



City of
Whittlesea

LATE ITEMS

OF ORDINARY COUNCIL MEETING

HELD ON

TUESDAY 18 APRIL 2017

AT 6.30PM

LATE ITEMS

The Acting Chief Executive Officer submits the following Late Items:

6.	OFFICERS' REPORTS (EXEC)	7
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6.6.1	CHIEF EXECUTIVE OFFICER EMPLOYMENT MATTERS ADVISORY COMMITTEE (CEMAC) MEMBERSHIP	7

Note:

At Council's discretion, the meeting may be closed in accordance with Section 89 of the Local Government Act 1989. The provision which is likely to be relied upon to enable closure is set out in each item. These reports are not available for public distribution.

Question Time:

During the meeting, Council will answer questions from residents and ratepayers. Questions should be submitted in writing before the start of the meeting unless this unreasonably prevents or hinders you from participating. A Question Time form can be downloaded from Council's website and copies of the form are available at the meeting.

Council is committed to ensuring that all residents and ratepayers of the municipality may contribute to Council's democratic process and therefore, if you have special requirements, please telephone the Governance Team prior to any Council Meeting on 9217 2294.

Large Attachments:

Where large attachments form part of the Report, due to the size of the attachments – a copy has not been provided in the Agenda document

Copies of these attachments are available for inspection by the public at the following locations:

- a) Council offices at 25 Ferres Boulevard, South Morang; and
- b) Whittlesea City Council's internet site – www.whittlesea.vic.gov.au

6. OFFICERS' REPORTS (EXEC)

6.6 EXECUTIVE SERVICES

6.6.1 CHIEF EXECUTIVE OFFICER EMPLOYMENT MATTERS ADVISORY COMMITTEE (CEMAC) MEMBERSHIP

File No: N/A
Responsible Officer: Chief Executive Officers Matters Advisory Committee
Author: Chief Executive Officers Matters Advisory Committee

REPORT

SUMMARY

With the recruitment process for the position of Chief Executive Officer imminent, this report seeks confirmation of the membership of CEMAC.

BACKGROUND

Membership of the CEMAC is set out in the Terms of Reference adopted by Council on 9 August 2016, being the Mayor of the Day, two other Councillors and an Independent Person.

At its meeting on 22 November 2016, Council appointed Councillors Lalius and Kozmevski to the Committee. The Independent Person, Ms Topsy Petchy, was appointed by Council on 22 September 2015 for a two year term.

CONSULTATION

The existing CEMAC Terms of Reference can be found on Council’s website.

CRITICAL DATES

Recruitment for a Chief Executive Officer will commence shortly and the CEMAC plays a key role in assisting Council with that recruitment process. It is critical that all members of CEMAC be available to attend all scheduled meetings.

FINANCIAL IMPLICATIONS

Costs associated with the work of CEMAC are included in the recurrent budget.
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LINKS TO THE COUNCIL PLAN

FUTURE DIRECTION	Good Governance
Theme	Continuous improvements
Strategic Objective	Council adopts best practice models of operation

DECLARATIONS OF CONFLICTS OF INTEREST

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

The Responsible Officer reviewing this report, having made enquiries with the relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

CONCLUSION

With the recruitment process for a Chief Executive Officer about to commence it is timely to ensure the membership of the CEMAC is up to date to support the recruitment process.

RECOMMENDATION

THAT Council resolve to appoint Cr _____ and Cr _____ in addition to the Mayor of the Day and the Independent Person as members of the Chief Executive Officer Employment Matters Advisory Committee.