650)	(46,773)	(51,635)	(40,490)	(89,893)
Borrowings	(12,300)	(12,050)	(13,164)	(15,394)	(37,758)
Total capital works expenditure	4.5.1 (50,601)	(88,832)	(90,475)	(60,402)	(141,467)

Special Council Agenda

Statement of Human Resources

For the four years ending 30 June 2022

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections		
			2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Staff expenditure					
Employee costs - operating	85,961	89,583	91,407	94,542	97,255
Total staff expenditure	85,961	89,583	91,407	94,542	97,255
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	837.3	839.0	844.4	851.0	855.6
Total staff numbers	837.3	839.0	844.4	851.0	855.6

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Directorate	Budget 2018/19 \$'000	Comprises Permanent	
		Full Time \$'000	Part time \$'000
Executive	838	838	-
Community Services	28,215	13,475	14,640
Partnership & Engagement	13,712	8,095	5,617
City Transport & Presentation	21,500	20,831	669
Planning & Major Projects	12,882	11,692	1,190
Corporate Services	11,722	10,198	1,524
Total permanent staff expenditure	88,869	65,129	23,640
Casuals, temporary and other expenditure	714		
Total expenditure	89,583		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Directorate	Budget 2018/19	Comprises Permanent	
		Full Time	Part time
Executive	5	5	-
Community Services	264	113	151
Partnership & Engagement	141	83	58
City Transport & Presentation	206	200	6
Planning & Major Projects	105	95	10
Corporate Services	104	90	14
Total permanent staff expenditure	825	586	239
Casuals, temporary and other expenditure	14		
Total staff	839		

Special Council Agenda

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018/19 the FGRS cap has been set at 2.25%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the total annualised general rates and charges will increase by 2.25% in line with the rate cap.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000	%
General rates	141,781	142,040	259	0.2%
Supplementary rates	2,155	1,558	(597)	(27.7%)
Waste management charge	-	7,198	7,198	-
Special rates	210	210	0	0.0%
Rebates ¹	(1,275)	(1,005)	270	(21.2%)
Total rates and charges	142,871	150,001	7,130	5.0%

¹ Melbourne Wholesale Markets Rebate (\$804,882), Sustainable Land Management Rebate (\$200,000).

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2017/18 dollar/\$NAV	2018/19 dollar/\$NAV	Change
General rate for rateable residential and commercial properties	0.06532185	0.04930848	(24.5%)
Farm rate	0.03919311	0.02958509	(24.5%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General rate	141,004	140,679	(325)	(0.2%)
Farm rate	777	1,361	584	75.2%
Total amount to be raised by general rates	141,781	142,040	259	0.2%
Annualised 2017/18 supplementary rate revenue	4,173	-		
Total annualised general rates	145,954	142,040	(3,914)	(2.7%)

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4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2017/18 Number	2018/19 Number	Change \$'000	%
General rate	81,307	83,977	2,670	3.3%
Farm rate	187	187	0	0.0%
Total number of assessments	81,494	84,164	2,670	3.3%

4.1.1(e) The basis of valuation to be used is the Net Assets Value (NAV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General rate	2,158,602	2,853,034	694,432	32.2%
Farm rate	19,828	45,993	26,165	132.0%
Total value of land	2,178,430	2,899,027	720,597	33.1%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year
Council does not have a municipal charge under section 159 of the Act.

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Not applicable.

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18 \$	Per Rateable Property 2018/19 \$	Change \$	%
Residential/Farm waste charge	-	93.15	93.15	-
Commercial/Industrial waste charge	-	150.20	150.20	-

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017/18 \$	2018/19 \$	Change \$	%
Residential/Farm waste charge	-	6,781,199	6,781,199	-
Commercial/Industrial waste charge	-	416,949	416,949	-
Total	-	7,198,148	7,198,148	-

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4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General rate	141,004	140,679	(325)	(0.2%)
Farm rate	777	1,361	584	75.2%
Residential/Farm waste charge	-	6,781	6,781	-
Commercial/Industrial waste charge	-	417	417	-
Total rates and charges	141,781	149,238	7,457	5.26%
Annualised 2017/18 supplementary rate revenue	4,173	-	-	-
Total annualised rates and charges	145,954	149,238	3,284	2.25%

4.1.1(l) Fair Go Rates System Compliance

Council is fully compliant with the State Government's Fair Go Rates System. As per table 4.1.1(k), Council's total annualised rates and charges has increased by 2.25%.

	2017/18	2018/19
Total Rates \$'000	\$139,001	\$145,954
Number of rateable properties	79,249	84,164
Base Average Rates	\$1,754	\$1,734
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	\$1,789	\$1,773
Maximum General Rates Revenue \$'000	\$141,781	\$149,238
Budgeted General Rates Revenue \$'000	\$141,781	\$142,040

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A rate of 0.04930848 in the NAV dollar in respect of residential and commercial use land (of a non-farm nature)
- A rate of 0.02958509 in the NAV dollar in respect of farm land.

Each differential rate will be determined by multiplying the Net Annual Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of its functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

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General rate

The general rate for rateable residential and commercial properties applies to all properties which do not fall into the farm rate classification (see below).

The requirements of municipal valuation are governed by the Valuation of Land Act 1960. The Act was amended in 1998 to introduce two-yearly valuations from the 2000 general valuation onwards. A Council valuer inspects all properties and takes into consideration the size, condition and locality of the property and improvements. The valuer then analyses similar properties that have recently sold in the area and determines a value for the property based on the state of the property market and current conditions.

Valuers are required to assess three bases of value:

- **Capital Improved Value (CIV)** - The value of both the land and any improvements on the property. It is the sum that the property would be likely to realise at the time of valuation if offered for sale
- **Site Value (SV)** - Site Value is what the land is worth assuming that there are no improvements, it is the sum that the property would be likely to realise at the time of valuation if offered for sale.
- **Net Annual Value (NAV)** - In the case of residential houses, units and rural properties the NAV is 5% of the Capital Improved Value. For commercial and industrial properties the NAV is the rent at which the property might reasonably be expected to be let from year to year.

A Council may choose one of these valuation bases for calculating general rates. At the City of Whittlesea, the NAV is used for calculating municipal rates.

Farm rate

The farm rate may be applied to some properties within the Municipality which are classified by Council as Farm Land as defined in Section 2(1) of the Valuation of Land Act 1960. Farm Land is used primarily for growing or grazing purposes and must be greater than 2 hectares in area.

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4.1.2 Statutory fees and fines

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Certificates and regulatory service fees	5,356	5,724	369	6.88%
Permit fees	5,697	5,909	212	3.73%
Total statutory fees and fines	11,053	11,634	581	5.25%

Statutory fees and fines that relate mainly to fees and fines levied in accordance with legislation and include parking infringements, animal registrations, Health Act registrations, building control permits, statutory planning permits and subdivision supervision fees.

4.1.3 User fees

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Tip fees	1,979	1,969	(10)	(0.5%)
Leisure centre fees	1,756	1,493	(263)	(15.0%)
Fines	3,749	4,014	265	7.1%
Property leases and rentals	2,550	2,424	(126)	(4.9%)
Registrations	1,575	1,655	81	5.1%
Other fees and charges	661	664	3	0.5%
Total user fees	12,270	12,219	(50)	(0.4%)

User charges relate to the recovery of service delivery costs through the charging of fees to users of services. These include for property and Land Certification information, the green organics waste services, fees for the use of leisure facilities, entertainment, equipment hire and other community facilities and the provision of human services such as family day care and home help services.

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

A list of operating grants and capital grants by type and source, classified into recurrent and non-recurrent, is included below.

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	15,030	21,057	6,027	40.1%
State funded grants	17,970	16,133	(1,837)	(10.2%)
Total grants received	33,000	37,190	4,190	12.7%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - General purpose	6,827	12,446	5,619	82.3%
Victoria Grants Commission - Road funding	1,056	2,112	1,056	100.0%
Community Care	90	90	0	0.0%
Family Day Care	2	1	(1)	(50.0%)
Vacation Care	54	54	0	0.0%
Home & Community Care	5,070	5,090	20	0.4%
Senior Citizens	17	-	(17)	(100.0%)
Immunisation	30	32	2	6.7%
Social Support	235	320	85	36.2%
Economic Development	60	-	(60)	(100.0%)
Recurrent - State Government				
Community Care	55	55	0	0.0%
Early Years	247	259	12	4.9%
Family Day Care	533	528	(5)	(0.9%)
Community Development	55	-	(55)	(100.0%)
Health & Access	188	152	(36)	(19.1%)
Immunisation	399	276	(123)	(30.8%)
Home & Community Care	1,310	858	(452)	(34.5%)
Maternal & Child health	3,426	2,963	(463)	(13.5%)
Resilience & Emergency Management	60	60	0	0.0%
Senior Citizens	23	3	(20)	(87.0%)
Social Support	220	136	(84)	(38.2%)
Youth Services	133	96	(37)	(27.8%)
Sustainability Planning	14	14	0	0.0%
Road Maintenance	690	700	10	1.4%
Local Laws	624	500	(124)	(19.9%)
Other	20	19	(1)	(5.0%)
Total recurrent grants	21,438	26,764	5,326	24.8%
Non-recurrent - Commonwealth Government				
Community Care	15	-	(15)	(100.0%)
Non-recurrent - State Government				
Early Years	6	-	(6)	(100.0%)
Maternal & Child health	98	62	(36)	(36.7%)
Youth Services	19	-	(19)	(100.0%)
Infrastructure	290	91	(199)	(68.6%)
Total non-recurrent grants	428	153	(275)	(64.3%)
Total operating grants	21,866	26,917	5,051	23.1%

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	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
(b) Capital Grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	914	914	0	0.0%
<i>Recurrent - State Government</i>				
Roads & Paths	660	-	(660)	(100.0%)
Total recurrent grants	1,574	914	(660)	(41.9%)
<i>Non-recurrent - Commonwealth Government</i>				
<i>Non-recurrent - State Government</i>				
Building Maintenance & Construction	810	7,559	6,749	833.2%
Parks & Gardens	7,496	1,100	(6,396)	(85.3%)
Roads & Paths	1,255	700	(555)	(44.2%)
Total non-recurrent grants	9,561	9,359	(202)	(2.1%)
Total capital grants	11,135	10,273	(862)	(7.7%)
Total Grants	33,001	37,190	4,189	12.7%

4.1.5 Contributions

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
Monetary	11,676	12,378	702	6.0%
Non-monetary	96,154	98,077	1,923	2.0%
Total contributions	107,830	110,455	2,625	2.4%

Monetary Contributions are those contributions and reimbursements from organisations such as sporting clubs for works carried out on their behalf, as well as contributions from developers towards specific capital works projects.

Non Monetary Contributions are those assets that have been transferred to Council by developers.

4.1.6 Other income

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
Interest	4,027	4,056	30	0.7%
Reimbursements	2,563	2,682	119	4.6%
Sales	1,239	1,299	60	4.9%
Other Income	38	42	4	10.6%
Total other income	7,867	8,080	213	2.7%

Other income relates to items such as interest on investments and operational sales.

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4.1.7 Employee costs

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
Wages and salaries	75,608	79,181	3,573	4.7%
Casual Staff	1,091	714	(376)	(34.5%)
Superannuation	6,827	6,884	57	0.8%
Workcover	2,041	2,400	359	17.6%
Fringe benefits tax	394	404	10	2.5%
Total employee costs	85,961	89,583	3,622	4.2%

Employee costs include all labour related expenditure such as salaries, wages, allowances and on-costs such as leave entitlements, superannuation and WorkCover.

Employee costs are estimated to increase due to the following factors:

- Increase in staff numbers due largely to growth within the municipality resulting in expansion of programs, services and administration
- Includes positions which have been funded from specific grants
- Salary movements through banding adjustments and the Enterprise Agreement

4.1.8 Materials and services

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change	
			\$'000	%
External works (contractors)	39,478	39,813	335	0.8%
Support Services	6,929	5,321	(1,607)	(23.2%)
Design Work	25	20	(5)	(20.0%)
Facilities Management	3,175	2,103	(1,072)	(33.8%)
Supplies & Services	9,084	11,142	2,058	22.7%
Plant and Fleet Operations	1,774	1,766	(9)	(0.5%)
Computer Services	2,128	2,091	(37)	(1.8%)
Communications	989	1,073	83	8.4%
Catering Supplies	336	346	10	2.8%
Construction Materials	844	894	50	6.0%
Travel & Accommodation	270	219	(51)	(18.7%)
Total materials and services	65,032	64,788	(244)	(0.4%)

Materials & Services include the purchase of supplies and consumables, payments for the provision of services, and fleet costs.

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4.1.9 Depreciation and amortisation

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
Infrastructure Assets	17,791	18,161	370	2.1%
Buildings	4,992	5,096	104	2.1%
Plant & Equipment	1,507	1,539	32	2.1%
Furniture & Equipment	493	503	10	2.0%
Intangible Assets	56	57	1	1.8%
Total depreciation and amortisation	24,839	25,355	516	2.1%

Depreciation relates to the usage of Council's property, plant and equipment including infrastructure assets such as roads and drains expressed in financial terms.

4.1.10 Other expenses

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000 %	
Contributions & Donations	6,429	6,438	9	0.1%
Utilities	5,288	5,158	(129)	(2.4%)
Councillor and Mayoral expenses	428	437	9	2.0%
Financial costs	2,105	2,045	(60)	(2.9%)
Other Costs	596	771	174	29.3%
Total other expenses	14,846	14,849	3	0.0%

Other expenses relate to a range of unclassified items including utilities and contributions to community groups.

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4.2 Balance Sheet

This section of the Annual Budget report analyses the movements in assets, liabilities and equity between 2017/18 and 2018/19.

4.2.1 Assets

Current assets and non-current assets

The decrease in current assets is mainly due to the decrease in cash and cash equivalents (See Budget Standard Cash Flow Statement) and financial assets. This is due in part to increase spending Capital works program.

Inventory levels are expected to increase marginally

The increase in non-current assets is the net result of the capital works program and transfer to Council of non-monetary assets (\$98.07 million), offset by the depreciation of non-current assets (\$25.35 Million).

4.2.2 Liabilities

Current liabilities and non-current liabilities

Trade and other payables (being the amounts that Council owes to suppliers) are expected to decrease slightly in line with materials and services (See Budgeted Comprehensive Income Statement).

Annual and long service leave staff entitlements (provisions) are expected to increase in line with an increasing labour cost base.

Non-current liabilities (that is, obligations Council must pay beyond the next financial year) will increase due to new loan borrowing for capital projects in 2018/19.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2017/18	2018/19
	\$	\$
Amount borrowed as at 30 June of the prior year	28,096	16,132
Amount proposed to be borrowed - new	-	12,050
Amount proposed to be borrowed - carried forward	-	12,300
Amount projected to be redeemed	(11,964)	(2,798)
Amount of borrowings as at 30 June	16,132	37,684
Total new borrowings	-	24,350

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4.3 Statement of changes in Equity

4.3.1 Reserves

2018/19

Asset Revaluation Reserve

Balance at beginning of reporting period	Transfers to Reserve	Transfers from Reserve	Balance at end of reporting period
679,882	-	-	679,882

Asset replacement reserve

Plant replacement	2,555	2,205		4,760
Infrastructure Reserve	20,492		(2,000)	18,492
Tip replacement	2,352	1,030	(27)	3,355
Computer equipment replacement	41			41
Land Sales	574			574
Non Standard Street lighting contributions	2,953	97	(107)	2,943
Synthetic Turf replacement	1,670	210		1,880
Environmental project reserve	3,793	1,330	(30)	5,093
Traffic Lights Constructions	367	80		447
Lutheran Church	380			380
Unspent budgeted capitals works	4,512			4,512
Technology improvement fund	4,399	2	(1,075)	3,325
LASF defined benefit plan liability	2,576	360		2,936
Carried forward projects	18,041	-	(33,633)	(15,592)
Other	2,622	580		3,203
	67,329	5,892	(36,873)	36,348

Asset development reserve

Parklands contribution	1,643	747		2,390
Community facilities	56,736	10,143		66,879
Car parking	28			28
Planning Permit Drainage Levy	2,439	315		2,754
Net Gain Compensation	3,122	162	(33)	3,251
Plenty Road Duplication	1,233			1,233
People plan reserve	500		(122)	378
Other	1,592	31	(284)	1,339
	67,294	11,397	(439)	78,252
	814,504	17,289	(37,311)	794,482

Statutory reserves

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenue for Council, they are not available for other purposes.

Discretionary reserves

There are no restrictions on the use of these funds other than as Council may itself impose. In this case Council has made decisions regarding the future use of these funds and, unless there is a Council resolution to change those decisions, these funds should be used for those earmarked purposes. These decisions about future use of these funds will be made in the context of the long term funding requirements as set out in the plan.

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4.3.2 Equity

The net increase in equity (or net assets) will be \$132.87 million and in the main reflects the increase in Council's infrastructure, Property Plant and Equipment. This increase is substantially due to the Income Statement item non-monetary assets - i.e. those assets built and/or constructed by developers that are then divested to Council.

4.4 Statement of Cash Flows

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2017/18 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

This analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provisions of services to the community may be available for investment in capital works, or repayment debt.

- **Investing activities** - Refers to the cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

- **Financing activities** - Refers to the cash generated or used in financing of Council functions and include borrowing from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayment of the year.

4.4.1 Net cash flows provided by/used in operating activities

The increase in cash flow from operating activities is due to a \$4.60 million increase in grants, a \$1.59 million increase in rates and charges, a \$0.61 million decrease in payments to suppliers, offset by a \$2.99 million increase in payment to employees.

The net cash flows from the operating activities does not equal the operating result of the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash flow Statement.

4.4.2 Net cash flows provided by/used in investing activities

The increase in payments for investing activities represents the increase in capital works expenditure over the 2017/18.

Proceeds from disposal of non-current assets (fleet trade-ins and sales) will increase over the 2017/18 forecast.

Redemption/(payments) for investments (maturing later than 90 days) relate to financial assets which are cash investments (predominantly term deposits) that have maturity date greater than 90 days. To Council's cash flow (and maximise interest revenue), investments are either redeemed or placed throughout the year dependent on the receipt of revenue and the timing of expenditure.

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4.4.3 Net cash flows provided by/used in financing activities

The total of loan principal repayments for 2018/19 is \$2.79 million and the total loan interest is \$1.84 million.

Total loan borrowing to fund capital works is \$24.35 million which includes \$12.3M will fund works carried forward from 2017/18.

Cash at end of the year

Total cash and cash equivalents are forecast to increase by \$2.45 million to \$46.33 million at 30 June 2019. In addition, financial assets are forecast to increase by \$5.71 million to \$108.11 million, bringing total cash and investments to \$154.45 million in 2018/19.

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4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2018/19 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000	%
Property	11,330	16,924	5,594	49.37%
Plant and equipment	2,952	3,402	450	15.24%
Infrastructure	36,319	68,506	32,187	88.62%
Total	50,601	88,832	38,231	75.55%

2018/19 Capital works expenditure budget are to increase by 75.55% or \$38.2 million compared to the 2017/18 forecast.

Property

The Property asset class comprises buildings and building improvements including community facilities and municipal offices.

For the 2018/19 year, \$16.92 million will be expended on building and building improvement projects. The more significant project include the commencement of the construction of the Community Activity Centre Edgars Creek (\$7.0 million), Redevelop Pavilion (\$2.40 million), commencement of the Sustainable climate control project at Civic Precinct (\$3.37 million), upgrade pavilion at Duffy street reserve (\$1.0 million) and refurbishment of the Mill Park Library (\$0.94 million).

Plant and Equipment

Plant and equipment includes plant, machinery and equipment, computers and telecommunications.

For the 2018/19 year, \$3.40 million will be expended on plant, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$0.79 million), upgrade and replacement of information technology (\$2.0 million), and furniture and fittings purchases (\$0.09 million).

Infrastructure

For the 2018/19 year, \$3.80 million will be spent on pathways and cycleways. Including the construction of shared path plenty road connecting McKimmies Drive to Weathiland Drive (\$0.7 million), Missing Footpath Links Program at various locations (\$0.71 million), construction of shared path Bridge Inn Road connecting Towerhill Ave to Mernda Station. Other infrastructure expenditure includes Signalise intersection at Ferres Boulevard and Findon Road (\$3.0 million) and sustainable street lighting (\$0.4 million).

For the 2018/19 year, \$4.96 million will be expended on parks and open spaces projects, including Streetscape improvements program at Lalor High Street Shops as part of the Thomastown and Lalor Masterplan (\$1.0 million), commencement of the All abilities playspace (\$1.0 million) and renewal of playgrounds and general landscape improvements at Various locations (\$1.1 million).

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For the 2018/19 year, \$36.42 million will be expended on sporting, recreation and leisure facilities, including commencement of the redevelopment of the Mill Park Leisure and Service Centre (\$12.0 million), commencement of construction of two soccer and pavilion and community facility at Doreen South Reserve (\$2.57 million), commencement of the construction of the two soccer pitches and pavilion at Lalor West Reserve (\$3.55 million) and upgrade tennis courts and pavilion at TH Hurrey Reserve (\$2.09 million).

New assets, assets renewal and expansion/upgrade

A distinction is made between expenditure on new assets, expenditure on asset renewal and expansion/upgrade. Expenditure on asset renewal is expenditure on an existing asset which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects included in the above categories which constitute expenditure on new assets are: the construction of two soccer pitches and pavilion at Lalor West Reserve (\$3.55 million), construction of two soccer pitches and a pavilion and community facility at Doreen South Reserve (\$2.57 million) and the pavilion and car park at Harvest Home Road soccer facility (\$3 million).

Expenditure on asset renewal includes road surfacing, rehabilitation and resheeting (\$4.5 million), renewal of various playgrounds (\$1.1 million).

Funding sources

Grants and contributions

Capital grants and contributions include monies received from State and Commonwealth Governments and community sources for the purpose of funding the Capital Works Program, but does not include funds received from developers.

Grants and contributions are budgeted to be received to fund the redevelopment of the Mill Park Leisure and Service Centre (\$5.0 million), commencement of the All Abilities Playspace (\$1.0 million) and redevelopment of the pavilion at Main Street Reserve (\$2.0 million).

Council cash

During the year Council generates cash from its operating activities which is used as a funding source for the capital works program. In addition, \$7.28 million is planned to be transferred from cash reserves.

Borrowings

Loan borrowing will be used to fund the mill park leisure and Service centre redevelopment and the civic precinct HVAC and refurbishment (sustainable Climate Control Project).

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Capital works summary

Current Budget

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	16,595	7,670	525	8,175	225	2,559	7,090	3,576	3,370
Plant and equipment	3,142	2,680	-	462	-	-	-	3,142	-
Infrastructure	58,589	34,966	9,279	12,965	1,380	7,714	10,005	32,190	8,680
Total	78,326	45,316	9,804	21,602	1,605	10,273	17,095	38,908	12,050

Works carried forward from the 2017/18 year

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	329	50	10	269	-	-	-	329	9,300
Plant and equipment	260	120	-	140	-	-	-	260	-
Infrastructure	9,917	6,307	1,258	2,352	-	2,515	125	5,416	3,000
Total	10,506	6,477	1,268	2,761	-	2,515	125	6,005	12,300 *

* Declared 2017/18 borrowings deferred to 2018/19

Total Capital Works

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	16,924	7,720	535	8,444	225	2,559	7,090	3,904	12,670
Plant and equipment	3,402	2,800	-	602	-	-	-	3,402	-
Infrastructure	68,506	41,272	10,537	15,317	1,380	10,229	10,130	37,606	11,680
Total	88,832	51,793	11,072	24,363	1,605	12,789	17,220	44,912	24,350

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4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Land									
Acquire land - Grange Drive construction - Williamsons Road to future Findon Road extension	280	280	-	-	-	-	-	280	-
Total Land	280	280	-	-	-	-	-	280	-
Buildings									
Construct food services facility - Mernda Villages Community Activity Centre (PAG)	90	90	-	-	-	-	90	-	-
Construct Community Activity Centre - Edgars Creek	7,000	7,000	-	-	-	-	7,000	-	-
Redevelop pavilion - Main Street Reserve	2,400	-	-	2,400	-	2,000	-	400	-
Building renewal	100	-	-	100	-	-	-	100	-
Planned renewal - Minor works	500	-	500	-	-	-	-	500	-
Portable change rooms - A.F. Walker Reserve, Whittlesea	200	200	-	-	-	-	-	200	-
Total Buildings	10,290	7,290	500	2,500	-	2,000	7,090	1,200	-
Building Improvements									
Office Refurbishment and Alterations - Various Locations	290	-	-	290	-	-	-	290	-
Upgrade pavilion - Duffy Street Reserve	800	-	-	800	-	-	-	800	-
Civic Precinct - HVAC and Refurbishment (Sustainable Climate Control Project Stage 1) - Civic Centre	3,370	-	-	3,370	-	-	-	-	3,370
Energy Efficiency Program - Various locations	275	-	-	275	-	-	-	275	-
Mill Park Library refurbishment	940	-	-	940	-	559	-	381	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Construct additional kindergarten room - School site in Thomastown (TBC)	100	100	-	-	-	-	-	100	-
Spring St Hall, Thomastown - Storeroom	250	-	25	-	225	-	-	250	-
Total Building Improvements	6,025	100	25	5,675	225	559	-	2,096	3,370
TOTAL PROPERTY	16,595	7,670	525	8,175	225	2,559	7,090	3,576	3,370

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Replacement of Council fleet - Ongoing Program - Plant	796	796	-	-	-	-	-	796	-
Furniture and equipment purchases - Various locations	70	70	-	-	-	-	-	70	-
Mosaic Reserve - Pump Shed Accoustic Treatment	120	-	-	120	-	-	-	120	-
Total Plant, Machinery and Equipment	986	866	-	120	-	-	-	986	-
Fixtures, Fittings and Furniture									
Acquisition of Visual Art - Civic Centre - Civic Centre	10	10	-	-	-	-	-	10	-
Furniture and fittings for halls and CACs - Various Locations - Various locations	80	80	-	-	-	-	-	80	-
Total Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	90	-
Computers and Telecommunications									
IT - Various computer system hardware and other IT equipment - Various locations	111	44	-	67	-	-	-	111	-
IT - ICT Infrastructure Asset Program	240	144	-	96	-	-	-	240	-
IT - Mobility - Various locations	90	36	-	54	-	-	-	90	-
IT - A0 Plotters / Scanners and IM Scanner	25	-	-	25	-	-	-	25	-
IT - Telephone System BCP and Renewal	100	-	-	100	-	-	-	100	-
IT - PC Replacement	1,500	1,500	-	-	-	-	-	1,500	-
Computers and Telecommunications	2,066	1,724	-	342	-	-	-	2,066	-
TOTAL PLANT AND EQUIPMENT	3,142	2,680	-	462	-	-	-	3,142	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Local road resurfacing works - Ongoing Program - Various Roads	2,000	-	2,000	-	-	914	-	1,086	-
Local road reconstruction/rehabilitation - Various Roads	2,500	-	2,500	-	-	-	-	2,500	-
LATM Schemes various treatments - Various locations	450	315	-	135	-	-	-	450	-
Car Park rehabilitation - various - Various locations	65	-	65	-	-	-	-	65	-
Traffic control devices - un-programmed works - Various locations	240	120	-	120	-	-	-	240	-
Collector Road traffic management - Various locations - Collector Roads	150	75	-	45	30	-	-	150	-
Construct Findon Road extension - Williamsons Road to Danaher Drive	3,200	3,200	-	-	-	-	-	3,200	-
Upgrade disabled parking bays to DDA requirements - Various locations - DDA Works - Various locations	50	-	-	50	-	-	-	50	-
Roadside hazard protection - Various locations	75	75	-	-	-	-	-	75	-
Construct road - Edgars Road - O'Herns Road to Harvest Home Road	6,744	6,744	-	-	-	-	6,744	-	-
Signalise intersection - Bridge Inn Road/Sissinghurst Parade	342	342	-	-	-	-	342	-	-
Streetscape improvements program - Thomastown High Street Shops (Thomastown and Lalor Masterplan)	150	-	-	150	-	-	-	150	-
Reconstruct car park - Mill Park Leisure and Service Centre	968	-	-	968	-	-	-	-	968
Riverside CAC - Indented parking bay in Doreen Rogan Way	100	100	-	-	-	-	-	100	-
Safety lighting along path – Gorge Road South Morang	100	100	-	-	-	-	-	100	-
Traffic Management around Schools	585	585	-	-	-	-	-	585	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Total Roads	17,719	11,656	4,565	1,468	30	914	7,086	8,751	968
Bridges									
Boardwalk/ bridges refurbishment - Various	200	-	200	-	-	-	-	200	-
Total Bridges	200	-	200	-	-	-	-	200	-
Footpaths and Cycleways									
Construct shared path - Bruce's Creek reserve - Kinglake Views to Yea Road	30	-	-	-	30	-	-	30	-
Bicycle facilities - provide new on-road & off-road paths - Various locations	100	80	-	20	-	-	-	100	-
Kerb Ramp DDA Upgrades - Various locations	40	-	-	40	-	-	-	40	-
Construct bridge and shared path - Plenty Road - Wealthland Drive to existing (South of Axis Centre) - Plenty Road	25	13	-	13	-	-	-	25	-
Safe Routes to Schools - Various locations - Various	385	385	-	-	-	-	-	385	-
Upgrade shared path - Darebin Creek - Metropolitan Ring Road to Findon Road - Epping	50	50	-	-	-	-	-	50	-
Construct shared path - McDonalds Road (north side) - Darebin Creek to Civic Drive	700	700	-	-	-	700	-	-	-
Construct shared path - Plenty Road (west side) - McKimmies Drive to Wealthland Drive	85	85	-	-	-	-	-	85	-
Construct shared path - Hendersons Road Drain - Childs Road to Findon Road	20	20	-	-	-	-	-	20	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Construct shared paths - South Morang - Findon Road to Hawkstowe Parade (various alignments) - Yan Yean Reserve	710	-	-	-	710	-	-	710	-
Missing Footpath Links Program - Various locations	563	563	-	-	-	-	-	563	-
Construct shared path - Bridge Inn Road - Towerhill Ave to Mernda Station	32	32	-	-	-	-	-	32	-
Construct Shared Path - Davisson Street - McDonalds Road to Cooper Street	20	-	-	20	-	-	-	20	-
Bridge Upgrade - Plenty River Bridge - Cades Road	450	450	-	-	-	-	-	450	-
Total Footpaths and Cycleways	3,210	2,378	-	93	740	700	-	2,510	-
Drainage									
Upgrade road east side - Betula Avenue (Between Belmont Ave and McKimmies Road) - Betula Avenue, Mill Park	37	-	-	37	-	-	37	-	-
Drainage improvement works - Various locations - Various locations	60	60	-	-	-	-	-	60	-
Hillcroft Estate Drainage Issues	150	-	150	-	-	-	-	150	-
Total Drainage	247	60	150	37	-	-	37	210	-
Recreational, Leisure & Community Facilities									
Upgrade open space - Implement Sportsfield Strategy - Various	2,000	-	-	2,000	-	-	-	2,000	-
Reconstruct courts - Dr Harry Jenkins Reserve, Mill Park	240	240	-	-	-	-	-	240	-
Construct two soccer pitches and pavilion - Koukoura Drive	50	50	-	-	-	-	-	50	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Construct two soccer pitches and pavilion - Lalor West Reserve	3,550	3,550	-	-	-	-	1,974	1,576	-
Construct two soccer pitches and pavilion/community facility - Doreen South Reserve (cnr of Eminence Boulevard and Painted Hills Road)	2,575	2,575	-	-	-	-	283	2,292	-
Upgrade tennis courts and pavilion - TH Hurrey Reserve	2,090	-	2,090	-	-	-	-	2,090	-
Construct pavilion and car park - Harvest Home Road soccer pitches	3,000	3,000	-	-	-	-	-	3,000	-
Mernda Recreation and Leisure Centre Construction - Mernda Regional Recreation Hub	713	713	-	-	-	-	-	-	713
Upgrade Coaches Boxes - Various Locations - Various locations	55	55	-	-	-	-	-	55	-
Cricket Practice Net Upgrade (various locations) - Various locations	210	-	-	-	210	100	-	110	-
Redevelop Mill Park Leisure and Service Centre	12,000	6,000	-	6,000	-	5,000	-	-	7,000
Course improvement works -Growling Frog Golf Course	20	-	-	20	-	-	-	20	-
Establishment of additional dog off leash areas - Various Locations	60	60	-	-	-	-	-	60	-
Cricket Centre Wickets Upgrade - Various locations	70	-	70	-	-	-	-	70	-
Refurbish building - Whittlesea Aquatic Facility	500	-	500	-	-	-	-	500	-
Vehicle Exclusion Fencing - Various locations	100	75	25	-	-	-	-	100	-
Sports Lighting Upgrades - Various Sites	220	-	-	220	-	-	-	220	-
Master Plan Development and Implementation - Norris Bank Reserve	800	-	-	800	-	-	-	800	-
Sportsfield Irrigation upgrade program	120	-	-	120	-	-	-	120	-
Vehicle Barrier/Fence - Breadalbane Ave, Mernda	12	12	-	-	-	-	-	12	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Total Recreational, Leisure & Community Facilities	28,385	16,330	2,685	9,160	210	5,100	2,257	13,315	7,713
Parks, Open Space and Streetscapes									
Renewal of playgrounds and general landscape improvements - Various locations	1,100	-	880	220	-	-	-	1,100	-
Street tree renewal - Ongoing Program - Various locations	450	68	383	-	-	-	-	450	-
Develop and implement masterplan - Whittlesea Gardens	400	-	-	-	400	-	-	400	-
Skate Parks - Growth Areas - Various locations	40	40	-	-	-	-	-	40	-
Retail Activity Centres - Streetscape Condition Audit & Improvements - Various Locations	250	-	-	250	-	-	125	125	-
Streetscape improvements program - Lalor High Street Shops (Thomastown and Lalor Masterplan)	1,000	-	-	1,000	-	-	500	500	-
All abilities playspace	1,000	1,000	-	-	-	1,000	-	-	-
Botanica Park master plan implementation	60	12	-	48	-	-	-	60	-
Total Parks, Open Space and Streetscapes	4,300	1,120	1,263	1,518	400	1,000	625	2,675	-
Other Infrastructure									
Disability Action Plan - Ongoing Program - Various locations	120	-	-	120	-	-	-	120	-
Management of the Public Art Collection - Various locations	59	59	-	-	-	-	-	59	-
Improve disability access (DDA) to public transport - Various locations - DDA Works	70	-	-	70	-	-	-	70	-
Installation bus shelters - Various locations	20	4	16	-	-	-	-	20	-
Planning and Feasibility Studies for Future Projects - Various locations	500	-	-	500	-	-	-	500	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Implementation of Signage Management Plan - Various locations	200	200	-	-	-	-	-	200	-
Signalise intersection - Ferres Boulevard/Findon Road	3,000	3,000	-	-	-	-	-	3,000	-
Street Light bulk replacement program - Various locations	400	-	400	-	-	-	-	400	-
Church St, W'sea - street & pedestrian lighting	160	160	-	-	-	-	-	160	-
Other Infrastructure	4,529	3,423	416	690	-	-	-	4,529	-
TOTAL INFRASTRUCTURE	58,589	34,966	9,279	12,965	1,380	7,714	10,005	32,190	8,680
TOTAL CAPITAL WORKS	78,326	45,316	9,804	21,602	1,605	10,273	17,095	38,908	12,050

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4.5.3 Works carried forward from the 2017/18 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Construct tennis pavilion - adjacent to P-12 school near Steen Avenue	50	50	-	-	-	-	-	50	-
Redevelop pavilion - Main Street Reserve	50	-	-	50	-	-	-	50	-
Building Improvements									
Upgrade pavilion - Duffy Street Reserve	200	-	-	200	-	-	-	200	-
Epping Services Hub - Upgrade of 713 High Street Epping	19	-	-	19	-	-	-	19	-
Electrical works - Meadowglen Athletics Reserve	10	-	10	-	-	-	-	10	-
Civic Precinct - HVAC and Refurbishment (Sustainable Climate Control Project Stage 1) - Civic Centre	-	-	-	-	-	-	-	-	9,300
TOTAL PROPERTY	329	50	10	269	-	-	-	329	9,300
PLANT AND EQUIPMENT									
Computers and Telecommunications									
IT - Telephone System BCP and Renewal	100	-	-	100	-	-	-	100	-
IT - MCH Statewide Application	40	-	-	40	-	-	-	40	-
Replacement of Infringement Issuing Devices and Provision of an Integrated Infringement Management Software System	120	120	-	-	-	-	-	120	-
TOTAL PLANT AND EQUIPMENT	260	120	-	140	-	-	-	260	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Streetscape improvements program - Thomastown High Street Shops (Thomastown and Lalor Masterplan)	121	-	-	121	-	-	-	121	-
Footpaths and Cycleways									
Construct bridge and shared path - Plenty Road - Wealthland Drive to existing (South of Axis Centre)	390	390	-	-	-	-	-	390	-
Public realm improvements - Bundoora Shopping Centre	150	-	75	75	-	-	125	25	-
Construct shared path - McDonalds Road (north side) - Darebin Creek to Civic Drive	50	50	-	-	-	-	-	50	-
Recreational, Leisure & Community Facilities									
Construct two soccer pitches and pavilion - Lalor West Reserve	700	700	-	-	-	700	-	-	-
Construct two soccer pitches and pavilion/community facility - Doreen South Reserve (cnr of Eminence Boulevard and Painted Hills Road)	1,149	1,149	-	-	-	1,149	-	-	-
Upgrade tennis courts and pavilion - TH Hurrey Reserve	800	-	800	-	-	-	-	800	-
Construct pavilion and car park - Harvest Home Road soccer pitches	1,869	1,869	-	-	-	-	-	1,869	-
Mernda Recreation and Leisure Centre Construction - Mernda Regional Recreation Hub	159	159	-	-	-	-	-	159	-
Redevelop Mill Park Leisure and Service Centre	1,860	930	-	930	-	-	-	-	3,000
Upgrade tennis courts and pavilion - Lalor Tennis Club	50	-	-	50	-	-	-	50	-
Refurbish building - Whittlesea Aquatic Facility	343	-	343	-	-	-	-	343	-
Sycamore BMX Track Development	235	-	-	235	-	-	-	235	-

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Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Sycamore BMX Pavilion development	524	210	-	315	-	-	-	524	-
Sycamore BMX Track and Car Park Lighting	350	350	-	-	-	-	-	350	-
Parks, Open Space and Streetscapes									
Renewal of playgrounds and general landscape improvements - Various locations	50	-	40	10	-	50	-	-	-
Streetscape improvements program - Lalor High Street Shops (Thomastown and Lalor Masterplan)	617	-	-	617	-	617	-	-	-
Other Infrastructure									
Signalise intersection - Ferres Boulevard/Findon Road	500	500	-	-	-	-	-	500	-
TOTAL INFRASTRUCTURE	9,917	6,307	1,258	2,352	-	2,515	125	5,416	3,000
TOTAL CARRIED FORWARD CAPITAL WORKS 2017/18	10,506	6,477	1,268	2,761	-	2,515	125	6,005	12,300

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	13.72%	2.41%	6.95%	9.80%	10.02%	10.97%	
Liquidity									
Working Capital	Current assets / current liabilities	2	378.51%	363.84%	348.19%	309.53%	317.92%	247.99%	
Unrestricted cash	Unrestricted cash / current liabilities		125.02%	290.04%	293.48%	253.77%	264.07%	196.36%	
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	20.54%	11.29%	25.12%	28.24%	33.79%	50.66%	
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		3.17%	9.85%	3.09%	5.50%	4.42%	4.93%	
Indebtedness	Non-current liabilities / own source revenue		16.15%	10.13%	20.72%	26.11%	31.46%	45.98%	
Asset renewal	Asset renewal expenses / Asset depreciation	4	25.17%	34.72%	43.67%	36.70%	58.51%	63.05%	
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	63.97%	72.17%	70.96%	71.87%	72.57%	73.23%	
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.34%	0.34%	0.27%	0.27%	0.27%	0.27%	

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Indicator	Measure	Notes	Actual 2016/17	Forecast 2017/18	Budget 2018/19	Strategic Resource Plan Projections			Trend 2019/20 2020/21 2021/22 +/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$2,300	\$2,300	\$2,342	\$2,241	\$2,219	\$2,206	
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,449	\$1,471	\$1,573	\$1,606	\$1,641	\$1,694	
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		8.30%	8.30%	8.30%	8.30%	8.20%	8.20%	

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators**1. Adjusted underlying result**

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the following years due to increased borrowings which will fund some large capital projects.

3. Debt compared to rates

Trend indicates Council's increasing use of debt to fund significant capital projects

4. Asset renewal

This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5. Rates concentration

Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become increasingly reliant on rate revenue compared to all other revenue sources despite efforts to identify other income streams.



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1. INTRODUCTION

Council is required by the Local Government Act 1989 (Act), to prepare and approve a Council Plan within the period of 6 months after the general election or by the next 30 June, whichever is later. The Council Plan must include a Strategic Resource Plan (SRP) containing the matters specified in Section 126 of the Act. The Strategic Resource Plan is prepared in conjunction with the Council Plan to reflect the financial and non-financial resources required to achieve the strategic objectives included in the Council Plan.

Developing council financial strategies is often a difficult process.

- Is sufficient revenue being generated to provide the services and level of service required by its community?
- Is the condition of existing assets providing an acceptable level of service to the community?
- What level of funding is required to upgrade existing assets or construct new assets?
- When should debt be used to fund capital projects?
- What is an acceptable rate and charge increase?

Purpose of SRP

Council is required to prepare a SRP under Section 126 of the Local Government Act (1989).

The purpose of the Strategic Resource Plan is to:

- Establish a framework to manage the resources required to achieve the strategic objectives as expressed in the Council Plan;
- Provide an assessment of the resources required to achieve the strategic objectives of the Council Plan;
- Plan for the long-term financial sustainability of the Council;
- Establish a basis to measure Council's adherence to the principles of the Strategic Resource Plan; and
- Assist Council to comply with sound financial management principles in accordance with the Act.

A number of strategic challenges remain for Whittlesea Council including continuing to provide an appropriate range and level of services to a growing community, renewing existing assets, maintaining a sound financial position and addressing the need for capital expansion. This Strategic Resource Plan provides the basis of how Council will meet these challenges.

SRP Objectives

The SRP is intended to achieve the following objectives:

- Maintain the existing range and level of service provision and develop the capacity to grow and add new services;
- Maintain a strong cash position, ensuring Council remains financially sustainable in the long-term;
- Achieve operating statement surpluses with the exclusion of all non-operational items such as gifted assets and capital income;
- Maintain debt levels at or below prudential guidelines;
- Continue to pursue recurrent grant funding and strategic capital funding aligned with Council Plan objectives ; and
- Ensure critical asset renewal is funded annually over the timeframe of the SRP

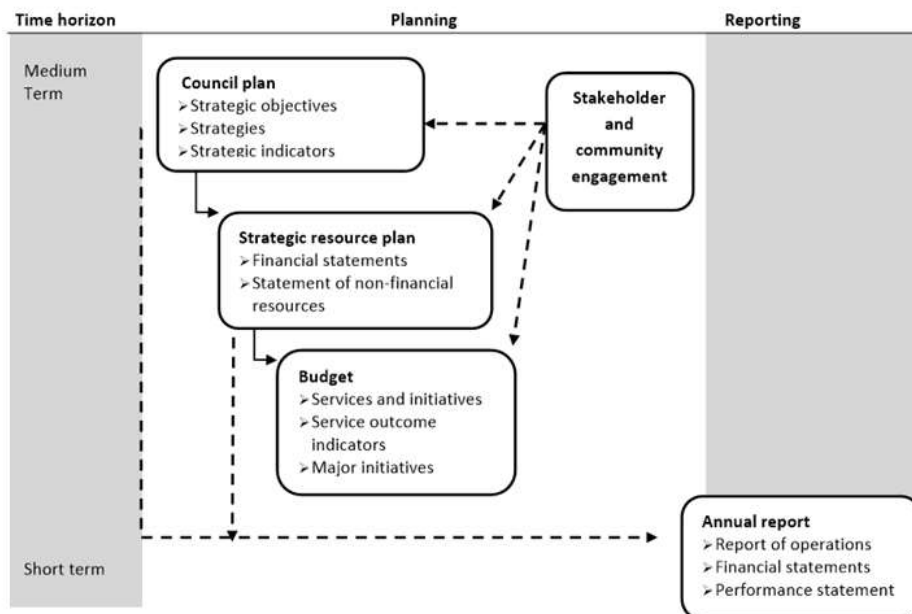
2. PLANNING AND ACCOUNTABILITY FRAMEWORK

The Planning and Accountability Framework is found in part 6 of the Act and in the Local Government (Planning and Reporting) Regulations 2014 (the regulations). The legislation requires councils to prepare the following documents:

- a council plan within the period of six months after each general election or by 30 June, whichever is later
- a strategic resource plan for a period of at least four years and include this in the council plan
- a budget for each financial year
- an annual report in respect of each financial year.

The following diagram shows the relationships between the key planning and reporting documents that make up the planning and accountability framework for local government. It also shows that there are opportunities for community and stakeholder input and feedback at each stage of the planning and reporting cycle.

Figure 1 - Planning and Accountability Framework



The planning framework provides for the Council Plan strategies to be linked to Business Plan actions that are funded and resourced through the Annual Budget.

The organisation then measures and monitors performance and reports to internal and external stakeholders as required.

3. STRATEGIC RESOURCE PLAN (OVERVIEW)

Statutory requirements

"Section 125(1) of the Act requires councils to prepare a strategic resource plan and include this in the council plan"

Section 126 of the Act states that:

- the strategic resource plan is a plan of the resources required to achieve the council plan strategic objectives
- the strategic resource plan must include the financial statements describing the financial resources in respect of at least the next four financial years
- the strategic resource plan must include statements describing the non-financial resources including human resources in respect of at least the next four financial years
- the strategic resource plan must take into account services and initiatives contained in **any** plan adopted by council and if the council proposes to adopt a plan to provide services or take initiatives, the resources required must be consistent with the strategic resource plan
- council must review their strategic resource plan during the preparation of the council plan
- council must adopt the strategic resource plan not later than 30 June each year and a copy must be available for public inspection at the council office and internet website.

In preparing the strategic resource plan, councils should comply with the principles of sound financial management as prescribed in the Act being to:

- prudently manage financial risks relating to debt, assets and liabilities
- provide reasonable stability in the level of rate burden
- consider the financial effects of council decisions on future generations
- provide full, accurate and timely disclosure of financial information.

In addition to section 126 of the Act, part 2 of the regulations also prescribes further details in relation to the preparation of a strategic resource plan. These further details include:

- (a) a statement of human resources;
- (b) a summary of planned expenditure in relation to the human resources referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - (i) permanent full time; and
 - (ii) permanent part time;
- (c) a summary of the planned number of full time equivalent Council staff referred to in the statement of human resources, categorised according to the organisational structure of the Council and classified separately as—
 - (i) permanent full time; and
 - (ii) permanent part time.

The Strategic Resource Plan is a rolling plan that summarises the medium-term financial projections of Council. Medium-term planning is important for ensuring that Council remains financially sustainable into the future.

The Strategic Resource Plan also shows how the annual budget for the forthcoming year fits within the medium-term planning framework and demonstrates the linkage with the Council Plan strategic objectives and desired outcomes.

The annual budget should reflect year one of the Strategic Resource Plan and should take into account the activities and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. In developing the Strategic Resource Plan, the Council will be able to determine its ability to meet its current and

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future obligations, as they fall due. The organisation then measures and monitors performance and reports to internal and external stakeholders as required.

Throughout this plan Council has identified objectives and strategies which the Council is committed to achieving and which will be monitored to ensure the success of the plan. The following table highlights the key objectives and/or strategies of this SRP.

Financial Sustainability	Financial objectives Seek to achieve and maintain an annual underlying operating surplus over the life of this Strategic Resource Plan. Compliance with principles of Sound Financial Management as contained in the Act
Long Term Borrowings	Adherence to prudential guidelines Future borrowings to be for capital projects that provide intergenerational equity
Rating Information	Valuation base is Net Annual Value (NAV) Farm Rate discount Sustainable Land Management Rebate Melbourne Wholesale Markets Rebate
Asset management	Balance service levels with the expectations of communities and stakeholders
Capital works	Budget for a net capital expenditure program of approximately \$27.0 million per annum for 2017/18 increasing by \$4.0 million in 2018/2019 and by \$5.0 million per annum for each year thereafter.
Service delivery	Maintain existing service levels Achieve an underlying breakeven operating result within the short term

4. OBJECTIVES

Financial Sustainability

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing service levels
- Achieve a breakeven operating result in the short term
- Achieve a net capital expenditure program of approximately \$31.5 million per annum for 2018/19 increasing by \$5.0 million per annum for each year thereafter
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information

The Victoria Auditor General's Office (VAGO) presents an annual report to parliament on Local Government based on their year end financial audits of the local government sector comprising 79 councils. This report also includes an assessment of the financial sustainability of councils within categories for which Whittlesea is included with "Interface Councils". When assessing the financial sustainability of Councils VAGO takes into consideration the following financial indicators:

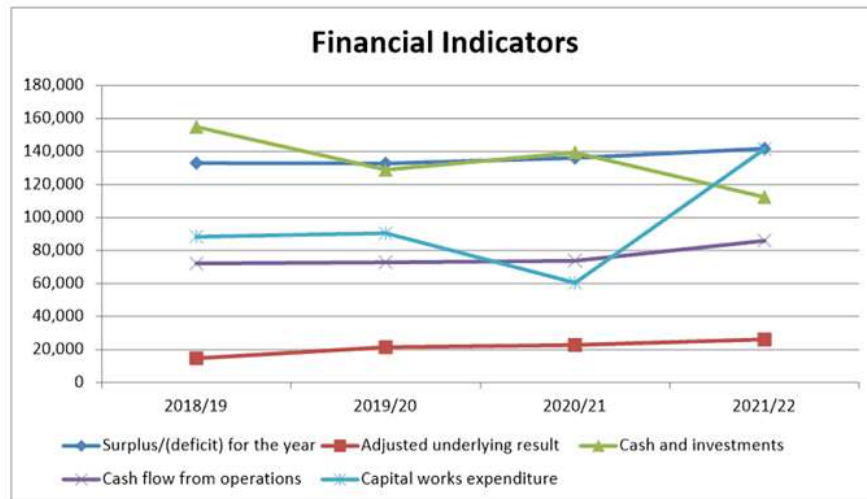
- Underlying result - councils generate enough revenue to cover operating costs (including the cost of replacing assets reflected in depreciation expense)
- Liquidity - councils have sufficient working capital to meet short-term commitments
- Indebtedness - councils are not overly reliant on debt to fund capital programs
- Self-financing - councils generate sufficient operating cash flows to invest in asset renewal and repay any debt that may have been incurred in the past
- Investment Gap - councils have been replacing assets at a rate consistent with their consumption
- Renewal Gap - councils have been maintaining existing assets at a consistent rate.

The following table summarises the key financial results for Whittlesea over the four years 2018/19 to 2021/22.

Indicator	2018/19	2019/20	2020/21	2021/22	Trend
	\$'000	\$'000	\$'000	\$'000	+/-
Surplus/(deficit) for the year	132,978	132,696	136,091	141,743	+
Adjusted underlying result	14,695	21,418	22,728	26,091	+
Cash and investments	154,897	128,913	139,374	112,394	-
Cash flow from operations	72,122	72,898	73,805	85,933	+
Capital works expenditure	88,410	90,475	60,403	141,467	+

Key to Forecast Trend: + Forecasts improvement in Council's financial performance/financial position indicator
 o Forecasts that Council's financial performance/financial position indicator will be steady
 - Forecasts deterioration in Council's financial performance/financial position indicator

The following graph shows the general financial indicators over the four year period



The key outcomes of the SRP are as follows:

- **Financial sustainability** – Cash and cash equivalents combined with financial assets (investments) is forecast to decrease over the four year period from \$154.9 million (at the end of 2018/19) to \$112.4 million (at the end of 2020/21)
- **Rating levels** – A rate increase of 2.25% for the 2018/19 Budget is based on the rate cap set by the State Government. The following 3 years forecasts have been predicated on a rate rise of 1.75% subject to annual determination by the State Government having considered the recommendations of the Essential Services Commission. At this point Council has not considered applying for a variation to the rate cap in the forecast period.
- **Service delivery strategy** – Service levels have been maintained throughout the four year period. Despite this, operating surpluses are forecast in all years of the SRP as a result of the receipt of significant gifted assets and developer contributions. Significant development activity within the municipality and capital grant revenue received to fund the annual capital works program is expected to continue.
- **Borrowing strategy** – Borrowings of \$12.05 million are budgeted for the Capital Works program in 2018/19. Borrowings between 2018/19 – 2021/22 will increase from \$37.6 million (at 30 June 2018) to \$88.2 million (at 30 June 2022) in order to fund significant capital projects, and represents a movement in the prudential ratio from 25% (at 30 June 2018) to 50% (at 30 June 2022).
- **Infrastructure strategy** – Capital expenditure over the four year period will total \$380 million at an average of \$95 million.

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Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Budget	Strategic Resource Plan Projections			Trend +/o/-
			2018/19	2019/20	2020/21	2021/22	
Operating Position							
Adjusted Underlying Result	Adjusted Underlying Surplus (Deficit)/ Adjusted underlying revenue	1	6.95%	9.80%	10.02%	10.97%	+
Liquidity							
Working Capital	Current Assets/ Current Liabilities	2	349.14%	309.53%	317.92%	247.99%	-
Unrestricted Cash	Unrestricted cash / Current liabilities		294.4%	253.8%	264.0%	196.4%	-
Obligations							
Loans and Borrowings	Interest bearing loans and borrowings/rate revenue	3	25.1%	28.2%	33.8%	50.7%	+
Loans and Borrowings	Interest and principal repayments/rate revenue		3.1%	5.5%	4.4%	4.9%	+
Indebtedness	Non-current liabilities/ Own source revenue		20.7%	26.1%	31.5%	46.0%	+
Asset Renewal	Asset renewal expenditure / depreciation	4	43.4%	36.7%	58.5%	63.1%	+
Stability							
Rates concentration	Rate revenue/adjusted underlying revenue	5	71.0%	71.9%	72.6%	73.2%	o
Rates effort	Rate revenue/property values (CIV)		0.3%	0.3%	0.3%	0.3%	o
Efficiency							
Expenditure level	Total expenditure/ number of assessments		\$2,341	\$2,241	\$2,219	\$2,206	o
Revenue level	Residential rate revenue / number of residential assessments		\$1,572	\$1,605	\$1,640	\$1,694	o
Workforce turnover	Number of resignations and terminations / average number of staff		8.3%	8.3%	8.2%	8.2%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

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Notes to indicators

1 **Adjusted underlying result** – The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives.

2 **Working Capital** – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the following years due to increased borrowings which will fund some large capital projects.

3 **Debt compared to rates** – Trend indicates Council's increasing use of debt to fund significant capital projects

4 **Asset renewal** – This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 **Rates concentration** – Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become increasingly reliant on rate revenue compared to all other revenue sources despite efforts to identify other income streams.

Non-financial resources

In addition to the financial resources to be utilised over the planning period, Council will also utilise non-financial resources, in particular human resources. A summary of Council's anticipated human resources requirements for the 2018/19 to 2021/22 years is shown below. A detailed statement of Human Resources is included in the SRP Model (pages 29 and 30).

Indicator	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Employee costs (\$'000)				
- Operating	89,583	91,507	94,642	97,355
- Capital	-	-	-	-
Total	89,583	91,507	94,642	97,355
Employee numbers (FTE)	840.79	845.4	852.0	856.6

5. OTHER STRATEGIES

Long Term Borrowings

In developing this Strategic Resource Plan, borrowings were identified as an important funding source for capital works programs. In the past, Council has borrowed moderately to finance large infrastructure projects and since then has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs.

Council regularly monitors its debt levels against prudential guidelines and has instituted a program of debt reduction over the past few years to enable Council to invest in intergenerational capital projects which will be required in the near term.

For the 2018/19 year, Council has budgeted borrowings for significant capital projects. After making loan repayments of \$2.80 million plus a sinking fund provision of \$580k, Council's loan liability will be \$37.7 million as at 30 June 2018. In future years, borrowings will be required to fund further infrastructure initiatives. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2018 and existing capital works projections.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2017/18	-	11,964	1,910	16,132
2018/19	24,350	2,798	1,840	37,684
2019/20	13,163	6,472	2,169	44,375
2020/21	15,393	4,122	3,161	55,646
2021/22	37,757	5,138	3,458	88,265

Council's approach to borrowings is to ensure that:

- Total borrowings remain below the State Government prudential guideline of 60% of total rate revenue
- Debt commitment costs (principal and interest repayments for each financial year) remain below the prudential guideline of 10 cents in every rate dollar
- Based on compliance with the prudential financial guidelines the purpose of borrowing as required will be to fund capital projects that provide intergenerational equity.

Borrowings may also be required in the future as a means of securing a fixed rate of payment for other liabilities Council may face, for example, should there be a future requirement to contribute additional amounts to the Local Government defined benefit superannuation fund.

Council participates in the MAV (Municipal Association of Victoria) Loan Funding Vehicle which aims to provide interest savings of approximately 1% dependant on the loan terms.

All future borrowings will be considered carefully in accordance with principles of sound financial management and the ability of Council to meet the relevant prudential requirements for borrowing set out by State Government. The State Government prudential requirements for borrowing are set out below, together with Council's budgeted position at 30 June 2019:

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Prudential ratio	Calculation	Rationale	State Govt Target	Whittlesea 2018/2019 Budget	Comparison to State Government Target
Liquidity (working capital)	Current Assets : Current Liabilities	Reflects ability to repay current commitments from cash or near cash assets	> 1.1 : 1	3.5 : 1	Greater than State Government target
Debt commitment	Total loans as a percentage of rate revenue	Reflects total loan levels relative to Council rates	<60%	25.12%	Below State Government target
Debt servicing	Total interest costs as a percentage of total revenue	Reflects the proportion of total revenue that is used to service loan interest	<5%	0.55%	Below State Government target
Debt Commitment Costs	Total interest plus principal as a percentage of total revenue	Reflects the proportion of total revenue that is used to service loan interest and principal repayments	<10%	1.40%	Below State Government target

As can be seen in the table above, Whittlesea's position with respect to borrowings is well within the State Government prudential targets in the 2018/98 Budget year.

The table below shows information on borrowings that is specifically required by the Regulations

	2017/18	2018/19
	\$	\$
Total amount borrowed as at 30 June of the prior year	28,096,000	16,132,000
Total amount to be borrowed	-	24,350,000
Total amount projected to be redeemed	(11,964,000)	(2,798,000)
Total amount proposed to be borrowed as at 30 June	16,132,000	24,350,000

Rating Information

In developing this SRP, rates and charges were identified as an important source of revenue, accounting for approximately 65% of the total revenue (excluding non-cash contributions) received by Council annually. Planning for future rate increases has been impacted by the introduction of rate capping by the State Government, but remains an important component of the Strategic Resource Planning process, as a variation process also applies should Council be of a mind to seek a rate rise above the nominated rate cap. The level of rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Whittlesea community.

The following table shows a comparison of the last five years rate increases.

Year	Whittlesea City Council
2014/15	3.95%
2015/16	3.5%
2016/17	2.5%
2017/18	2.0%
2018/19	2.25%
Average increase	2.84%

It is predicted that the 2018/19 operating position will be significantly influenced by increases in labour resources and reductions in government funding in real terms. It will therefore be necessary to achieve future revenue growth while containing costs in order to achieve an underlying breakeven operating position in future years.

A challenge for the organisation is to grow the funding available to deliver the significant pipeline of capital projects into the future within a rate capped environment.

In the 2018/19 budget Council is proposing to separate the waste services charge from general rates. This proposal will not result in an increase in the total amount of revenue collected by Council, it will simply mean that the rate notice will include a separate line for the cost of collecting waste.

The separate waste services charge will provide Council with future options to deal with the volatility in the waste and recycling industry in a transparent way, without compromising other services that Council currently provides to the community.

The determination of Fees and Charges is also an important component of Council's Annual Budget. Council will continue a rolling review of fees and charges in an effort to ensure that price settings are appropriate and contribute an equitable share of income to the Budget.

The following table sets out future proposed increases in rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2018. Due to the uncertainty surrounding rate capping at this time, Council has based its future forecasts on the percentage assumed to be CPI for the next 4 years.

Year	General Rate	Farm Rate	Total Rates
	Increase %	Increase %	Raised \$'000
2017/18	2.0%	2.0%	142,871
2018/19 (indicative)	2.25%	2.25%	150,001
2019/20 (indicative)	1.75%	1.75%	157,147
2020/21 (indicative)	1.75%	1.75%	164,667
2021/22 (indicative)	1.75%	1.75%	174,215

Council uses the Net Annual Value (NAV) method of valuation and calculates a rate in the dollar on property valuations to determine the total rate revenue required from the annual budget process.

The existing rating structure comprises two rating categories (general rate and farm rate). These rates are structured in accordance with the requirements of section 155 of the Local Government Act 1989.

The City of Whittlesea has offered a differential Farm Rate since at least the early 1980s to assist those with genuine farming properties within the municipality. In 2017/18 the discount was increased by 25% to 40% on the general rate and currently is provided to and assists 186 properties on the farm rate.

Council also offers a rate rebate for sustainable land management and this will continue in 2018/19. Eligible rural landowners may be provided with a rate rebate to encourage responsible land management, through Council's Sustainable Land Management Rebate Scheme.

The Sustainable Land Management Rebate is to be granted to:

- Assist in the proper and sustainable development of the municipal district
- Support and encourage the application of sustainable land management practices
- Preserve places within the municipal district which are of environmental interest
- Preserve, restore and maintain places of environmental importance and value within the municipal district
- Improve the productive capacity of rural land; and
- Promote the objectives described in the Sustainable Land Management Rebate Scheme Application Guidelines

Melbourne Wholesale Market Rebate

- Council will grant a rebate to each owner (or, where applicable, occupier) of land comprising any part of the Melbourne Wholesale Markets
- The rebate became operative from the commencement of trading at the Markets in September 2015, and be in an amount equal to the rates which would otherwise have been payable in respect of the land; and
- The rebate is to be granted to assist the proper development of the municipal district and is for a period of 5 years

Under the NAV rating system there is no opportunity for differential rates other than a Farm Rate and Urban Farm Rate.

Council has a formal Rating Strategy that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

The following table summarises the rates to be determined for the 2018/19 year.

	How applied	2017/18	2018/19	Change
Residential Rates	Cents in \$ of NAV	.06532185	.04930848	(25%)
Farm Rates	Cents in \$ of NAV	.03919311	.02958509	(25%)

Asset Management

Asset Management is the combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner. It includes the management of the whole life cycle (design, construction, commissioning, operating, maintaining, repairing, modifying, replacing and decommissioning/disposal) of physical and infrastructure assets.

Providing and maintaining infrastructure asset for service delivery is a function of Council under the Local Government Act 1989.

Council's Asset Management Policy is currently being reviewed. The revised policy, together with soon to be developed service plans, endeavour to balance the service levels with the expectations of communities and stakeholders, having due regard to available resources and affordability.

Council is also developing Asset Management Plans and has invested in an Asset Management System to assist with the planning for the maintenance and renewal needs of infrastructure assets.

As a growth municipality with a significant number of new assets constructed each year, it is critically important that future maintenance and renewal of these assets is planned for now, to ensure future generations have access to the same service levels currently delivered.

A key objective of the Budget is to allocate funding for the maintenance and renewal of existing infrastructure assets used for providing services.

In developing the Budget, the following guiding principles were considered – (a) give priority to the timely interventions which optimise the useful lives of assets so that expensive repairs and premature renewal can be avoided; and (b) comply with regulatory obligations. The process includes:

- identification of capital projects that would maintain or renew Council's existing assets at desired condition levels; and
- prioritisation of capital projects.

Capital Works

Council recognises the need to provide significant funding sources for additional assets needed to provide for increased service demands. Asset Service Plans inform this process, and feed into identified capital projects which are then prioritised in a Capital Works Program for the period of the SRP.

In the development of the Capital Works Program, Council assesses alternate options before committing to the development of new assets.

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In addition to the guiding principles stated above in this section, the following principles are also considered – (a) take a strategic approach that forecasts the service delivery needs and the capacity to meet them in a short, medium and long-term basis, and (b) provide and maintain assets fit for service delivery.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Summary of funding sources			
		Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
2017/18	50,601	11,135	5,516	21,650	12,300
2018/19	88,410	12,460	17,220	46,680	12,050
2019/20	90,474	6,843	18,833	51,635	13,164
2020/21	60,402	-	4,518	40,490	15,394
2021/22	141,467	-	13,816	89,893	37,758

In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to community facilities, drainage and recreational open space. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

Service delivery

The key objectives in this SRP which directly impact the future service delivery strategy are to maintain existing service levels and to achieve an underlying breakeven operating result within the short term. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The service delivery outcomes measured in financial terms are shown in the following table.

Year	Surplus (Deficit) for the year	Adjusted Underlying Surplus (Deficit)	Net Service (Cost)
	\$'000	\$'000	\$000
2017/18	121,874	9,387	(123,882)
2018/19	132,978	14,695	(127,289)
2019/20	132,696	21,418	(131,356)
2020/21	136,091	22,728	(135,307)
2021/22	141,743	26,091	(140,394)

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Service levels have been maintained throughout the four year period with operating surpluses forecast in all years from 2018/19 through to 2021/22 as a result of significant cash and non-cash contributions from developers and capital grant revenue being received to fund the annual capital works program.

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and other contributions to fund capital expenditure.

The net cost of the services (i.e. the total cost less revenue earned) provided to the community increases from \$123.8 million to \$140.4 million over the four year period. A more detailed analysis of the net cost of services attributable to each of Council's strategic objectives can be seen in the table below:

Strategic Objective	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Community safety	(479)	(646)	(788)	(943)
Roads, Access and Public Transport	3,094	3,232	3,402	3,575
Jobs and investment	1,094	1,111	1,098	1,122
Planning and infrastructure	72,803	74,461	76,615	79,367
Health and wellbeing	20,368	20,877	21,718	22,312
Environment sustainability	2,612	2,979	3,212	3,540
Organisation sustainability	27,913	29,342	30,050	31,421
	127,405	131,356	135,307	140,394

6. KEY ASSUMPTIONS

A range of assumptions has been used in the development of this SRP and applied to both revenue and expenditure. The general operating assumptions are set out in the following table.

Indicator	2018/19	2019/20	2020/21	2021/22
	%	%	%	%
Consumer Price Index	0.0	0.0	0.0	0.0
Rate increases	2.25	1.75	1.75	1.75
Property growth	3.1	3.1	3.1	3.1
Wages growth	2.0	2.0	2.0	2.0
Government funding	2.0	2.0	2.0	2.0
Statutory fees	1.5	1.5	1.5	1.5
Investment return	2.5	2.5	2.5	2.5

Consumer price index (CPI)

In developing the SRP, CPI has been set at 0% p.a. over the four year period and has been applied to non-discretionary expenditure (e.g. contract services). An increment of "half-CPI" has been applied to non-contract/discretionary services such as postage, telephone etc. as many of these items do not increase annually or in-line with CPI. Revenue items other than those specifically identified in the table above have also been incremented annually by CPI.

Rate increases

Increases of 2.25% in 2018/19 followed by increases each year of 1.75% have been included in each of the future years of the SRP. The 1.75% represents CPI as currently forecast by various financial institutions. Council has chosen to budget this way as a result of the current State Government's stated aim of capping rates at no more than the CPI rate. These figures may change dependent on economic factors, and/or the outcome of the current research.

Property growth

The City of Whittlesea is one of the fastest growth municipalities in Australia and this growth influences service delivery, a number of revenue items such as subdivision related services and property information searches, as well as the demand for new assets.

Wages growth

For 2018/19 to 2021/22 an allowance has been made for a new EA effective from 1 July 2017.

Government funding

Operating grants and subsidies received from State and Federal governments for the purposes of funding the delivery of services to ratepayers have been incremented (in general) by 2%. Due to Whittlesea's strong population growth it is possible that we will receive a slightly higher allocation in 2018/19. No advice is available at present to indicate a change to the Government's current position for subsequent years therefore the current assumption has been applied.

Statutory fees

Statutory fees have been incremented by CPI at 1.5% across the four years of the SRP.

Investment return

In the current economic climate, investment rates are one of the most "uncertain" predictions. Economic forecast is 2.5% across the period of the SRP.

Specific assumptions in the SRP

During development of the SRP, Council officers were consulted and contributed information about future trends including any significant issues that might impact on the net cost of delivering services over the period of the SRP. Any significant changes that were identified as being outside the parameters of the general assumptions used for expenditures and revenues in the SRP were also included in the model. Issues identified included the expiration and retendering of various contracts (e.g Parks & Open Space), and decisions that need to be made when grant revenue ceases but the program/s the grant funded has become popular with the community and Council feels an obligation to continue it.

Due to significant growth within the municipality the budgeted cost for services such as Waste Management, Parks & Open Space maintenance, Maternal and Child Health Services and School Crossing supervision have been incremented at annual rates between 4% and 8.7%.

Some expenditure items (e.g. utilities and insurance) have been incremented at annual rates between 4% and 10% on the basis of historical trends.

7. STRATEGIC RESOURCE PLAN

This section includes the following information covering the period of this SRP:

- Comprehensive income statement
- Balance sheet
- Statement of changes in equity
- Statement of cash flows
- Statement of capital works
- Statement of human resources

Other Information:

- Summary of planned capital works expenditure
- Summary of planned human resources expenditure

Comprehensive Income Statement

For the four years ended 30 June 2022

	2019 \$'000	2020 \$'000	2021 \$'000	2022 \$'000
Income				
Rates and charges	150,001	157,147	164,667	174,215
Statutory fees and fines	11,634	12,095	12,576	12,856
User fees	12,219	12,387	13,134	13,552
Grants - Operating	26,917	27,183	27,944	28,538
Grants - Capital	10,273	1,071	-	-
Contributions - monetary	12,378	12,014	11,908	12,158
Contributions – non-monetary	98,077	100,039	102,039	104,080
Net gain (loss) on disposal of property, infrastructure, plant and equipment	88	196	102	141
Other income	8,080	7,810	7,907	8,006
Total income	329,668	329,942	340,277	353,546
Expenses				
Employee costs	89,583	91,407	94,542	97,255
Materials and services	64,788	61,939	63,476	65,954
Depreciation and amortisation	25,355	26,163	26,915	28,467
Bad and doubtful debts	391	391	391	391
Borrowing costs	1,841	2,169	3,162	3,458
Other expenses	14,849	15,177	15,700	16,278
Total expenses	196,806	197,246	204,186	211,803
Surplus (deficit)	132,862	132,696	136,091	141,743
Total comprehensive result	132,862	132,696	136,091	141,743

The above comprehensive income statement should be read in conjunction with the accompanying other information

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Balance Sheet

For the four years ended 30 June 2022

	2019 \$'000	2020 \$'000	2021 \$'000	2022 \$'000
Assets				
Current assets				
Cash and cash equivalents	46,334	38,512	41,651	33,557
Financial assets	108,112	89,862	97,186	78,299
Trade and other receivables	11,265	11,668	12,262	12,758
Inventories	223	229	236	243
Other assets	3,766	3,731	3,715	3,717
Total current assets	169,700	144,002	155,050	128,574
Non-current assets				
Other financial assets	22	22	22	22
Investments in associates	2,775	2,775	2,775	2,775
Infrastructure, property, plant and equipment	3,290,676	3,458,835	3,599,018	3,803,932
Investment property	2,435	2,435	2,435	2,435
Intangible assets	719	719	719	719
Total non-current assets	3,296,627	3,464,786	3,604,969	3,809,883
Total assets	3,466,327	3,608,788	3,760,019	3,938,457
Current liabilities				
Trade and other payables	13,605	13,007	13,330	13,850
Trust funds and deposits	9,072	9,072	9,072	9,072
Provisions	19,588	20,494	21,399	22,315
Interest bearing loans and borrowings	6,472	4,123	5,139	6,825
Total current liabilities	48,737	46,696	48,940	52,062
Non-current liabilities				
Provisions	6,498	9,264	11,905	14,545
Interest bearing loans and borrowings	31,212	40,252	50,507	81,440
Total non-current liabilities	37,710	49,516	62,412	95,985
Total liabilities	86,447	96,212	111,352	148,047
Net assets	3,379,880	3,512,576	3,648,667	3,790,410
Equity				
Accumulated surplus	2,585,398	2,739,945	2,866,213	3,044,113
Reserves	794,482	772,631	782,454	746,297
Total equity	3,379,880	3,512,576	3,648,667	3,790,410

The above balance sheet should be read in conjunction with the accompanying other information.

Statement of Changes in Equity
For the four years ended 30 June 2022

	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2019				
Balance at beginning of the financial year	3,247,018	2,443,019	679,882	124,117
Surplus/(deficit) for the year	132,978	132,978	-	-
Transfer to reserves	-	(18,035)	-	18,035
Transfer from reserves	-	37,057	-	(37,057)
Balance at end of the financial year	3,379,996	2,595,019	679,882	105,095
2020				
Balance at beginning of the financial year	3,379,996	2,595,019	679,882	105,095
Surplus/(deficit) for the year	132,696	132,696	-	-
Transfer to reserves	-	(17,039)	-	17,039
Transfer from reserves	-	38,890	-	(38,890)
Balance at end of the financial year	3,512,692	2,749,567	679,882	83,243
2021				
Balance at beginning of the financial year	3,512,692	2,749,567	679,882	83,243
Surplus/(deficit) for the year	136,091	136,091	-	-
Transfer to reserves	-	(17,112)	-	17,112
Transfer from reserves	-	7,289	-	(7,289)
Balance at end of the financial year	3,648,783	2,875,835	679,882	93,066
2022				
Balance at beginning of the financial year	3,648,783	2,875,835	679,882	93,066
Surplus/(deficit) for the year	141,743	141,743	-	-
Transfer to reserves	-	(17,552)	-	17,552
Transfer from reserves	-	53,709	-	(53,709)
Balance at end of the financial year	3,790,526	3,053,735	679,882	56,909

The above statement of changes in equity should be read in conjunction with the accompanying other information.

Statement of Cash Flows

For the four years ended 30 June 2022

	2019 Inflows/ (Outflows) \$'000	2020 Inflows/ (Outflows) \$'000	2021 Inflows/ (Outflows) \$'000	2022 Inflows/ (Outflows) \$'000
Cash flows from operating activities				
Cash flows from operating activities				
Rates and charges	149,787	156,933	164,442	173,929
Statutory fees and fines	11,460	11,957	12,432	12,772
User fees	12,234	12,337	12,910	13,426
Grants - operating	29,609	29,901	30,739	31,392
Grants - capital	11,301	1,178	-	-
Contributions - monetary	10,846	11,082	11,324	11,572
Interest received	4,056	4,086	4,116	4,147
Other receipts	6,075	5,160	4,829	4,887
Net GST refund/payment	11,302	13,917	11,187	17,829
Employee costs	(86,468)	(87,734)	(90,997)	(93,698)
Materials and services	(88,080)	(85,919)	(87,177)	(90,323)
Net cash provided by / (used in) operating activities	72,122	72,898	73,805	85,933
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(83,396)	(103,791)	(71,654)	(142,355)
Proceeds from sale of property, infrastructure, plant and equipment	175	388	201	279
Payments for investments	(6,029)	18,188	(7,323)	18,887
Net cash provided by / (used in) investing activities	(89,250)	(85,215)	(78,776)	(123,189)
Cash flows from financing activities				
Finance costs	(1,841)	(2,169)	(3,162)	(3,458)
Proceeds from borrowings	24,350	13,164	15,394	37,758
Repayment of borrowings	(2,798)	(6,472)	(4,123)	(5,139)
Net cash provided by / (used in) financing activities	19,711	4,523	8,109	29,161
Net increase / (decrease) in cash and cash equivalents	2,583	(7,794)	3,138	(8,095)
Cash and cash equivalents at the beginning of the year	43,886	46,469	38,674	41,812
Cash and cash equivalents at the end of the year	46,469	38,674	41,812	33,718

The above cash flow should be read in conjunction with the accompanying other information.

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Statement of Capital Works

For the four years ended 30 June 2022

	2019 \$'000	2020 \$'000	2021 \$'000	2022 \$'000
Property				
Land	280	-	-	-
Land improvements	-	-	-	-
Total Land	280	-	-	-
Buildings	10,390	7,626	7,274	19,192
Building Improvements	6,004	1,745	1,255	2,095
Total Buildings	16,394	9,371	8,529	21,287
Total Property	16,674	9,371	8,529	21,287
Plant and Equipment				
Plant, machinery & equipment	986	1,841	997	1,355
Fixtures, fittings and furniture	90	240	90	90
Computers and telecommunications	2,326	956	897	854
Total Plant and Equipment	3,402	3,037	1,984	2,299
Infrastructure				
Roads	17,839	38,369	19,597	20,041
Bridges	200	100	100	-
Footpaths & cycleways	3,800	5,510	3,026	3,458
Drainage	247	1,545	65	770
Recreational, leisure & community facilities	36,412	17,543	19,534	87,472
Waste management	-	-	-	-
Parks, open space and streetscapes	4,967	3,995	6,405	4,871
Other infrastructure	4,869	11,005	1,163	1,269
Total Infrastructure	68,334	78,067	49,890	117,881
Total capital works expenditure	88,410	90,475	60,403	141,467
Represented by:				
New assets	51,621	64,665	33,407	113,541
Asset renewal	11,047	9,602	15,748	17,948
Asset expansion	1,380	2,141	2,952	1,903
Asset upgrade	24,362	14,067	8,295	8,075
Total capital works expenditure	88,410	90,475	60,402	141,467

The above statement of capital works should be read in conjunction with the accompanying other information.

Statement of Human Resources
For the four years ended 30 June 2022

	2019 \$'000	2020 \$'000	2021 \$'000	2022 \$'000
Staff expenditure				
Employee costs - operating	89,483	91,407	94,542	97,255
Employee costs - capital	-	-	-	-
Total staff expenditure	89,583	91,507	94,642	97,355
	FTE	FTE	FTE	FTE
Staff numbers				
Employees	840.79	845.4	852.0	856.6
Total staff numbers	840.79	845.4	852.0	856.6

The above statement of human resources should be read in conjunction with the other information

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	Asset Expenditure Types						Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Non Infrastructure	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2019										
Property										
Land	280	280	-	-	-	-	-	-	280	-
Land Improvements	-	-	-	-	-	-	-	-	-	-
Total Land	280	280	-	-	-	-	-	-	280	-
Buildings	10,390	7,340	500	-	2,550	-	2,000	7,090	1,300	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building Improvements	6,004	100	10	-	5,894	-	559	-	2,075	3,370
Leasehold Improvements	-	-	-	-	-	-	-	-	-	-
Total Buildings	16,394	7,440	510	-	8,444	-	2,559	7,090	3,375	3,370
Total Property	16,674	7,720	510	-	8,444	-	2,559	7,090	3,655	3,370
Plant and Equipment										
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	986	866	-	-	120	-	-	-	986	-
Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	-	90	-
Computers and Telecommunications	2,326	1,844	-	-	482	-	-	-	2,326	-
Library Books	-	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	3,402	2,800	-	-	602	-	-	-	3,402	-
Infrastructure										
Roads	17,840	11,656	4,565	30	1,589	-	914	7,086	8,872	968
Bridges	200	-	200	-	-	-	-	-	200	-
Footpaths and cycleways	3,800	2,817	75	740	168	-	700	125	2,975	-
Drainage	247	60	150	-	37	-	-	37	210	-
Recreational, leisure and community facilities	36,412	21,684	3,828	210	10,690	-	6,949	2,257	19,493	7,713
Waste Management	-	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	4,967	1,120	1,302	400	2,145	-	1,666	625	2,676	-
Aerodromes	-	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-	-
Other infrastructure	4,869	3,763	416	-	690	-	-	-	4,869	-
Total Infrastructure	68,335	41,100	10,536	1,380	15,319	-	10,229	10,130	39,295	8,681
Total capital works expenditure	88,411	51,620	11,046	1,380	24,365	-	12,788	17,220	46,352	12,051

 Other information for the four years ended 30 June 2022
 1. Summary of planned capital works expenditure

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	Asset Expenditure Types						Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Non Infrastructure	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2020										
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-	-
Buildings	7,626	4,476	660		2,490		641	1,520	5,465	
Heritage Buildings	-									
Building Improvements	1,745	1,000			745				1,745	
Leasehold Improvements	-									
Total Buildings	9,371	5,476	660		3,235		641	1,520	7,210	
Total Property	9,371	5,476	660		3,235		641	1,520	7,210	
Plant and Equipment										
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	1,841	1,841	-	-	-	-	-	353	1,488	-
Fixtures, Fittings and Furniture	240	240	-	-	-	-	-	-	240	-
Computers and Telecommunications	955	730	-	-	225	-	-	-	955	-
Library Books	-	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	3,036	2,811	-	-	225	-	-	353	2,683	-
Infrastructure										
Roads	38,369	29,954	6,565	31	1,819	-	6,202	15,730	15,469	968
Bridges	100	-	100	-	-	-	-	-	100	-
Footpaths and cycleways	5,510	3,524	-	1,110	876	-	-	-	5,510	-
Drainage	1,545	60	430	-	1,055	-	-	1,055	490	-
Recreational, leisure and community facilities	17,543	11,308	568	-	5,667	-	-	-	5,347	12,196
Waste Management	-	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	3,996	1,268	1,263	1,000	465	-	-	75	3,921	-
Aerodromes	-	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-	-
Other infrastructure	11,005	10,263	17	-	725	-	-	100	10,905	-
Total Infrastructure	78,068	56,377	8,943	2,141	10,607	-	6,202	16,960	41,742	13,164
Total capital works expenditure	90,475	64,664	9,603	2,141	14,067	-	6,843	18,833	51,635	13,164

1. Summary of planned capital works expenditure (continued)

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Special Council Agenda

Tuesday 26 June 2018

	Asset Expenditure Types						Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Non Infrastructure	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2021										
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-	-
Buildings	1254	70	1,184	-	-	-	-	-	1,254	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building Improvements	7,274	6,074	920	-	280	-	-	4,133	3,141	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-	-
Total Buildings	8,528	6,144	2,104	-	280	-	-	4,133	4,395	-
Total Property	8,528	6,144	2,104	-	280	-	-	4,133	4,395	-
Plant and Equipment										
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	997	997	-	-	-	-	-	183	814	-
Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	-	90	-
Computers and Telecommunications	897	687	-	-	210	-	-	-	897	-
Library Books	-	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	1,984	1,774	-	-	210	-	-	183	1,801	-
Infrastructure										
Roads	19,597	4,692	12,570	32	2,303	-	-	202	19,395	-
Bridges	100	-	100	-	-	-	-	-	100	-
Footpaths and cycleways	3,026	2,027	-	920	79	-	-	-	3,026	-
Drainage	65	65	-	-	-	-	-	-	65	-
Recreational, leisure and community facilities	19,534	16,199	80	200	3,055	-	-	-	4,140	15,394
Waste Management	-	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	6,405	2,163	1,961	1,800	482	-	-	-	6,405	-
Aerodromes	-	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-	-
Other infrastructure	1,163	415	18	-	730	-	-	-	1,163	-
Total Infrastructure	49,890	25,561	14,729	2,952	6,649	-	-	202	34,294	15,394
Total capital works expenditure	60,402	33,479	16,832	2,952	7,139	-	-	4,518	40,490	15,394

1. Summary of planned capital works expenditure

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Special Council Agenda

Tuesday 26 June 2018

	Asset Expenditure Types						Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Non Infrastructure	Grants	Contrib'ns	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2022										
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land Improvements	-	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-	-
Buildings	19,192	18,656	500	-	36	-	-	9,176	10,016	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building Improvements	2,095	-	1,000	100	995	-	-	-	2,095	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-	-
Total Buildings	21,287	18,656	1,500	100	1,031	-	-	9,176	12,111	-
Total Property	21,287	18,656	1,500	100	1,031	-	-	9,176	12,111	-
Plant and Equipment										
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Plant, Machinery and Equipment	1,355	1,355	-	-	-	-	-	-	1,355	-
Fixtures, Fittings and Furniture	90	90	-	-	-	-	-	-	90	-
Computers and Telecommunications	854	710	-	-	144	-	-	-	854	-
Library Books	-	-	-	-	-	-	-	-	-	-
Total Plant & Equipment	2,299	2,155	-	-	144	-	-	-	2,299	-
Infrastructure										
Roads	20,041	5,808	12,570	233	1,430	-	-	140	19,901	-
Bridges	-	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	3,458	655	40	370	2,393	-	-	-	3,458	-
Drainage	770	70	700	-	-	-	-	-	770	-
Recreational, leisure and community facilities	87,472	85,414	318	-	1,740	-	-	4,500	45,214	37,758
Waste Management	-	-	-	-	-	-	-	-	-	-
Parks, Open Space and streetscapes	4,871	317	2,802	1,200	552	-	-	-	4,871	-
Aerodromes	-	-	-	-	-	-	-	-	-	-
Off street car parks	-	-	-	-	-	-	-	-	-	-
Other infrastructure	1,269	466	18	-	785	-	-	-	1,269	-
Total Infrastructure	117,881	92,730	16,448	1,803	6,900	-	-	4,640	75,483	37,758
Total capital works expenditure	141,467	113,541	17,948	1,903	8,075	-	-	13,816	89,893	37,758

1. Summary of planned capital works expenditure

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2. Summary of planned human resources expenditure

	2018/2019 \$'000	2019/2020 \$'000	2020/2021 \$'000	2021/2022 \$'000
Executive				
- Permanent Part Time	-	-	-	-
- Permanent Full Time	838	863	889	915
Total Executive	838	863	889	915
Community Services				
- Permanent Part Time	14,640	14,753	15,443	15,894
- Permanent Full Time	13,575	13,678	14,131	14,359
Total Community Services	28,215	28,431	29,574	30,253
Partnerships and Engagement				
- Permanent Part Time	5,617	5,898	6,253	6,622
- Permanent Full Time	8,095	8,501	8,667	8,837
Total Partnerships and Engagement	13,712	14,399	14,920	15,459
City Transport and Presentation				
- Permanent Part Time	669	677	698	711
- Permanent Full Time	20,831	21,079	21,709	22,365
Total City Transport and Presentation	21,500	21,756	22,407	23,076
Planning and Major Projects				
- Permanent Part Time	1,190	1,226	1,262	1,300
- Permanent Full Time	11,692	12,041	12,403	12,775
Total Planning and Major Projects	12,882	13,267	13,665	14,075
Corporate Services				
- Permanent Part Time	1,524	1,569	1,617	1,667
- Permanent Full Time	10,198	10,499	10,823	11,157
Total Corporate Services	11,722	12,068	12,440	12,824
Casual	714	723	747	753
Total	89,583	91,507	94,642	97,355

Summary of planned human resources expenditure (cont'd)

	2018/2019 FTE	2019/2020 FTE	2020/2021 FTE	2021/2022 FTE
Executive				
- Permanent Part Time	-	-	-	-
- Permanent Full Time	5.00	5.0	5.0	5.0
Total Executive	5.00	5.0	5.0	5.0
Community Services				
- Permanent Part Time	150.84	152.8	154.8	156.8
- Permanent Full Time	114.00	114.0	114.0	114.0
Total Community Services	264.84	266.8	268.8	270.8
Partnerships and Engagement				
- Permanent Part Time	57.59	59.9	62.2	64.5
- Permanent Full Time	83.00	83.0	83.0	83.0
Total Partnerships and Engagement	140.59	142.9	145.2	147.5
City Transport and Presentation				
- Permanent Part Time	6.20	6.2	6.2	6.2
- Permanent Full Time	200.00	200.0	202.0	202.0
Total City Transport and Presentation	206.20	206.2	208.2	208.2
Planning and Major Projects				
- Permanent Part Time	9.67	9.7	9.7	9.7
- Permanent Full Time	95.00	95.0	95.0	95.0
Total Planning and Major Projects	104.67	104.7	104.7	104.7
Corporate Services				
- Permanent Part Time	13.60	13.6	13.6	13.6
- Permanent Full Time	90.00	90.0	90.0	90.0
Total Corporate Services	103.60	103.6	103.6	103.6
Casual	15.89	16.2	16.5	16.8
Total	840.79	845.4	852.0	856.6

8. GLOSSARY

Act	▪ means the <i>Local Government Act 1989</i>
Adjusted Underlying (Operating) Result	▪ means the result obtained by adding back to the Total Comprehensive result the following items: non-recurrent capital grants, non-monetary asset contributions and other contributions to fund capital expenditure
Annual report	▪ means a report of the activities of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement
Asset expansion expenditure	▪ means expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries
Asset expenditure type	▪ means the following types of asset expenditure: (a) asset renewal expenditure; (b) new asset expenditure; (c) asset upgrade expenditure; (d) asset expansion expenditure
Asset renewal expenditure	▪ means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
Asset upgrade expenditure	▪ means expenditure that: (a) enhances an existing asset to provide a higher level of service; or (b) increases the life of the asset beyond its original life
Australian Accounting Standards (AASB)	▪ means the accounting standards published by the Australian Accounting Standards Board
Budget	▪ means a plan setting out the services and initiatives to be funded for the financial year and how they will contribute to achieving the strategic objectives specified in the council plan
Capital works expenditure	▪ means expenditure on non-current assets and includes new assets, asset renewal, asset expansion and asset upgrade
Council plan	▪ means a plan setting out the medium-term strategic objectives, strategies, strategic indicators and resources reflecting vision and aspirations of the community for the next four year
Financial resources	▪ means income, expenditure, assets, liabilities, equity, cash and capital works required to deliver the services and initiatives in the budget
Financial statements	▪ means the financial statements and notes prepared in accordance with the Australian Accounting Standards as they apply to the general purpose financial reports of local governments and a statement of capital works and included in the annual report
Financial year	▪ means the period of 12 months ending on 30 June each year
Human resources	▪ means the staff employed by a council
Indicator	▪ means what will be measured to assess performance
Initiatives	▪ means actions that are one-off in nature and/or lead to improvements in service
Major initiatives	▪ means significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget
Minister	▪ means the Minister for Local Government
Model budget	▪ means the <i>Victorian City Council Model Budget</i> prepared annually by the Institute of Chartered Accountants in Australia
New asset expenditure	▪ means expenditure that creates a new asset that provides a service that does not currently exist
Non-financial resources	▪ means the resources other than financial resources required to deliver the services and initiatives in the budget
Non-infrastructure capital works	▪ means the projects included in the annual capital works program that are considered to be maintenance rather than capital expenditure for accounting purposes. These include tree planting, feasibility studies and computer software and hardware implementations.
Non-recurrent grant	▪ means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a Council's Strategic Resource Plan
Planning and accountability	▪ means the key statutory planning and reporting documents that are required to be

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framework	prepared by councils to ensure accountability to local communities in the performance of functions and exercise of powers under the Act
Performance statement	<ul style="list-style-type: none"> means a statement including the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year and included in the annual report
Recurrent grant	<ul style="list-style-type: none"> means a grant other than a non-recurrent grant
Regulations (LGR)	<ul style="list-style-type: none"> means the Local Government (Planning and Reporting) Regulations 2014
Report of operations	<ul style="list-style-type: none"> means a report containing a description of the operations of the council during the financial year and included in the annual report
Services	<ul style="list-style-type: none"> means assistance, support, advice and other actions undertaken by a council for the benefit of the local community
Statement of capital works	<ul style="list-style-type: none"> means a statement which shows all capital expenditure of a council in relation to non-current assets and asset expenditure type prepared accordance to the model statement of capital works in the Local Government Financial Report
Strategic objectives	<ul style="list-style-type: none"> means the outcomes a council is seeking to achieve over the next four years and included in the council plan
Strategic resource plan	<ul style="list-style-type: none"> means a plan of the financial and non-financial resources for at least the next four years required to achieve the strategic objectives in the council plan
Strategies	<ul style="list-style-type: none"> means high level actions directed at achieving the strategic objectives in the council plan
Statement of human resources	<ul style="list-style-type: none"> means a statement which shows all council staff expenditure and numbers of full time equivalent council staff
Statements of non-financial resources	<ul style="list-style-type: none"> means a statement which describes the non-financial resources including human resources
Summary of planned capital works expenditure	<ul style="list-style-type: none"> means a summary of capital works expenditure in relation to non-current assets classified according to the model statement of capital works in the Local Government Financial Report, by asset expenditure type and funding source
Summary of planned human resources expenditure	<ul style="list-style-type: none"> means a summary of permanent council staff expenditure and numbers of full time equivalent council staff categorised according to the organisational structure of the council



2018/19 Rating Strategy

Reviewed June 2018

Creating vibrant self-sustaining communities together



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1.0 Executive Summary

Council must determine the fairest and most equitable rating system from within the parameters established in the *Local Government Act 1989*.

Rates are the primary source of income for Council and other revenue sources include fees, fines, grants from Federal and State Governments, proceeds from the sale of assets, interest earned on investments and, where appropriate, borrowings.

Developing a rating strategy requires Council to strike a balance between competing priorities for Council services and infrastructure and to come up with a mixture of rates and charges (a Rating System) that provides the revenue needed for ongoing financial sustainability.

The key platforms to the current approach to rating at Council include:

Section	Description
Property Valuation (section 5)	Council applies the Net Annual Value (NAV) as the valuation methodology to levy Council rates. A general revaluation of all properties will be completed every year by Valuer General Victoria and supplementary valuations will be performed between each revaluation cycle.
Limited Rating Differentials (section 6)	Council applies limited differential rating as its rating system. <ul style="list-style-type: none"> a General Rate for Residential, Commercial and Industrial use a Farm Rate for Farming use
Service Charges & Municipal Charges (section 7)	Council is proposing to introduce a waste services charge in 2018/19, using a revenue-neutral approach. Total revenue levied through the new waste services charge will be offset by the reduction on total general rates levied on properties. (Please refer the attached <i>Fact Sheet</i> for more details regarding this proposal.) The garden waste bin charge will continue to be an optional user-pays-service for the collection and disposal of green waste materials. There currently is no municipal charge applied.



Section	Description
Special Rates & Charges (section 8)	There are no new special charges proposed for the coming rating year. Special rates will continue to be raised for marketing schemes for the Bundoora, Lalor and Thomastown retail precincts.
Rate Payment Options (section 9)	Council must allow rates to be paid by four gazetted instalments with the due dates for each as follows: <ul style="list-style-type: none"> • 1st Instalment due – 30 September • 2nd Instalment due – 30 November • 3rd Instalment due – 28 February • 4th Instalment due – 31 May In addition Council will offer: <ul style="list-style-type: none"> • A lump sum payment option by 15 February. • 18 fortnightly payments only on application by 31 August and covering the same payment period of the 4 gazetted instalments option. • 9 monthly payments only on application by 31 August and covering the same payment period of the 4 gazetted instalments option. Direct debit from a nominated account is available on application by 31 August.
Financial Hardship consideration (section 10)	Council recognises there are cases of genuine financial hardship and assessment will be based on compassion, fairness, confidentiality and compliance with statutory requirements.
Concessions/Rebates (section 11)	Council will <ul style="list-style-type: none"> • Continue to provide a rebate for sustainable land management practices. • Provide rate relief to the Melbourne Wholesale Markets for 5 years from the commencement of trading. • Continually review the suitability of concessions and/or rebates without causing inequality.



2.0 What is a Rating Strategy?

A rating strategy is the method by which Council systematically considers factors of importance that inform its decisions about the rating system. The rating system determines how Council will raise money from properties within the municipality.

The rating strategy does not influence the total amount of money to be raised, only the share of revenue contributed by each property. The rating system comprises of the valuation base for each property and the actual rating instruments allowed under the Local Government Act to calculate the property owner's liability for rates.

This Rating Strategy is based on the premise of:

- Providing sufficient funding to maintain a broad range of quality services and well-designed and constructed capital works that meet current and future needs
- Achieving a "smoothing out" of the rates levied so as to provide the community with a degree of certainty with regard to predictable and affordable future rate increases.

The following are the foundations for the Rating Strategy:

- Apply Net Annual Value as the valuation methodology to levy Council rates
- Apply two of the three available differential rates for NAV rating (Residential and Farm)
- Apply a discount on farming properties
- Review the rating structure following each biennial valuation
- Continue to offer an optional garden waste bin service
- A separate waste charge is proposed in 2018/19 using a revenue neutral approach
- No municipal charge
- Apply the mandatory four instalments payment option
- Provide alternative payment options
- Continue to offer a sustainable land management rebate to ratepayers who are eligible
- Consider applications for financial hardship assistance based on current guidelines.



3.0 Financial Management Principles

Council must make decisions about how much of the cost of specific services is to be funded by users/consumers and how much is to be funded generally by ratepayers. There are some major practical considerations that will influence what type of services will attract fees and charges. Most important is whether the services being considered are either entirely or partially “public goods”.

Public Goods

Public goods are services that provide a broad and often unquantifiable benefit to the community rather than a particular benefit to individuals, businesses, specific groups or individual properties. The characteristics of “public goods” include:

- The use of or enjoyment by one person does not diminish their availability to, or enjoyment by, others (that is, they are non-rival); and
- It is not practical to exclude access to them (that is, they are non-excludable).

Examples include roads and parks and public toilets.

Private Goods

Private goods are those goods which are both rival in consumption (that is, one person’s use diminishes its availability or enjoyment by others) and excludable, ie preventing those who have not paid for it from using the good or consuming its benefits.

Examples include childcare centres, leisure centres and use of community halls.

Generally, Council should fund “Private Goods” through user charges and fund “Public Goods” through rates. However it is often difficult to define local government services as either purely public goods or purely private goods, and most will lie somewhere on the spectrum between the two. This inevitably results in a large number of Council services, although having income from user fees, being subsidised by rates.

Rates are levied on each property owner based on the value of their property and are calculated as follows:

Property Value X Rate in the dollar = Council rates

Example: \$25,000 X 0.04930848 = \$1,232.71

In the example the “rate in the dollar” for a residential property is 0.04930848 and when applied to a property net annual value of \$25,000, the rates payable would be \$1,232.71.



Rates are in the form of a general purpose levy and the benefits that a ratepayer may receive will not necessarily be to the extent of the rates paid in any one year. Benefits are consumed in different quantities and types over the lifecycle of the ratepayer, eg maternal and child health, libraries and aged care, local laws, roads and footpaths.

Council's practices and decisions regarding rating are underpinned by:

- Accountability, transparency and simplicity
- Efficiency, effectiveness and timeliness
- Equitable distribution of the rate burden across the community according to assessment of property wealth
- Consistency with Council's strategic, corporate and financial directions and budgetary requirements
- Compliance with relevant legislation.

Some of the services that Council provides include:

- Land-use planning, development and building control and assessment
- Environmental health (food and public health, noise and nuisance inspection)
- Fire prevention (building inspection / fire prevention)
- Dog and cat management and control
- Traffic and parking regulations
- Community leadership and advocacy / community development programs
- Services for the aged including respite, meals delivery and home help and community transport
- Sporting and leisure centres including gyms, swimming pools and community centres
- Festivals and events and arts spaces, libraries with internet access
- Parks, gardens, playgrounds and street lighting
- Cycling tracks, road and footpath construction and maintenance
- Skate parks, sporting and recreation ovals, courts and facilities
- Stormwater and drainage management
- Youth and family services including maternal and child health, immunisation, child care
- Waste and recycling collection and disposal and water conservation.



4.0 Rating Framework

The *Local Government Act 1989* stipulates that the primary objective of a Council is to endeavour to achieve the best outcomes for the local community while considering the long-term and cumulative effects of decisions. In seeking to achieve its primary objective, a Council must have regard to a number of facilitating objectives, including:

- Promoting the social, economic and environmental viability and sustainability of the municipal district
- Ensuring that resources are used efficiently and effectively and services are provided in accordance with best value principles to best meet the needs of the local community
- Improving the overall quality of life of people in the local community
- Promoting appropriate business and employment opportunities to ensure that services and facilities provided by the Council are accessible and equitable
- Ensuring the equitable imposition of rates and charges
- Ensuring transparency and accountability in council decision-making.

In developing a Rating Strategy due regard is also given to:

- **Local Government (Planning and Reporting) Regulations 2014**

These regulations set out the information to be disclosed in Council's annual budgets in relation to rates and charges.

- **Valuation of Land Act 1960**

For the purpose of the Local Government Act and its rating provisions, the Valuation of Land Act is the principal legislation that relates to determining property valuations.

- **Developing a Rating Strategy: A Guide for Councils and A Rating Strategy: An Example**

In 2004, the Department for Victorian Communities (now the Department of Transport, Planning and Local Infrastructure) and the MAV published a best practice guide to provide councils with guidance on how to apply the legislation.



In considering what rating approaches are equitable Council must deal with all facets of the rating structure, including valuation, budgetary requirements, differential rating, government taxation and concessions, collection and hardship considerations. In aspiring to balance service levels in accordance with the needs and expectations of the community it must set rating or taxation levels to adequately resource its roles and responsibilities.

Public finance theory sets three major criteria for successful taxation policy, or in this case, rating policy:

- **Equity** - including both horizontal and vertical equity. Horizontal equity means that those in the same position (eg with the same property value) should be treated the same. Vertical equity in respect to property taxation means that higher property values should incur higher levels of tax.
- **Efficiency** - meaning that in a technical sense the tax should not unduly interfere with the efficient operation of the economy. For Local Government the tax should be consistent with the major policy objectives of Council.
- **Simplicity** - for both administrative ease (and therefore lower cost) and to ensure that the tax is understood by taxpayers. The latter ensures the system is transparent and capable of being questioned and challenged by ratepayers.

In adopting a limited differential rating structure (Section 161A of the Local Government Act), Council considers that it will contribute to the equitable and efficient carrying out of its functions.

4.1 Rate capping

Council is required to adhere to the *Local Government Amendment (Fair Go Rates) Act 2015* and prepare a budget on the basis of applying an average rate cap fixed by general Order. In 2018/2019, the rate cap is 2.25%.

The average rate cap sets the maximum allowable percentage that Council can increase its average rates per property from one year (base) to the next (capped year). To calculate the average rates per property in the base year, Council must calculate the 'base average rate'. To calculate the average rates per property in the capped year, a council must calculate the 'capped average rate'. Council's capped average rate must not exceed the base average rate by more than the average rate cap set by the general Order.



A working example of the rates capping calculation for 2018/2019.

Rate Revenue (Base Year)	A	\$145,953,656
Rates Cap 2018/2019	B	2.25%
Rates increase	(AxB) = C	\$3,283,957
Rate Revenue (Capped Year)	(A+C)+D	\$149,237,613
Total Waste Services Charge to be separated from general rates	E	\$7,198,148
General Rates Revenue 2018/2019	D-E	\$142,039,465

In 2018/2019 the rates cap will only apply to general rates, not to other revenue such as service rates and charges (garbage collection), special rates and charges, or revenue in lieu of rates. However, there is scope for the Minister to extend the application of the rate cap to other rates or charges in future years.

Council will not apply to the Essential Services Commission for a special Order to increase the Council's average rate cap for 2018/2019. However Council is proposing to introduce waste service charges using a revenue neutral approach, as demonstrated in the above table.

5.0 Property Valuation

The *Local Government Act 1989* and the *Valuation of Land Act 1960* are the principle Acts in determining property valuations. Generally, each occupancy on rateable land can be valued and rated. Contiguous areas of vacant land with more than one title in the same ownership may be consolidated for rating purpose.

Council may adopt one of the following three valuation methodologies.

- **Site Value:** the value of the land plus any improvements which permanently affect the amenity or use of land, such as drainage works, but excluding the value of buildings and other improvements. Also referred to as the unimproved market value of the land.



- **Capital Improved Value:** the land and other improvements, including the house, other buildings and landscaping.
- **Net Annual Value:** the value of the rental potential of the land, less the landlords' outgoings (such as insurance, land tax and maintenance costs). For residential and farm properties this must be set at 5% of the capital improved value (Valuation of Land Act – Section 2).

Council currently uses the Net Annual Value of each rateable property in determining the rates charged as it provides the most simple, consistent and transparent basis of distribution of rates across the municipality. Council will periodically review the possibility of changing the rating base from Net Annual Value.

5.1 Valuation process

The Valuer General Victoria is now required to conduct a revaluation of all properties every year.

The Valuer General Victoria has a statutory requirement to conduct a review of property values based on market movements and recent sales trends.

The Valuer General Victoria has the responsibility to undertake a physical inspection of some properties during each revaluation. Other valuations are derived from complex formulas based on sectors, sub market groups, property condition factors (including age, materials and floor area), influencing factors such as locality and views, and land areas compared to sales trends within each sector / sub-market group. The municipality has defined sub-market groups of homogeneous property types which are reviewed during the revaluation process.

The Valuer General Victoria determines the valuations according to the highest and best use of a property.

5.2 Supplementary valuation process

Supplementary valuations are returned by the Valuer General Victoria during the financial year when a significant change to the valuation occurs. The most common causes for supplementary valuations are:

- Construction of a new dwelling or building
- Further material improvement to an existing dwelling or building
- Subdivision of a property
- Consolidation of properties.



Council will send a Supplementary Rate Notice to property owners to advise them of the valuation change and the resultant impact on the rates payable.

5.3 Objections to property valuation

The *Valuation of Land Act 1960* provides that an objection to the valuation may be made each year within two months of the issue of the annual or supplementary rates notice. Objections must be dealt with in accordance with the Valuation of Land Act – Division 3 Sections 16-21.

Council will continue to advise ratepayers via the Rate Notice of their right to object and appeal the valuation. Property owners also have the ability to object to the site valuations on receipt of their Land Tax Assessment.

5.4 No windfall gain

There is a common misconception that if a property valuation rises then Council receives a 'windfall gain' with additional income. This is not the case.

The revaluation process results in a redistribution of the rate load across all properties in the municipality. Any increase in the total valuation of the municipality is offset by a reduction to the rate in the dollar (ad valorem rate) used to calculate the rate for each property.

6.0 Limited Rating Differentials

The City of Whittlesea has utilised the Net Annual Value system for rating purposes for many decades.

In accordance with section 161A of the Local Government Act Council will continue with the use of the following limited differentials:

- **General rate** for all rateable properties; and
- **Farm rate** for all properties that qualify as farm land under section 2 of the *Land Valuation Act 1960*.

The effective rates in the \$ for the current rating year are shown in **Schedule 1**. The farm rate is presently set at 40% less than the general rate.

Council believes that a lesser rate is necessary to support our farmers as rising property values in a 'growing' municipality do not always equate to increased income producing capability for farmers. Council will continue to monitor the level of the discount offered on land used for farming purposes.



Council considers this a simple and transparent rating model to achieve an equitable and efficient means of carrying out Council functions.

7.0 Services Charges & Municipal Charges

Service Charges

The Local Government Act allows Council to declare annual service charges for any combination of the following services, on the basis of any criteria specified by the Council:

- Provision of a water supply
- Collection and disposal of refuse
- Provision of sewerage services
- Any other prescribed service

Council is proposing to introduce a separate waste services charge in 2018/19, using a revenue-neutral approach. As illustrated in clause 4.1, total revenue levied through the new waste service charges will be offset by the reduction on total general rates levied on properties. (Please refer the attached *Fact Sheet* for more details regarding this proposal.)

The proposed waste services charge for 2018/19 is shown in **Schedule 1** and will appear on your rate notice as below:

- Residential/farm waste charge: \$93.15 (120 litre garbage bin weekly collection + 240 litre recycle bin fortnightly collection)
- Commercial/ Industrial waste charge: \$150.20 (240 litre garbage bin weekly collection)

The proposed waste charge covers external contractors' cost for garbage and recycling services for residential properties and garbage services for commercial and industrial properties.

Hard waste and bundled branches collection and rates notice voucher services (timber, green waste, brick, rubble and landfill) will continue to be funded by general rates with the provision of:

- One hard waste voucher (land fill levy payable to operator)
- Four timber waste vouchers
- Four green waste vouchers
- Two brick and rubble vouchers.



Council also offers an optional garden waste bin service that is billed annually and shown on a property owner's rate notice when they elect to use this service.

The charge for a 240 litre garden waste bin is shown in **Schedule 1**. The bin will continue to be collected fortnightly.

Municipal Charges

Under section 159 of the Local Government Act, Council may apply a flat municipal charge to each rateable property to allow Council to recover part of the administrative operating costs.

The legislation is not definitive on what comprises administrative costs and does not require Council to specify what is covered by the charge. However, administrative programs for finance, asset management, information systems, corporate records, human resources and governance are presently supported by rates income.

Council does not intend to introduce a municipal charge to defray some of its administrative costs as this is incorporated in the General and Farm rate.

8.0 Special Rates and Charges

Special rates and special charges are covered under Section 163 of the Local Government Act and enable Council to declare a special rate or special charge or a combination of both for the purposes of:

- Defraying any expenses; or
- Repaying with interest any advance made or debt incurred or loan raised by Council;

in relation to delivering a special benefit to specific person/s that are required to pay the special rate or special charge.

There are detailed procedural requirements that Council must follow when considering the introduction of a special rate or charge. In particular, Council is particularly mindful that a special benefit does in fact exist to those that will be levied the special rate or charge.

There are no new **special charges** planned for the coming rating year.

The City of Whittlesea presently applies a special rate for marketing schemes for some retail precincts. The purpose of these schemes is to ensure the future prosperity and viability of these commercial centres.



These special rates are raised to assist business associations in carrying out marketing and business development activities within their retail precincts.

The following **special rates** will continue to be raised in the coming rating year:

Bundoora Square Marketing and Business Development Special Rate

7 year scheme (1 July 2018 – 30 June 2025) – subject to Council approval in June 2018

Lalor Marketing and Business Development Special Rate

7 year scheme (1 July 2012 – 30 June 2019)

Thomastown Shopping Centre Marketing and Business Development Special Rate

7 year scheme (1 July 2018 – 30 June 2025) – subject to Council approval in June 2018

9.0 Collection of Rates and Charges

In accordance with Section 167(1) of the Local Government Act, Council must allow a person to pay their rates and charges in four instalments and the instalments are due and payable on the dates fixed by the Minister as published in the Government Gazette.

Section 167(2A) provides that a Council may also allow a person to pay their rates and charges in a lump sum. City of Whittlesea offers the lump sum option with the Government gazetted due date of 15 February.

In addition, Council provides fortnightly and monthly payment options covering the same payment timeframe of the four gazetted instalments option.

9.1 Payment options

Option 1 - Quarterly instalments

1st Instalment due – 30 September
2nd instalment due – 30 November
3rd Instalment due – 28 February
4th Instalment due – 31 May

Option 2 - Lump sum payment by 15 February

Option 3 - 18 fortnightly instalments



Not available to ratepayers with overdue rates and charges.
Applications must be made annually by 31 August.

Option 4 - 9 monthly instalments

Not available to ratepayers with overdue rates and charges.
Applications must be made annually by 31 August.

Direct Debit

Not available to ratepayers with overdue rates and charges.
New applications must be made by 31 August.
Direct debit can be made from a nominated account.

9.2 Payment channels

The following payment channels are available throughout the year:

- **Australia Post**
 - o Over the counter
 - o 24 hour phone
 - o Secure payment web page
- **Bpay**
 - o Secure banking web page
 - o 24 hour phone
- **City of Whittlesea**
 - o Secure eService web page
 - o 24 hour phone
 - o Mail
 - o Council Office Cashier

9.3 Unpaid rates and charges

In accordance with Section 172 of the Local Government Act Council will charge interest on unpaid rates and charges in accordance with the rate fixed under Section 2 of the *Penalty Interest Rate Act 1983*.

The penalty interest rate applicable under the Local Government Act is determined by the rate ruling on 1 July each year.

The penalty interest will be applied after the due date of an instalment. For lump sum payers, the interest penalty will be applied after the due date of the lump sum, but calculated on each of the instalment amounts that are overdue from the day



after their due dates. In all cases interest penalty will continue to accrue until all amounts are paid in full.

9.4 Debt recovery

Final notices are forwarded to ratepayers requesting payment or inviting ratepayers to make arrangements to pay their outstanding debt.

If no payment is forthcoming or no arrangements have been made to pay the debt, Council will pursue the recovery of outstanding rates and charges through its debt collection agent.

Any costs incurred during the recovery process are added to the amount outstanding. Council will also make every effort to contact ratepayers at their correct address but it is the ratepayer's responsibility to properly advise Council of their correct mailing details and contact number/s.

An accumulation of three or more years of rates and charges debt enables Council to initiate sale proceedings of the rateable property in accordance with s181 of the *Local Government Act 1989*.

10.0 Financial Hardship Consideration

The City of Whittlesea recognises there are cases of genuine financial hardship requiring respect and compassion in special circumstances.

Council will assess financial hardship applications by taking into account the principles of fairness, integrity, confidentiality and compliance with statutory requirements, whilst being empathetic in the process.

11.0 Rebates and Concessions

Section 169 of the Local Government Act provides Council with the ability to grant rebates or concessions on rates and charge –

- To assist proper development of the municipal district
- To preserve buildings or places in the municipal district that have a historical or environmental interest
- To restore or maintain buildings or places of historical, environmental, architectural or scientific importance in the municipal district



- To assist the proper development of part of the municipal district.

In addition, section 171(4) of the Local Government Act provides Council with the ability to waive rates to eligible recipients in accordance the *State Concessions Act 2004* provided that the rateable or part of rateable land by the applicant is that person's sole or principal place of residence.

11.1 Sustainable land management rebate

Council's Sustainable Land Management Rebate Scheme is an incentive program designed to support and encourage responsible land management on private properties in the municipality. It provides a rate rebate to eligible ratepayers for two consecutive years.

The scheme aims to enhance and protect agricultural and environmental values in the rural areas by working in partnership with local landholders. It seeks to encourage an ongoing commitment to more sustainable land management practices, aiming for an overall improvement on properties and in the environment.

The criteria for eligibility:

- Properties that are greater than 8 hectares in size
- Land must have Green Wedge Zone, Green Wedge A Zone or Rural Conservation Zone of >50% of the property size
- Landholders must commit to two sustainable land management actions for a period of two years; one of which must be environmental and noxious weed control. Other commitments include:
 - i. Protection and enhancement of remnant vegetation through fencing, revegetation
 - ii. Integrated pest animal control
 - iii. Soil erosion / salinity mitigation
 - iv. Protection and enhancement of waterways / wetlands / farm dams.

Properties assessed by Council Officers as meeting the above criteria will receive a rebate for two consecutive rating periods as shown in **Schedule 1**.

11.2 Melbourne Wholesale Markets rebate

On 8 April 2014 Council resolved to provide an annual rate rebate for five consecutive rating years to the relocated Melbourne Whole Markets to take effect from the commencement of trading.

The market is an important part of the State's economic infrastructure, with an annual turnover in excess of \$1.6 billion. The core of the precinct at 325D Cooper



Street, Epping will be the relocated Melbourne Wholesale Fruit and Vegetable Market and National Flower Centre currently located in Footscray Road in West Melbourne.

The considerable economic benefits to be gained from the relocation of the Melbourne Wholesale Markets to Epping, both for the Whittlesea municipality and broader Northern Melbourne Region economy, can be summarised as:

- Direct employment across a range of skills
- Indirect (multiplier) jobs associated with allied industries and resourcing industries
- Infrastructure improvements
- Positive impact on property values
- Access to rainwater capture
- Higher educational investment

11.3 Pensioner concession

A Rate concession may be available to

- Pensioners; or
- War widows and returned servicemen on a War Pension with a total and permanent incapacity.

Proof of eligibility is provided by Pensioner Concession Cards but not extended to Health Care cardholders.

Eligible pensioners may gain a concession of up to 50 per cent of their total rates and charges, up to a maximum as stipulated by the State Government.

Councils have in recent times been requested to consider Ministerial Guidelines advocating a reduction in the rate burden on Retirement Villages through use of a reduced differential rate. This option is not available to a NAV rating Council such as the City of Whittlesea.

It is worth noting that Retirement Villages receive Council services and access community infrastructure in the same way as other residents. In particular, retirement village residents can access Council provided aged services that are heavily subsidised by rates.

Furthermore, rates are a type of tax and not a fee for service. Rates are required to subsidise the delivery of services and capital works that would otherwise be unaffordable if charged on a case by case basis.

The current rate concessions are shown in **Schedule 1**.



No further concessions are available to eligible pensioners but Council will review this position periodically.

12.0 Fire Services Property Levy

Effective from 1 July 2013 Council is an appointed collection agent for the State Government Fire Services Levy.

Council is required to calculate and collect a levy from all land within the Whittlesea municipality unless specifically exempt, ie Commonwealth owned land or State Government owned land.

The applicable levies are shown in **Schedule 1**.

13.0 Further Information

For further information on the City of Whittlesea Rating Strategy please call Revenue Services on 9217 2105.

Free Telephone Interpreter Service

العربية	9679 9871	Italiano	9679 9874	ਪੰਜਾਬੀ	9679 9879	Tiếng Việt	9679 9878
Ελληνικά	9679 9873	Македонски	9679 9875	தமிழ்	9679 9879	Other	9679 9879
हिंदी	9679 9879	简体中文	9679 9857	Türkçe	9679 9877		



Schedule 1

The following are effective for the 2018/2019 rating year.

Rates and charges

	Rate/Charge
General rate	0.04930848
Farm rate	0.02958509
Residential/farm waste charge	\$93.15
Commercial/industrial waste charge	\$150.20
Garden waste bin charge (optional service)	\$77

Pensioner concessions

Rates	\$229.40
Fire Services Levy	\$50.00

Sustainable land management rebates

8-50 hectares	20%
>50 hectares	30%

Fire services levies*

Property Sector	Fixed Charge	Variable CFA	Variable MFB
Residential	\$109	0.000058	0.000046
Commercial	\$221	0.000691	0.000470
Industrial	\$221	0.001037	0.000733
Primary production	\$221	0.000164	0.000131
Public benefit	\$221	0.000058	0.000046
Vacant (excluding vacant residential land)	\$221	0.000220	0.000053



Council is proposing to separate the waste services charge from general rates in 2018/19. This proposal will not result in an increase in the amount you pay to Council, it will simply mean your rate notice will include a separate line so that you can see the cost of collecting waste.

The change will bring the City of Whittlesea into line with the majority of other Victorian Councils who currently have a separate waste services charge detailed on their rates notice.

Is this an additional charge on top of the current rates that property owners are paying?

No.

Property owners already pay for garbage and recycling services through their general rates. The proposed change in 2018/19 will simply separate the charge for garbage and recycling services from general rates on your rates notice.

The waste services charge is not an additional charge and will not increase the total amount of rates, fees and charges income collected by Council in 2018/19, as illustrated below.

Confirmed 2017/18 Rating Base (total revenue generated from general rates as at 1 July 2017 + annualised supplementary revenue 2017-18)	\$145,953,656
Rate Cap for 2018/19 (set by State Government)	2.25%
2018/19 Rating Base permitted under Fair Go Rates System (total revenue leviable from general rates as at 1 July 2018)	\$149,237,613
Proposed total revenue from waste services charge	\$7,198,148
Proposed total revenue from general rates	\$142,039,465
2018/19 Proposed total revenue from general rates & waste services charge	\$149,237,613

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Why does Council want to separate the waste services charge if it doesn't bring additional revenue in 2018/19?

Currently only seven out of the 79 Victorian Councils do not have a separate waste services charge, Whittlesea is one of the seven. The proposed change will bring the City of Whittlesea into line with the majority of Victorian Councils.

All Victorian Councils are limited to increasing rates by a maximum 2.25% unless they apply for special consideration. However, the waste and recycling industry is going through a period of volatility with the cost of providing waste services rising well above the annual 2.25% increase in the rate cap. By separating the waste services charge from general rates, it will enable Council to manage any increasing charges imposed by the waste and recycling industry without compromising other services that Council currently provides to the community.

How much will the charge be and how will it appear on my rate notice?

The proposed waste services charge for 2018/19 will be the same amount whether it is separated from or included in the general rates charge. It will cover the external contractors' cost of providing garbage and recycling services for residential properties, and garbage services for commercial and industrial properties:

- Residential waste charge: \$93.15 (120 litre garbage bin + 240 litre recycle bin)
- Commercial/industrial waste charge: \$150.20 (240 litre garbage bin)

The reason for separating the waste charge is to allow Council to be able to cover any unpredictable rising costs imposed on local government by the waste and recycling industries.

Does the waste services charge incorporate the existing garden and hard waste collection charges?

No.

The waste charge will not include the cost of providing Council's other waste services - hard waste and bundled branches collections, voucher services for timber, green waste, brick and rubble and landfill. These will continue to be funded by general rates.

The garden waste collection service is optional for residents to choose and is not included in the waste services charge which is a compulsory charge.

Residents can continue to opt to pay a small annual fee to have a 240 litre garden waste bin for disposal of green waste such as grass clippings, cut up branches and prunings.

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Can I opt out of Council's garbage and recycling services and not pay the waste services charge?

No.

It is one of Council's fundamental functions to provide waste services and this charge is compulsory. The only exception is if your property has a planning permit condition that requires you to arrange for your own waste collection service.

It is important to note that property owners have up until now been paying for garbage and recycling services through their general rates. The proposed change in 2018/19 simply separates the charge for garbage and recycling services from general rates. However, it also means that in the future Council is able to increase this charge by more than 2.25% if this is needed to cover any potential high costs imposed upon local government by the waste and recycling industries.

Does the waste services charge include the additional cost of processing recyclable materials that the media has been talking about recently?

No.

Notwithstanding the current financial crisis in the recycling industry and the uncertainty in relation to costs Council needs to pay to process recyclable materials, Council is able to absorb the additional costs in 2018/19. However, it does provide Council with the option to increase the waste services charge by more than 2.25% in future years if the actual cost charged by the service providers increases significantly.

At the moment we only have a view of what the extra costs will be to Council over the next three months. Once the waste and recycling industries comes to grips with the disruptions, we'll have a better long term understanding of the financial impact to Council.

Depending on how things pan out, we may need to increase our waste charge next year to reflect the changes in the industry. For the time being though, there will be no additional charge - what you paid for your waste collection last year as part of your rates notice, is the same that you will pay this year. The only difference is that you can now see this charge as it has been separated from the general rates.

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What happens if Council does not proceed with the proposed separation from general rates of the waste services charge?

As mentioned above, Council is proposing to introduce a separate waste services charge using the revenue-neutral approach.

If, after community consultation, Council chooses not to implement the waste services charge, the general rates levied will revert to a 2.25% increase on the confirmed 2017/18 rating base, i.e. a total general rate of \$149,237,613 will be levied, compared to the currently proposed general rate amount of \$142,039,465 plus a separate waste services charge of \$7,198,148.

There will be no impact on Council's total rates and charges revenue in 2018/19, regardless of whether Council proceeds with the proposed introduction of a separate waste services charge.

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5. CLOSURE