



City of
Whittlesea

ATTACHMENTS

OF ORDINARY COUNCIL MEETING

HELD ON

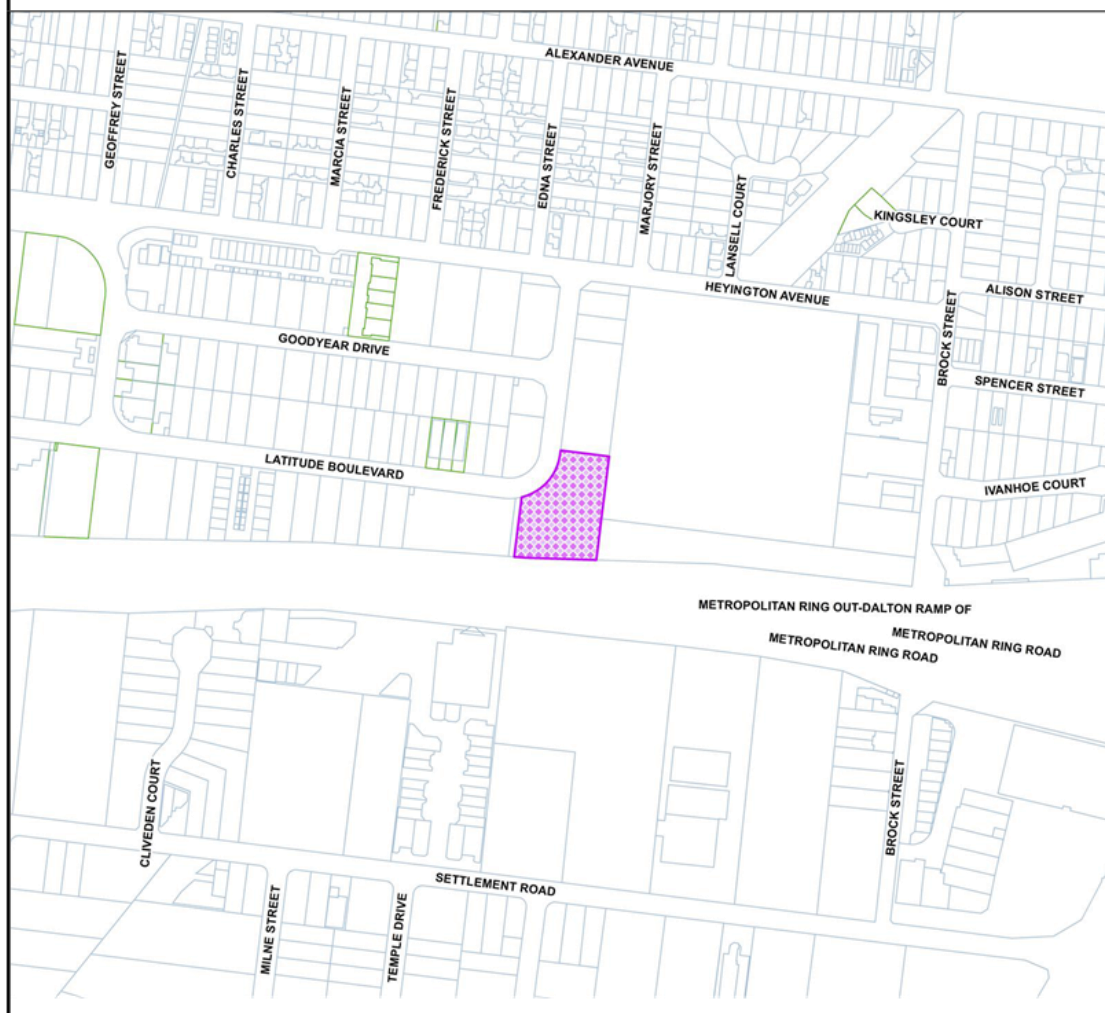
TUESDAY 20 SEPTEMBER 2016

AT 6:30PM

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PLANNING APPLICATION NO. 714370



Subject Land



**Objector 2 objectors - 1 outside locality map area
- 1 outside municipality**

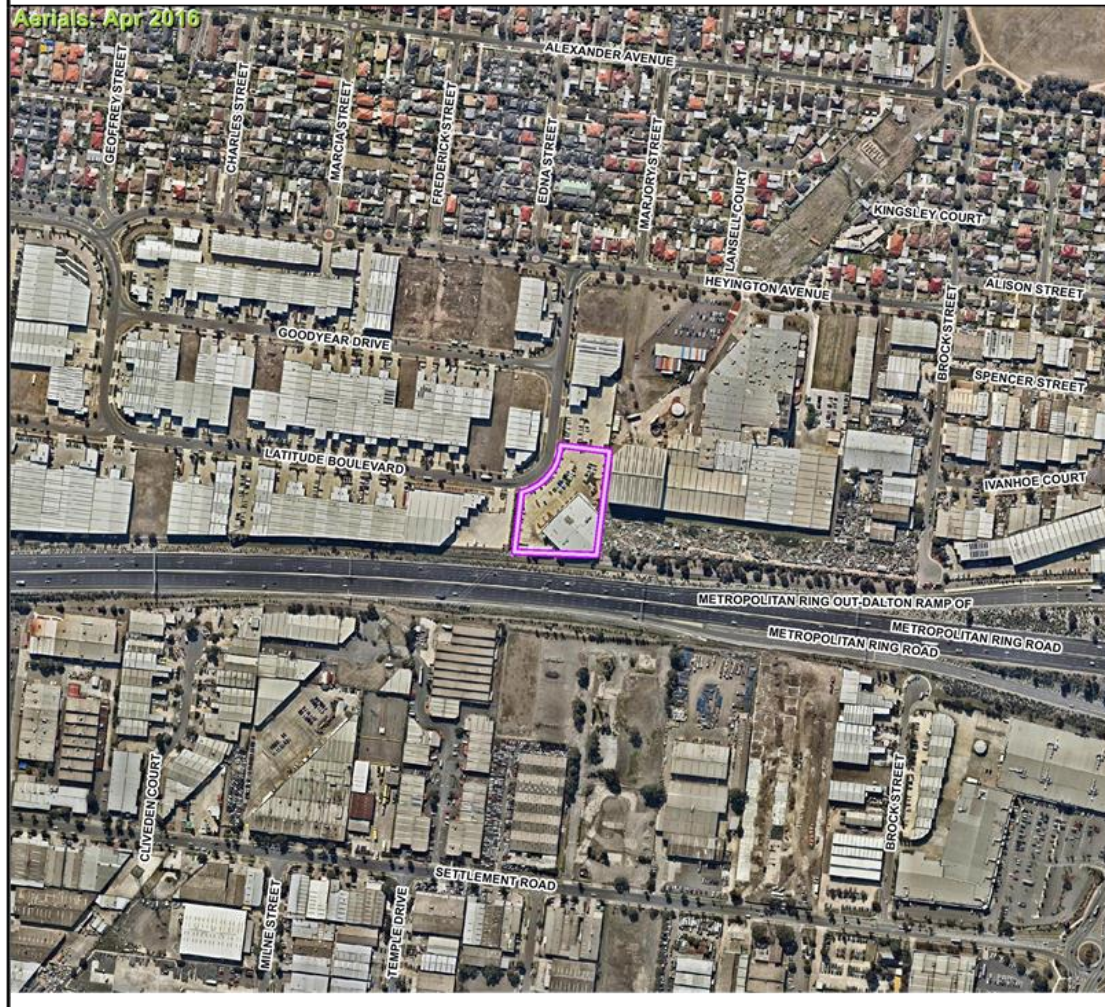


**City of
Whittlesea**

ESTABLISHED AREAS PLANNING REPORT

PLANNING APPLICATION NO. 714370

Aerials: Apr 2016



Subject Land

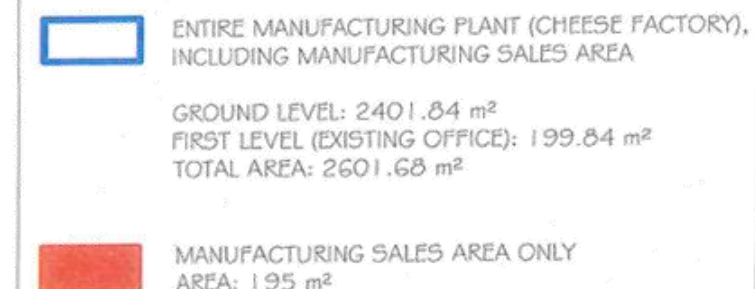
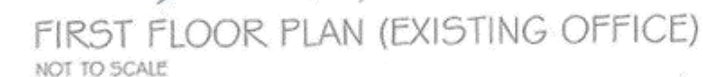


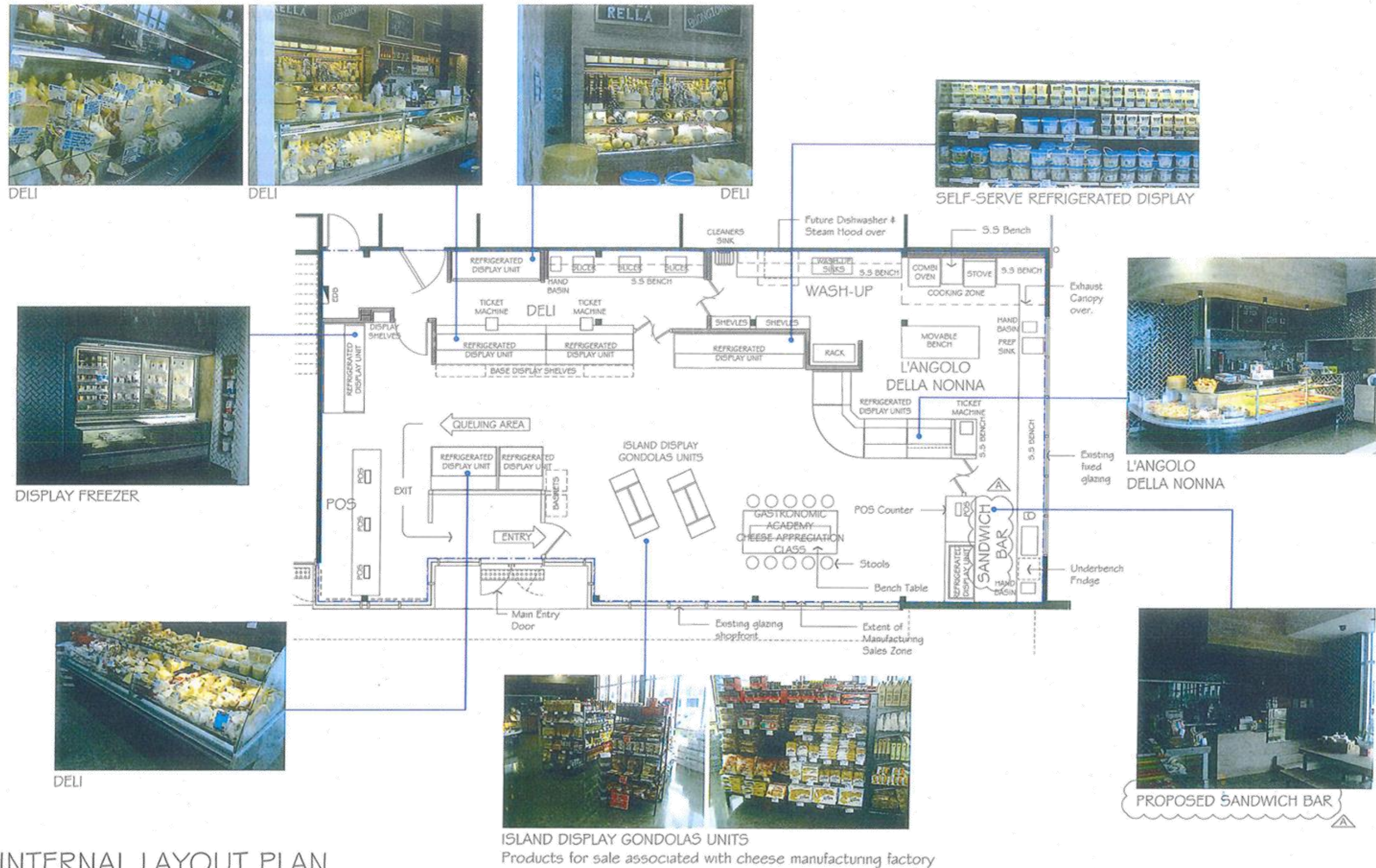
Objector 2 objectors - 1 outside locality map area
- 1 outside municipality



**City of
Whittlesea**

ESTABLISHED AREAS PLANNING REPORT





INTERNAL LAYOUT PLAN

SCALE 1:100

ISLAND DISPLAY GONDOLAS UNITS
Products for sale associated with cheese manufacturing factory

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PLANNING APPLICATION NO. 715093



Subject Land



Objector



Medium Density Housing



**City of
Whittlesea**

ESTABLISHED AREAS PLANNING REPORT

PLANNING APPLICATION NO. 715093

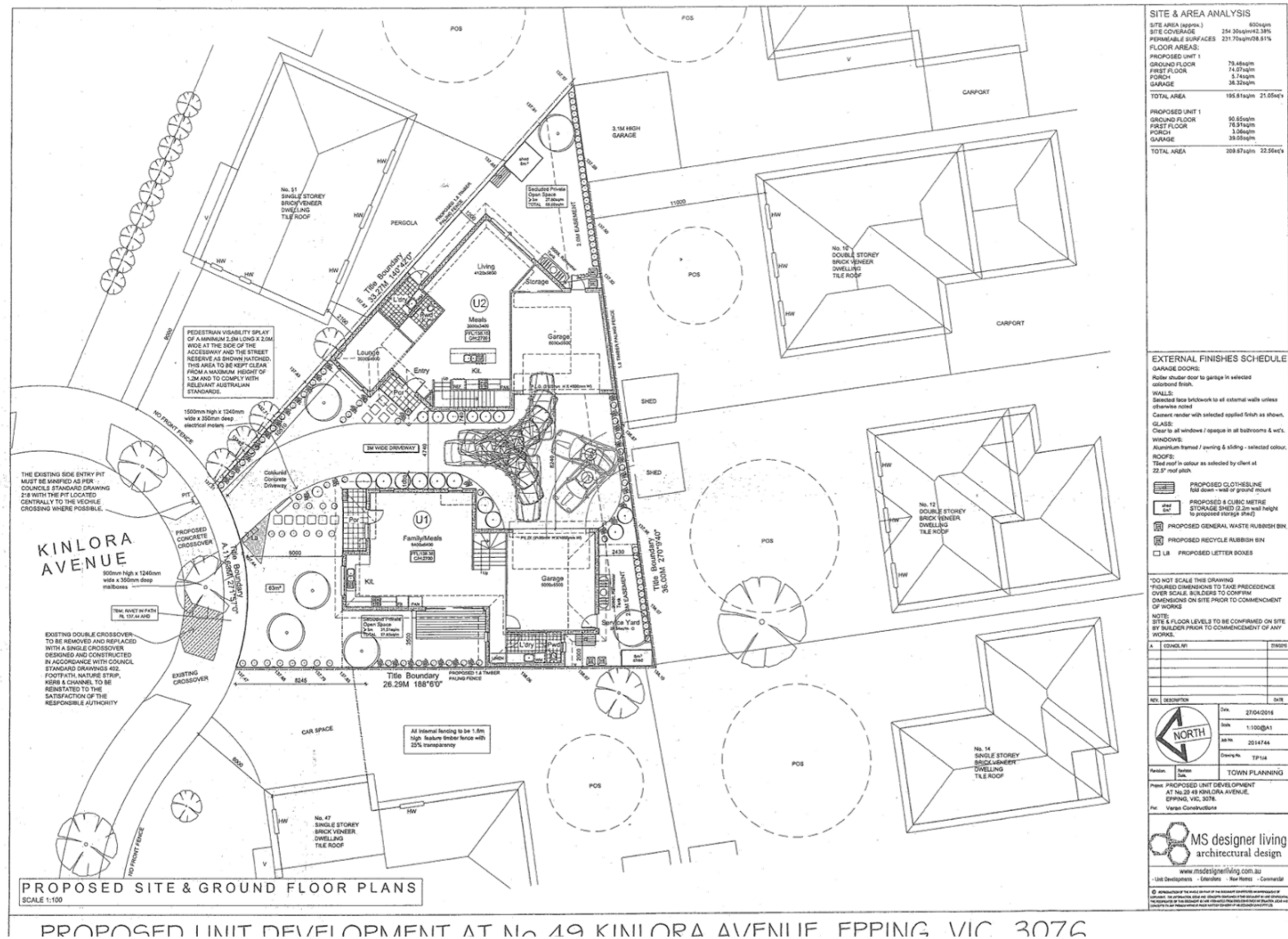


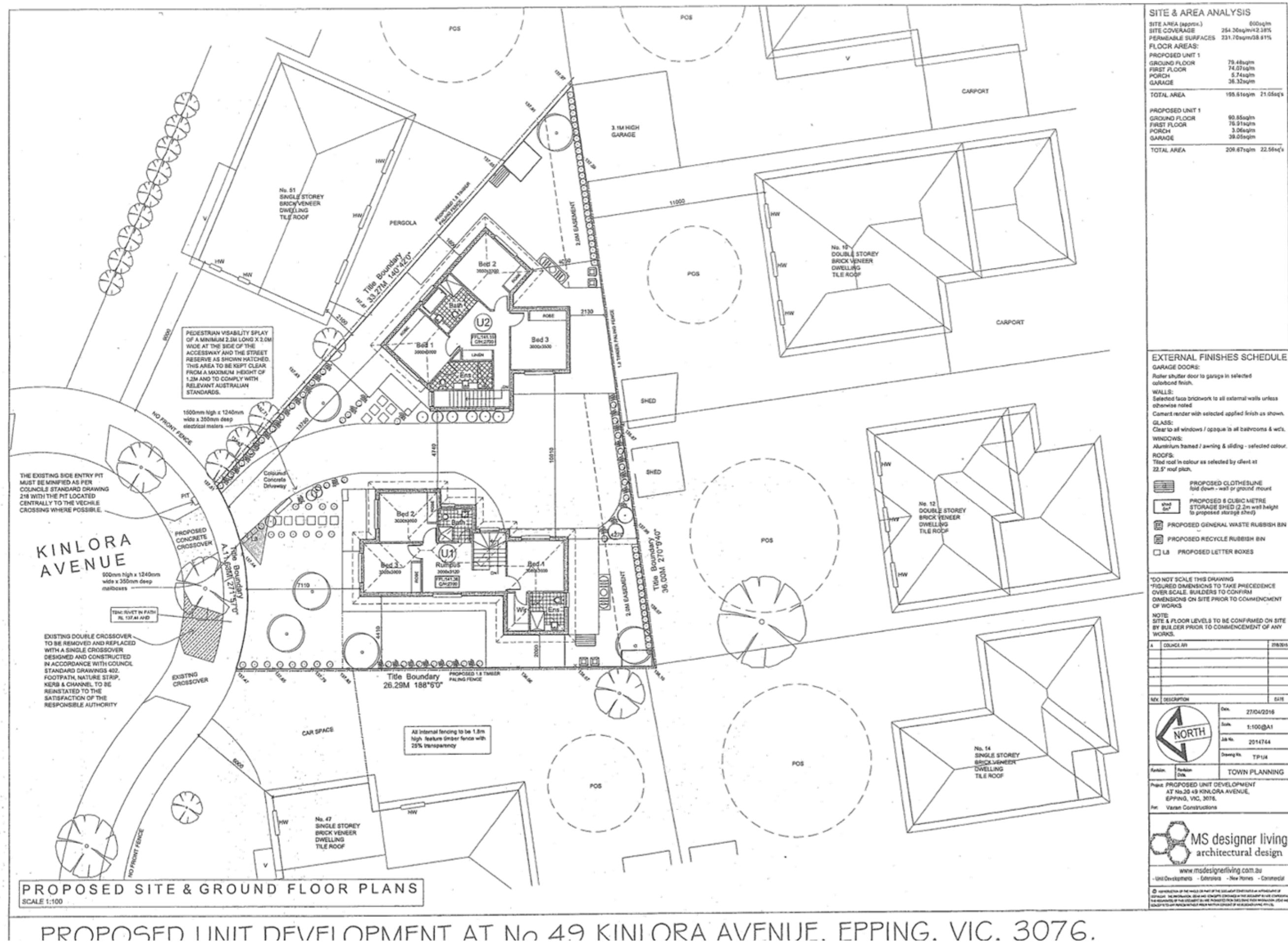
-  Subject Land
-  Objector
-  Medium Density Housing



City of
Whittlesea

ESTABLISHED AREAS PLANNING REPORT





SITE & AREA ANALYSIS

SITE AREA (approx.)	600sqm
SITE COVERAGE	254.36sqm/42.38%
PERMEABLE SURFACES	231.70sqm/38.61%
FLOOR AREAS:	
PROPOSED UNIT 1	
GROUND FLOOR	79.48sqm
FIRST FLOOR	74.07sqm
PORCH	5.74sqm
GARAGE	35.32sqm
TOTAL AREA	195.61sqm 32.60sq's
PROPOSED UNIT 2	
GROUND FLOOR	60.85sqm
FIRST FLOOR	75.91sqm
PORCH	3.06sqm
GARAGE	39.05sqm
TOTAL AREA	208.87sqm 36.58sq's

EXTERNAL FINISHES SCHEDULE

GARAGE DOORS:

Roller shutter door to garage in selected colorbond finish.

WALLS: Selected face brickwork to all external walls unless otherwise noted.

Plaster render with selected applied finish as shown.

GLASS: Clear to all windows / opaque in all bathrooms & wc's.

WINDOWS: Aluminium framed / awning & sliding - selected colour.

ROOFS: Tiled roof in colour as selected by client at 22.5° roof pitch.

PROPOSED CLOTHESLINE
Fold down - wall or ground mount

PROPOSED 8 CUBIC METRE
STORAGE SHED (2.2m wall height
to proposed storage shed)

PROPOSED GENERAL WASTE RUBBISH BIN

PROPOSED RECYCLE RUBBISH BIN

PROPOSED LETTER BOXES

DO NOT SCALE THIS DRAWING
FIGURED DIMENSIONS TO TAKE PRECEDENCE
OVER SCALE. BUILDERS TO CONFIRM
DIMENSIONS ON SITE PRIOR TO COMMENCEMENT
OF WORKS.

NOTE:
SITE & FLOOR LEVELS TO BE CONFIRMED ON SITE
BY BUILDER PRIOR TO COMMENCEMENT OF ANY
WORKS.

A COUNCIL APPROVAL 27/04/2016

DATE 27/04/2016

SCALE 1:100@A1

JOB No. 2014744

DRAWING No. TP114

FUNCTION TOWN PLANNING

Project: PROPOSED UNIT DEVELOPMENT
AT No 49 KINLORA AVENUE,
EPPING, VIC. 3076.

For: Varian Constructions

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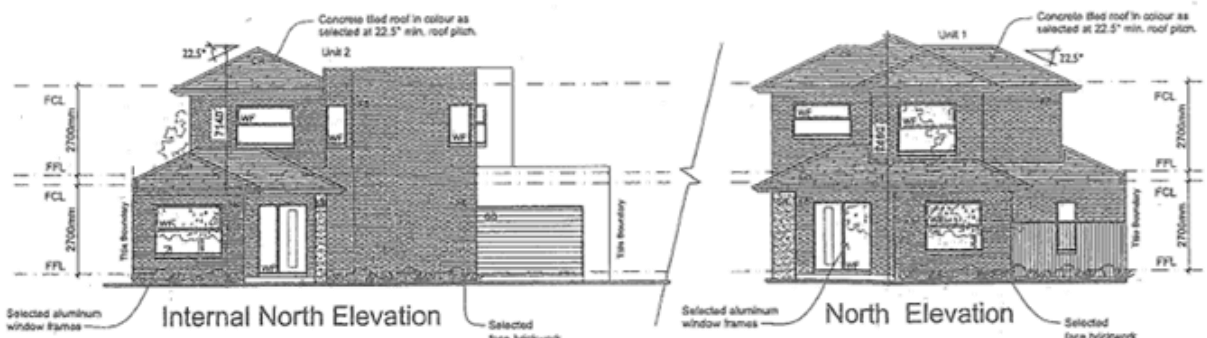
Unit Developments - Extensions - New Homes - Commercial

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EXTERNAL COLOUR AND MATERIAL SCHEDULE	
SR	SMOOTH RENDER FINISH:
WF	ALL ALUMINIUM FRAMED WINDOWS:
CG	ALL COLORBOND GUTTERS:
CF	ALL COLORBOND FASCIA:
CR	ROOF TILES AT 22.5° PITCH:
GD	ALL GARAGE DOORS:
FB	FACE BRICKWORK:
CONC	CONCRETE PAVED DRIVEWAY:

SITE & AREA ANALYSIS		
SITE AREA (approx.)		600sq/m
SITE COVERAGE	254.30sq/m	42.38%
PERMEABLE SURFACES	231.70sq/m	38.61%
FLOOR AREAS:		
PROPOSED UNIT 1		
GROUNF FLOOR	75.48sq/m	
FIRST FLOOR	74.07sq/m	
PORCH	5.74sq/m	
GARAGE	38.32sq/m	
TOTAL AREA		
	195.61sq/m	21.05sq/m
PROPOSED UNIT 1		
GROUNF FLOOR	90.65sq/m	
FIRST FLOOR	75.91sq/m	
PORCH	3.06sq/m	
GARAGE	39.05sq/m	
TOTAL AREA		
	209.67sq/m	22.56sq/m

EXTERNAL FINISHES SCHEDULE


GARAGE DOORS:
Roller shutter door to garage in selected colour/brand finish.


WALLS:
Selected face brickwork to all external walls unless otherwise noted
Cement render with selected applied finish as shown.


GLASS:
Clear to all windows / opaque in all bathrooms & wet's.


WINDOWS:
Aluminium framed / awning & sliding - selected colour.


ROOFS:
Tiled roof in colour as selected by client at 22.5° roof pitch.

 PROPOSED CLOTHESLINE
folded - over a ground mount

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REV	DESCRIPTION	DATE
	Date:	27/04/2018
	Scale:	1:100@A1
	Job No:	2014744
	Drawing No:	XXXXXX

Revision	Revision Date	TOWN PLANNING
Project: PROPOSED UNIT DEVELOPMENT AT No.20 49 KINLARA AVENUE, EPPING, VIC. 3075.		
For: Varian Constructions		



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PROPOSED ELEVATIONS
SCALE 1:100

PROPOSED UNIT DEVELOPMENT AT No.49 KINLORA AVENUE, EPPING, VIC. 3076.



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FIGURED DIMENSIONS TO TAKE PRECEDENCE
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WORKS.

A. COUNCIL REF. 22/04/2016

REV. DESCRIPTION DATE

22/04/2016

Scale 1:100@A1

2014/14

Drawing No. TP204

Project PROPOSED UNIT DEVELOPMENT

AT No. 49 KINLORA AVENUE,

EPPING, VIC, 3076.

For: Varen Constructions

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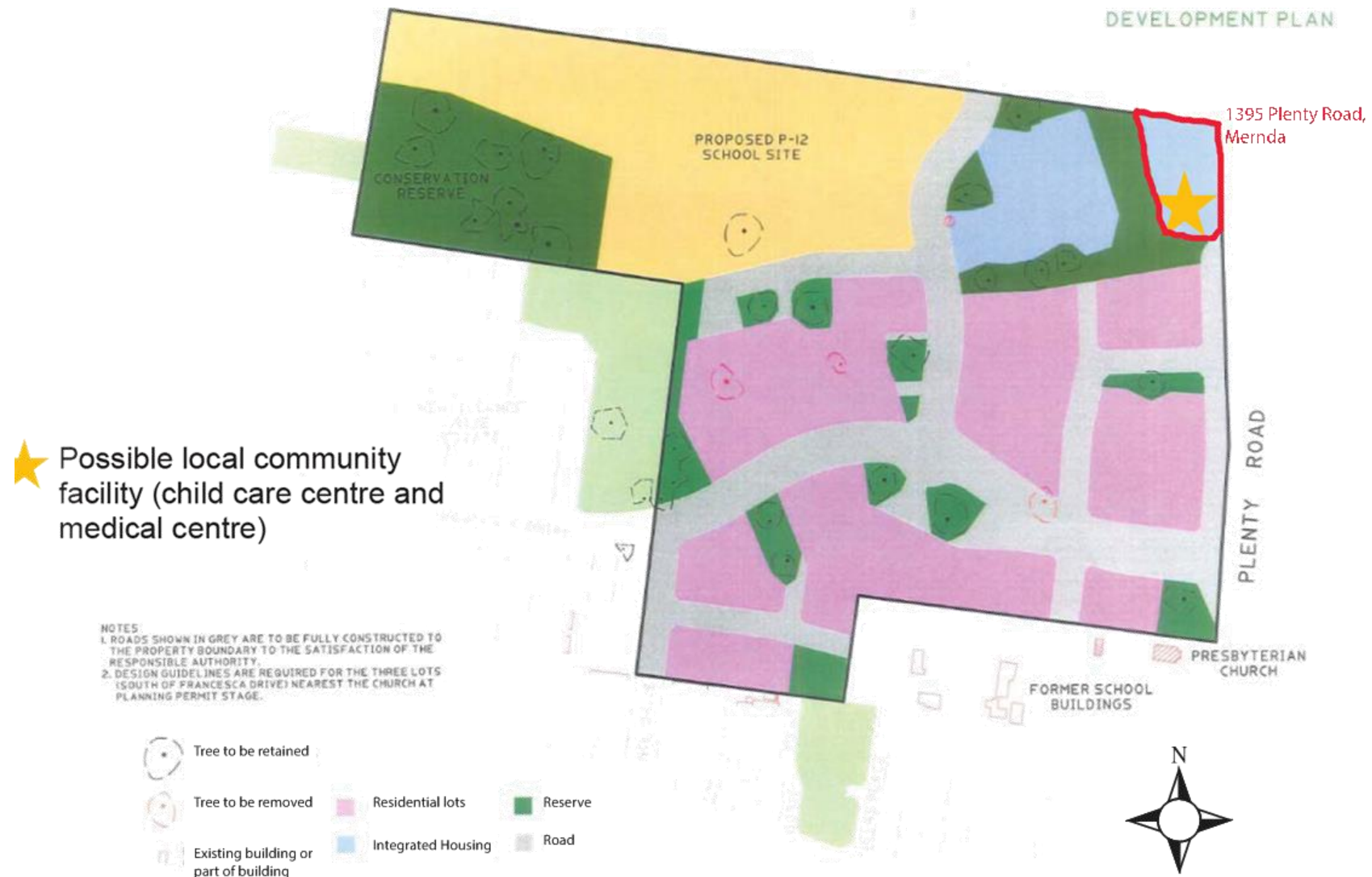
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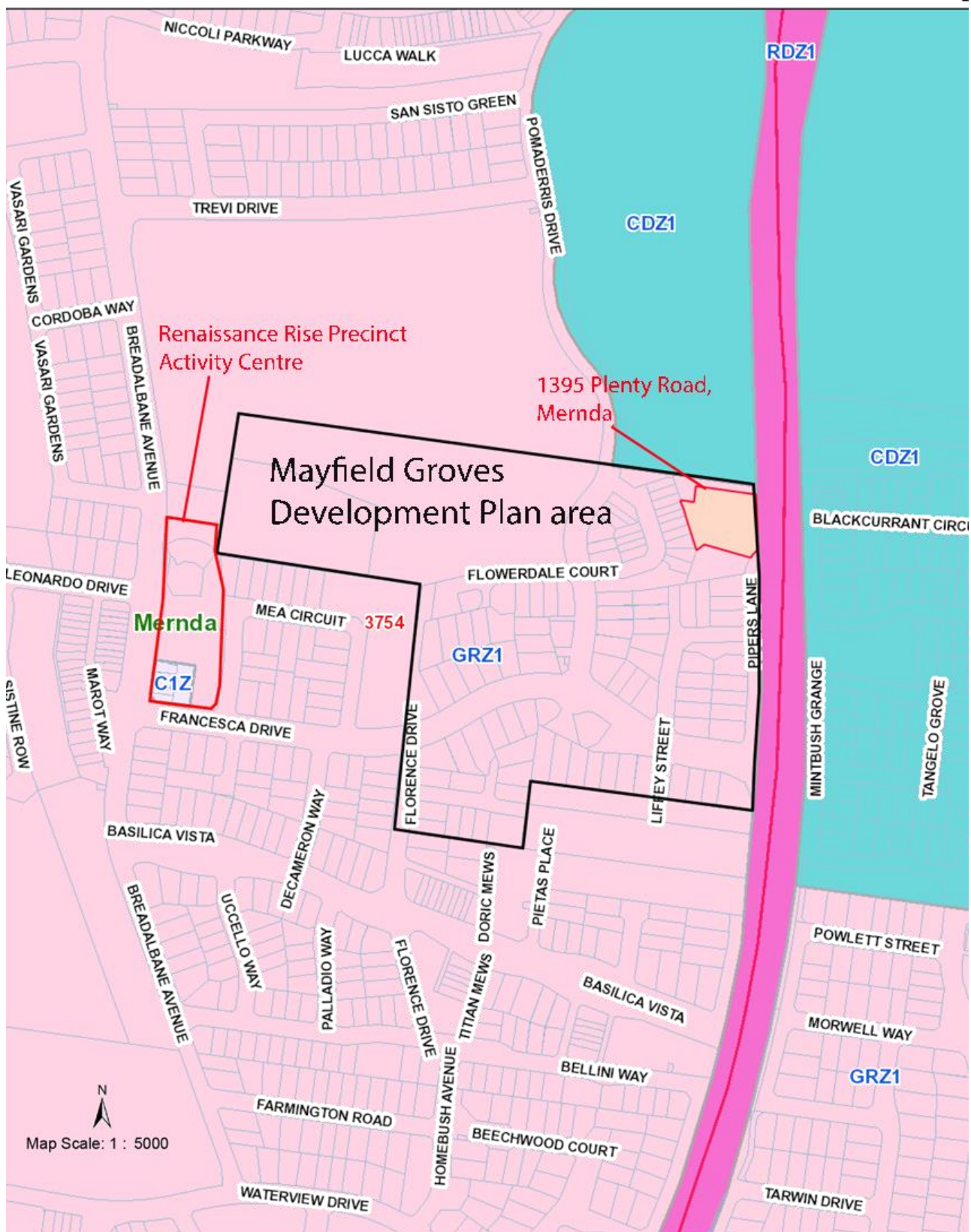
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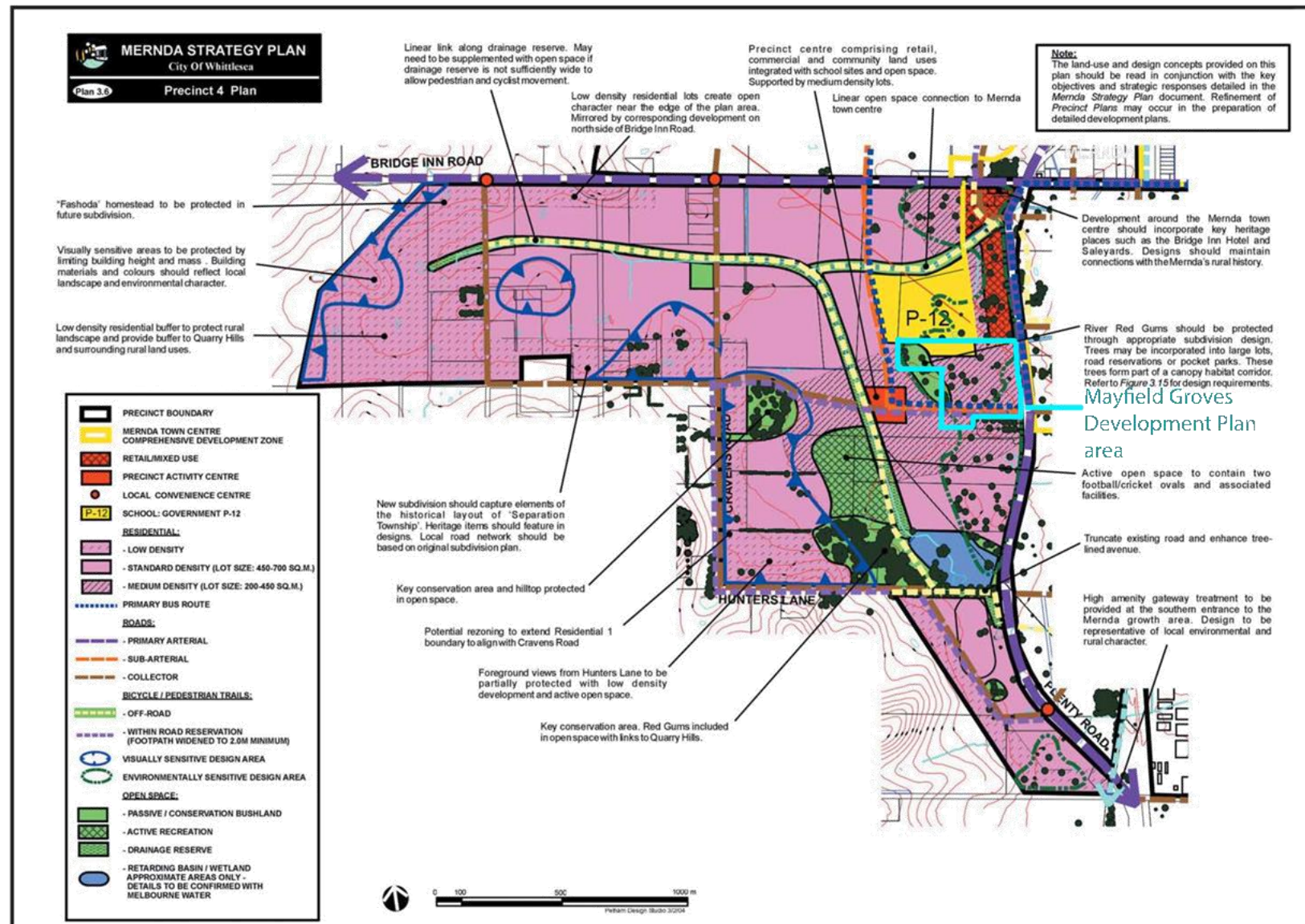
Proposed 2016 Amendment to the Mayfield Groves Development Plan



Mayfield Groves Development Plan area - Locality & Zoning



Precinct 4 Plan of the Mernda Strategy Plan



CITY OF WHITTLESEA

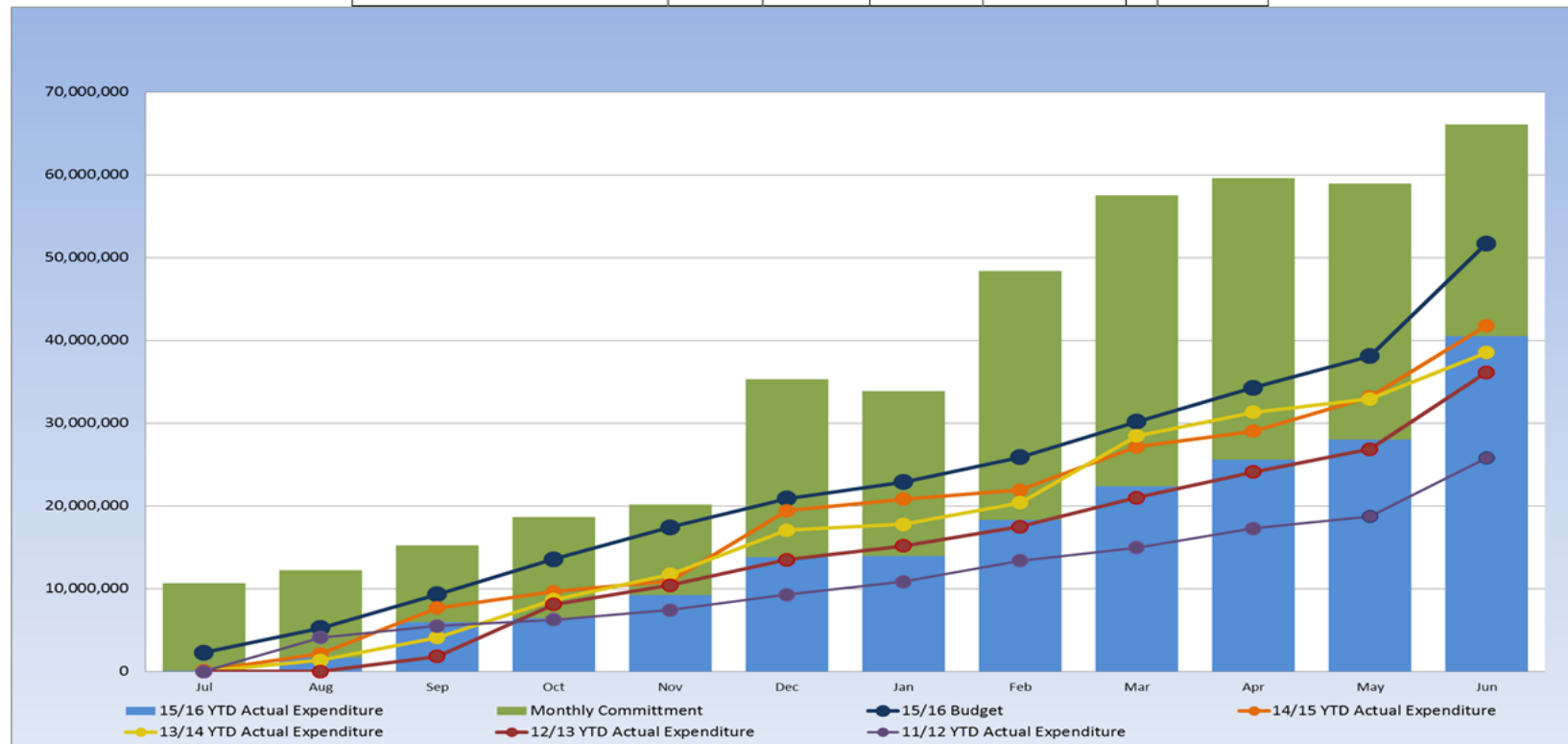
15

2010 Mayfield Groves Development Plan



NEW WORKS PROGRAM - FINANCIAL PERFORMANCE - June 2016

New Works	Year to Date \$'000s				Full Year Budget \$'000s
	Budget	Actuals	Variance	Commitments	
Total New Works Program	51,695	40,498	11,196	25,585	51,695



The chart above provides a financial summary on the status of the New Works Program as at the end of June 2016. The value of work completed to the end of June is \$40,498,368 (blue column) with contracts and purchase orders committing another \$25,585,482 (green column). The blue line indicates the accumulative budget for 2015/16 (The lines below show previous years' expenditure) and includes pre-commitment of 2016/17 budget for approved projects across the two financial years (e.g. Animal Welfare Facility). This indicates that in 2015/16 the New Works Program has expended \$40.498m (78.3%) of the total Program budget to June 2016.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
BUILDINGS					
175. Disability Action Plan - Ongoing Program	174,039	150,000	●	100%	All Works Completed. - In DLP
177. Office Refurbishment and Alterations - Various Locations	193,331	250,000	●	100%	Key office refurbishments at the PRACC North Office, Civic Centre Office, Westfield Office, Epping Depot Office and the Danaher Drive Office.
240. Animal Welfare Facility	3,185,650	5,884,866	●	40%	Shared services agreement executed with the City of Moreland and the Darebin City Council. Contract awarded in December 2015 for the design and construction of works. Planning and building permit obtained. Concrete slab and panel walls constructed. Completion of works scheduled for December 2016 and opening of facility planned for early 2017. A new service provider will be procured for the operation and management of the new facility.
671. Ashley Park Community Activity Centre - (Mernda Precinct 2B)	33,774	250,000	●	5%	Concept Plan prepared and lease agreement currently being negotiated for the YMCA to design, construct and operate the community centre in partnership with the Department of Education and Council. Works proposed to commence in August and be completed in early 2017.
672. Hawkstowe Parade ELC (Mernda Precinct 5)-Mernda South PPP	1,250,000	0	●	45%	Private Public Partnership agreement executed with the State Government and the YMCA to design, construct and operate a community centre. Concrete slab constructed and building nearing lockup. Project on schedule and budget for completion by the end of 2016.
858. Whittlesea CAC Redevelopment	17,219	16,309	●	100%	Project completed and facility is operational. Minor defects rectified.
1010. Barry Road CAC - extension and refurbishment	664,435	1,000,000	●	30%	Contract awarded in February 2016 and works commenced for the extension and refurbishment of the community centre. Demolition works completed and concrete slab of extension poured. Structural steel work erected. Contract works have been delayed by a month due to poor contractor performance, however the contractor is looking to make-up this time. Completion of works scheduled for early 2017.
1207. Galada (Aurora) Community Activity Centre (Harvest HomeTown Centre)	45,286	84,441	●	50%	Places Victoria delivered project as per Section 173 Agreement for Aurora land development and has transferred property and building asset to Council. Minor defects rectified and modifications to the Planned Activity Group kitchen and hand basins in toilets have been completed to meet the operational requirements of users.

2/09/2016

1

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1271. Upgrade pavilion - RGC Cook Reserve	625,778	700,000	●	65%	Contract awarded and works commenced. Very poor ground conditions encountered compared to geotechnical reports which has increased footing designs. Foundation earthworks now completed and concrete slab being constructed.
1311. Woodland Waters Recreation Reserve Sports Pavilion - Mernda (Precinct 4)	948,282	1,210,002	●	100%	Project completed and facility is operational. Minor defects have been rectified.
1313. Laurimar Town Park - construction of Sporting Pavilion (Stage 2)	535,662	428,850	●	100%	Minor defects addressed by contractor and the project is now completed and facility is operational. Linked to PID 1913.
1324. Construct pavilion and car park - Harvest Home Road soccer pitches	64,180	518,841	●		Design of new pavilion is complete following review of paths to meet universal access requirements. Funding application made to Growing Suburbs Fund for construction in future years.
1407. Jindi Family & Community Centre (Renaissance Rise)	7,904	150,000	●	100%	Minor defects rectified. Wayfinding signs and window film installed as additional items. Project completed and facility is operational, providing early years services to the local community. Wall art in social gathering space will be undertaken as a separate project in July 2016.
1589. Redevelop Mill Park Leisure and Service Centre	81,608	600,000	●	5%	Design contract was awarded in June 2016 and initial design workshops have commenced. Community consultation program to be implemented in 2016/17.
1590. Epping Depot upgrade and refurbishment	7,241	578,935	●	5%	Previous tenders for works have exceeded budget and project has been rescoped. Priority is to provide additional car parking on site and to separate heavy vehicles from staff cars. New tenders being called and expected to be awarded in August 2016. Completion of works expected in November 2016.
1616. Meadowglen Athletics Stadium - additional toilet facility	915,759	911,070	●	100%	Minor defects rectified. Project completed and additional toilet facility operational for large sports events that attract 1,000 people.
1701. Conversion of Janefield School Building into Community Facility - University Hill	7,514	100,000	●	5%	Concept plan for new community centre has been completed and cost estimate obtained. Planning and building permits currently being sought and tenders to be called in September 2016.
1822. Whittlesea Community Activity Centre (WCAC) Library	6,370	0	●	100%	Minor defects completed and community facility is operational.
1849. Civic Precinct - HVAC and Refurbishment (Sustainable Climate Control Project Stage 1)	377,754	5,500,000	●	2%	Contractors shortlisted and tenders called. Award of construction contract planned for August 2016 for the staged replacement of the heating, ventilation and air-conditioning system and associated office refurbishment works over a 3 year period.

2/09/2016

2

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1899. Mill Park Lakes Reserve - Pavilion Expansion and Upgrade	566,074	500,000	●	75%	Construction contract awarded in March 2016 and works have commenced to provide additional change facilities for the local clubs. Concrete slab poured and structural steel work underway.
1901. Doreen South - Early Learning Centre - (Hazel Glen)	192,471	350,000	●	100%	Additional items such as blinds and car park lighting completed. Community facility is operational.
1913. Laurimar Town Park - Refurbish existing Sporting Pavilion (Stage 3)	0	70,000	●	100%	Minor defects addressed by contractor and the project is now completed and facility is operational. Linked to PID 1313.
1914. Energy Efficiency Program - Various	218,263	260,732	●	100%	Energy efficiency lighting upgrades completed at a number of community facilities. Voltage optimisation unit currently being installed at Thomastown Recreation Aquatic Centre.
1916. Epping Preschool and Blossom Park Kindergarten Compliance Upgrade	236,951	239,849	●	100%	Improvement works to existing facility completed and now operational. This completes the building compliance matters identified in the first stage of works (ie provision of an additional kindergarten room) at these locations.
1917. Korin Korin Children & Family Centre (Champions Pde), Epping Nth	2,825,805	2,770,985	●	100%	Project completed and early years community facility operational. Minor defects rectified. Formal opening scheduled in July 2016.
1918. Maternal Child Health relocation from Barry Road CAC to Thomastown Library	223,840	141,149	●	100%	A second maternal and child health room has been constructed at Thomastown Library to accommodate the relocation of the nurse service from the Barry Road Community Activity Centre.
1919. Leased Building/Property Renewal Program - Various	30,734	100,000	●	80%	Condition audits of leased buildings underway and will be completed in July 2016. This will inform priority upgrade works for 2016/17.
1920. Implementation of Signage Management Plan - Various	14,830	109,000	●	5%	Signage Management Plan in development phase and revised signage concepts will be presented to Council by the end of 2016 for endorsement. This will inform the future signage replacement program with a priority on signing community facilities.
1921. Relocate modular units - Whittlesea to Redgum Child and Family Centre, South Morang	46,876	1,023,354	●	0%	Project no longer proceeding. Council funds reallocated as per approved Council Budget in June 2016.
2053. Sycamore BMX Facility Improvement - Sycamore Reserve, Mill Park	0	200,000	●	0%	A condition assessment has been completed of the pavilion. The improvement of the pavilion will follow the completion of the track upgrade works and formal agreement from the local club regards to future use.
2055. Epping Police Station improvements - 785 High Street Epping	133,282	186,398	●	100%	Various building deficiencies rectified as agreed with the tenant (Victoria Police).

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
2056. Epping Services Hub - Upgrade of 713 High Street Epping	1,201,235	709,555	●	90%	Building refurbishment completed and is now operational. The building is leased to the Brotherhood of St Laurence to provide community services. Final component is the sewer extension which is planned for completion in December 2016.
2057. Peter Lalor Secondary College Redevelopment	0	200,000	●	5%	Leased executed with State Government for a portion of the Peter Lalor Secondary College following a prolonged negotiation period. Service brief has expanded to enable greater community use of leased area. Condition audit completed of the site and the design process is underway to convert leased area into a community facility.
2059. Mill Park Basketball Stadium Feasibility	8,500	50,000	●	100%	Project completed.
2106. Sycamore Reserve Soccer Club – Pavilion Upgrade	123,585	50,000	●	100%	Kitchen facility improved and fully operational in May 2016. Increase in scope of work includes expanded concrete hardstand between pavilion and oval for viewing.
2109. 3 Phase Power (Design) – Civic Centre	3,000	8,300	●	100%	Project Complete (Design)
2123. Thomastown Library Refurbishment	116,730	0	●	50%	Living Library Grant received for internal refurbishment works. Extensive community consultation undertaken in partnership with the Yarra Plenty Regional Library Service for the library to be shut down between 11 July to 22 August for works.
Total BUILDINGS	15,083,961	25,302,636			
DRAINS					
1064. Drainage improvement works	49,612	50,000	●	100%	Masons Road project completed. Funds fully exhausted.
1802. Hillcroft Estate Drainage Issues	14,000	96,512	●	10%	Project could not be completed within this financial year due to the Section 173 Agreement has not been resolved with the property owner.
1904. Construct end of pipe treatments - Darebin Creek	47,163	50,000	●	100%	Detailed design have been completed new location A, locations C and D&E. However It is identified that some of the trees to be removed subjected to planning permit approval. Awaiting Melbourne Water approval
2099. Drainage upgrade - Laurel Street - Church Street to the creek	44,300	50,000	●	100%	Design completed. Council is reviewing the design. Awaiting Melbourne Water approval.
Total DRAINS	155,075	246,512			
FEASIBILITY & PLANNING					
1847. Planning and Feasibility Studies for Future Projects	136,112	125,000	●	100%	Planning and feasibility for future projects completed to enable them to be delivery ready if funding allocated by Council or awarded by funding grant. This is essential to improve the delivery rate of projects in the New Works Program.
Total FEASIBILITY & PLANNING	136,112	125,000			

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
OPEN SPACE					
2. Upgrade open space - Implement Sportsfield Strategy	1,387,206	1,100,000	●	75%	Base works and capping works 2 /3 complete, main drainage and fencing works in progress with synthetic and drainage cell products arriving on site. Cricket practice nets demolished. Despite inclement weather, works are proceeding well with minimum lost time. Forecasted date for Practical Completion is the 1st September.
118. Renewal of playgrounds and general landscape improvements	1,092,460	1,098,711	●	90%	Grevillea Park, RGC Cook and Casey Drive Park construction complete and open to the public. Lorne Park, Nick Ascenzo Park and Peppercom Park in construction with 1 week remaining until all works are complete and playground is open to the public. Minor upgrade works at Pinnacle Park, Doreen complete and open to public. Huskisson Reserve Project has commenced construction with completion expected mid-August 2016.
252. Street tree renewal - Ongoing Program	114,480	150,000	●	100%	All tree removal and planting has been completed. Street trees planted are now subject to a 3 month defect liability period prior to certificate of Final Completion being issued in FY 2017.
273. Floodlights for main softball diamond	30,055	0	●	100%	Finalisation of project reported to council. Payment relates to contract variation in relation to the upgrade of site electrical switchboard.
413. General landscape improvements - Neighbourhood Parks	392,701	599,067	●	90%	Grevillea Park, RGC Cook and Casey Drive Park construction complete and open to the public. Lorne Park, Nick Ascenzo Park and Peppercom Park in construction with 1 week remaining until all works are complete and playground is open to the public. Minor upgrade works at Pinnacle Park, Doreen complete and open to public. Huskisson Reserve Project has commenced construction with completion expected mid-August 2016.
421. Training lights - Kelynack Reserve, Mill Park	162,370	200,000	●	100%	Project completed
425. Reconstruct two tennis courts - Telopea Reserve	54,850	50,000	●	100%	Project completed. Final invoice processed by Alan H 10/6/2016
561. Upgrade training lights - Findon Reserve, Mill Park	22,035	38,000	●	100%	Project Completed
828. Revegetation - Hillcroft Regional Park	33,871	18,365	●	100%	Project completed
879. Thomastown Recreation & Aquatic Centre - outdoor playspace	2,640	80,000	●	10%	Works in progress, but currently delayed to inclement weather and restricted access.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1142. Upgrade tennis courts and pavilion - TH Hurrey Reserve	78,140	75,000	●	5%	Project accelerated to being forward design of both civil and building works to ensure sufficient eligible for application to the 2016 Growing Suburbs Fund. Design of new tennis pavilion, tennis courts, car park and landscaping well 60% completed. Negotiations with VicRoads underway regarding the access treatment off Plenty Road for facility improvements. Tenders to be called in late 2016 following announcement of grant funding with construction of pavilion in first instance.
1312. Sportsfields - Laurimar	41,856	93,450	●	100%	Carpark Landscaping Project completed, now under maintenance
1473. Construction of two tennis courts - Mill Park Lakes CAC	8,560	100,000	●	0%	Project not proceeding
1520. Construction of football oval (1st - Junior) Epping North	0	40,000	●	100%	Delivery of this project by Places Victoria at a cost of \$650,000. All construction works associated with this site largely completed at end 2015. Seeding of oval in early 2016 taking some time to establish. Target to fully establish oval in Spring 2016, ready for school and community use from early 2017. New school to open February 2017.
1561. Landscape development balance of site - Hillview Recreation Reserve	152,900	200,000	●	100%	Stage 1 of project (pedestrian bridge) completed.
1563. Upgrade Coaches Boxes - Various Locations	48,346	50,000	●	100%	Project complete
1564. Cricket Practice Net Upgrade (various locations)	2,773	73,712	●	100%	Project completed
1627. Upgrade tennis courts and pavilion - Lalor Tennis Club	667,829	1,021,070	●	50%	Construction contract awarded November 2015. Prefabricated modular pavilion building manufactured off-site and will be delivered on site in July 2016. Delays due to poor construction management by contractor. Direction provided to contractor to make up lost time with completion expected in August 2016.
1636. Course improvement works-Growing Frog	61,064	60,000	●	100%	Project completed
1684. Development of balance of reserve - Lakes Boulevard	34,878	35,000	●	100%	Project complete
1717. Establishment of additional dog off leash areas - Various Locations	39,120	25,000	●	100%	Project complete
1769. Woodland Waters Sports field and car park development	527,257	542,223	●	100%	Project complete
1788. Soccer pitch upgrade - Hillview Reserve	0	30,000	●	0%	Project Brief not yet written or approved. Waiting for finalisation of Soccer Strategy
1834. Cricket Wickets Upgrade (various locations)	29,299	30,000	●	100%	Project complete
1897. Compensation for Land Exchange	237,666	0	●	100%	Project complete - Funded from Land Banking Reserve
1935. Darebin Creek Shared Path Upgrade - Landscape Works	96,225	114,180	●	100%	Project completed

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NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1938. Woodland Waters Sportsfields Stormwater Harvesting Project	6,730	30,000	●	60%	Cost benefit analysis of concept design being undertaken by Meinhardt consultants. Note original budget of \$30k is from a Melb Water grant.
1939. Playground McMillan Run	191,834	95,000	●	90%	Works 90 % complete, delayed due to inclement weather. Will be completed mid July. Received additional funds from IGF.
2052. Sycamore BMX Track Development	0	300,000	●	2%	Extensive consultation with the local club and the specialist designer to upgrade the existing track has been time consuming. Design and specifications completed and tenders expected to be called in August 2016.
2054. Vehicle Exclusion Fencing	50,000	50,000	●	100%	Vehicle Exclusion Fencing completed at Gravelier Way including new vehicle access gates and trail bike exclusion gate. Additional section of fencing completed on Skyline drive including gates and fence.
2067. Renewal of track - Meadowglen Athletics Reserve	66,530	70,000	●	100%	Interim repairs completed. Tenders called for replacement of track and contract proposed to be awarded in August 2016 with works undertaken between October 2016 and February 2017. Electrical issues identified following detailed site investigations and will be addressed as part of works.
2108. Findon Reserve – Bottom Pitches Upgrade	47,198	50,000	●	100%	Project completed
Total OPEN SPACE	5,680,870	6,418,778			
PLANT & EQUIPMENT					
104. Replacement of Council fleet - Ongoing Program	1,242,365	1,009,000	●	100%	Project funded from the Plant Reserve. Project funded in consultation with PID # 384 and 1942.
106. Furniture and equipment purchases	55,937	55,000	●	100%	New workstations and chairs procured for new staff, replace unsafe equipment or items in poor condition.
225. IT - Various computer system hardware and other IT equipment	324,883	125,684	●	100%	Purchase of IT equipment to support the running of the business
369. Furniture and fittings for halls and CACs - Various Locations	80,352	80,000	●	100%	Final purchase orders have been raised and invoices are awaiting processing for Kitchen Trolleys various sites, Epping Plaza Community Services Centre MCH waiting room chairs, replace broken tables and chairs French Street Hall, Mernda Community Centre and Mill Park Lakes Meeting Space.
384. Purchase of new items - heavy fleet	97,621	200,000	●	100%	Project funded from the Plant Reserve. Project funded in consultation with PID # 104 and 1942.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
419. Management of the Public Art Collection	49,819	55,000	●	100%	Fabrication of the artworks is almost complete. Delay occurred due to the developer at one site. Two meetings were held with staff and artists onsite. We have asked the artists to quote to replace a powder coated painted finish on one work with glass mosaic to improve visual amenity and reduce maintenance costs. Both works will be complete at the end of July.
933. IT - Server replacement program	18,028	20,000	●	100%	Project Complete Additional disk capacity purchased and being installed to allow for the digital growth of the network.
1281. IT - Councillor IT Equipment Replacement	2,904	10,000	●	100%	This is a reactive maintenance project for replacement technology for the Councillors. Only small items were required to be purchased.
1512. Air Conditioner renewal - Lalor Library	27,662	50,000	●	100%	New heating and cooling system is fully operational and project is completed. Additional lighting installed as an additional requirement to improve dark spots within the library.
1874. IT - ICT Infrastructure Asset Program	43,159	50,000	●	100%	Project Complete Upgrade to SAN was purchased and installed. UPS for PRACC has been purchased and delivered. It has not been installed yet.
1877. IT - Mobility	116,899	158,693	●	100%	Project Complete Commenced Microsoft Surface trial to enable greater mobility for office based staff Upgraded the mobility fleet for Local Laws, providing new tablets, handhelds and printers Purchased the new mobility software solution from Civica to enable customer requests to be provided to staff with smartphones. This will be implemented in 2016/2017 Implemented first part of Cloud Strategy by providing network identity Purchased tablets for staff
1881. IT - Meeting Room IT Improvements	10,960	12,500	●	100%	Project Complete Danaher Drive conference room equipment renewed (equipment had reached the end of its useful life) Epping Depot conference room equipment renewed (equipment had reached the end of its useful life) Cabling works undertaken in various meeting rooms
1941. Landscape Integrated Art Feature - Lalor Shops, Station Street	0	39,000	●	10%	Project aligned to PID 1979 and transferred to Major Projects to be combined with other Lalor shopping precinct projects.

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NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1942. Light Fleet Vehicles	109,292	133,900	●	100%	Project funded from the Plant Reserve. Project funded in consultation with PID # 104 and 384.
1943. IT - Aged Care Rostering	15,490	150,000	●	20%	Items have been purchased and we are waiting to schedule in the installations and other requirements to begin our trial
1944. IT - HRIS Review	336,014	530,000	●	60%	The team commenced User Acceptance Testing this month. Approximately 40% of testing has been completed with configuration changes reported back to Aurion. Testing is running slightly behind however plans are in place to catchup over the next month. Communication activities are underway with presentations made to TLC and All Staff Forums and meetings with key business areas. Preparation of training material has commenced. The project is currently on track against budget.
1945. IT - Online GIS	0	75,000	●	5%	This project has been delayed due to the requirement of the completion of the new Council web site before it can commence. Programmed for 2016/17.
1946. IT - SharePoint/PROV	20,369	100,000	●	20%	Current IM Strategy project plan may lead to this project not being fully completed until 2016/2017. PROV standards have not been completed. The software required to assist with the migration has been purchased. SharePoint 2016 has only just been released. Due to this and the work requirements of the restructure no further funds will be spent this financial year. The funds to date have been spent on solutions to better managed and migrate data to SharePoint 2016.
1947. IT - SharePoint Integration	0	50,000	●	2%	There have been substantial delays at Civica in providing the quotation. Civica advised IS in early May they could not commit to undertaking the work prior to 30 June, however still wished to work with Council on the project. Quotation were recieved on 30 May 2016. IS are now reviewing the scope of works and requesting further clarity to ensure the project meets the organisation's expectations. Civica has advised they cannot meet until late July.
1948. IT - Events Management Booking System	64,159	59,870	●	100%	Project is complete.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1949. Lalor Business ID Sign	2,400	77,000	●	5%	Sign is located on VicTrack land and approval has been received. Approval process from Metro trains just received following 12 month process. Fabrication of new signs will commence once building permit received. Project completion expected in September 2016. Lalor Trader Association has agreed to part fund sign and will take over future operation and maintenance responsibilities.
1950. Gateway Signage - Lalor & Thomastown	0	15,000	●	0%	Project is subject to approval of Signage Management Plan. Refer to PID 1920.
Total PLANT & EQUIPMENT	2,618,311	3,055,647			
ROADS & PATHS					
76. Local road resurfacing works - Ongoing Program	2,443,399	1,850,000	●	100%	Delivery of road resealing projects fully completed. Over expenditure as a result of additional R2R funding.
77. Local road reconstruction/rehabilitation	2,066,551	1,850,000	●	100%	Delivery of road rehabilitation projects fully completed. Over-expenditure as a result of additional project completed which is funded under Roads to Recovery Program.
361. Car Park rehabilitation - various	54,973	55,000	●	100%	Works completed in Dec 2015.
444. Minor Footpath Works	85,395	100,000	●	100%	1. McDonalds Rd footpath (stage 2) in front of Meadow Glen Athletic Centre. 2. 3 Old Plenty Rd footpath requiring replacement. 3. Project identified to reconstruct existing footpath at Laurimar.
450. Scott Street Beautification works	6,570	10,000	●	95%	Detail Civil design is 95% completed(in-house Design). Awaiting Ausnet approval for Lighting design.
790. Construct additional Carparking -Kangaroo Terrace	5,454	15,000	●	0%	Project Cancelled
813. Road Safety Improvements - Install roundabout at Hurlstone Crescent	1,000	151,000	●	0%	Project on hold until PID 1986 & 1987 are completed and new consultation has occurred and reported to Council.
1113. Bicycle facilities - provide new on-road & off-road paths	71,237	96,669	●	100%	Works completed for 2015/16 period. Lack of expenditure is due to the delay in the federal government awarding the stronger communities grants.
1218. Construct Findon Road extension - Williamsons Road to Danaher Drive	18,595	14,000	●	100%	CHMP has been approved and Archaeological works on Yan Yean Pipe track has been completed. Final report received from the consultant.
1258. Upgrade disabled parking bays to DDA requirements - Various locations - DDA Works	30,040	50,000	●	100%	Works completed.
1265. Kerb Ramp DDA Upgrades	13,009	40,000	●	40%	Some works completed. Remaining works awarded for kerb ramp upgrades in Victoria Drive, Thomastown. however delays with contractor availability and unfavourable weather have pushed works into the 2016/17 financial year.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1588. Lighting Sustainability in Established Areas' Streets & Libraries	1,083,813	794,811	●	100%	Project is completed with 6,400 street lights upgraded in total. The work will reduce Council's future electricity and OMR charges by approximately \$460,000 per year.
1592. Part constructed roads improvements	117,308	104,000	●	100%	McDonalds Road footpath and median works along frontage of Meadow Glen Athletics Track fully completed. Contractor has submitted invoice and awaiting payment. Over expenditure, as a result of Bushmans Way, to be offset against PID 1876.
1640. Deliver amenity improvements - Coulstock Street	5,000	5,000	●	100%	Urban Design masterplan is completed for future streetscape and public amenity improvements and have been costed. Implementation of separate projects subject to available developer contributions, Council and grant funding allocations.
1641. Church Street Shopping Strip Redevelopment	1,016,855	1,054,495	●	100%	Project completed. All contracted works complete. Head contractor undertaking landscape maintenance and is still under 12 months defects. Minor defects works to be carried out during defects period
1672. Provide kerb and channel and drainage - both sides of Laurel Street - Forest Street to Whittlesea CAC	12,400	25,000	●	95%	2015/2016 funding is for design only. Detailed design being conducted in-house. Drainage investigation results under PID 2099 "Laurel St Drainage Investigation" has been received on 28 April 2016. Continuation of detailed design will progress. Awaiting Ausnet approval for lighting design.
1743. Bridge Inn Road Upgrade	81,845	472,351	●	100%	The project has been completed.
1750. Signalisation and construction of Intersection of Bridge Inn and Bassetts Road, Mernda	2,967,452	2,250,000	●	100%	Works included temporary pedestrian refuge and nearby roundabout improvements to address safety concerns from Hazel Glen Primary School. Additional utility works by service authorities required to relocate them outside of work area. Additional works funded from developer contributions for precinct. Project completed in October 2015.
1779. Construction of Eminence Boulevard Extension - Doreen South	2,000	4,578	●	100%	Road opened and landscape maintenance period completed.
1789. Safe Routes to Schools	58,156	25,000	●	100%	All works are complete. Additional funds to be transferred from PID445.
1809. Urbanise Road - McKimmies Road - Darebin Creek to Garden Grove Drive	1,893,385	1,477,382	●	75%	On going meeting with contractor to mitigate any potential delays to the project. Council and contractor agreed on an alternative pavement design to be done under a road closure reducing construction by 5 weeks. Project is funded across 2 financial years.

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1812. Upgrade shared path - Darebin Creek - Metropolitan Ring Road to Findon Road	386,280	400,000	●	100%	Works on stages 2b and 2c completed. CHMP for stages 4-10 completed. Due to delays on Hendersons Road bridge works (PID 1867) works on stage 3 are to be brought forward and the Hendersons Road Bridge will be modified as part of 16/17 programme with funds from PID 1812.
1815. Bundoora Shopping Centre Upgrade	13,259	133,374	●	20%	Stage 1 works completed providing improved foot path connections in Dennison Mall. An agreement has finally been reached with the Bundoora Hotel following 12 months of negotiation to undertake Stage 2 works involving car park safety improvements in Daly Place. A contract for the works has been awarded and works are expected to be completed in July 2016.
1833. Shared path construction - Pipe Track Park, Sth Morang	50,000	50,000	●	100%	Project complete
1841. Thomastown-Lalor Masterplan Streetscape improvements	72,329	101,203	●	100%	Peter Lalor Walk completed and opened. Art Mural completed in December 2015. Linked to PID 1978.
1862. Construct Roundabout - Betula Avenue and Belmont Way, Mill Park	0	5,692	●	5%	Revised design to be carried out as part of LATM 20 TMP following next LATM 20 public consultation.
1865. Intersection modification - Maxwell Street & Vasey Avenue, Lalor	37,330	20,000	●	100%	Project complete
1866. Construct shared path-west side Edgars Rd between M80 Ring Road and Victoria Drive	73,785	80,000	●	100%	Works completed.
1867. Footpath Widening north side of Henderson's Road Bridge	9,163	75,000	●	5%	Works were delayed due to community concerns that have since been addressed. Works to be completed in July/August 2016. Carry over of remaining funds is required due to this.
1876. Construct Footpaths - Fullarton Drive, Gipps Crt & Webb Crt	135,607	210,000	●	100%	Concrete footpath works fully completed.
1896. Retail Activity Centres - Streetscape Condition Audit & Improvements - Various Locations	0	50,000	●	50%	Site audits underway of streetscape amenity and condition of neighbourhood activity centres and will be completed in July 2016.
1898. Design & Construct Permanent Car Park at Laurimar Town Park	503,473	520,000	●	100%	Civil construction works commenced on 4 Nov 2015. Civil works is 100% completed. Parks and Open Space to manage the construction of a retaining wall near the pavillion. \$100k allocated from this GL number to fund cost of retaining wall.
1955. Construct shared path - Merri Creek Trail - Merri Creek to Hume Freeway	6,300	20,000	●	100%	Design completed.
1959. Construct shared path - Yan Yean Pipe Track - Gordons Road to Hawkstowe Parade	260,594	273,550	●	100%	Stage 2 works have been completed and stage 3 is at tender. Final costs for stage 2 are to be finalised.
1968. Construction of 2 lane undivided road and roundabout - Brush Road	29,200	50,000	●	100%	Design finalisation is in progress. Land acquisition at 39 Paul Crescent has commenced as 5 m2 of land is required for the footpath.
1979. Station Street median Redevelopment	5,560	2,230	●	100%	Project aligned to PID 1941 and combined with other Lalor shopping precinct projects

NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
1980. Civic Precinct - Additional Road access to Ferres Blvd	33,136	110,000	●	100%	Project scoped changed and funds used for completion of PID 1804 - Pedestrian Operated Signals Ferres Boulevard.
1992. Construct shared path - Plenty Road (west side) - McKimmies Drive to Weathiland Drive	25,500	50,000	●	50%	Design in progress. Awaiting clarification from VicRoads before finalisation can be completed. Tender for stage 1 construction to occur in September 2016.
2072. Streetscape improvements program - Lalor High Street Shops (Thomastown and Lalor Masterplan)	25,520	80,000	●	10%	Site Improvement Plan prepared for Lalor Shopping Centre and will be reported to Council in July 2016 for endorsement and submission to the Growing Suburbs Fund. Improvement works are scheduled in 2016/17, subject to confirmation of grant allocation.
2074. Black Length - Bridge Inn Road - Epping Kilmore Road to Wellington Street	461,000	350,000	●	100%	Works are complete. Council to invoice VicRoads after all invoices are processed. Fully funded from Vic Roads.
2075. Black Spot - Yan Yean Road/Jorgensen Road intersection	18,230	715,000	●	5%	Detailed design in progress. Council is reviewing Road Safety Audit Report. Preliminary lighting design has been approved. Tree assessment report and Land acquisition are in process. Project construction is funded in 2016/17. Balance funds need to be Carried forward. Note VicRoads approved amount was \$50,000 for the design work.
2078. Traffic signals - Yan Yean Road/Cookes Road intersection	93,949	100,000	●	95%	Design finalisation in Progress. Works to be put to public tender by August 2016 for completion of works in February 2017. Construction works funded in 2016/17 NWP budget.
2094. Yan Yean Rd - Btw Bridge Inn Rd and Cookes Rd	75,000	0	●	100%	Works fully completed. Fully funded under R2R.
2097. Humevale Road - Btw Whittlesea and Yea Road and Owens Road	24,797	0	●	100%	Project completed. Fully funded under R2R
2100. Yan Yean Road - Road Rehabilitation	154,141	100,000	●	100%	Road rehabilitation works of Yan Yean Rd completed in conjunction with the Shire of Nillumbik. Total agreed cost with Nillumbik is \$154k. No further costs will be provided. Fully funded under R2R.
2103. Bridge Inn Rd Upgrade Works - Btw Yan Yean Rd and Plenty Rd	19,836	0	●	100%	Works completed last financial year. Responsibility of Bridge Inn Rd between Plenty Rd and Yan Yean Rd under management of VicRoads since Dec 2015. Works funded from R2R.
2104. Footpath Connection Painted Hills Road Reserve	130,362	150,000	●	100%	Project complete
2105. Laurimar Estate Road Resurfacing – Upgrade Spray Seal	0	400,000	●	5%	Consultant engaged to investigate reasons for roads failure in the growth areas. Councilinformed of outcome. Community consultationundertaken. Rehabilitation works to commence in July 2016 and be completed by September 2016.
2107. Mill Park Heights Kindergarten – Car Park Upgrade	25,850	50,000	●	100%	Works completed
Total ROADS & PATHS	14,704,637	14,540,335			

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NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
TRANSPORT					
304. LATM Schemes various treatments	21,957	210,000	●	10%	Path links in LATM 20, Garden Grove Drive Bus stops and Darebin Drive Bus Stops have been awarded.
439. Improve disability access (DDA) to public transport	31,297	60,000	●	50%	Remainder of budget was allocated to a road safety project in Jardier Terrace, South Morang that did not progress this financial year due to delays with approval of funding to action works. Works due to be undertaken in Qtr1 of 2016/17.
443. Traffic control devices - un-programmed works	129,344	228,555	●	50%	Ongoing programme. Installation of road cushions in Jardier Terrace & Gilwell Road were delayed from the 2016 programme
445. Collector Road traffic management - Various locations	82,976	140,000	●	75%	Design of new roundabouts at Redding/Rockfield and Lyndarum/Great Brome in complete. Design of traffic signals at Yan Yean/Cookes transferred to project account, design of traffic signals at Findon/The Lakes/Ferres in progress.
446. Installation bus shelters	16,584	20,000	●	100%	Bus shelter project sites are fully completed.
1448. Roadside hazard protection	78,900	75,000	●	100%	2nd stage of Arthurs Creek Road completed. Final stage of works for 2016/17 NWP.
1804. Pedestrian Crossing: Ferres Boulevard	101,106	42,590	●	100%	Works complete, site operational. Funding allocation in conjunction with PIID # 1980.
1813. Pedestrian Signals: Bridge Inn Road, Mernda	244,207	225,000	●	100%	Civil works, road works and hardware completed. Awaiting power for activation.
1860. Pedestrian Operated Signals - Kingsway Drive Lalor	134,101	156,228	●	100%	Works complete
1983. Black Length - Main Street, Thomastown between High Street & Victoria Drive	322,722	0	●	100%	Works completed on site. Project fully funded from VicRoads Black Length Program.
1986. Roundabout Modification - Centenary Drive/Bradley Drive	32,136	200,000	●	10%	Project to be tendered and constructed with PID 1987 in July/August 2016. Delays caused by power company approvals for street lighting changes.
1989. Painted Hills Road/ Bridge Inn Road Intersection	917,272	437,076	●	20%	Contract awarded to Bitu-Mill following the Council Meeting on the 7 of June 2016. Bitu-Mill will commence on site by mid July 2016. Preliminary works progressing very well. Telstra relocation and watermain relocation have been completed. NBN relocation will be undertaken shortly.
1991. Pedestrian Signals: Civic Drive	0	15,000	●	100%	Design completed with inhouse resources rather than external, hence no expenditure.
1994. Pedestrian Operated Signals – High Street Thomastown	6,800	196,550	●	5%	Project recommended to be postponed to be carried out as part of a broader Thomastown Master Plan street scape works package to avoid problems caused by a loss in available parking spaces.
Total TRANSPORT	2,119,402	2,005,999			
Total	40,498,369	51,694,907			

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NewWorks Financial by Group

Project Name	YTD Actuals June 2016	Expenditure Annual Budget	Financial Status	% Complete	Comments
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Definition of New Works Traffic Light Status	
●	Significantly delayed and/or over project budget by more than 10% or \$50k, whichever is the greater.
●	On-track and proceeding.
●	Ahead of schedule and within project budget. Includes projects with Reserve/Grant Funding. Excludes intermediate years of multi-year projects where end of project results are expected to be favorable.

NOTE: Project overexpenditures are balanced by overall Program budget surplus.

Glossary of terms

CAC	Community Activity Centre
LATM	Local Area Traffic Management
LCI	Leisure and Community Inclusion
LOA	Letter of Agreement
MCH	Maternal and Child Health
PCG	Project Control Group
PWG	Project Working Group
R2R	Roads to Recovery
RFQ	Request for Quotation
SOR	Schedule of Rates
TMP	Traffic Management Plan
YPRLS	Yarra Plenty Regional Library Service

Project ID	Project Name	Proposed Expenditure Carried Forward \$	Comment
118	Renewal of playgrounds and general landscape improvements - Various locations	246,251	Funds proposed to be carried forward to honour contract commitments and to finish works that have commenced on playgrounds.
177	Office Refurbishment and Alterations - Various Locations - Various locations	30,000	Funds proposed to be carried forward to complete works at 713 High Street Epping.
240	Animal Welfare Facility - Cooper Street Epping	2,699,216	Project commencement delayed due to negotiations to scope a regional scale facility. Works are in progress and funds proposed to be carried forward to complete project in accordance with Shared Services Agreement.
413	General landscape improvements - Neighbourhood Parks - Various locations	206,366	Funds proposed to be carried forward to honour contractual commitments and complete the playground renewal program in conjunction with PID 118.
419	Management of the Public Art Collection - Various locations	5,181	Project delayed due to developer works. Funds proposed to be carried forward to complete project.
671	Ashley Park Community Activity Centre - (Mernda Precinct 2B) - Mernda - Precinct 2B	216,226	Delay in finalising agreement consortia to deliver project on behalf of Council. Funds to be carried forward to complete project.
813	Road Safety Improvements - Install roundabout at Hurlstone Crescent - Centenary Drive, Mill Park	150,000	Project temporarily on hold until roundabouts at the intersections of Centenary Drive with Bradley & Hinkler are modified (see PID 1986 & 1987) and a new report submitted to Council. Funds proposed to be carried forward.
879	Thomastown Recreation & Aquatic Centre - outdoor playspace - Thomastown	87,360	Project delayed due to restricted access and inclement weather. Works are in progress and funds are to be carried forward to complete project.
1010	Barry Road CAC - extension and refurbishment - Thomastown	2,852,874	Project received Interface Growth Fund Grant (State Government) during financial year. Works are in progress and funds proposed to be carried forward to complete multi-year project in accordance with Funding Agreement.
1113	Bicycle facilities - provide new on-road & off-road paths - Various locations	14,000	Funds proposed to be carried forward to match the contribution from the Stronger Communities Fund Grant (Federal Government).
1207	Galada (Aurora) Community Activity Centre (Harvest Home Town Centre) - Epping North - Precinct 2 (Aurora)	120,000	Funds proposed to be carried forward to complete the kitchen upgrade for improved functionality of Planned Activity Group spaces.
1271	Upgrade pavilion - RGC Cook Reserve - RGC Cook Reserve, Thomastown	74,225	Works are in progress and delayed due to inclement weather. Funds proposed to be carried forward to complete multi-year project.
1311	Woodland Waters Recreation Reserve Sports Pavilion - Mernda (Precinct 4) - Mernda - Precinct 4	31,139	Works complete. Funds proposed to be carried forward to address defects liability period contract requirements.
1312	Sportsfields - Laurimar - Laurimar Town Park	24,880	Works complete. Funds proposed to be carried forward to address defects liability period contract requirements.
1324	Construct pavilion and car park - Harvest Home Road soccer pitches - Epping	85,000	Design near completion. Delay due to additional universal design requirements from future funding agency. Funds proposed to be carried forward to complete design.
1407	Jindi Family & Community Centre (Renaissance Rise) - Mernda - Precinct 4	20,000	Project completed. Funds proposed to be carried forward for payment of final claims from architect once resolved.
1561	Landscape development balance of site - Hillview Recreation Reserve - South Morang	47,100	Fund proposed to be carried forward to complete Stage 2 of project.
1589	Redevelop Mill Park Leisure and Service Centre - Mill Park	518,392	Delay in finalisation and approval of feasibility study. Design documentation has commenced. Funds proposed to be carried forward to complete design for multi-year project.
1590	Epping Depot upgrade and refurbishment - Epping	576,176	Delay to availability of contractor towards the end of financial year. Funds proposed to be carried forward to complete improvement works to carpark.

1616	Meadowglen Athletics Stadium - additional toilet facility - Meadowglen Athletics Stadium, Epping	28,056	Works complete. Funds proposed to be carried forward to address defects liability period contract requirements.
1627	Upgrade tennis courts and pavilion - Lalor Tennis Club - Lalor	847,171	Project received Interface Growth Fund Grant (State Government) during financial year. Works are in progress and funds proposed to be carried forward to complete multi-year project in accordance with Funding Agreement.
1641	Church Street Shopping Strip Redevelopment - Whittlesea Township	37,640	Works complete. Funds proposed to be carried forward to address defects liability period contract requirements.
1672	Provide kerb and channel and drainage - both sides of Laurel Street - Forest Street to Whittlesea CAC - Laurel Street, Whittlesea	3,000	Funds proposed to be carried forward to complete the Cultural Heritage Management Plan (CHMP) as required by legislation.
1701	Conversion of Janefield School Building into Community Facility - University Hill - Bundoora	92,486	Delay in handover of facility to Council. Design underway. Funds proposed to be carried forward to complete multi-year project.
1802	Hillcroft Estate Drainage Issues - Hillcroft Estate Drainage issues	47,500	Funds proposed to be carried over to complete project.
1812	Upgrade shared path - Darebin Creek - Metropolitan Ring Road to Findon Road - Epping	31,675	Funds proposed to be carried forward to complete multi-year project.
1815	Bundoora Shopping Centre Upgrade - Bundoora Shopping Centre (Kerri St)	200,115	Delay in receiving approval from adjoining land owners. Works have been procured and funds are proposed to be carried forward to complete works.
1841	Thomastown-Lalor Masterplan Streetscape improvements - Lalor	64,544	Delay due to complex masterplanning work. Funds proposed to be carried forward for multi-year project to complete design.
1849	Civic Precinct - HVAC and Refurbishment (Sustainable Climate Control Project Stage 1) - Civic Centre South Morang	5,122,246	Delay in finalisation and approval of the business case. Design completed and funds proposed to be carried forward to complete multi-year project.
1867	Footpath Widening north side of Henderson's Road Bridge - Hendersons Road, Epping	65,837	Delay due to community petition. Funds proposed to be carried forward to complete project.
1877	IT - Mobility - Various	41,794	Funds to be carried forward to continue the rollout of the Microsoft Surface mobility project pending successful trials.
1899	Mill Park Lakes Reserve - Pavilion Expansion and Upgrade - South Morang	933,926	Project received Interface Growth Fund Grant (State Government) during financial year. Works are in progress and funds proposed to be carried forward to complete multi-year project in accordance with Funding Agreement.
1914	Energy Efficiency Program - Various - Various	42,469	Funds to be carried forward to complete works and honour contractual commitments.
1917	Korin Korin Children & Family Centre (Champions Pde), Epping Nth - Epping North	115,000	Major works complete. Funds proposed to be carried forward to complete minor works and address defects liability period contract requirements.
1920	Implementation of Signage Management Plan - Various - Various	50,000	Additional design options to be explored for signage suite. Funds proposed to be carried forward to complete design services and manufacture proto-types.
1938	Woodland Waters Sportsfields Stormwater Harvesting Project - Mernda	23,270	Original option not feasible. Grant funding proposed to be carried forward to investigate alternative options.
1939	Playground McMillan Run - South Morang	13,166	Works complete. Funds proposed to be carried forward to address defects liability period contract requirements.
1943	IT - Aged Care Rostering - Civic Centre South Morang	134,510	Delay due to emerging changes in requirements of aged care reform and NDIS. Funds proposed to be carried forward to complete installation and rollout of software.
1944	IT - HRIS Review - Civic Centre South Morang	193,986	Delay due to unavailability of project management resources for specialist project. Contract awarded and HRIS system being implemented. Funds proposed to be carried forward to complete rollout of the software.
1945	IT - Online GIS - Civic Centre South Morang	75,000	Delay due to the requirement to complete new Council web site before hand. Funds proposed to be carried forward to complete project.

1946	IT - SharePoint/PROV - Civic Centre South Morang	79,631	Delay due to the anticipated rollout of the next version of SharePoint being deferred. Fund proposed to be carried forward to complete project.
1947	IT - SharePoint Integration - Civic Centre	35,000	Delay due to lack of response from Civica to quote and undertake the works. Scope of works are being reviewed. Funds proposed to be carried forward to complete project.
1949	Lalor Business ID Sign - Lalor	62,600	Delay due to Metro Trains delay in providing site approvals. Contract works awarded and funds proposed to be carried forward to complete project.
1950	Gateway Signage - Lalor & Thomastown - Civic Centre South Morang	15,000	Delay due to completion of Signage Management Plan (PID 1920) to guide sign type, location and design. Fund proposed to be carried forward to complete project.
1986	Roundabout Modification - Centenary Drive/Bradley Drive - Centenary Drive, Mill Park	167,864	Funds proposed to be carried forward to complete project.
1992	Construct shared path - Plenty Road (west side) - McKimmies Drive to Weathiland Drive - Bundoora	24,500	Design completed. Funds proposed to be carried forward to complete project.
1994	Pedestrian Operated Signals – High Street Thomastown - Thomastown/ Lalor precincts	189,750	Project postponed and included in the masterplanning work to ensure consistency with other improvements. Funds proposed to be carried forward to complete works.
2052	Sycamore BMX Track Development - Sycamore Reserve, Mill Park	300,000	Delays due to prolonged procurement of design services. Funds proposed to be carried forward to complete project.
2053	Sycamore BMX Facility Improvement - Sycamore Reserve, Mill Park - Sycamore Reserve, Mill Park	200,000	This project is dependant on PID 2052. Architect appointed. Fund proposed to be carried forward to complete project.
2056	Epping Services Hub - Upgrade of 713 High Street Epping - Epping	225,542	Major works completed. Funds proposed to be carried forward to complete the sewer connection to the facility and other minor works.
2057	Peter Lalor Secondary College Redevelopment - Lalor	200,000	Licence agreement executed in February 2016. Funds proposed to be carried over to complete design and construction of improvement works.
2067	Renewal of track - Meadowglen Athletics Reserve - Meadowglen Athletics Stadium, Epping	3,470	Funds proposed to be carried forward to complete multi-year project.
2072	Streetscape improvements program - Lalor High Street Shops (Thomastown and Lalor Masterplan) - Lalor Shopping Centre	66,480	Delay due to complex masterplanning work. Funds proposed to be carried forward for multi-year project to complete design. Linked to PID 1841.
2078	Traffic signals - Yan Yean Road/Cookes Road intersection - Yan Yean Rd Mernda	6,051	Funds proposed to be carried forward to complete multi-year project.
2105	Laurimar Estate Road Resurfacing – Upgrade Spray Seal - Doreen	400,000	Delayed to warmer weather period. Funds proposed to be carried forward to complete project.
2123	Thomastown Library Refurbishment - Thomastown	33,270	Project was originally budgeted in 2016/17 but was brought forward due to early receipt of Living Libraries Grant (State Government). Funds proposed to be carried forward to complete project.
2155	Butcher Bird Reserve Playground - South Morang	50,000	Funds proposed to be carried forward to complete project.

18,226,935

2015/16 New Works Program Fourth Quarter Project Progress Report**KORIN KORIN (CHAMPIONS PARADE) FAMILY AND COMMUNITY CENTRE IN EPPING NORTH**

ANIMAL WELFARE FACILITY IN EPPING

ADDITIONAL TOILET AND CHANGE ROOM AMENITIES AT MEADOWGLEN ATHLETICS STADIUM



SIGNALISATION OF THE BASSETTS ROAD AND BRIDGE INN ROAD INTERSECTION IN MERNDA

LAURIMAR TOWN PARK SPORTS PAVILION, DOREEN

RGC COOK RESERVE PAVILION UPGRADE

EXPANSION OF THE PAVILION AT MILL PARK LAKES RESERVE, SOUTH MORANG

SHARED PATH PROGRAMSHARED PATH – DAREBIN CREEK (RING RD TO FINDON ROAD)

SHARED PATH – YAN YEAN PIPE TRACK

WATERVIEW RECREATION RESERVE PAVILION AND MULTIPURPOSE FACILITIES, MERNDA

SYCAMORE RESERVE SOCCER CLUB PAVILION UPGRADE

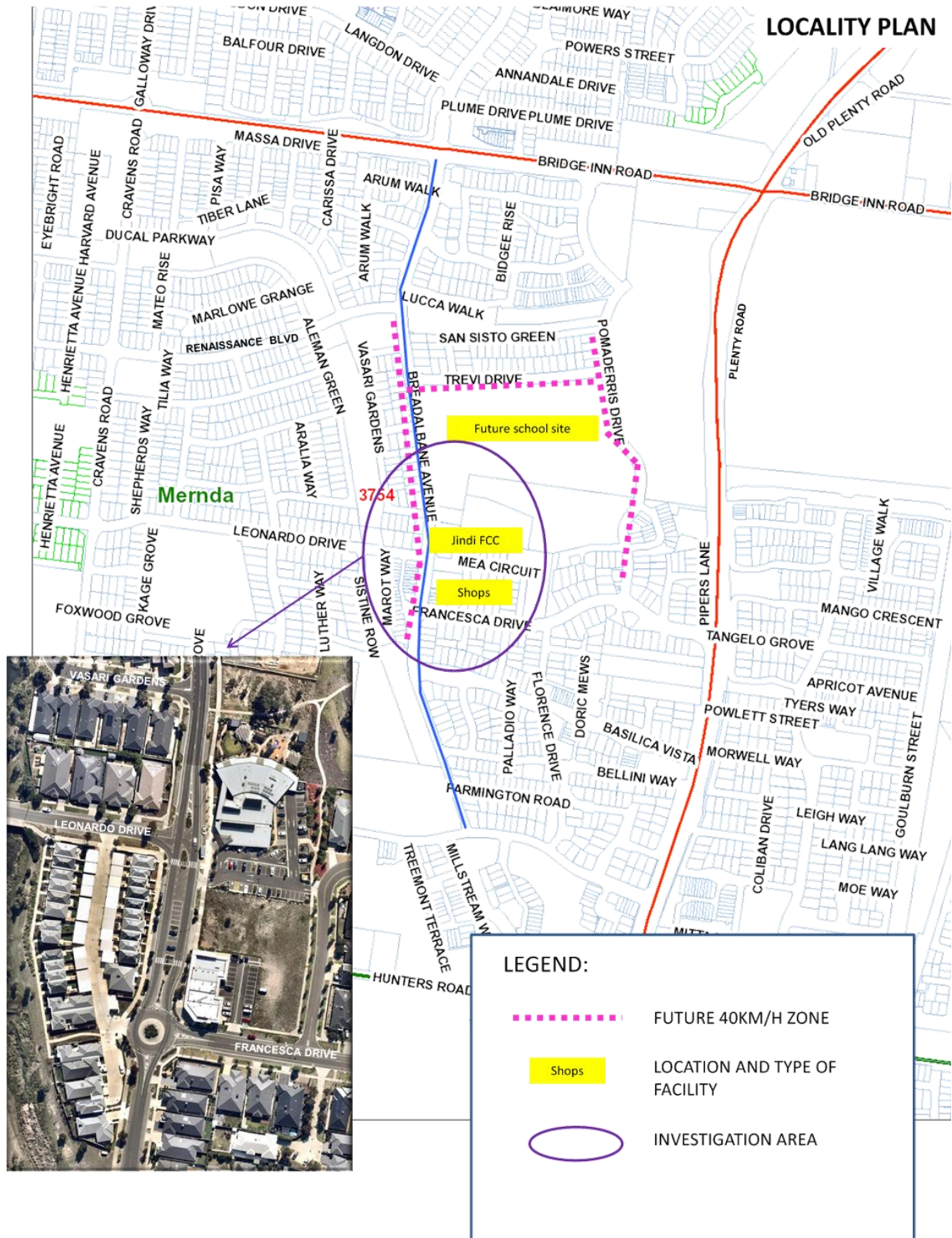
LALOR RECREATION RESERVE TENNIS FACILITIES

URBANISE MCKIMMIES ROAD, MILL PARK

EPPING SERVICES HUB – UPGRADE OF 713 HIGH STREET EPPING

ATTACHMENT 1

LOCALITY PLAN



HARCOURT LANE, WOLLERT



#S1



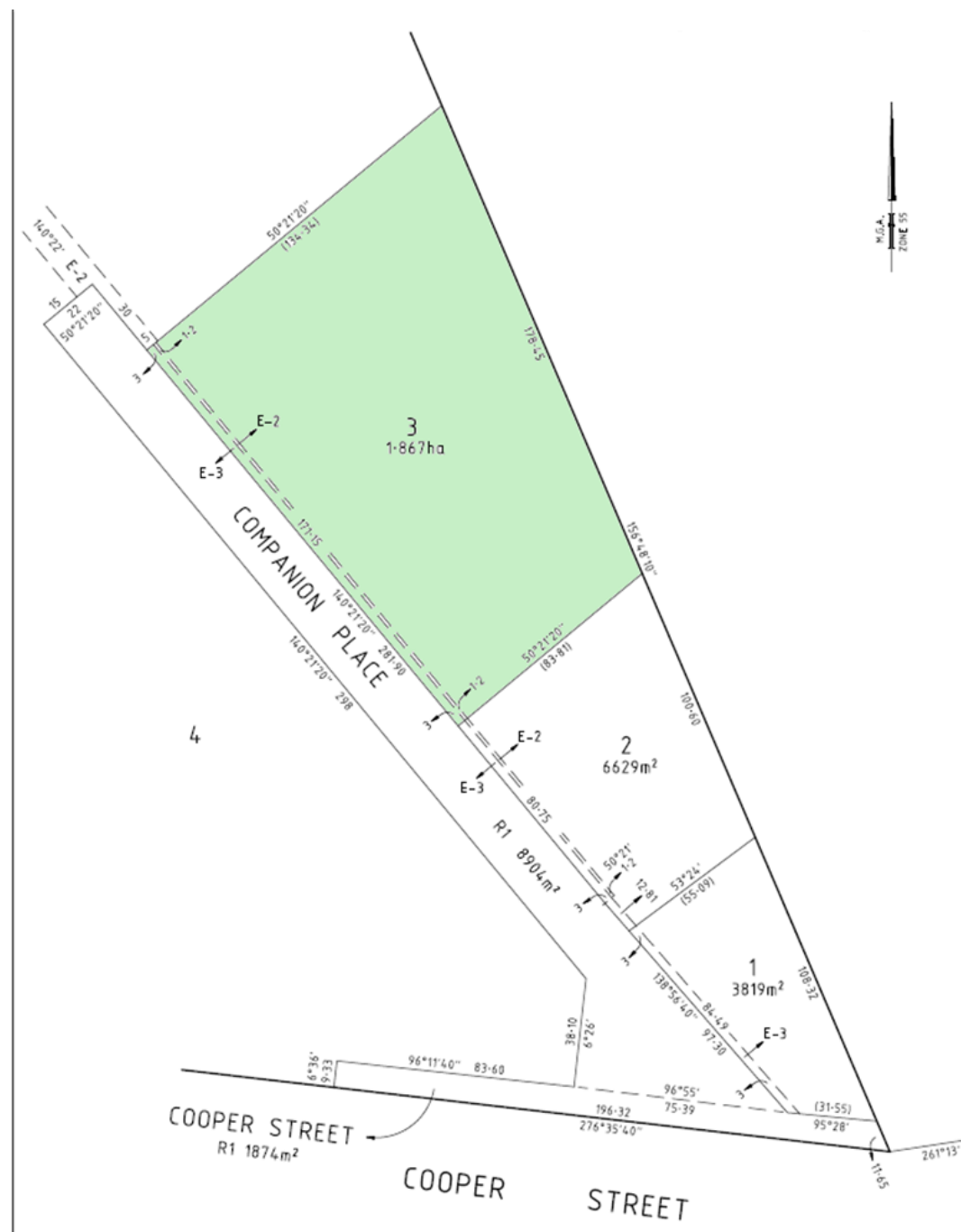
#S2



#S3



Lot 3 490 Cooper Street, Epping



Minutes

Animal Welfare Facility Naming Submissions Advisory Committee Meeting 4.33pm on 30 August 2016 Council Chamber

Committee:

Cr Stevan Kozmevski, Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Adrian Spinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Darryl Sinclair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kris Pavlidis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Rex Griffin	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Officers:

Helen Sui, Director Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Tonta, Manager Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Angelo Mamatis, Team Leader Governance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Emily Phillips, Strategy and Systems Accountant	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Introduction

The Mayor opened the meeting and provided background to the matter.

Declarations of Interest

Nil

Hearing of Submitters who wish to speak (Nil)

No submitters requested to be heard in support of their submission

Other Submissions who do not wish to speak (1)

1. Nell Thomson, PO Box 3253, Helensvale Town Centre, Queensland, 4212

As the submitter did not wish to speak in support of their submission, the meeting was closed to the public to allow the Committee to consider the submission and make its recommendations.

Consideration of submissions and Committee recommendations

The Committee considered the one submission from Nell Thomson and recommended that the proposed name 'Epping Animal Welfare Facility' be endorsed by Council. A summary of the submission and the Committee's deliberation and recommendation is attached

The Committee's recommendation will be considered by Council at the Ordinary Council Meeting to be held at 6.30pm on 20 September 2016 at the Council Offices.

Meeting Closed at 4:37pm

Attachment 1

Assessment Table

No	Submitter Details	Summary of issues
1.	Nell Thompson PO Box 3253 Helensvale Town Centre QLD 4212	The submitter proposes that the name for the new joint pound and shelter facility be "Epping Community Animal Welfare Centre". No further justification for this name is provided by the submitter in their submission.
Officer Comment: The submitter is not objecting to the proposed name. The submitter is making a suggestion for an alternative name. The submitter's proposed name of 'Epping Community Animal Welfare Centre' is not considered appropriate as it implies that the facility will be for the Epping community only when the facility will be available to all Whittlesea residents as well as residents from the Cities of Moreland and Darebin. It should also be noted that the name proposed by Council, 'Epping Animal Welfare Facility' has been approved 'in principle' by the Office of Geographic Names and complies with the <i>Guidelines for Geographic Place Names</i> .		
Committee Recommendation: That Council: <ol style="list-style-type: none"> 1. Note the submission from Nell Thomson and advise the submitter that the name they have proposed is not considered appropriate as it implies that the facility will be for the Epping community only when it will be a facility available to residents of the Cities of Whittlesea, Moreland and Darebin; and 2. Endorse the proposed name 'Epping Animal Welfare Facility' and refer this name to the Office of Geographic Names for approval. 		



**City of
Whittlesea**

**Unconfirmed Audit & Risk Committee
Minutes**

**5pm Thursday
1 September 2016**

Location: Council Chamber, Civic Centre

	Present	Apology
Members:		
Independents		
Michael Said, Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Homi Burjorjee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Ulbrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillors		
Cr Stevan Kozmevski, Mayor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Ricky Kirkham	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Officers:		
Michael Wootten, Chief Executive Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Helen Sui, Director Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darryl Nelson, Manager Finance & Assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Montalti, Team Leader Financial Accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Gauci, Internal Compliance Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Geoff Gallagher, Team Leader Risk Management (Item 8.1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Duncan Kelly, Manager Information Services (Item 12.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In attendance:		
Pat Farrell, Partner, PWC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Natalie Mu, Manager, PWC	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Audit & Risk Committee Minutes
Thursday 1 September 2016



Matters in Discussion

1. DISCLOSURE OF CONFLICTS OF INTEREST

No declarations were made.

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Committee raised a query in relation to Item 6.1 – Corporate Business Report. The Committee sought confirmation that it would receive reports regarding Council's performance against its Capital Works Budget at its future meetings. Management advised this information would be included with the Corporate Business Report going forward.

Resolution:

That the minutes of the Audit & Risk Committee meeting held on 26 May 2016 be noted and confirmed.

Moved by: Mr Burjorjee
Seconded by: Mr Ulbrick

CARRIED

3. MATTERS ARISING FROM PREVIOUS MEETING(S)

The Outstanding Items Report from Previous Meetings was presented for discussion.

Resolution:

That the report of Outstanding Action Items from Previous Meetings be received and noted.

Moved by: Cr Kozmevksi
Seconded by: Mr Burjorjee

CARRIED

4. AUDIT & RISK COMMITTEE WORK PLAN

The Annual Work Plan Matrix was presented for general discussion. The Committee Chairperson noted that as this was the last meeting for the Committee year, he would soon meet with Officers to develop the 2017/2018 Work Plan. The Chairperson advised that he would like to include some of the proposed Directions resulting from the recent review of the *Local Government Act 1989* and the Key Themes identified in the External Audit Strategy in the updated Work Plan.

The Chairperson also requested that the annual Committee Self-Assessment Survey be provided to each of the Committee members within the next two weeks to allow them to complete it in time for the next meeting.

**Audit & Risk Committee Minutes
Thursday 1 September 2016**



Resolution:

That the Annual Work Plan Matrix be noted.

Moved by: Mr Ulbrick

Seconded by: Cr Kozmevski

CARRIED

5. CEO'S REPORT ON COMPLIANCE/NON-COMPLIANCE WITH LEGISLATION AND POLICIES INCLUDING TENDERING AND PROCUREMENT

The CEO advised that there were no issues of compliance/non-compliance to report.

Resolution:

That the CEO's verbal report on Compliance/Non-Compliance with Laws/Legislation and Policies be noted.

Moved by: Mr Burjorjee

Seconded by: Mr Ulbrick

CARRIED

6. FINANCIAL REPORT

No items for this meeting.

7. INTERNAL CONTROL

Refer Item 11.1

8. RISK MANAGEMENT

ITEM 8.1 Risk Management Report

The Team Leader Risk Management presented the Risk Management report and responded to questions from the Committee. The Committee congratulated management on the quality of documents presented, in particular, the Strategic Risk Register and Risk Appetite Statement, and progress made in recent months. The Committee also noted the involvement of the Executive Leadership Team (ELT) in the review and development of the Strategic Risk Register.

The Committee noted that each Strategic Risk had been allocated a Risk Owner and complimented management on their inclusion in the Strategic Risk Register, however, queried if the correct owner had been allocated to each risk. Management acknowledged this query and will undertake a review of risk owners.

Discussion concluded with the Committee considering the nature of risk information it would like to see at future meetings. It was determined that the Committee would like to receive: updates on progress against risk treatments; a copy of the six-monthly Strategic Risk Report that will be presented to Council; updates on operational risks; and undertake a review of the Risk Management Framework.

Audit & Risk Committee Minutes
Thursday 1 September 2016



Resolution:

That:

- 1. The Risk Management Report be received and noted.**
- 2. The Committee congratulate management on the quality of risk documents presented, in particular, the Strategic Risk Register and Risk Appetite Statement, and progress made in recent months in the area of risk.**

Moved by: Mr Ulbrick

Seconded by: Cr Kozmevski

9. INTERNAL AUDIT

ITEM 9.1 Internal Audit Status Report

PwC presented the Internal Audit Status Report and responded to questions from the Committee. The Committee noted the *'Internal Audit Hot Topic – Are controls working for or against you?'* and briefly discussed the Service Review Program Council is currently undertaking. The Committee requested it be provided with a high level overview of the areas being reviewed and the result from each review.

Project Scopes

The Project Scopes for the Verification of Vested Assets, Planning Permits, Building Maintenance Prioritisation and External Complaints Management reviews were also presented with the Committee discussing each scope.

In relation to the Verification of Vested Assets Scope, the Committee asked if this review was going to consider Parks & Open Space assets. PwC advised no, however, consideration of a review of these types of assets will be discussed when developing the 2017/2018 Internal Audit Plan.

In relation to the Planning Permits Scope, the Committee requested consideration be given to conflict of interest requirements for Officers involved in the application approval process.

Discussion concluded with the Committee Chairperson querying the number of projects being undertaken for the year. Management advised that consideration will be given to expanding the Internal Audit program as part of the budgeting and Internal Audit Plan review processes.

Resolution:

That:

- 1. The Internal Audit Status report be received and noted.**
- 2. The Project Scopes for the Verification of Vested Assets, Planning Permits, Building Maintenance Prioritisation and External Complaints Management reviews.**

Moved by: Mr Burjorjee

Seconded by: Mr Ulbrick

CARRIED

Audit & Risk Committee Minutes
Thursday 1 September 2016



ITEM 9.2 Internal Audit Reviews

- Better Practice for Procurement

PwC presented the Better Practice for Procurement report and gave an overview of the findings. Officers responded to the report and questions from the Committee.

The Committee noted the good result obtained through the review and asked if management intended to address the gaps highlighted through the benchmarking included in the report. Management advised it will assess the gaps and make changes where appropriate.

Resolution:

That the Better Practice for Procurement internal audit report be received and noted.

Moved by: Cr Kozmevski
Seconded by: Mr Burjorjee

CARRIED

ITEM 9.3 Outstanding Action Items From Internal Audit Reports

The Outstanding Action Items Report from Previous Internal Audits was presented for discussion.

An update from actions arising in relation to the Probity Review Procurement and Installation of Lighting at the Mill Park Reserve Softball Field (CT10114) – PwC Report: Tender and Evaluation Contract Review was also provided.

Resolution:

That the report of Outstanding Action Items from Previous Internal Audit Reports be received and noted.

Moved by: Mr Ulbrick
Seconded by: Cr Kozmevski

CARRIED

10. EXTERNAL AUDIT

No items for this meeting.

11. COMPLIANCE

ITEM 11.1 Internal Compliance Reviews

An update on the status of internal compliance reviews undertaken since the last Committee meeting was provided with officers responding to questions from the Committee.

Audit & Risk Committee Minutes
Thursday 1 September 2016



**City of
Whittlesea**

Resolution:

That the report on the status of Internal Compliance Reviews be received and noted.

Moved by: Mr Burjorjee
Seconded by: Mr Ulbrick

CARRIED

12. OTHER RESPONSIBILITIES

ITEM 12.1 Update on Significant Legal Matters

The Director Corporate Services provided the Committee with an update on the issue that had arisen with the external server used to maintain the electronic booking system for the Growling Frog Golf Course reported at the 26 May 2016 Committee meeting.

Resolution:

That the update of significant legal matters by the Director Corporate Services be noted.

Moved by: Cr Kozmevski
Seconded by: Mr Burjorjee

CARRIED

ITEM 12.2 Cyber Security – Self Assessment Against Internal Audit Hot Topic

The Manager Information Services provided an overview of how Council responds to the issue of Cyber Security and responded to questions from the Committee. The Committee congratulated management on the quality of the report and the steps it had implemented to address Cyber Security issues.

Management advised that it will be undertaking a security audit of Council's external facing websites. The Committee requested it be provided with the results of this audit once completed.

The Committee also noted that Management was in the process of developing a Cloud Services Policy and Incident Response Plan to further address the risks associated with Cyber Security.

Resolution:

That:

- 1. The Cyber Security – Self Assessment against Internal Audit Hot Topic be noted.**
- 2. The Committee acknowledge the quality of the report presented and congratulate management on the initiative undertaken in completing the self-assessment.**

Moved by: Mr Ulbrick
Seconded by: Cr Kozmevski

CARRIED

Audit & Risk Committee Minutes
Thursday 1 September 2016



ITEM 12.3 Changes to the Independent Broad-based Anti-corruption Commission Act 2011 and the Introduction of Mandatory Notifications

Management's response to the changes made to the *IBAC Act 2011* and the introduction of mandatory notifications was provided.

The Committee asked if management had undertaken IBAC's Fraud & Corruption survey. Management advised no, however, will investigate completing the survey.

Resolution:

That:

- 1. The recent changes made to the Independent Broad-based Anti-Corruption Act 2011 be noted.**
- 2. The feedback provided by Council to IBAC in relation to the draft Directions for Making Mandatory Notifications of Suspected Corruption be noted.**
- 3. Management investigate competing IBAC's Fraud and Corruption survey.**

Moved by: Mr Ulbrick
Seconded by: Cr Kozmevski

CARRIED

ITEM 12.4 Ombudsman Report - Misuse of Council Resources

The Ombudsman's report – Misuse of Council Resources was presented for discussion.

Resolution:

That the Committee note the Ombudsman's Report – Misuse of Council Resources.

Moved by: Mr Burjorjee
Seconded by: Mr Ulbrick

CARRIED

ITEM 12.5 Audit & Risk Committee Summary for 2015-2016 Annual Report

The Audit & Risk Committee Summary for 2015-2016 Annual Report was presented. The Committee requested a number of minor amendments be made to the summary prior to its inclusion in the Annual Report.

Resolution:

That the Committee note the Audit & Risk Committee Summary for inclusion in the 2015-2016 Annual Report.

Moved by: Cr Kozmevski
Seconded by: Mr Burjorjee

CARRIED

Audit & Risk Committee Minutes
Thursday 1 September 2016



**City of
Whittlesea**

13. CORRESPONDENCE

Nil

14. GENERAL BUSINESS ITEMS

The Committee briefly discussed the proposed changes to be made to the *Local Government Act 1989* in relation to Audit Committees and the additional items it would like to include on the 2017/2018 Committee Work Plan.

The Committee also noted that the Victorian Auditor General's Office (VAGO) recently released a report titled '*Audit Committee Governance*'. Management advised it will review the report and prepare a gap analysis against the report's recommendations.

Discussion concluded with the Director Corporate Services advising the Committee that Darryl Nelson, Manager Finance & Assets had tendered his resignation effective January 2017.

15. CONFIRMATION OF DATE OF NEXT MEETING:

- 24 November 2016

16. PRIVATE DISCUSSION WITH INTERNAL AUDITORS

The Committee met in private with the Internal Auditor PwC.

Meeting concluded at 7.07 pm

