



***City of*
Whittlesea**

AGENDA

OF SPECIAL COUNCIL MEETING

HELD ON

TUESDAY 9 JANUARY 2018

AT 6:00PM

SUMMONS

You are advised that a Special Meeting of Council has been called by the Chief Executive Officer on Tuesday, 9 January 2018 in Council Chamber, 25 Ferres Boulevard, South Morang at 6:00pm for the transaction of the following business.

**S OVERLAND
CHIEF EXECUTIVE OFFICER**

COUNCILLORS

KRIS PAVLIDIS MAYOR, SOUTH WEST WARD

LAWRIE COX SOUTH WEST WARD

STEVAN KOZMEVSKI SOUTH WEST WARD

CAZ MONTELEONE SOUTH WEST WARD

EMILIA LISA STERJOVA DEPUTY MAYOR, NORTH WARD

TOM JOSEPH NORTH WARD

RICKY KIRKHAM NORTH WARD

SAM ALESSI SOUTH EAST WARD

ALAHNA DESIATO SOUTH EAST WARD

NORM KELLY SOUTH EAST WARD

MARY LALIOS SOUTH EAST WARD

SENIOR OFFICERS

SIMON OVERLAND

CHIEF EXECUTIVE OFFICER

RUSSELL HOPKINGS

DIRECTOR COMMUNITY SERVICES

NICK MAZZARELLA

ACTING DIRECTOR PLANNING AND MAJOR
PROJECTS

CARL PARTRIDGE

ACTING DIRECTOR CITY TRANSPORT &
PRESENTATION

HELEN SUI

DIRECTOR CORPORATE SERVICES

LIANA THOMPSON

DIRECTOR PARTNERSHIPS & ENGAGEMENT

MICHAEL TONTA

MANAGER GOVERNANCE

ORDER OF BUSINESS

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Note:

At Council's discretion, the meeting may be closed in accordance with Section 89 of the Local Government Act 1989. The provision which is likely to be relied upon to enable closure is set out in each item. These reports are not available for public distribution.

Large Attachments:

Where large attachments form part of the Report, due to the size of the attachments – a copy has not been provided in the Agenda document

Copies of these attachments are available for inspection by the public at the following locations:

- a) Council offices at 25 Ferres Boulevard, South Morang; and
- b) Whittlesea City Council's internet site – www.whittlesea.vic.gov.au

1. OPENING

1.1 MEETING OPENING AND PRAYER

1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS STATEMENT

1.3 PRESENT

2. APOLOGIES

3. DECLARATIONS OF INTEREST

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

**Ordinary Meeting of Council held 12 December 2017; and
Adjourned Meeting of Council held 18 December 2017**

5. OFFICERS' REPORTS**5.1 PLANNING AND MAJOR PROJECTS****5.1.1 CONSTRUCTION OF THE MOSAIC RECREATION RESERVE CONTRACT 2017-160 - TENDER EVALUATION REPORT****File No:** 195775**Attachments:** 1 **Contract 2017-160 Tender Evaluation Summary - Confidential**

The attachment is presented to Council as a confidential document on the basis that it contains details relating to contractual matters, in accordance with Section 89(2)(d) of the Local Government Act 1989.

Responsible Officer: Director Planning & Major Projects**Author:** Senior Contracts Executive**REPORT****EXECUTIVE SUMMARY**

This report summarises the tender evaluation outcome of contract number 2017-160 for the Construction of the Mosaic Recreation Reserve.

The tender evaluation panel recommends award of the contract to 2Construct Pty Ltd for the lump sum price of \$6,469,469.

BACKGROUND

The purpose of this contract is for the construction of the Mosaic Recreation Reserve. The scope of works includes the following:

- One 900 m² community soccer pavilion;
- One synthetic surface soccer pitch;
- One grass surface soccer pitch;
- Rooball area;
- Car park;
- Lighting for car park and synthetic pitch; and
- Utilities, pathways and landscaping.

Tenders for the contract closed on 25 October 2017. The tendered prices and a summary of the evaluation are detailed in the confidential attachment.

EVALUATION

No member of the Tender Evaluation Panel declared any conflict of interest in relation to this tender evaluation.

A Tender Probity & Evaluation Plan was designed specifically for this tender process and it was authorised prior to this tender being advertised. All tenders received were evaluated in accordance with that plan. The evaluation involved scoring of conforming and competitive tenders according to these pre-determined criteria and weightings:

Criteria	Weighting
Price	50 %
Capability	23 %
Capacity	20 %
Impact	7 %

The weightings reflect the relative importance of each element to this particular contract. They were determined as being most appropriate after considering numerous factors including (but not restricted to) the time, quality, risk and contract management requirements which were likely to have the most impact on the achievement of best value.

Only tenders that were conforming and competitive were fully scored. Tender submissions that were evaluated as non-conforming or not sufficiently competitive were set aside from further evaluation. In cases where this occurred the reasons for that outcome are detailed in the confidential attachment.

The evaluation outcome was as follows:

TENDERER	CONFORMING	COMPETITIVE	SCORE	RANK
Tenderer A (2Construct Pty Ltd)	Yes	Yes	93	1
Tenderer B	Yes	Yes	87.6	2
Tenderer C	Yes	Yes	85	3

Refer to the confidential attachment for further details of the evaluation of all tenders.

LINKS TO THE COUNCIL PLAN

Council Priority	Organisational Sustainability
Future Direction	Good Governance
Theme	Continuous Improvement
Strategic Objective	Council explores and adopts best practice models

DECLARATIONS OF CONFLICTS OF INTEREST

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

The Responsible Officer reviewing this report, having made enquiries with the relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

CONCLUSION

The tender from 2Construct Pty Ltd was determined to be the most competitive and it is considered that this company can perform the contract to the required standards.

RECOMMENDATION

THAT Council resolve to:

- 1. Accept the tender submitted by 2Construct Pty Ltd for the sum of \$6,469,469 (excluding GST) for the following contract:**

Number: 2017-160

Title: Construction of the Mosaic Recreation Reserve

subject to the following conditions:

- a) Contractor to provide proof of currency of insurance cover as required in the tender documents.**
 - b) Price variations to be in accordance with the provisions as set out in the Contract.**
 - c) Contractor to provide contract security as required in the tender documents.**
- 2. Approve the funding arrangements detailed in the confidential attachment.**
 - 3. Sign and seal the contract documents.**

6. CONFIDENTIAL BUSINESS

6.1 COMMUNITY SERVICES

6.1.1 MILL PARK LEISURE CENTRE REDEVELOPMENT STAGING PLAN

File No: 193379

Responsible Officer: Director Community Services

Author: Aquatic Infrastructure Development Coordinator

REPORT

It is proposed that the following item be considered in closed session.

RECOMMENDATION

THAT Council resolve to close the meeting to members of the public for the purpose of considering details relating to the following, in accordance with Section 89(2) of the Local Government Act 1989:

- (d) contractual matters**

6.2 CITY TRANSPORT AND PRESENTATION

6.2.1 PRACC FUTURE DIRECTIONS

File No: PR/148276

Responsible Officer: Director City Transport & Presentation

Author: Manager Major Facilities

REPORT

It is proposed that the following item be considered in closed session.

RECOMMENDATION

THAT Council resolve to close the meeting to members of the public for the purpose of considering details relating to the following, in accordance with Section 89(2) of the Local Government Act 1989:

- (a) personnel matters**

7. CLOSURE